

REQUEST FOR QUOTES
AUTOMATED GATE SYSTEM



TABLE OF CONTENTS

Request for quotes	Section I
Purpose	Section II
Statement of Work.....	Section III
General Requirements	Section IV

REQUEST FOR QUOTES

The City of Oak Harbor is requesting competitive quotes from qualified vendors to provide the City of Oak Harbor with an automated gate system to attach to an existing fence structure for our Police Department.

Description:

The City of Oak Harbor is installing a perimeter gate around the Police Department for added security. An automated gate is necessary to complete this security upgrade.

The City of Oak Harbor reserves the right to reject any and/or all quotes. The City also reserves the right to waiver individual specifications if it is satisfied that the quote otherwise meets the performance standards set by these specifications.

Any questions and comments concerning this proposal can be directed to Sandra Place, 865 SE Barrington Drive, Oak Harbor, Washington 98277, (360) 279-4757, via e-mail at splace@oakharbor.org. If necessary, an addendum will be issued to all vendors who are considering this proposal.

The Request for Quote packet can be downloaded from the City of Oak Harbor website at www.oakharbor.org.

Sealed quotes can be submitted by mail to the City Clerk at 865 SE Barrington Drive, Oak Harbor, WA. 98277. Or delivered to the City Clerk at City Hall at 865 SE Barrington Drive, Oak Harbor, WA. 98277.

Sealed quotes will be due in the office of the City Clerk no later than 1:00 p.m., September 12, 2018.

Carla Brown, City Clerk

Published: Daily Journal of Commerce-August 29, 2018 and September 5, 2018
Whidbey News-Times – August 29, 2018 and September 5, 2018

PRICE SUBMITTAL FORM

The undersigned hereby certifies that he has read the "Request for Quotes", "Instructions to Bidders", and the "Scope of Work" pertaining to this RFQ and that he thoroughly understands and agrees to complete the job in the time and at the prices set forth below:

Item No. Description

AUTOMATED GATES, PEDESTRIAN GATE AND ACCESS CONTROLS

SUBTOTAL OF THE ABOVE _____

SHIPPING IF APPLICABLE _____

SALES TAX _____% _____

GRAND TOTAL _____

The bid shall be quoted F.O.B. Oak Harbor, Washington.

Prevailing wages apply, and this is a lump sum contractor, there will be no estimates accepted.

Bidder _____

By _____

Please Print

Signature _____

Address _____

Phone _____

PURPOSE

The purpose for this Request for Quote (RFQ) is to modify an existing gate that will be installed by Doran Fence Company by September 17, 2018. They will be constructing a 6' galvanized chain link fence with two-20' cantilever gates (30' total length of each) and 1-4' pedestrian gate.

The City has an existing software program called Symmetry Professional, which is used by the Police Department and the Public Works Department. The City will be utilizing the existing software program to save costs and to allow for operator ease. The current software utilizes HID ProxCard II clamshell Cards as well as HID fobs. The City will be utilizing these existing cards and fobs as well for operator ease and security controls. The main system currently in place at the police department is the "AMAG" system and any installed systems will need to integrate with that in a fluid manner.

The City will provide the power, conduit, and wire to gate operators with available power for the pedestrian gate if necessary. The City will also provide the low voltage conduit path from the wireless receiver on building and pedestrian gate to the network switch.

All quotes and options will be considered and evaluated.

Please provide all options and any further information necessary to compete this project as an attachment to your price sheet.

It is anticipated this project will be brought forward to the City of Oak Harbor City Council for award on September 26, 2018. Work may start once the purchase order is received on September 27, 2018. The City of Oak Harbor does have an anticipated completion date of November 1, 2018.

SCOPE OF WORK.

Modify existing two (2) gates, provided and set by the City, for Gate Operator Chain Attachments and Automation.

EXCEPTIONS: _____

Provide two (2) high security, chain driven cantilever slide gates with operators and with battery backup for operation.

EXCEPTIONS: _____

Provide two (2) pedestals, one (1) for entry and one (1) for exit at the North gate with card readers on each site. This may be modified by the City to just an entry pedestal/card reader.

EXCEPTIONS: _____

Provide one (1) card reader controller and enclosure at the East gate for entry and exit capabilities. This may be modified by the City to eliminate this entry controller/card reader.

