



CITY OF  
**Oak Harbor**  
WHIDBEY ISLAND, WASHINGTON

# Arts Commission

## Special Meeting



August 20, 2020

# Arts Commission Agenda

August 20, 2020



**CITY OF OAK HARBOR  
ARTS COMMISSION  
Special Meeting  
AGENDA**

Thursday, August 20, 2020 4:00 PM – 5:00 PM

**Due to COVID-19, there will be NO physical meeting location**

**To participate in the meeting, use the RingCentral application or via web browser:**

<https://meetings.ringcentral.com/j/1483444365>

**OR please call (623) 404-9000, Meeting ID: 148 344 4365**

- |                      |  |                                  |  |                                  |
|----------------------|--|----------------------------------|--|----------------------------------|
| <b>1. ROLL CALL:</b> | Freund, Karla <sup>1</sup><br>O’Connell-Balda, Nora <sup>3</sup><br>Mason, Cynthia <sup>5</sup><br>Kingsbury, Therese <sup>7</sup> | _____<br>_____<br>_____<br>_____ | Russell, J.R. <sup>2</sup><br>Sipes, Lowell <sup>4</sup><br>Gagnon, Rodric <sup>6</sup><br>[vacant] <sup>Alternate</sup> | _____<br>_____<br>_____<br>_____ |
|----------------------|--|----------------------------------|--|----------------------------------|
2. Excuse Absent Commissioners
  3. Public Comment
  4. Approval of July 16, 2020 Regular Meeting Minutes
  5. Appointment of Lowell Sipes to Position 4 / Opening of Alternate Commissioner Position
  6. “Tao” Sculptures next steps
    - a. \$4,000 deposit paid to Artist Verena Schwippert on July 15, 2020
    - b. Select Commissioner for site visit to Scenic Heights location with Parks Manager
    - c. Park Board Meeting September 14, 2020 recommendation to Council on location
    - d. Request Council approve additional \$675.00 for taxes and approve new location
  7. Acorn Sculpture RFQ \$15,000 next steps
  8. Joseph Kinnebrew Sculpture “Temple Blue” next steps
    - a. Select Commissioner for site visit to SR 20 Pocket Park location with Parks Manager
    - b. Park Board Meeting September 14, 2020 recommendation to Council on location
    - c. Request Council approve \$5,000 for powder coating and approve location
  9. Status of Driftwood Day Event (was scheduled for September 5, 2020)
  10. Other Projects / Items for Discussion
  11. Next Meeting September 10, 2020
  12. Adjournment

Arts Commission

# Minutes

July 16, 2020

Regular Business Meeting

August 20, 2020

**City of Oak Harbor  
Arts Commission  
Regular Meeting Minutes  
July 16, 2020 at 4:00 PM at The Center, 51 SE Jerome Street, Oak Harbor**

**1. Roll Call**

**Present:**

Rodric Gagnon<sup>6</sup>  
Karla Freund<sup>1</sup>  
J.R. Russell<sup>2</sup>  
Nora O'Connell-Balda<sup>3</sup>  
Cynthia Mason<sup>5</sup>  
Therese Kingsbury<sup>7</sup>  
Lowell Sipes<sup>Alternate</sup>

**Staff Present:**

Blaine Oborn, City Administrator

**Absent:**

K.C. Pohtilla<sup>4</sup>

The meeting was called to order at 4:00 PM.

**2. Excuse Absent Commissioners**

**3. Public Comments**

**4. Approval of Meeting Minutes – June 11, 2020 Meeting Minutes**

**Motion:** Commissioner Russell moved to approve the June 11, 2020 Meeting Minutes as presented.

**Second:** Commissioner Sipes seconded the motion. Commissioner Freund abstained as she had been absent. With all in favor, the motion carried unanimously.

