

Oak Harbor City Council
Regular Meeting Minutes
August 18, 2020

Due to COVID-19, there was no physical meeting location per WA Proclamation 20-28. The meeting was available to view via YouTube and was telephonically available at (623) 404-9000, Meeting ID 148 966 1329

CALL TO ORDER

Mayor Severns called the meeting to order at 6:00 p.m.

Mayor Severns reviewed the meeting restrictions due to COVID-19. He noted Councilmembers, City staff and guest presenters were participating via teleconference. Staff sitting in Council Chambers, including the City Administrator and support staff, were all physically distanced at least six feet apart and would be wearing masks when not speaking. Mayor Severns thanked the community, the Council and staff for continuing to work with the City to adapt to the requirements related to COVID-19 for public meetings and physical distancing. He noted more information regarding COVID-19 and its impacts on City services could be found on the City's website, www.oakharbor.org.

Invocation – Led by Pastor Kevin Scott, Seventh Day Adventist Church

Pledge of Allegiance – Led by Mayor Severns

ROLL CALL

City Council Present: Videoconference

Mayor Robert Severns
Mayor Pro Tem Munns
Councilmember Tara Hizon
Councilmember Jeff Mack
Councilmember Joel Servatius
Councilmember Erica Wasinger
Councilmember Jim Woessner
Councilmember Millie Goebel

Staff Present: Videoconference

City Administrator Blaine Oborn
Interim Finance Director Mike Bailey
Public Works Director Cathy Rosen
Interim Development Services Director Cac Kamak
City Engineer Jim Bridges
Associate Planner Ray Lindenburg
Project Engineer Brett Arvidson
Operations Manager Hank Nydam
Fire Chief Ray Merrill
Police Chief Kevin Dresker
Human Resources Generalist Kim Andrews
Interim City Attorney Anna Thompson
City Administrator Assistant Lisa Felix
Public Information Officer Sabrina Combs
City Clerk Julie Lindsey

Also in attendance: City Consulting Attorney Grant Weed of Weed, Graafstra & Associates and newly hired Development Services Director David Kuhl who starts officially August 31st.

EXCUSE ABSENT COUNCILMEMBERS

Mayor Severns noted Councilmember Hizon had indicated she had a conflict and would attempt to attend later if able.

1. APPROVAL OF AGENDA

Mayor Severns reported staff requested removal of items 4.d. US Navy Right of Entry – City of Oak Harbor Marina, and item 8.a. Wet Fiber Agreement with the City of Anacortes. Both items are pending return receipt of signed documents by the respective parties that had been anticipated to arrive prior to this meeting. Councilmember Servatius moved to remove the items as requested, seconded by Councilmember Wasinger. The vote on the motion carried unanimously and the agenda was approved as amended.

2. PRESENTATIONS

a. Proclamations

None.

b. Honors & Recognitions

None.

c. Community Presentations

Oak Harbor Youth Sailing Organization: Annual Presentation. Larry Munns, President, introduced Max Van Dam, Program Intern to provide the presentation, which included background history of the 17-year organization and its affiliation and partnership with the City and the Oak Harbor Marina.

Councilmembers Woessner and Servatius and Mayor Severns provided their respective comments.

3. CITIZEN COMMENT PERIOD

Mayor Severns reported on whether any public comments were received. Public comment could be submitted to the City Clerk via email or by phone prior to the meeting or by phone prior to an agenda item. One public comment was received and was submitted to the Council, although it was not noted as specific to this meeting and therefore not recorded in these minutes.

4. CONSENT AGENDA

Consent Items

- a. Approval of Payroll and Accounts Payable Vouchers
- b. Minutes of August 5, 2020 Special Meeting
- c. Downstairs City Hall Copier Contract
- d. US Navy Request for Right of Entry – City of Oak Harbor Marina – this item was removed
- e. Veterans Memorial Park Waterfront Trail Enhancement – Local Agency Agreement Supplement #3
- f. Windjammer Promenade Ramp – Final Contract Voucher Certificate

Motion: Mayor Severns noted the Council had approved removal of item d. US Navy Request for Right of Entry. Hearing no objection, the consent agenda was approved as amended and all remaining items approved as presented.

5. MAYOR, COUNCIL & STAFF COMMENTS

a. Mayor

Mayor Severns provided his respective comments and announcements. He noted there are several road construction projects underway throughout the City, including transportation benefit projects. More information can be found on the City's Facebook page or website.

Mayor Severns noted Open Air Thursdays continue in Downtown Oak Harbor every Thursday in August from 3-7 p.m. hosted by the Oak Harbor Main Street Association, the Greater Oak Harbor Chamber of Commerce and the City of Oak Harbor. Information can be found on the Chamber's website or Facebook page.

b. Councilmembers

Councilmember Mack welcomed newly appointed Councilmember Goebel to her first full meeting.

