

**MINUTES OF COMMUNITY ADVISORY BOARD MEETING
TUESDAY APRIL 12TH, 2016 AT 4:15 P.M.**

Board Members Present:

Marty Malloy, Gene Barner, Jeff Campbell, Susan Gerard, Bob Olson & Chase Powell

Board Members Not Present:

Nora Daniel, Cheryl Lawler & Sydney Prevost

Department Staff Present:

Chief Ed Green & Meg Massey

The meeting was called to order by Chair Malloy at 4:16 p.m. in the Police Department Training Room.

AGENDA TOPICS

MEET NEW CAB MEMBER:

➤ **Cheryl Lawler**

Chair Malloy stated Ms. Lawler was disappointed to not be able to attend her first meeting due to a previous commitment. She is eager to serve the community and is looking forward to our next meeting.

MEET AN OFFICER:

➤ **Officer Keith Kretchman**

The committee met Officer Keith Kretchman.

MARCH 2016 MINUTES:

The minutes from the March 8th meeting were distributed. Mr. Campbell moved to approve the March minutes as presented, Mr. Olson seconded. The March minutes were unanimously approved.

PERSONNEL / DEPARTMENT UPDATES :

Chief Green gave the following report:

➤ **Officer Brown**

Officer Michael Brown has been very successful the FTO Program. He was scheduled to complete this phase this week, but has been extended one week due only to the fact that he was out sick.

➤ **Corrections Officer**

The Corrections Officer that was out on maternity leave, is back on full duty as needed. This puts the jail staff back to full strength, and with only six corrections officers and one sergeant that makes an enormous difference.

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➤ **Officer Vacancies**

We currently have two entry level candidates that have successfully completed their testing and background checks. The academy just released the upcoming class dates, as the legislature did pass the supplemental budget including the funding for the academy. We will have a better idea later this month what class they may be attending. Once we have a solid date, a formal letter of hire, with a start date can be signed. Until then, we have no guarantee that either candidate may not take another job elsewhere. Once they are hired each candidate signs a three year contract with the City that pro-rates covering the costs of the training, uniforms, etc. if they leave before prior to the end of the contract.

Officer Tony Slowik is still on active military leave with the Coast Guard. Federal law requires we hold his position for five years. State regulations state his commission expires after 24 months and requires him to attend the equivalency academy; after 60 months he would need to re-apply as an entry level officer.

Ms. Massey gave the following report:

➤ **CAB Phone Line**

We have an opportunity to update the CAB phone line which original was hooked up to an answering machine in the Records Supervisor's office. Currently it is forwarded to a voice mail only line. The City has audited all phone lines, and we can access a digital line that will ring at my desk. The down side is the number will change. The committee discussed the pros and cons and decided to move ahead with the new number as long as it was functional ahead of National Night Out and the possible Open House. (No vote required, just informative.)

➤ **City Web Page: Boards & Commissions**

The City is changing over to different software for Council Meetings and incorporating other modules as well. One tracks Boards & Commissions, thus there is a new web page on the City web site which lists all Boards & Commissions, members and vacancies. The position numbers noted on the updated contact list correspond to these listings. Mr. Powell stated he had reached out to a few students about applying for the student position but no one had expressed interest / applied as yet.

OLD BUSINESS:

➤ **Freund Marsh**

Mr. Campbell had placed a call to the dispatch center a few weeks ago concerning camping at Freund Marsh. One Officer was dispatched at the time of the call and another Officer the following day after a second call to the dispatch center. Chief Green apologized for the Officers conduct, stating it did not meet his expectations in either case and apologized for that. Excerpts from the Oak Harbor Municipal Code (OHMC) Parks Code (OHMC 6.12) & Recreational Camping in City Parks (OHMC 6.13) were distributed (see attached). Topics discussed included:

- Freund Marsh is a City Park as is all land South of Bayshore & West of Beeksma
- It is against the law to be in a City park after 10:00 p.m.
- Penalties associated with violating the OHMC
- Camping / Squatting on private property

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- Differences of being trespassed from public and private property and the challenges faced by owners

Chief Green stated whenever you have a concern, call dispatch. You can never call enough. If ever you are unsatisfied with the result you get, call him or Ms. Massey directly.

➤ **Upcoming Events**

Chief Green wanted to keep the CAB members informed of all the upcoming events throughout the year, as each one is an opportunity to reach out to the community:

- Neighborhood Watch Meeting ~ Thursday April 14th
- Whidbey Island Marathon ~ Saturday April 16th
- Holland Happenings ~ April 28th – May 1st
- 4th of July Parade & Fireworks
- National Night Out ~ Tuesday August 2nd
- Possible Open House ~ To be determined
- Always be open to attend community meetings, service clubs, etc.