**5. “Tao” Sculptures next steps**

The Commission discussed that the pocket park location that was listed in Resolution 20-17 that Council adopted is not ideal for the “Tao” pieces as they will get lost. The Commission discussed that this location would be better suited for a larger piece of art. Chairman Gagnon suggested that the preferred location would be the trailhead at Scenic Heights, unless the Commissioners had other ideas. Commissioner Kingsbury has been coordinating with the artist, Verena Schwippert, and she would like to do the installation herself with a boom truck and concrete company chosen by the artist. City Administrator Blaine Oborn will ask the Parks Department to coordinate with the artist on the logistics of the installation.

**Motion:** Commissioner Mason moved to request City Council to amend Resolution 20-17 with the location to be the Scenic Heights Trail Head pad, and to add \$675.00 for the 9% tax to the total approved amount.

**Second:** Commissioner Freund seconded. With all in favor, the motion passed unanimously.

**6. Acorn Sculpture RFQ \$15,000 next steps**

Chairman Gagnon provided draft criteria for the RFQ in an email to Commissioners, which they reviewed at the meeting. The Commission discussed having the artist include movement of the raw wood offsite for their working conditions, instead of having the artist do the work onsite. City Administrator Oborn explained that the RFQ can proceed, and then once the Arts Commission has selected the artist, the Resolution for the creation of the piece, location of the piece, and contract with the artist will need to go before Council. The Commission discussed the criteria for scoring the RFQs, including if the artist has five years of comparable wood carving experience; has experience creating public art and working in public

places; has created an outdoor wood sculpture that has lasted for a long term; lives locally; has a portfolio. Chairman Gagnon asked to see a draft RFQ in the next 30 days; the Commission agreed to have Chairman Gagnon work with staff to finalize the RFQ.

**7. Joseph Kinnebrew sculpture collection next steps**

Commissioner Kingsbury had spoken with Skagit Powder Coating, the vendor who completed the repairs and painting to the other pieces, and estimates that it will take five – six hours to complete the necessary repairs to the three tower pieces from the Joseph Kinnebrew Sculpture Collection that have sustained weather damage. Chairman Gagnon stated that it would be best to determine a proposed location before going to Council to request the funds to complete the powder coating.

The Commission discussed the placement of a piece from the collection in the pocket park along SR 20 adjacent to Office Max. Commissioner Mason suggested that the piece that is painted in blue and yellow, titled “Temple Blue”, be placed at this location.

***Motion:** Commissioner Mason moved to place the Joseph Kinnebrew sculpture piece titled “Temple Blue” in the pocket park adjacent to the Office Max on SR 20. **Second:** Commissioner O’Connell-Balda seconded. With all in favor, the motion carried unanimously.*

**8. Other Projects / Items for Discussion**

The Commission discussed the status of the Driftwood Day event tentatively scheduled for September 5, 2020. Currently, the Governor has rolled back the Phase 3 restrictions from gatherings of 50 people to gatherings of 10 people. By the time of the next meeting, it should be clear whether or not the event could proceed.

Rodric Gagnon provided an update on the non-profit that he and Cynthia Mason are working to create to work with the Chamber of Commerce on the proposed sculpture park.

**9. Next Meeting – August 20, 2020 meeting will be virtual due to COVID-19 gathering restrictions**

**10. Adjournment**

The meeting adjourned at 4:52 PM.

Respectfully submitted,

Lisa Felix  
Senior Administrative Assistant  
Administration

# Arts Commission Staff Report

## “Tao” Sculptures next steps

August 20, 2020



# Arts Commission

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## STAFF REPORT

August 20, 2020

### **AGENDA ITEM 6:** **"Tao" Sculptures next steps**

At the June 2, 2020 City Council Meeting, City Council approved Resolution 20-17 authorizing the acquisition of the "Tao" sculptures. The \$4,000 deposit for the piece was paid to the artist Verena Schwippert on July 15, 2020.

