

Oak Harbor City Council
Regular Meeting Minutes
December 1, 2015

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:

Mayor Pro Tem Danny Paggao
Councilmember Beth Munns
Councilmember Joel Servatius
Councilmember Rick Almberg
Councilmember Jim Campbell
Councilmember Bob Severns
Councilmember Tara Hizon

Staff Present:

City Administrator/Finance Director
Dr. Merriman
City Attorney Nikki Esparza
Public Works Director Cathy Rosen
Development Services Director Steve Powers
City Engineer Joe Stowell
Project Engineer Brett Arvidson
Senior Services Administrator Mary Anderson
Senior Planner Cac Kamak
Chief of Fire Ray Merrill
Chief of Police Ed Green
Economic Development Coordinator Barbara Sphon
Executive Assistant to Mayor Kellye Mazzoli
Executive Assistant to City Administrator
Nicole Tesch
City Clerk Anna Thompson

Mayor Scott Dudley was absent.

CALL TO ORDER

Councilmember Hizon provided the invocation, and Mayor Pro Tem Paggao led the pledge of allegiance.

APPROVAL OF AGENDA

Main Motion: Councilmember Almberg moved to approve the Agenda as presented, motion seconded by Councilmember Campbell, and the motion was unanimously approved.

PRESENTATIONS

Proclamation

Councilmember Joel Servatius read the Proclamation in Recognition of National Impaired Driving Prevention Month – December 2015. JoAnn Hellmann, Director of the Impaired Driving

Impact Panel of Island County (IDIPIC), received the Proclamation and provided a brief presentation explaining the objectives and services of IDIPIC.

Chief of Police Ed Green, Chief of Fire Ray Merrill, and Robert May of Whidbey General Emergency Medical Services, active participants of IDIPIC, were present during the Proclamation reading and presentation.

Community Presentations

Boy Scout Troop 59 presented the Annual Holiday Wreath to City Council. The Boy Scout Troop dedicated the Holiday Wreath to the City of Oak Harbor and the Citizens of Oak Harbor.

The Council stepped down from the dais at 6:15 p.m. to shake hands with the Boy Scout Troops and gathered for a group photograph with Troop 59.

CITIZEN COMMENT PERIOD

Mayor Pro Tem Paggao opened the Citizen Comment Period at 6:19 p.m.

Citizens Speaking

Hal Hovey, Resident
Matt Plush, Whidbey Island Bicycle Club President
Vivian Rodgers Decker, Spin Café
Skip Pohilla, Resident

After all comments were provided, the Citizen Comment period was closed at 6:27 p.m.

CONSENT AGENDA

- a. Minutes of the Special and Regular City Council Meetings held on November 17, 2015; and Workshop Meeting held November 18, 2015
- b. Approval of Accounts Payable and Check Numbers
- c. Resolution 15-38: Labor Agreement between The City of Oak Harbor and the Oak Harbor Police Association - Commissioned Unit
- d. Resolution 15-40: 2016 Lodging Tax Advisory Committee Awards for the 2% Grant Applications
- e. Authorize the Agreement with Jack Kerr for Indigent Defense Screening Services Contract
- f. Senior Services of Island County Professional Services Contract
- g. Professional Services Agreement with Gray & Osborne, Inc. – 10-Inch Pipeline Bridge Hanger Replacement
- h. Approve the Agreement with Ft. Nugent Electric Flyers

Councilmember Munns pulled Consent Agenda Item 4.d. for discussion.

Motion: Councilmember Severns moved to accept the Consent Agenda Items a. through c. and e. through h. as presented, motion seconded by Councilmember Campbell, unanimously approved.

C/A 4.d Resolution 15-40: 2016 Lodging Tax Advisory Committee Awards for the 2% Grant Applications

Councilmember Munns commented on the funds awarded to Whidbey Island Race Week. Councilmember Munns suggested pulling an additional \$3,000 from the existing pool of 2% Lodging Tax Funds, increasing the funds earmarked for disbursement from \$150,000.00 to \$153,000.00 for the Lodging Tax Advisory Committee to consider awarding Whidbey Island Race Week the additional \$3,000.00.

Dr. Merriman explained the procedure involved if the Council took action to return the recommendations to the Lodging Tax Advisory Committee.

Councilmembers discussed whether the recommended amount of funds distributed to the 2016 Grant Applicants should be amended and sent back to the Committee for further review.

C/A 4.d Resolution 15-40: 2016 Lodging Tax Advisory Committee Awards for the 2% Grant Applications

Motion: Councilmember Munns moved to approve Consent Agenda Item 4.d as presented, seconded by Councilmember Hizon, unanimously approved.

