



**LEOFF 1 DISABILITY BOARD  
REGULAR QUARTERLY MEETING**

Friday, July 10, 2020 – 10:00 a.m.

The Center (Senior Center)  
51 SE Jerome Street, Oak Harbor, WA 98277

Ring Central Audio/Video Connection: <https://meetings.ringcentral.com/j/4693280927>

Phone: +1(650)2424929, meeting ID:4693280927#

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**In attendance:**

**Board Members**

Ray Heltsley, Chairperson  
Tony Barge, Board Member  
Rhonda Severns, Citizen Board Member  
Ron Lawler, Alternate Member

Tim Sterkel, LEOFF 1 Member

**Absent:**

Tara Hizon, Councilmember  
Erica Wasinger, Councilmember

**Staff**

Emma House, HR Director/Board Secretary  
Kim Andrews, HR Generalist

**Absent:**

Blaine Oborn, City Administrator

**Absent LEOFF 1 Members:**

Rick Wallace  
Gary West

**1. Call to Order**

Emma House called the meeting to order at 10:03 a.m.

**2. New Business**

**a. Approve Minutes from January 10, 2020.**

Emma House, Secretary, asked for any revisions. Emma House requested a motion to approve; Ron Lawler made a motion to approve, Tony Barge seconded. LEOFF 1 Disability Board Minutes from the January 10, 2020 meeting were accepted as presented.

**b. Board Rule 5.9(B) Medicare Standard Premium Amount**

Emma House, Secretary, requested to revise LEOFF 1 Board Rule to cover the total amount of the Standard Premium Amount for any LEOFF 1 member who may have a high-income threshold earning above the Standard Premium Amount.

- The reason for the request is fair and equitable benefit treatment for Medicare Part B Premiums for all Board members regardless of their income threshold earning. The impact is very minimal as there has only been one LEOFF 1 member who has hit the high-income threshold for a period of time in the past which made the expense voucher process more difficult to administer.
- Ray Heltsley made a motion to approve the request to revise the Board Rule 5.9(B), Ron Lawler seconded. All members in attendance were in favor. Emma will revise the Board Rules for distribution.



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### c. **Discussion from Board**

Ability to have a proxy for voting, Board Rule 2.3. If a member cannot speak for themselves, there is interest to see if a Health Care Proxy or Power of Attorney would allow a proxy to vote on a member's behalf. Emma House, Secretary, will confirm with Legal and then revise the Board Rules if approved.

- Emma House, Secretary, contacted Legal to discuss the option for a Health Care Proxy or Power of Attorney.
- Legal confirmed on July 29, 2020 that a Healthcare Proxy or Power of Attorney would not be accepted and in the case a member becomes unable to participate, we would fill the Board member position based on the "Membership" definitions under Board Rule 2.1.
- There may be interest to update the Board Rules on ways to conduct meetings differently while still meeting the rule of 'presence and no proxy'. Board attendance and/or ability to vote in writing, via video, audio, and/or text messaging devices.
- If at any time the Membership consists of a vacancy to be filled, Human Resources would be able to contact any active and/or retired law enforcement officers or firefighters who would be eligible to be elected by the Board.

### d. **Review Medical Reimbursement Claims (closed session pursuant to RCW 42.30.140(2)).**

No medical reimbursement claims to be reviewed.

## 3. **Old Business**

### a. **Board Rules**

- Emma House, Secretary, emailed to the Board members on February 21, 2020 and will distribute an updated copy after the Chair signs the original at the next meeting in October 2020, with the most recent revisions.

### b. **Long-Term Care Presentation from January 10, 2020**

- Emma House, Secretary, emailed to the Board members on February 21, 2020 the long-term care information from the AWC & UNUM Presentation on January 10, 2020, which included contact information for spouse coverage.

### c. **Other Item(s).**

- The next LEOFF 1 Board regular meeting is scheduled for October 9<sup>th</sup>, 2020 at 10:00 am; *the meeting has been rescheduled to October 23<sup>rd</sup>, 2020 at 10:00 am.*

## 4. **Adjournment**

There being no further business, Rhonda Severns made a motion to adjourn; Tony Barge seconded; unanimously approved at 10:25 a.m.

Emma House  
LEOFF 1 Board Secretary