



**PUBLIC WORKS STANDING COMMITTEE**  
**Thursday, December 2, 2010, 7:00 a.m.**  
**Public Works Facility Conference Room**

**MEETING NOTES**

1. Chairman Danny Paggao called the meeting to order at 7:05 a.m. Public Works Standing Committee Members in attendance were Rick Almberg, and Scott Dudley. City staff in attendance was Mayor Slowik, Paul Schmidt, Steve Powers, Cathy Rosen, Eric Johnston, Steve Bebee, Joe Stowell, and Kathy Wagoner.
2. **Review Meeting Notes** – November 4, 2010.
3. **SE Pioneer Way Project Update**
  - ✦ **Extended Outreach** – Steve P. discussed the Agenda Bill requesting the approval of a professional services contract with Envirolssues to provide construction outreach for the project. He then went over the scope of services task by task: The total consultant fee for this service would be \$149,897.46. He also went over the compensation schedule and proposed direct costs. Eric said all funding is available from the \$8.3 million allocated for the project. He also discussed the Project Communication and Management Structure both using and not using Envirolssues. Steve reminded members the Envirolssues contract is at Council's discretion. They decide whether or not the City has a contract, and portions can also be cutback. Looking at having an office downtown which will have a staff presence everyday. Questions asked and answered and comments made concerning the role of Envirolssues. Important to have someone downtown the merchants and citizens trust.
  - ✦ **Authorization to Advertise for Bids** – Eric introduced Joe Stowell to the Committee members. Joe discussed the letters sent out to the surveyors and construction management. Questions asked and answered concerning the cost for both: Surveyor \$128,000; and, Construction Management \$511,000. Eric then went over the Agenda Bill requesting Authorization to Advertise for Bidding which will be presented at the December 7 council meeting. If approved, advertising for bids will commence December 16, 2010.
  - ✦ **Solid Waste Pick-up During Construction** – Eric and Steve B. discussed the solid waste and recyclable pick-up. Customers should have few if any changes, including pick-up day and location of roll carts. Customers with dumpsters should not experience any changes.
4. **Wastewater Treatment Plant Facility** – Eric reported Carollo has arranged and will be present at a public meeting on Monday, December 6, 2010, 6 p.m. The public will be asked where they like to see the new facility put.

5. **Gun Club Road Water Mains** – This item has been pulled from the December 7, 2010, Council Meeting and will be presented in early January.
6. **42-inch Outfall Project** – Eric discussed the letter received from the Department of Natural Resources which, in part, says, "... If any aspect of the Windjammer Park Stormwater Outfall and Replacement Project will be occurring on State owned Aquatic Lands, the proponent will need to submit an Application for Authorization to Use State-Owned Aquatic Lands. Next discussed was the FY 2011 Stormwater Retrofit and LID Competitive Grant Program. The Department of Ecology sought the City out for this project then determined we were ineligible. Construction will begin in July, 2011. Eric then went on to discuss the Reconstruction Project and Park Repair Alternative Costs.
7. **Well #9 Rehabilitation** – Eric said this well is located at the NE corner of SE Heller and SW 6<sup>th</sup> Avenues. It is currently underperforming and rehabilitation efforts are required to maintain the well as an emergency source of supply. The rehabilitation work is not an emergency, but it does require prompt attention. Maintenance of the production rate of this well is necessary to meet basic water supply needs during an emergency or other issue resulting in the loss of the primary supply in the City of Oak Harbor as outlined in the water system comprehensive plan. Staff recommends a new well be installed in the same location; the main elements being: (1) Drill new well; (2) Install new 12-inch casing; (3) Install new 25Hp submersible pump; (4) New connection to well house; and, (5) Permitting with DOH, DOE, Island County, and COH. The approximate cost is +/- \$30,000.
8. **Public Works Director's Comments** – Cathy reported on the snow event and what Public Works Staff did during the week.
  - Both the Police and Fire Departments put on an extra crew.
  - The EOC was opened to better coordinate operations with public safety and Public Works (PW).
  - PW responded with three sanding trucks and personnel to clean off and spread de-icer on sidewalks and steps at City public buildings. Icy conditions and abandoned vehicles caused 17 streets to be closed. EOC closed about 7:00 p.m. Monday with sanding continuing until 10:00 p.m. with a dispatcher stationed at the Public Works Facility. City sanding crew assisted the fire department in an aid call by escorting an ambulance to the city limits with a sanding truck.
  - Sanding resumed at 5:00 a.m. on Tuesday (11/23) with three sanders working all day with continued de-icing on sidewalks at public buildings. Two sanders continued until 7:00 p.m. with one sander working until 10:00 p.m.
  - Sanding again resumed at 5:00 a.m. on Wednesday (11/24) and continued through the day with one sander working until 7:00 p.m. Streets were reopened when the abandoned cars were removed and the sanders could sand the hills.
  - On Thanksgiving Day (11/25) three sanders were out at 6:30 a.m. and worked until 1:30 p.m. when the snow began to melt.
  - On Friday (11/26) the Storm Drain crew started to sweep up the sand that remained from the sanding operations. The crew also swept on Saturday (11/27) and Sunday (11/28).
  - The Water Division responded to about ten frozen water pipe calls from residents.
  - Crews also responded to signs that were knocked down by vehicles sliding off the icy roads. Most were temporarily repaired and were permanently repaired by Monday (11/29).

- ✦ All divisions of Public Works were involved in the snow effort.
  - Parks Division – Sidewalk and parking lot snow removal.
  - Storm Drain – Hauling in sand to replenish sand pile as well as supplying drivers for sand trucks.
  - Water Division – Assisted with barricading street and placement of temporary signage.
  - Solid Waste – Crews had delays on Monday with garbage pick-up, but completed their routes on time throughout the event.
  - Crews put in 130 hours of overtime.

9. **Next Meeting** – January 6, 2011, 7:00 a.m.

10. **Meeting Adjourned** – 9:02 a.m.