

Oak Harbor City Council  
Special Meeting Minutes  
August 5, 2020

---

**Due to COVID-19, there was NO physical meeting location per WA Proclamation 20-28. The meeting was viewable live via YouTube or Channel 10 and was telephonically available at (623) 404-9000, Meeting ID: 148 937 0121**

**CALL TO ORDER**

Mayor Severns called the meeting to order at 6:00 p.m.

Mayor Severns reviewed the meeting restrictions due to COVID-19. He noted Councilmembers and City staff were participating via teleconference. Staff sitting in Council Chambers, including the City Administrator, Blaine Oborn, and support staff, were all physically distanced at least six feet apart, and would wear masks when not speaking. Mayor Severns thanked the public, City Council, and staff for working with the City to adapt to the requirements related to COVID-19. He noted more details about COVID-19 and its impact on City services can be found on the City's website, [www.oakharbor.org](http://www.oakharbor.org).

**Invocation** – Led by Pastor Kevin Scott, Seventh Day Adventist Church

**Pledge of Allegiance** – Led by Mayor Severns

**ROLL CALL**

City Council Present: Videoconference

Mayor Robert Severns  
Mayor Pro Tem Munns  
Councilmember Tara Hizon  
Councilmember Jeff Mack  
Councilmember Joel Servatius  
Councilmember Erica Wasinger  
Councilmember Jim Woessner

Staff Present: Videoconference

City Administrator Blaine Oborn  
Interim Finance Director Mike Bailey  
Public Works Director Cathy Rosen  
Interim Development Services Director Cac Kamak  
Associate Planner Ray Lindenburg  
Project Engineer Brett Arvidson  
Fire Chief Ray Merrill  
Police Chief Kevin Dresker  
Interim City Attorney Anna Thompson  
Harbormaster Chris Sublet  
Purchasing/Contracts Sandra Place  
City Administrator Assistant Lisa Felix  
Public Information Officer Sabrina Combs  
City Clerk Julie Lindsey

Also in attendance: City Consulting Attorney Grant Weed of Weed, Graafstra & Associates

Planning Commission Proposed Appointee, Eric Marshall

Applicants for City Council Position No. 7:

Bryan Stucky  
Earl Plumlee, Jr.  
Jabari Diggs  
Millie Goebel

## 1. APPROVAL OF AGENDA

Staff requested removal of item 8.a. Wet Fiber Agreement with the City of Anacortes. This item was anticipated to be ready to move forward but is not yet complete. Staff recommended moving the item to the Council's August 18, 2020 Regular Meeting. Councilmember Servatius moved to move the item as recommended, seconded by Councilmember Woessner. The vote on the motion carried unanimously and the agenda was approved as amended.

## 2. PRESENTATIONS

### a. Proclamations

None.

### b. Honors & Recognitions

None.

### c. Community Presentations

None.

## 3. CITIZEN COMMENT PERIOD

Mayor Severns noted due to COVID-19, the ability for public comment was made available via the voice messaging or email. No public comment was received prior to the meeting.

## 4. CONSENT AGENDA

### Consent Items

- a. Approval of Payroll and Accounts Payable Vouchers
- b. Minutes of July 7, 2020 Regular Meeting. July 14, 2020 Special Meeting and July 22, 2020 Workshop Meeting
- c. Arts Commission: Appointment of Lowell Spies to Position 4
- d. Planning Commission Appointment of Eric Marshall to Position 6
- e. Kubota Mower Replacement
- f. Professional Services Agreement: Videography Technical Support, Amendment Number Two with Tim Shelley, Jr.
- g. Resolution 20-22:  
Authorization to sell three (3) vessels and contents of one shed for non-payment of moorage and storage charges.
- h. Simply Yards Contract

**Motion:** Hearing no objection, the consent agenda items were approved as presented.

## 5. MAYOR, COUNCIL & STAFF COMMENTS

### a. Mayor

Mayor Severns provided his respective comments and announcements.

### **Mayor's Proclamation for Open Air Thursdays**

- Per the Governor's latest update: The City will expand and extend the Physical Distance Vending through September 30, 2020. This includes retroactive coverage for the whole City.
  - Open Air Thursdays: Walk, Shop & Dine in Downtown Oak Harbor, every Thursday in August, from 3-7pm. Hosted by the Oak Harbor Main Street Association, the Oak Harbor Chamber of Commerce and the City of Oak Harbor, residents are encouraged to bring their families and enjoy the ocean air, local flavor and shopping downtown.
- b. Councilmembers  
Councilmembers Servatius, Woessner and Mayor Pro Tem Munns provided their respective comments and announcements.
- c. City Administrator  
i. City Administrator Oborn introduced Project Engineer Arvidson who provided an update on the status of the Construction Punchlist for the Clean Water Facility.

## 6. PUBLIC HEARINGS & PUBLIC MEETINGS

- a. Ordinance No. 1907 – Central Business District Development Permit Moratorium Extension.

Mayor Severns opened the Public Hearing. No public comments were received.

Interim Development Services Director Kamak noted staff was requesting an extension on the CBD Development Permit Moratorium. He introduced Associate Planner Lindenburg who reviewed the Goals, timeline and work plan. Staff anticipates bringing the completed ordinance before the Council in October or November for adoption.

Mayor Pro Tem Munns and Councilmembers Woessner, Servatius, and Hizon provided their respective questions and comments.

