LEOFF 1 DISABILITY BOARD
REGULAR QUARTERLY MEETING
Friday, October 18, 2019 – 10:00 a.m.

City Hall – Mayor’s Conference Room
865 SE Barrington Drive, Oak Harbor, WA 98277

In attendance:

Board Members
Ray Heltsley, Chairperson
Tony Barge, Board Member
Rhonda Severns, Citizen Board Member
Tara Hizon, Councilmember
Erica Wasinger, Councilmember
Ron Lawler, Alternate Member

Staff
Emma House, HR Director/Board Secretary

LEOFF 1 Members
Gary West
Tim Sterkel

Absent:

Absent:
Rick Wallace

Note:

1. Call to Order

Emma House called the meeting to order at 10:00 a.m.

2. New Business

a. Approve Minutes from July 11, 2019.
   Emma House, Secretary, asked for any revisions. Rhonda Severns noted a spelling correction to page 3 of the minutes. Emma House requested a motion to approve; Ray Heltsley made a motion to approve, Rhonda Severns seconded. LEOFF 1 Disability Board Minutes from the July 11, 2019 meeting were accepted as presented.

b. Board Vote on New Alternate Board Member Nomination/Application.
   Nomination from Tim Sterkel for Ron Lawler, OH Police Chaplain. Ron accepted the nomination and completed the Board application. Emma House, Secretary, requested the Board to vote on the nomination for the Alternate Member position. Erica Wasinger made a motion to approve, Ray Heltsley seconded, and all members in attendance were in favor.

c. Approve Updated Member Roster.
   Emma House, Secretary, distributed two (2) updated rosters with updated term expiration dates from approved reappointments during the April 2019 meeting, with language updates to the columns during the July 2019 meeting, and the addition of the New Alternate Board Member during the October 2019 meeting. One roster
includes contact information which is not posted on our website and is only shared with the Board members.

Emma House, Secretary, requested any additional changes and there were none. Tony Barge made a motion to approve the revisions, Erica Wasinger seconded, and all members in attendance were in favor.

d. **Review Medical Reimbursement Claims (closed session pursuant to RCW 42.30.140(2)).**
   Medical reimbursement claims to be reviewed.
   - Total of four (4) dental claims to reviewed and approved/denied
   - Referred to LEOFF 1 Rule 6.9 Exceed Dental Allowance
   - The Board discussed the increase in Dental Expenses and the Dental Insurance coverage with a $2,000 annual maximum.
   - Erica Wasinger made a motion to approve the four (4) medical reimbursement claims for dental which were reviewed, Tony Barge seconded, and all members in attendance were in favor.
   - Rhonda Severns made a motion to approve the increase in the LEOFF 1 Rules to the Dental Allowance Maximum from $750 per year to $3,000 per year not including cosmetic procedures, Erica Wasinger seconded, and all members in attendance were in favor.

3. **Old Business**

e. **Board Rules**
   - The LEOFF 1 Members have been reviewing the Board Rules since the July 2019 meeting for final discussion and to approve any changes.
   - The Board members reviewed Resolution 17-04, the 2019 Medicare Standard Premium Rates, the AWC Plan Changes and Rates for 2020, and the UNUM Rates and Policy.
   - Discussion: Related to the UNUM long-term care plan, the need to reference the direct insurance provider in the LEOFF 1 Rules for emergency purposes.
   - The Board has requested a representative from UNUM or the Association of Washington Cities (AWC) to present and answer questions at our next meeting. Emma will contact AWC with the request and inform the Board once confirmed.
   - At the next meeting in January 2020, Emma will request a motion to approve the revisions to the LEOFF 1 Rules for them to be published and distributed.

f. **Other Item(s).**
   The next LEOFF 1 Board meeting is scheduled for January 10th, 2020 at 10:00 am

4. **Adjournment**
   There being no further business, Erica Wasinger made a motion to adjourn; Tara Hizon seconded; unanimously approved at 10:53 a.m.

Emma House
LEOFF 1 Board Secretary