The next steps that need to be taken are:

- Commission Representative meet with Parks Dept on Mon or Tues, Aug 25<sup>th</sup> or 26<sup>th</sup>, to review placement of piece at Scenic Heights location
- Park Board approval of Scenic Heights location for installation of Tao sculpture
- City Council approval of amended Resolution with Scenic Heights location and \$675.00 tax

#### **ATTACHMENTS**

1. DRAFT Amended Resolution 20-17

“Tao” Sculptures next steps

*Attachment 1:*

*DRAFT Amended Resolution*

August 20, 2020

AMENDED RESOLUTION 20-17

A RESOLUTION OF THE CITY OF OAK HARBOR AUTHORIZING THE ACQUISITION OF THE SCULPTURE PIECES KNOWN AS “TAO”.

WHEREAS, the City finds that public artistic expression of all kinds enhances the historical, cultural, economic, educational and social life of the community and benefits the health and welfare of the City’s residents; and,

WHEREAS, the City finds it appropriate, necessary, and desirable to promote and support public experiences of the visual arts and artistic disciplines for the good of the citizens of Oak Harbor; and,

WHEREAS, the City of Oak Harbor Arts Commission has been working to obtain a set of pieces created by sculptor Verena Schwippert known as the “Tao” sculptures; and,

~~WHEREAS, staff has vetted multiple locations for the placement of the “Tao” sculptures and determined that the most appropriate location is the pocket park on the Southwest corner of State Route 20 and NE Koetje Street; and,~~

WHEREAS, the Arts Commission and Park Board have recommended the placement of the “Tao” Sculptures at the Scenic Heights trailhead pad location, and have worked with the Parks Department on the logistics of installing the art pieces at this location; and,

WHEREAS, the purchase price of the sculptures from artist Verena Schwippert is \$7,000, plus \$675.00 tax, and staff estimates \$500 for transportation of the pieces, and \$500 for creation of a plaque and appropriate base for the pieces;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Oak Harbor Washington, that the City Council authorizes the acquisition of the “Tao” sculptures, the placement of the pieces ~~in the pocket part on the Southwest corner of State Route 20 and NE Koetje Street~~ at the Scenic Heights trailhead pad location, and the creation of an appropriate base and plaque for the pieces, for a total amount not to exceed ~~\$8,000~~, 8,675 to be paid from the Creative Arts Fund.

PASSED by the City Council and approved by its Mayor this ~~2nd day of June, 2020~~.

CITY OF OAK HARBOR

\_\_\_\_\_  
Robert Severns, Mayor

Attest:

\_\_\_\_\_  
Julie Lindsey, City Clerk

Approved as to Form:

\_\_\_\_\_  
Anna Thompson, Interim City Attorney

# Arts Commission Staff Report

Acorn Sculpture RFQ \$15,000 next steps

August 20, 2020



# Arts Commission

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## STAFF REPORT

August 20, 2020

### AGENDA ITEM 7:

### Acorn Sculpture RFQ \$15,000 next steps

Review the draft Request for Qualifications.

### ATTACHMENTS

1. Draft Request for Qualifications for the Acorn Sculpture

Acorn Sculpture RFQ \$15,000 next steps

*Attachment 1:*

*Draft RFQ*

August 20, 2020



## City of Oak Harbor

### Request for Qualifications To create an Acorn Sculpture from Garry Oak Tree Wood

#### Purpose

The City of Oak Harbor, Washington (“City”) has appointed an Arts Commission with the purpose of (1) Foster arts and cultural programs for the enrichment of the city and its citizens; (2) Foster the development of a local arts community, encouraging an environment for the success of working individual artists; (3) Coordinate and strengthen new and existing art organizations and develop cooperation with regional entities; (4) Develop a program for public art, including identifying sources of funding; (5) Further the vision of Oak Harbor as a vibrant and progressive community.

