

Oak Harbor City Council  
Regular Meeting Minutes  
May 3, 2016

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**CALL TO ORDER**

Mayor Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Beth Munns  
Councilmember Rick Almberg  
Councilmember Erica Wasinger  
Councilmember Joel Servatius  
Councilmember Jim Campbell  
Councilmember Tara Hizon

Staff Present:

Acting City Administrator Steve Powers  
City Attorney Nikki Esparza  
Finance Director Patricia Soule  
Public Works Director Cathy Rosen  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Assistant Planner Ray Lindenburg  
City Clerk Anna Thompson

**INVOCATION & PLEDGE OF ALLEGIANCE**

Councilmember Jim Campbell provided the invocation, and then Mayor Severns led the led the pledge of allegiance.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Hizon moved to amend the Agenda to add *Proclamation in Honor of Bike to School Day* to the Agenda, motion seconded by Councilmember Munns, and the motion was unanimously approved.

**Motion:** Councilmember Servatius moved to approve the Agenda as amended, seconded by Councilmember Hizon, unanimously approved.

**PRESENTATIONS**

Proclamation in Honor of National Day of Prayer – May 5, 2016

Councilmember Campbell read the Proclamation for National Day of Prayer.

Proclamation in Recognition of National Nurses Week – May 6-12, 2016

Councilmember Hizon proclaimed National Nurses Week.

Proclamation in Recognition of National Bike to School Day – May 4, 2016

Councilmember Servatius read National Bike to School Day Proclamation and presented the proclamation to Matt Plush and Brad Nelson, members of the Whidbey Island Bicycle Club.

### **CITIZEN COMMENT PERIOD**

Mayor Severns opened the Citizen Comment Period at 6:10 p.m.

#### Citizens Speaking

Matt Plush, President of the Whidbey Island Bicycle Club

The comment period was closed at 6:11 p.m.

### **CONSENT AGENDA**

- a. Minutes of the Special held on April 18, 2016, the Regular Meeting held April 19, 2016, and the Workshop Meeting on April 27, 2016
- b. Approval of Accounts Payable and Check Numbers
- c. Ordinance No. 1766: Nonconforming Use Code Amendment

**Mayor Severns:** If there is no objection to the Consent Agenda, it will be adopted as is.

No objections were made.

### **STAFF, MAYOR & COUNCIL COMMENTS**

#### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmember Almberg asked follow-up questions.

#### City Administrator

Acting City Administrator Steve Powers announced that there is a conflict with the June 21, 2016 Regular City Council Meeting and the Annual AWC Conference. He explained that in lieu of this Regular Meeting, the June 15<sup>th</sup> Workshop meeting can be amended to a Special Meeting in order to accommodate any actionable items.

**Motion:** Councilmember Servatius moved to cancel the June 21, 2016 Regular City Council Meeting. Motion seconded by Councilmember Wasinger, unanimously approved.

Mr. Powers shared that a Special Workshop at 3:00 p.m. and CAG Meeting at 5:30 p.m. will be held on Thursday, May 5, 2016.

#### Mayor

Mayor Severns shared that a Proclamation for National Military Appreciation Month will be read at the May 17, 2016 Regular Council Meeting. The Mayor then announced new art hanging in Council Chambers provided by Artist Helen Bates.

## Councilmembers

Councilmember Campbell commented on the Northwest Clean Air Agency and the Island County Tourism Committee, boards on which he currently serves.

Councilmember Almberg had no comments.

Councilmember Munns thanked the Oak Harbor Starbucks managed by Erin Hedrick for organizing and cleaning the Lagoon on Sunday. She thanked everyone else who supported in the clean-up efforts. Ms. Munns recognized the Whidbey Help House for receiving the Community Health Hero Award from the Island County Health Department. Councilmember Munns then reminded Council about the AWC Annual Conference in June.

Mayor Pro Tem Paggao had no comments.

Councilmember Hizon shared that she and group of citizens helped clean the Lagoon in Windjammer Park last Sunday. She also announced upcoming meetings with the Youth Coalition and shared that the Youth Coalition is now sponsoring an online parenting class.

Councilmember Servatius announced that the Lodging Tax Advisory Committee has a vacancy for business representatives required to collect hotel taxes within the City limits. Mr. Servatius requested to take a photograph of City Council after the end of Councilmember Comments for a military family who formerly resided on Whidbey Island.

Councilmember Wasinger had no comments.

Mayor Severns called a brief recess at 6:29 p.m. for photographs, and reconvened the meeting at 6:30 p.m.

## **PUBLIC HEARINGS & MEETINGS**

Resolution 16-17: Scenic Estates Preliminary Plat Extension  
Associate Planner Ray Lindenburg provided the staff report.

Mayor Severns opened the item for public comment at 6:32 p.m.,

### Citizens Speaking

Brian Gentry, Owner of Landed Gentry Homes and Communities

After public comments were provided, the public comment period was closed at 6:33 p.m.

Questions from Council.

### **Resolution 16-17: Scenic Estates Preliminary Plat Extension**

**Motion:** Councilmember Hizon moved to approve Resolution 16-17 as presented. The motion was seconded by Councilmember Campbell, and the motion passed by unanimous vote.

## CONTRACTS & AGREEMENTS

### Clean Water Facility - Carollo Engineers - Consultant Agreement Amendment No. 14 for Services during Construction

City Engineer Joe Stowell provided the staff report.

Mayor Severns opened the item for public comment at 6:48 p.m., no public comments, closed at 6:48 p.m.

### **Clean Water Facility - Carollo Engineers - Consultant Agreement Amendment No. 14 for Services during Construction**

Councilmembers asked questions regarding Amendment No. 14 with Carollo Engineers. There was significant discussion regarding the timeline of the project.

**Motion:** Councilmember Munns moved that the City Council authorize the release of management reserve in the amount of \$218,427; and authorize the Mayor to sign Contract Amendment No. 14 with Carollo Engineers in the amount of \$5,339,431, increasing the total contract amount from \$11,433,496 to \$16,772,927. The motion was seconded by Councilmember Servatius, and the motion passed my unanimous vote.

### Clean Water Facility – KBA, Inc. – Contract Amendment No. 2 for Construction Management Services

City Engineer Joe Stowell provided the staff report.

K. Wendell Adams of KBA Construction, Inc. was present.

Mayor Severns opened the item for public comment at 7:13 p.m., no public comments, closed at 7:13 p.m.

Comments and questions from Councilmembers.

### **Clean Water Facility – KBA, Inc. – Contract Amendment No. 2 for Construction Management Services**

**Motion:** Councilmember Hizon moved to authorize the Mayor to sign Contract Amendment No. 2 with KBA, Inc. in the amount of \$2,812,000 increasing the total contact amount from \$805,500 to \$3,617,500. Councilmember Wasinger seconded the motion, and the motion passed my unanimous vote.

## ADJOURN

**Motion:** Councilmember Campbell moved to adjourn, seconded by Councilmember Almberg, unanimously approved.

Meeting adjourned at 7:17 p.m.

Anna M. Thompson, City Clerk