

**EXHIBIT "A"**

**SCOPE OF WORK**

The City will provide such assistance and guidance as may be required, in the City's sole discretion, to support the objectives set forth in the Scope of Work and will provide funding for the services and activities as set forth below. The hotel/motel tax award for the Contractor is \$

Uses of the funds are as follows:

\$ Funds to be used for Marketing, Advertising, and Operations Costs.

Post-Event Reporting

The Contractor shall complete a Post Event/Activity Information Report, attached as Exhibit "B", for the contract year. The annual report is a requirement established by the 2013 Washington State Legislature. The report shall be provided to the CITY immediately after the event, festival or activity, but due no later than **January 31**. Recipients that fail to submit report by due date are ineligible for next grant period consideration.

The City shall file an annual report with the State of Washington Joint Legislative Audit and Review Committee (JLARC) for lodging tax activity which will detail information received from the Contractor, and other recipient organizations.