The Arts Commission has undertaken a project to make use of wood salvaged from a Garry Oak Tree, a historical tree which was located at the Post Office. The focus of this project is the creation of a sculpture of an acorn, to represent the history of the tree itself, as well as the history of Oak Harbor. The piece should be a fine example of public art, should last for many years to come, and should connect the community through involvement in the arts.

#### Schedule

The City’s goal is to obtain the services of an artist qualified to produce the quality product required using the designated supply of wood from the Garry Oak Tree. As such, Statements of Qualifications will be accepted for a two-week period, to commence on \_\_ and close on \_\_\_\_. If an insufficient number of qualifications are submitted, the City may advertise for an additional period. Interviews of selected candidates will, if required, be scheduled at a meeting of the Arts Commission. The contract for the winning artist will be presented to City Council for approval.

#### Scope

The Garry Oak Tree wood is stored at the City’s Public Works facility and will be made available for collection to the winning artist. The artist’s presentation of a Statement of Qualifications should consider the following criteria:

- The selected artist will sculpt the form of an acorn from the available Gary Oak wood in the possession of the City of Oak Harbor.
- The selected artist will be required to transport the wood from the Public Works facility and should include this cost as part of the proposal.
- The finished sculpture should be approximately 36” to 48” in diameter, or as large as practically allowable, given the condition of the available raw material.
- The artist must provide for adequate preservation against the elements.

- The artist must consult City Parks personnel on proper long-term maintenance of the completed sculpture (e.g. maintenance schedule, preservative types and amounts).
- The artist must consult Parks personnel prior to and during installation of the finished work, to ensure a successful long-term installation.
- The artwork will be located on or near the site from where the Gary Oak tree was sourced (Oak Harbor Post Office).
- The artwork must be completed no later than June of 2021.

### **Preferences**

The Oak Harbor Arts Commission will consider the following preferences as part of the selection of the winning artist:

- five years of comparable wood carving experience
- experience creating public art and working in public places
- has created an outdoor wood sculpture that has lasted for a long term
- lives locally
- has a comparable portfolio

### **Submittal Process**

Interested applicants should provide their Statement of Qualifications and proposal for the project no later than \_\_\_\_\_. Proposals must be marked "Arts Commission: Acorn Sculpture Project" and be sent to the City of Oak Harbor, ATTN: Lisa Felix, 865 SE Barrington Drive, Oak Harbor, WA 98277. Questions regarding this RFQ may be sent to [lfelix@oakharbor.org](mailto:lfelix@oakharbor.org).

Arts Commission

# Staff Report

Joseph Kinnebrew Sculpture

“Temple Blue” next steps

August 20, 2020



# Arts Commission

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## STAFF REPORT

August 20, 2020

### AGENDA ITEM 8:

### Joseph Kinnebrew Sculpture "Temple Blue" next steps

At the July Arts Commission Meeting, the Commission discussed the repairs needed to the tower pieces from the Joseph Kinnebrew Sculpture collection, and that a location for those pieces should be determined prior to going to Council to ask for the funds for repair work.

The next steps that need to be taken are:

- Commission should determine desired location
- Park Board approval of location if in a City Park
- City Council approval of Resolution with specified location and \$5,000 for repair work

At the July Arts Commission Meeting, the Commission decided to place the "Temple Blue" piece at the pocket park adjacent to the Office Max along SR 20. The work on this project will need to be coordinated with the new Parks Department Manager, and should be presented at a future Park Board Meeting for recommendation, prior to presentation to Council for the selection of the location.