EXCEPTIONS: _____

Provide wireless connectivity for North gate to building on 12' pole set adjacent to controller enclosure.

EXCEPTIONS: _____

Provide two (2) receivers, one (1) at the North gate and one (1) at the East gate for single button wireless transmitter access by vehicle, no tracking required, programming and deletion directly at receiver.

EXCEPTIONS: _____

Provide two (2) reversing vehicle detection loop packages, in existing asphalt.

EXCEPTIONS: _____

Provide two (2) Miller safety edge packages or equivalent.

EXCEPTIONS: _____

Provide two (2) EMX reversing photo through beam or equivalent.

EXCEPTIONS: _____

Provide asphalt cutting for operators, pedestals, path between operators and pedestals at North and East gates, and vehicle detection loops, as needed. Potential contractors need to provide costs for doing this work, however the City may choose to do some of this work at the City's discretion and choice.

EXCEPTIONS: _____

Provide trenching for footings for operator, pedestals, path between and pole for wireless communication to building.

EXCEPTIONS: _____

Removal of asphalt and soil spoils from site. The City may elect to do the removal of asphalt and soil spoils with City personnel.

EXCEPTIONS: _____

Provide concrete footings for operator, pedestals, path between and post.

EXCEPTIONS: _____

Provide local low voltage conduit and wire.

EXCEPTIONS: _____

Provide low voltage electrical permit.

EXCEPTIONS: _____

Provide any additional permits necessary to complete this job.

EXCEPTIONS: _____

Provide warranty on installation, parts and labor for at least one (1) year.

EXCEPTIONS: _____

Provide training to all operators.

EXCEPTIONS: _____

Provide all software necessary, that the City does not currently own, to complete this project.

