

**MINUTES OF COMMUNITY ADVISORY BOARD MEETING
TUESDAY, 9/11/12, 4:15 P.M.**

Board Members Present: Cathy Niiro, Bonnie LaForest, Jo Balda, Gene Barner, Barbara Buchanan, Lauren Nelson

Not Present: Dave Thomason, Beth Connor

Dept. Staff Present: Lt. Tim Sterkel, Martha Folsom

The meeting was called to order by Gene Barner at 4:15 p.m. in the Police Department Conference Room.

AGENDA TOPICS

1. **July Minutes:** No discussion. LaForest moved to approve the July minutes, Buchanan seconded. Unanimous approval. The July minutes were approved as presented.
2. **Pertinent Updates:** Lt. Sterkel advised the CAB about upcoming, county-wide law enforcement annual training in Domestic Violence. Through a grant, CADA reimburses for a portion of the overtime incurred, as well as providing lunches. We have made a conditional offer of employment to a lateral (experienced) police officer. We hope to start him November 1st. He has over 5 years experiences, and we feel lucky to get him. He is currently with Coupeville PD. We had a Corrections Officer – Steve McMickle – retire in August. We have applications out now for Entry-Level Corrections Officer, the application period closes on September 14th. The filling of the vacant ID/Evidence Tech position is still pending, we are in contract negotiations for this position with the union. We hope to get that worked out soon.

Lt. Sterkel handed out a sample of a community survey of a law enforcement agency in Oregon, conducted by a company who charges for the (survey) service. He asked the CAB to look through it and bring their thoughts and ideas back at the next (November) meeting. Lt. Sterkel said that he felt that our department is ready to survey the public. One of the biggest problems is getting people to return the survey. He also asked for ideas on ways to get the survey out to the community. This company charges around \$7000 for the service, and it is conducted via telephone calls. Niiro mentioned we could conduct the survey on-line. Lt. Sterkel said that, in the past, we have sent out surveys in utility bills, but didn't get many back. Niiro mentioned having some sort of "draw", or incentive, for returning the survey, such as a coffee card. She also mentioned getting the Chamber involved in helping to promote the survey. LaForest and Niiro mentioned utilizing the local service clubs, making presentations to them. Balda mentioned having a booth at the annual Expo. Lt. Sterkel said that he hopes a new Chief will be on board by the next CAB meeting, and that he would be interested in conducting a community survey. Niiro thought that it would be a ground-breaking opportunity for a new police chief. She also mentioned going door-to-door. He asked the CAB members to look through the hand-out and we would talk about it at the November meeting. Lt. Sterkel said he would like the CAB's opinion on whether this was something worth doing, and ideas on getting the survey out (to the public) and ways to get them returned.

Discussion was held on the recent rash of Vehicle Prowls we have had, and vehicle thefts. Niiro asked about burglaries, and Lt. Sterkel said we have had our fair share. He said that at a recent ICOM meeting, a graph of the most serious crimes county-wide was provided, and burglaries were at the top. He said that he recently posted for more bicycle officer positions, and hopes to put more officers on bicycles. They are sometimes more successful in "sneaking up on things" that are going on.

GENERAL DISCUSSION

1. **CAB Membership**: Barner asked if the CAB was at full capacity, as he recently had someone ask him about a vacancy on the Board. Folsom explained that Ms. Larcena's term expired in June, and the Mayor's office had someone who was interested. Folsom contacted that person several times, but received no response. Recently, the Mayor's office contacted Folsom with the name of another person the Mayor was interested in appointing. Folsom will let the CAB know if that appointment comes through.

Adjourn: LaForest motioned to adjourn; Niiro seconded.

The meeting was adjourned at 4:39 p.m. on 9/11/12.

The next CAB meeting will be held on Tuesday, 11/13/2012 in the OHPD Conference Room.

Prepared by M. Folsom