### ATTACHMENTS

1. Joseph Kinnebrew Sculpture Collection invoice to show pictures and names of pieces

Joseph Kinnebrew Sculpture

“Temple Blue” next steps

*Attachment 1:*

*Invoice with Pictures*

August 20, 2020



info@sculpturenorthwest.org

sculpturenorthwest.org

P.O. Box 5631  
Bellingham, WA 98227

December 6, 2018

City of Oak Harbor  
Attn: Lisa Felix  
865 SE Barrington Drive  
Oak Harbor, Washington  
98277

INVOICE #1863-1  
PROJECT #1863

115.00.594.75.6400  
ARTS COM - Machinery & Equipment



**Joseph Kinnebrew Sculpture Collection**

“Mediation” (restored) Welded steel powder-coated Size: cylinders 68” x 64” x 64”	\$6,000.00
“3 Totems” (ready for painting) Welded and enameled steel Size: approx 103” x 21” x 15”	\$8,000.00
“Temple Blue” (unrestored) Welded and enameled steel Size: cubes 130” x 84” x 125”	\$4,000.00
“Gate of Inspiration” (unrestored) Welded and enameled steel Size: 10’ x 7’	No Charge

SUB TOTAL (FOB Bellingham Airport).	\$18,000.00
8.7% sales tax	\$1,566.00
<b>TOTAL DUE</b>	<b>\$19,566.00</b>

RESOLUTION 18-28

A RESOLUTION OF THE CITY OF OAK HARBOR AUTHORIZING THE ACQUISITION OF THE SCULPTURE PIECES KNOWN AS THE "JOSEPH KINNEBREW SCULPTURE COLLECTION".

WHEREAS, the City finds that public artistic expression of all kinds enhances the historical, cultural, economic, educational and social life of the community and benefits the health and welfare of the City's residents; and

WHEREAS, the City finds it appropriate, necessary, and desirable to promote and support public experiences of the visual arts and artistic disciplines for the good of the citizens of Oak Harbor; and

WHEREAS, the City of Oak Harbor Arts Commission has a vision to work towards the creation of a sculpture park in Oak Harbor to serve as a public display of art and a local attraction; and

WHEREAS, the City of Oak Harbor Arts Commission has been working to obtain a set of pieces created by sculptor Joseph Kinnebrew and envisions using these pieces as the foundation for a sculpture park;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Oak Harbor Washington, that the City Council authorizes the acquisition of the "Joseph Kinnebrew Sculpture Collection", in the amount of \$19,566.00, to be paid from the Art Acquisition and Maintenance Fund.

PASSED by the City Council and approved by its Mayor this 4<sup>th</sup> day of December, 2018.

CITY OF OAK HARBOR



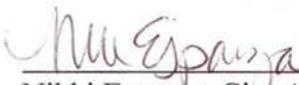
Robert Severns, Mayor

Attest:



Carla Brown, City Clerk

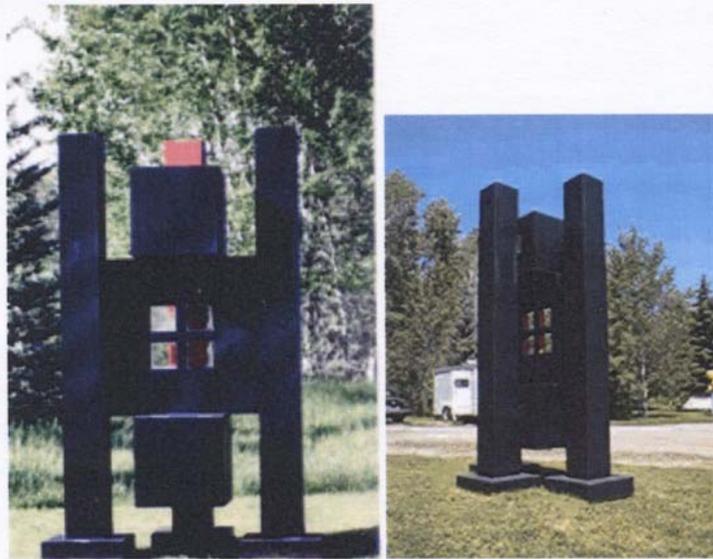
Approved as to Form:



