

Oak Harbor City Council
Workshop Meeting Minutes
June 20, 2018

CALL TO ORDER

Mayor Severns called the meeting to order at 2:00 p.m.

ROLL CALL

City Council Present:

Mayor Bob Severns
Mayor Pro Tem Beth Munns
Councilmember Joel Servatius
Councilmember Bill Larsen
Councilmember Rick Almberg
Councilmember Tara Hizon
Councilmember Erica Wasinger
Councilmember Jim Woessner

Other Attendees:

Tom Yule, BOD Civility First...
Boys & Girls Club Board members

Staff Present:

Interim City Admin/Finance Director Patricia Soule
Development Services Director Steve Powers
Public Works Director Cathy Rosen
City Engineer Joe Stowell
Police Chief Kevin Dresker
Deputy Fire Chief Mike Buxton
City Engineer Joe Stowell
Senior Services Administrator Liz Lange
City Attorney Nikki Esparza
Civil Engineer Alex Warner
Senior Planner Dennis LeFevre
Senior Planner Cac Kamak
Human Resources Director Emma House
Budget & Procurement Specialist Sandra Place
Assistant to Mayor Deanna Emery

COMMUNITY PARTNER PRESENTATIONS

a. Civility First Presentation

Cathy Whitmire, of "Civility First...So We Can Work Together" provided handouts, presented how *Civility First...* came about, the purpose of their creation, and what they are doing. Cathy noted the aspirational pledge and asked for Oak Harbor to become a Civility City. Councilmember Hizon requested a copy of the handouts.

ACTION ITEMS:

PUBLIC WORKS

a. Public Hearing – Resolution 18-16: Surplus List for Utility Items

Public Works Director Cathy Rosen presented the background information and discussed Resolution 18-16 to approve the surplus list for utility items to be auctioned on June 30 2018.

Mayor Severns opened the Public Hearing Public Comment at 2:16 p.m., there being none, Public Comment was closed.

Councilmember Servatius, Mayor Pro Tem Munns, and Councilmember Hizon provided their respective questions and comments. Public Works Director Cathy Rosen and City Attorney Nikki Esparza answered the respective questions.

Motion: Mayor Pro Tem Munns moved to approve Resolution 18-16: Surplus List for Utility Items, motion was seconded by Councilmember Servatius. The motion passed unanimously.

b. 2018 City-wide Auction—City of Oak Harbor Non-Utility Surplus List

Public Works Director Cathy Rosen presented the background information and discussed the non-utility surplus items to be auctioned on June 30, 2018.

Motion: Mayor Pro Tem Munns moved to approve the non-utility surplus list, motion was seconded by Councilmember Hizon. The motion passed unanimously.

LEGAL DEPARTMENT

a. First Amendment to the Agreement Between City of Oak Harbor and Island Transit

City Attorney Nikki Esparza presented the background information and action thus far regarding the acquisition of Portland Loos (\$70k from Island Transit, and no maintenance).

Mayor Severns opened the Public Hearing Public Comment at 2:23 p.m., there being none, Public Comment was closed.

Councilmembers Hizon, Mayor Pro Tem Munns, Councilmember Servatius, and Councilmember Woessner provided their respective questions and comments. City Attorney Nikki Esparza, Public Works Director Cathy Rosen, and Interim City Administrator Patricia Soule answered the questions.

Motion: Councilmember Hizon moved to authorize the Mayor to sign the First Amendment to the Agreement between the City of Oak Harbor and Island Transit relating to Conditional Use Permit #2-96, motion was seconded by Councilmember Woessner. The motion passed unanimously.

ADMINISTRATION (added)

- a. Mayor Severns: Consider motion to reschedule the July 3rd Council meeting to July 10th due to lack of quorum. Noted: Wasinger may not be able to attend and Councilmember Larsen will not be present for the July 10th meeting.

Motion: Councilmember Servatius moved to reschedule the July 3rd council meeting to July 10th, motion was seconded by Mayor Pro Tem Munns. The motion passed unanimously.

NON-ACTION ITEMS:

DEVELOPMENT SERVICES DEPARTMENT

a. Boys and Girls Club – Resolution regarding use of City Property

Development Services Director Steve Powers presented the staff report and a PowerPoint presentation regarding the Boys and Girls Club pursuit of a new facility, the city property involved in their request for use, and pre-application process involved.

Mayor Pro Tem Munns, Councilmembers Wasinger, Hizon, Servatius, Almborg, Woessner provided their respective questions and support. Development Services Director Steve Powers and City Attorney Nikki Esparza answered the questions presented. Council expressed interest in moving forward, more information to be provided at the July 10th meeting.

b. Ordinance No. 1801 Critical Areas: Presentation of Wetland Buffer Study

Senior Planner Dennis LeFevre presented the staff report and a PowerPoint presentation regarding the critical areas ordinance and wetland buffer study.

Councilmembers Almborg, Hizon, Woessner, Servatius, Larsen provided their respective questions. Senior Planner Dennis LeFevre and Development Services Director Steve Powers answered the questions presented. Council expressed hesitancy but understanding that the City must be in compliance. More information will be presented and a public hearing will take place at the August 8th Council meeting.

c. Trail Partnership Project – Hoffman Road to City of Oak Harbor

Senior Planner Cac Kamak presented the staff report regarding the Hoffman Road to Oak Harbor Trail joint project proposal with Island County. Senior Planner Cac Kamak provided additional trail project information, from Island County on Bos Lake loop trail, which is adjacent to the City but not within City limits.

Mayor Pro Tem Munns, Councilmember Wasinger, Councilmember Woessner, Councilmember Servatius, and Councilmember Almborg provided their respective questions. Senior Planner Cac Kamak and Development Services Director Steve Powers answered the questions presented.

ENGINEERING DEPARTMENT

a. Draft Resolution 18-17: Adopting the Transportation Improvement Program 2019-2024

City Engineer Joe Stowell presented the staff report regarding the Waterfront Trail Project, NE 7th Ave, NW Heller St projects in the Transportation Improvement Program.

Councilmembers Servatius and Councilmember Hizon provided their respective questions. City Engineer Joe Stowell answered the questions presented. Council expressed interest in more information.

b. Pasek Sewer Overflow Structure – Authorization to Solicit Construction Bids

City Engineer Joe Stowell presented the staff report regarding the status of the project.

Councilmember Woessner provided his respective question regarding the monument. City Engineer Joe Stowell answered the questions presented.

CITY COUNCIL

Councilmember Hizon provided her respective comments regarding property acquisition and the second meeting of community concerns on homelessness.

ADJOURN

The meeting adjourned at 4:01 p.m.

Certified by:
Deanna Emery