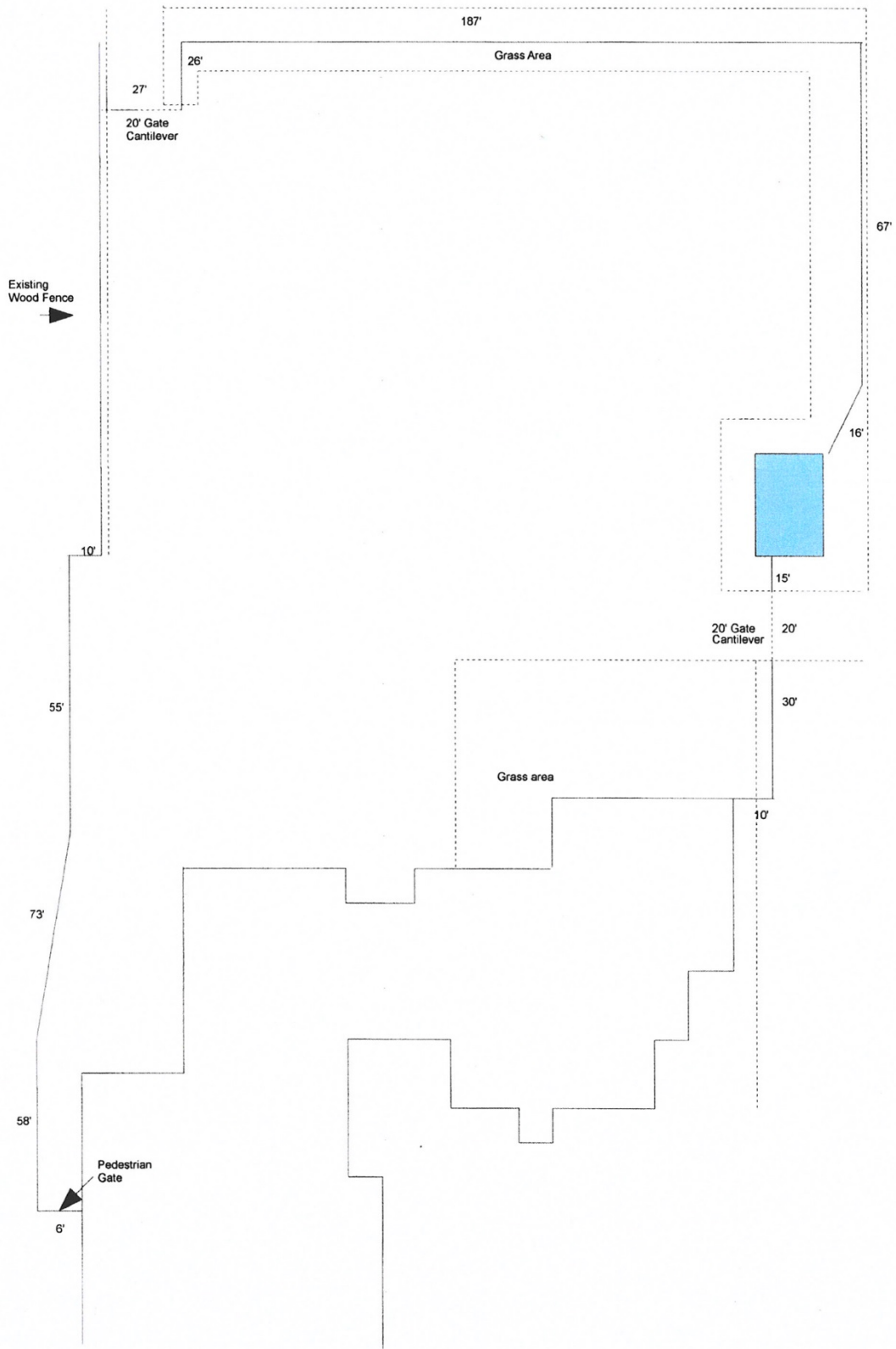
EXCEPTIONS: _____

Provide any Fire Department access controls necessary.

EXCEPTIONS: _____

Provide twenty (20) transmitters for activation of slide gates from vehicles.

EXCEPTIONS: _____



GENERAL REQUIREMENTS

GENERAL TERMS:

All material shall meet all requirements for this purpose. All work shall be done using best management practices.

CONTACT PERSON

Questions or inquiries are to be directed to Sandra Place, Public Works 360-279-4757.

SITE VISIT

Site visits are encouraged and available. Please contact Meg Massey, Police Department 360-279-4604 to set up an appointment during normal working hours.

LITERATURE

Please provide any literature in your Quote package that will help the City understand the product you are proposing including technical data sheets, descriptive literature, bulletins or catalogs.

QUOTE:

All quotes shall include a general description of the items proposed. All related information attached.

COMPANY EXPERIENCE AND REFERENCES

Please provide project details for at least three (3) projects of similar size and scope to that requested by the City of Oak Harbor.

Project details should include:

1. Deployment date and period of performance
2. Number of supported locations, including increases/decreases in project scope
3. Overview of project performance, including successes, challenges, etc.
4. Select one project as a contactable reference. Include contact information (name, title, phone, and email) for a customer reference who can speak to project performance throughout the life of the contract.

NON-DISCRIMINATION

All selected vendors must comply with the City of Oak Harbor's equal opportunity requirements. The City of Oak Harbor is committed to a program of equal employment opportunity regardless of age, sex, marital status, sexual orientation, race, creed, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental or physical disability. It is the City of Oak Harbor's policy to assure that no person shall, on the grounds of race, color, national origin or sex, as provided by Title VI of the Civil Rights Act of 1964, be excluded from participation in, be denied the benefits of, or be otherwise discriminated against under any of its programs and activities.

NON-COLLUSION

Submittal of a signed response to this RFQ constitutes a sworn statement that the document is genuine and not a sham or collusive, and not made in the interest of any person not named, and that the vendor has not induced or solicited others to submit a sham submittal, or to refrain from responding.

ADDITIONAL INFORMATION

Submitted responses to this RFQ become the property of the City of Oak Harbor, WA. The City of Oak Harbor reserves the right to use all ideas included in any response without incurring any obligations to the responding company or committing to procurement of the proposed services.

COST OF PREPARING RFQ RESPONSE

All costs associated with responding to this RFQ are the sole responsibility of the responding company.

PAYMENT

Upon certification by the City of Oak Harbor that all items were satisfactorily delivered, a 100-percent payment will be made. Net 30 days.

Invoices shall be mailed to:

City of Oak Harbor
865 SE Barrington Drive
Oak Harbor, WA 98277
Attention: Meg Massey

WARRANTY

The City of Oak Harbor will require warranties on all material and workmanship. Please include warranty information in your quote package.