➤ **Child ID Station**

Ms. Gerard stated that in addition to being a member of the CAB Committee she is also a Citizen Volunteer with the OHPD. In that capacity she has been heading the Child ID program. The goal is to have events twice a month, but the demand is high at the moment and they have been averaging one event per week. Ms. Gerard clarified that at this time, none of the information is currently stored or utilized by OHPD. It is strictly for the parent / guardian. Chair Malloy commended and thanked Ms. Gerard for her efforts.

NEW BUSINESS:

➤ **Skateboard Ordinance**

Chief Green presented the Committee with copies of the current Skateboard ordinance OHMC 10.44 (see attached) and stated that it is unenforceable as the streets listed no longer exist. City Council had tabled a revised version because they wanted more input from the downtown merchants and the citizens. He asked the Committee if they would work with a Council member on developing a suitable revision. Topics discussed included:

- Pedestrians vs. bicycles / skateboards / scooters / roller skates, etc.
- Expanding the area covered under the ordinance
- Reevaluating the penalties associated with violating the current ordinance
- Rules of the road
- Definition of a vehicle per RCW and / or OHMC
- Impact on the skateboard and bicycle shops located in the area covered by the OHMC

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- Reaching out to local youth

The Committee stated they would support this. Chief Green said he would talk with Council members and get back to the Committee.

GENERAL QUESTIONS:

Mr. Olson asked about the regulations concerning personal fireworks. Chief green stated that the OHMC specifies the dates and times they can be set off, and works in hand with OHMC Noise ordinance.

Mr. Olson inquired about the ride-a-long program discussed at last month's meeting and that he was interested as well. Chief Green stated he thought the Sergeant's vehicles were outfitted with privacy screens, so just call Ms. Massey to schedule as you will also need to sign a liability waiver.

ADJOURN:

Mr. Olson made a motion to adjourn the meeting, Mr. Campbell seconded.
Meeting adjourned at 5:37 p.m.

NEXT MEETING:

The next CAB meeting will be held on Tuesday, May 10th at 4:15 p.m. in the OHPD Training Room.

Prepared by Meg Massey

Chapter 6.12 PARKS CODE

6.12.030 Definitions.

(4) “Camp” means to remain overnight, to erect a tent or shelter, or to use sleeping equipment, a vehicle, or a trailer or camper for the purpose or in such a way as will permit remaining overnight.

6.12.040 Rule making authority – Code of conduct.

The administrator and the chief of police or their designees shall have the power to enforce this chapter. The administrator and the chief of police or their designees shall have the power to draft, secure public input on, and present to the council for final adoption rules and regulations consistent with this chapter to manage and control the parks of the city. Such rules and regulations may:

6.12.120 Violations in parks that are infractions.

(8) It is a Class 1 infraction as defined in Chapter [1.28](#) OHMC to dispose of or deposit any refuse or other material in a park, except in designated receptacles.

Chapter 6.13
RECREATIONAL CAMPING IN CITY PARKS

6.13.010 Definitions.

(2) "Camping" shall mean erecting a tent or shelter or arranging bedding, or both, or parking a recreation vehicle or other vehicle for the purpose of remaining overnight.6.12.040 Rule making authority – Code of conduct.

6.13.020 Camping.

(4) No person shall camp in any city park area except in areas specifically designated by the city and marked for that purpose as directed by the administrator.

Chapter 10.44 SKATEBOARDS

Sections:

- [10.44.010](#) Skateboarding and bicycling on portions of Pioneer Way.
- [10.44.020](#) Negligent operation of skateboards prohibited.
- [10.44.040](#) Parent responsibility.
- [10.44.050](#) Violation – Penalty.

10.44.010 Skateboarding and bicycling on portions of Pioneer Way.

It is unlawful for any person to operate a skateboard or bicycle on the sidewalks along Pioneer Way between Midway Boulevard and **60th N.W. Street**. (Ord. 775 § 1, 1987).

10.44.020 Negligent operation of skateboards prohibited.

It is unlawful for any person to operate a skateboard in a negligent manner upon any roadway, sidewalk or publicly owned parking lot. For the purpose of this section, “to operate in a negligent manner” means the operation of a skateboard in such a manner as to endanger or be likely to endanger any persons or property. (Ord. 775 § 2, 1987).

10.44.040 Parent responsibility.

(1) It is unlawful for any parent, guardian or other person having control of a minor child to allow said minor to operate a skateboard in violation of this chapter.

(2) Should any juvenile be found to have violated the provisions of this chapter more than once, the parent, guardian or other person having control of said juvenile shall be guilty of a misdemeanor and punishable as set out in OHMC [10.44.050](#). (Ord. 775 § 3, 1987).

10.44.050 Violation – Penalty.

Any person violating any provision of this chapter shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished by the imposition of a monetary penalty of not more than \$250.00. Community service hours may be imposed in lieu of a monetary penalty. (Ord. 775 § 4, 1987).

The Oak Harbor Municipal Code is current through Ordinance 1760, passed March 15, 2016.

Disclaimer: The City Clerk's Office has the official version of the Oak Harbor Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.