Councilmember Servatius noted a desire to have further conversation regarding the LTAC process.

Motion: Councilmember Servatius moved to place the 2021 LTAC discussion on the September 1, 2020 regular council meeting agenda. Councilmember Wasinger seconded the motion. The vote on the motion carried unanimously.

Councilmember Servatius inquired whether the punch list update for Windjammer Park would continue to be provided at the first meeting of every month. Mayor Severns and Administrator Oborn confirmed this.

c. City Administrator

City Administrator Oborn provided his respective comments and announcements. He thanked City staff for handling the additional challenges of COVID-19 in continuing to operate as smoothly as possible.

6. PUBLIC HEARINGS & PUBLIC MEETINGS

- a. None.

7. ORDINANCES & RESOLUTIONS

- a. None

8. CONTRACTS & AGREEMENTS

- a. Wet Fiber Agreement with the City of Anacortes – this item was removed from the agenda.
- b. Development Services Director Employment Contract

Human Resources Generalist Kim Andrews reported Mr. David Kuhl had been selected from a field of 19 candidates as the City's new Development Services Director. Mr. Kuhl joins the City from prior positions in Arlington and Woodinville.

Mayor Pro Tem Munns and Councilmembers Mack, Goebel and Wasinger provided their respective questions and comments. Mayor Severns welcomed David and thanked Interim Development Services Director Cac Kamak for heading the department the last several months.

Motion: Councilmember Woessner moved to confirm the Mayor's appointment of David Kuhl to the position of Development Services Director and approval of the employment contract with David Kuhl as the Development Services Director for the City of Oak Harbor and authorize the Mayor to sign it. The motion was seconded by Councilmember Wasinger. The motion passed unanimously. David thanked the Mayor and Council and noted he looked forward to great partnerships with the community.

9. OTHER ITEMS FOR CONSIDERATION

a. Budget Consideration – Police Body Cameras

Chief of Police Dresker provided the Council with a presentation regarding body cameras and an estimation of the costs associated for consideration in preparing the next biennial budget. The Oak Harbor Police currently do not have body cameras but do have cameras in vehicles. Chief Dresker noted the current cameras are unreliable and some are out of warranty. Presently, no fund is set up for their replacement. He compared the costs of body cameras to those used in vehicles and reviewed benefits and concerns. Chief Dresker provided a breakdown of the cost of body cameras and warranties under a state contract of \$125,000 which could be spread out over a 5-year period.

Councilmembers Mack, Servatius, Goebel, Woessner and Wasinger and Mayor Pro Tem Munns provided their respective questions and comments.

Motion: Councilmember Woessner moved to authorize the Mayor to sign a 5-year contract with Axon valued at up to \$125,000 to provide body cameras and equipment needed for the police department. Councilmember Wasinger seconded the motion. Councilmember Servatius clarified that Councilmember Woessner's motion was purposefully different from the suggested motion in the Council meeting packet in regard to the words "up to". Councilmember Woessner affirmed this. The vote on the motion carried unanimously. In response to questions from Mayor Pro Tem Munns, Interim City Attorney Thompson noted the procedure and use of body cameras had been discussed with the prosecutor and police department, as well as proper training and retention of recordings.

10. REPORTS & ITEMS FOR DISCUSSION

None.

11. EXECUTIVE SESSION

Mayor Severns announced that the City Council would go into executive session for the purpose of discussing a Real Estate acquisition matters pursuant to RCW 42.30.110 (1) (ii) (b) (c) with factors that bear upon price including property location, condition, possible uses, and economic development; and to discuss with legal counsel Potential Litigation matters pursuant to RCW 42.30.110 (1) (i). Mayor

Severns noted executive session was anticipated to last for forty minutes and action might or might not be taken upon return to the open session. Executive Sessions are not open to the public.

The Council entered into Executive Session in a private teleconference at 8:00 p.m.

At 8:37 p.m. Mayor Severns announced that the Executive Session would be extended by one half hour to 9:10 p.m. Mayor Pro Tem Munns moved to extend the Council meeting past 9:00 p.m.. Councilmember Wasinger seconded the motion, which carried unanimously. At 9:07 p.m. Mayor Severns announced the Executive Session would be extended an additional 20 minutes to 9:30 p.m.

At 9:30 p.m., the Council came out of Executive Session and resumed the open session. Mayor Severns asked for any discussion or action regarding the matters discussed.

Motion: Mayor Pro Tem Munns moved to authorize the Mayor to extend the period of discussion regarding the Navy Request for Quotation N4425518T7002 from September 1, 2020 to December 31, 2020. The motion was seconded by Councilmember Wasinger. The motion passed unanimously.

ADJOURN

Motion: There being no further business, Councilmember Servatius moved to adjourn, second by Councilmember Wasinger. The motion was approved by a unanimous vote, therefore the meeting adjourned at 9:32 p.m.

Certified by Julie Lindsey, City Clerk