Nikki Esparza, City Attorney



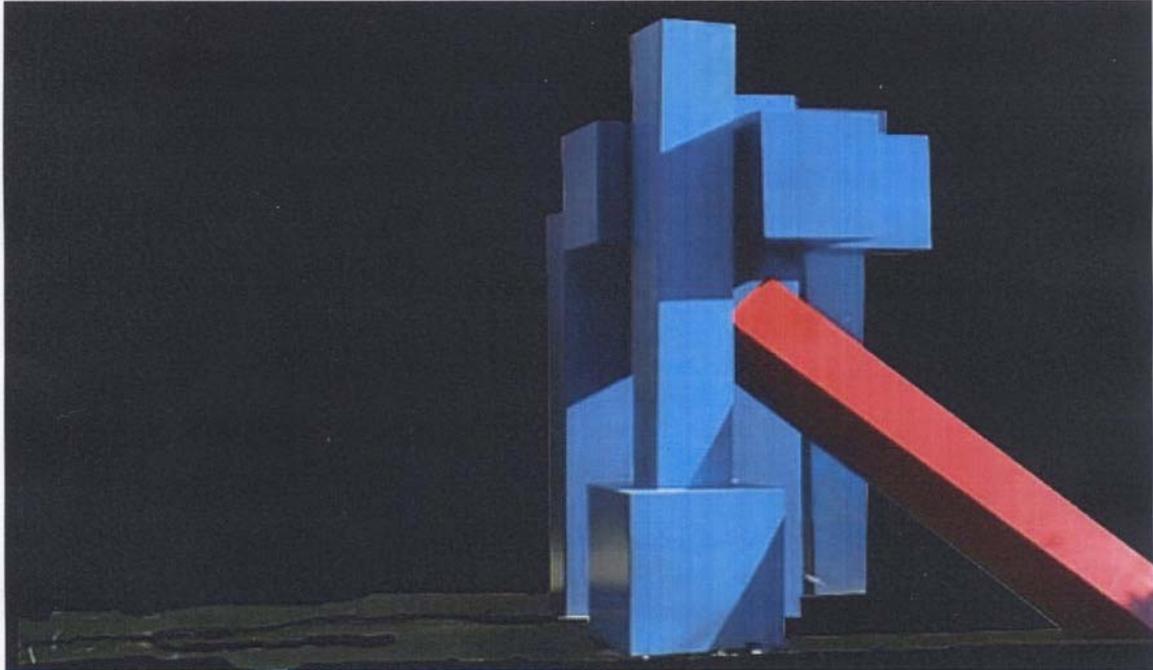
**KIN-007.02** Joseph Kinnebrew "3 Totems", 103" x 21" x 15"  
3 pillars in the set.



**KIN-006.01** Joseph Kinnebrew, "Gate of Inspiration"  
10' x 7' x 2'



KIN-003.01 Joseph Kinnebrew, "Meditation" 68" x 64" x 64"



KIN-004.01 Joseph Kinnebrew, "Temple Blue", 130" x 84" x 125"

Arts Commission  
**Staff Report**

Status of Driftwood Day Event

(was scheduled for September 5, 2020)

August 20, 2020



# Arts Commission

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## STAFF REPORT

August 20, 2020

### AGENDA ITEM 9:

#### Status of Driftwood Day Event (was scheduled for September 5, 2020)

Due to the COVID-19 pandemic and Governor Inslee's orders restricting events and the gatherings of groups of people, staff recommends that the Arts Commission officially cancel the Driftwood Day event, scheduled for September 5, 2020. Island County is currently in a modified, restricted Phase 3 of the Governor's "Safe Start" plan, with gatherings of no more than 10 people permitted. Even if Island County were to return to the original Phase 3 gathering size of 50 people, it is not advisable to try to hold an event which could draw more people than the amount allowed to gather. Other local events scheduled to take place in September have all been cancelled, including the Oak Harbor Music Festival, Hydros for Heroes, and the Whidbey Island Marathon.