CALL TO ORDER

Mayor Severns called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:
Mayor Bob Severns
Councilmember Joel Servatius
Councilmember Tara Hizon
Councilmember Erica Wasinger
Councilmember Bill Larsen
Councilmember Jim Woessner
Councilmember Jeff Mack

Staff Present:
City Administrator Blaine Oborn
Interim City Attorney Nikki Thompson
Development Services Director Steve Powers
Finance Director Patricia Soule
Fire Chief Ray Merrill
Police Chief Kevin Dresker
Human Resources Emma House
Public Works Director Cathy Rosen
City Clerk Carla Brown

EXCUSE ABSENT COUNCILMEMBERS

Motion: Councilmember Larsen moved to excuse Mayor Pro Tem Munns, second by Councilmember Servatius. Motion was approved unanimously.

1. APPROVAL OF AGENDA

Motion: Approved as presented.

2. PRESENTATIONS

a. Proclamations

None.

b. Honors & Recognitions

None.

c. Community Partner Presentations

None.

3. CITIZEN COMMENT PERIOD

Mayor Severns opened the Citizen Comment Period at 6:03 p.m.

Public Comment was offered by:
- Barbara Armes -- Utility Costs
- Christian Anderson – Garry Oaks Subdivision
- Ed Fry – Utility Rates
Citizen Comment Period was closed at 6:09 p.m..

4. CONSENT AGENDA

Consent Items
a. Approval of Payroll and Accounts Payable Vouchers
b. Minutes: January 21, 2020 Regular Meeting
c. Purchase Authorization – Utilities Copier Replacement
d. Resolution 20-03: Authorization to sell two (2) boats for non-payment of moorage and storage charges

Motion: No objection, therefore items 4.a.-d. are approved as presented.

5. MAYOR, COUNCIL & STAFF COMMENTS

a. Mayor
   Mayor Severns provided his respective announcements and comments.

b. Councilmembers
   Councilmember Woessner and Councilmember Larsen provided their respective comments.

c. City Administrator
   Blaine Oborn provided his respective announcements and comments.

6. PUBLIC HEARINGS & PUBLIC MEETINGS

None.

7. ORDINANCES & RESOLUTIONS

None.

8. CONTRACTS & AGREEMENTS

a. Authorization to Award: Windjammer Park Promenade Ramp Project

   Jim Bridges, City Engineer provided a background summary regarding the agreement to construct a ADA ramp to the Windjammer Promenade. As part of the Whidbey Island Bank Building purchase, Carollo Engineers, in conjunction with the Clean Water Facility contract, were tasked with preparing a design for the ADA ramp. The change order presented would cost approximately $140,000, therefore the City chose to design the ramp internally to decrease costs. City staff solicited bids on the internally revised ramp design on January 7, 2020 and received 7 qualified bids. PNW Civil, Inc submitted the lowest bid of $75,791.08. A bid protest was received, reviewed by staff and determined unfounded. Staff recommends awarding the contract to PNW Civil Inc.

   Mayor Severns opened the Public Comment period at 6:20 p.m.,
   • Ed Fry
   Public Comment was closed at 6:21 p.m.
Councilmember Larsen, Councilmember Servatius, and Councilmember Woessner provided their respective comments and questions. City Engineer Jim Bridges responded and answered the questions.

**Motion:** Councilmember Larsen moved to authorize the Mayor to sign the construction contract with PNW Civil, Inc. as presented, second by Councilmember Wasinger. Motion passed unanimously.

9. **OTHER ITEMS FOR CONSIDERATION**

   None.

10. **REPORTS & ITEMS FOR DISCUSSION**

    None.

11. **EXECUTIVE SESSION**

**ADJOURN**

**Motion:** Councilmember Wasinger moved to adjourn, second by Councilmember Servatius. Motion passed unanimously, therefore the meeting adjourned at 6:26 p.m.

Certified by Carla Brown, City Clerk