

## CITY OF OAK HARBOR PUBLIC RECORDS FEE SCHEDULE

### **PAPER COPIES**

<u>Copy Size</u>	<u>Cost to Public</u>
8.5" x 11"	\$0.15/copy
11" x 17"	\$0.15/copy
8.5" x 14"	\$0.15/copy

### **SCANNED PAPER COPIES**

<u>Copy Size</u>	<u>Cost to Public</u>
8.5" x 11"	\$0.10/page
11" x 17"	\$0.10/page
8.5" x 14"	\$0.10/page

### **ELECTRONIC TRANSMISSION\***

<u>Volume</u>	<u>Cost to Public</u>
Attachments	\$0.05/per 4
Gigabyte	\$0.10/per 1

*\*If the electronic transfer exceeds the City's email network limit (currently 10 MB/email), then the records may be uploaded to an FTP site, picked up, or mailed on an electronic device with applicable fees.*

### **MEDIUM AND MAILING CONTAINERS – Electronic and Paper**

<u>Medium/ Container Size</u>	<u>Cost to Public</u>
CD-R 700 MB 52x 80 Min	\$0.63/each
Flash Drive "Clip It" 4GB	\$9.78/each

12" x 9"	Large Envelope	\$0.07/each
13.5" x 9.5"	Padded Envelope	\$0.51/each

6" x 9"	Medium Envelope	\$0.06/each
4" x 9.5"	Small Envelope	\$0.05/each

CD Mailing Bubble Envelope	\$0.60/each
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### **PLOTTER/WIDE FORMAT COPIER – PW**

<u>US ANSI Paper Sizes</u>	<u>Cost to Public</u>
ANSI C 17" x 22" Bond	\$4.00/copy
ANSI C 17" x 22" Photo	\$8.00/copy

ANSI D 22" x 34" Bond	\$4.00/copy
ANSI D 22" x 34" Photo	\$10.00/copy

ANSI E 34" x 44" Bond	\$5.00/copy
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ANSI E 34" x 44" Photo	\$13.00/copy
1 to 600 scale 36" x 42" Bond	\$5.00/copy
1 to 600 scale 36" x 42" Photo	\$12.00/copy

1 to 500 scale 42" x 50" Bond	\$5.00/copy
1 to 500 scale 42" x 50" Photo	\$13.00/copy

1 to 400 scale 54" x 63" Bond	\$10.00/copy
1 to 400 scale 54" x 63" Photo	\$32.00/copy

1 to 300 scale 72" x 84" Bond	\$14.00/copy
1 to 300 scale 72" x 84" Photo	\$42.00/copy

### **PLOTTER – Development Services**

<u>Copy Size</u>	<u>Cost to Public</u>
22" X 24" Mono or Laser Bond	\$3.00
24" X 36" Mono or Laser Bond	\$4.00
36" X 48" Mono or Laser Bond	\$6.00

### **WIDE FORMAT COPIER – Dev. Services**

<u>Copy Size</u>	<u>Cost to Public</u>
22" X 24" Mono or Laser Bond	\$2.00
24" X 36" Mono or Laser Bond	\$3.00
36" X 48" Mono or Laser Bond	\$4.00

Plat Maps, Recorded Maps	\$3.00
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*Tax will only be charged on Maps & Plans printed by Third Party Plotter (WAC 44-14-07001).*

### **FLAT FEE ALTERNATIVE**

\$2 Flat Fee\* - if any combination of the above fees are equal to or greater than \$2.00.

*\*The "Flat Fee Alternative" may be applied at the City's discretion.*

### **CUSTOMIZED SERVICE CHARGE**

Email Searches	\$64.98/hour
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*(Plus cost of electronic transmission if applicable)*

### **10% DEPOSIT**

The City may require a 10% advance deposit of the estimated cost of providing requested records.