**Motion:** Councilmember Hizon moved to adopted Ordinance No, 1907, extending the Central Business District development permit moratorium for six months and adopting a work program for the additional time. Councilmember Servatius seconded the motion. City Consulting Attorney Weed observed the Council should first close the public hearing and then a motion could be entertained. Mayor Severns closed the public hearing. He restated the motion and second and called for a vote on the motion, which carried unanimously.

## 7. ORDINANCES & RESOLUTIONS

- a. Ordinance No. 1908: Amending Spending Authority

Interim City Attorney Thompson reviewed the item for the Council, brought forth in response to the Council's request to reduce spending authority for contract authority and Professional Service contracts. Specifically, the ordinance follows the motion made at the July 7<sup>th</sup> Regular Council Meeting and would amend all relevant sections of the Oak Harbor Municipal Code 2.390 Contract Authority and 2.310.050 Professional Service Contracts to reduce all spending authority from \$30,000 to \$10,000.

Councilmember Servatius and Mayor Pro Tem Munns provided their respective questions and comments.

**Motion:** Councilmember Servatius moved to adopt Ordinance No. 1908 as presented. The motion was seconded by Councilmember Hizon. Mayor Pro Tem Munns and Councilmember Mack requested clarification, which was provided by City Consulting Attorney Weed. Following discussion, the motion passed unanimously.

- b. Resolution 20-23 Awarding the North Whidbey Island Small Business Relief Program Grants for applicants initially disqualified by the CARES Grant Selection Committee

City Administrator Oborn and Public Information Officer Combs provided the background regarding this item and an update on the grant process. Some of the applicants were initially denied and after review, ten of those will be funded for a total additional award amount of \$65,770.

Mayor Pro Tem Munns and Councilmembers Wasinger, Mack and Woessner provided their respective questions and comments as well as thanks to the selection committee.

**Motion:** Councilmember Woessner moved to approve Resolution 20-23 approving 10 business applications the CARES Grant Selection Committee initially denied and upon authorized review, met qualifications, for a total grant award amount not to exceed \$65,770. The motion was seconded by Mayor Pro Tem Munns. The motion passed unanimously.

## **8. CONTRACTS & AGREEMENTS**

- a. Wet Fiber Agreement with the City of Anacortes – as noted at the beginning of the meeting, this item was removed from the agenda. It will be brought back to the Council at the August 18, 2020 regular meeting.

## **9. OTHER ITEMS FOR CONSIDERATION**

- a. Interviews of Finalist Candidates for City Council Vacancy, Position No. 7

Mayor Severns reviewed the background and process for the selection and appointment of an applicant to fill the vacated Position No. 7 on the Council. He noted the Council had decided to interview all four of the applicants for the position and explained the applicants would be interviewed by the Council in the order in which their applications were received.

The applicants were interviewed as follows:

Bryan Stucky  
Earl Plumlee  
Jabari Diggs  
Millie Goebel

Councilmember Servatius noted that as all four applicants were participating remotely, they would have an opportunity to hear the answers of the other candidates if they were participating or watching the live stream of the meeting. He asked whether the live stream could be delayed for the duration of the interviews. Councilmembers Hizon, Mack, Woessner, Wasinger and Mayor Pro Tem Munns added their comments. After consultation with City Consulting Attorney Weed, the applicants were placed in a Ring

Central breakout room with Public Information Officer Combs and then invited back into the meeting for their individual interviews.

Mayor Severns welcomed each applicant to the meeting and explained they would be in a separate virtual waiting room until it was time for their interview.

The Council interviewed each applicant, asking each the same six questions as follows:

1. Why do you want to serve on the City Council?
2. What experiences, talents or skills do you bring to the Council and community that you would like to highlight?
3. Are there any regional issues or forums in which you have a particular interest or expertise? (e.g. transportation, water supply, human services, water quality, fiscal management, solid waste, parks and open space, etc.)
4. Do you want to serve on the City Council because of a particular local issue on which you want to work, or are your interests more broadly distributed?
5. What do you consider to be the most important single issue our City faces when it comes to long range planning and our City's future?
6. Is there anything else you would like to add?

## 10. REPORTS & ITEMS FOR DISCUSSION

None.

## 11. EXECUTIVE SESSION

Mayor Severns announced that the City Council would take a brief recess and then go into executive session for the purpose of discussing the Councilmember Applicants per RCW 42.30.110 (1) (h). He noted the Council would discuss and take action to appoint one of the applicants to Position No. 7 upon return to the open session. The anticipated duration was one half hour. He noted Executive Sessions are not open to the public.

The Council entered Executive Session at 8:09 p.m. **The** Council came out of the executive session at 8:39 p.m. Mayor Severns asked for any discussion regarding the applicants and process discussed.

Mayor Pro Tem Munns, Councilmembers Servatius, Hizon, Mack, Woessner and Wasinger all provided their respective comments and thanked the applicants for applying.

**Motion:** Councilmember Wasinger moved to appoint Millie Goebel to fill the City Council Position No. 7 vacancy, motion was seconded by Councilmember Hizon. The motion passed unanimously.

Mayor Severns called upon City Clerk and Notary Public Lindsey to administer the Oath of Office and ceremonial swearing in of newly appointed Councilmember Goebel.

## ADJOURN

**Motion:** Mayor Severns invited Councilmember Goebel to move to adjourn. Councilmember Goebel moved to adjourn, second by Councilmember Woessner. Motion was approved by a unanimous vote, therefore the meeting adjourned at 8:53 p.m.

Certified by Julie Lindsey, City Clerk