STAFF, MAYOR & COUNCIL COMMENTS

City Administrator

5.a.i Approval of Council Vacancy Procedure

Dr. Merriman introduced this item for discussion.

The Council agreed with staff's proposed Council Vacancy Procedure.

5.a.ii Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmembers asked follow-up questions.

5.a.iii 2016 Whidbey Island Marathon Update by Race Director – Elks Lodge

Jason Wayne, Elks Lodge Member, presented the Council with planning updates on the 2016 Whidbey Island Marathon.

Councilmembers asked follow-up questions.

5.a.iv NLC Conference – Select Councilmembers

City Administrator Dr. Merriman announced that the Annual NLC Conference registration is open and introduced the item for discussion.

Councilmembers discussed which three should attend the 2016 NLC Conference in Washington D.C.

Dr. Merriman explained that Mayor-elect Severns will attend the 2016 NLC Conference as Mayor and will be traveling under the Mayor's budget.

Motion: Councilmember Servatius moved to send Mayor Pro Tem Paggao, and Councilmembers Campbell and Munns to the Conference in March. The motion was seconded by Councilmember Almberg, and unanimously approved.

Dr. Merriman announced that the Administration Department will arrange travel to the NLC Conference to Washington, D.C.

City Administrator Dr. Merriman then announced that AWC City Action Days are scheduled for January 27-28 in Olympia, Washington. He asked that the Councilmembers wishing to attend schedule the travel with the Mayor's office.

Lastly, Dr. Merriman announced the new Mayor's Comment Box, located outside of the Council Chambers. This box was hand-crafted by Mike Piccone, Member of the Planning Commission.

Mayor

No Comments.

Councilmembers

Councilmember Munns announced the next AWC meeting, which will meet on December 11, 2015 to discuss 2016 Legislative Priorities. Ms. Munns thanked the Help House for donating meals on Thanksgiving.

Councilmember Campbell commented that the Lodging Tax Advisory Committee's recommendations have been approved by Council.

Councilmember Almberg provided updates relating to the Board of Island Transit.

Councilmember Severns announced the most recent events pending with the Economic Development Committee.

Councilmember Servatius revealed that his son qualified for the high school varsity wrestling team and added that he is very proud of him.

Councilmember Hizon asked that Chief Green clarify some important homeless questions for the community. Chief Green shared that if anyone needs assistance, please contact the Oak Harbor Police Department for help and resources.

PUBLIC HEARINGS & MEETINGS

Ordinance No. 1751: Vacating Beach Avenue

The item was presented by City Attorney Nikki Esparza.

Public Hearing was opened at 7:36 p.m., no comments, closed at 7:36 p.m.

Ordinance No. 1751: Vacating Beach Avenue

Motion: Councilmember Almberg moved to adopt Ordinance No. 1751 vacating the public right of way known as "Beach Avenue" located within Windjammer Park between SE City Beach Street and SW Beeksma Drive. The motion was seconded by Councilmember Severns, unanimously approved.

Ordinance No. 1753: 2015 Comprehensive Plan Update
Senior Planner Cac Kamak provided the staff report.

Public Hearing was opened at 7:46 p.m.

Citizens Speaking
Hal Hovey

The comment period was closed at 7:48 p.m.

Councilmembers discussed proposed Ordinance No. 1753 and Staff assisted with questions.

Ordinance No. 1753: 2015 Comprehensive Plan Update

Motion: Councilmember Almberg moved to adopt Ordinance 1753 approving the 2015 Comprehensive Plan Amendments, seconded by Councilmember Campbell, unanimously approved.

Mayor Pro Tem Paggao called a five (5) minute recess at 8:03 p.m., and reconvened the meeting at 8:09 p.m.

Resolution 15-39: Surplus of Property Acquired by Utility Funds
Public Works Director Cathy Rosen provided the staff report.

Public Hearing was opened at 8:10 p.m., no comments, closed at 8:10 p.m.

Resolution 15-39: Surplus of Property Acquired by Utility Funds

Motion: Councilmember Servatius moved to adopt Resolution 15-39, seconded by Councilmember Munns, unanimously approved.

ORDINANCES & RESOLUTIONS

Resolution 15-43: LEOFF 1 Disability Board –Medicare Part B Premiums
Dr. Merriman, City Administrator, presented the item.

The item was opened for public comment at 8:18 p.m., no comments, closed at 8:18 p.m.

Resolution 15-43: LEOFF 1 Disability Board –Medicare Part B Premiums

Motion: Councilmember Severns moved to adopt Resolution 15-43 as presented, seconded by Councilmember Servatius, unanimously approved.

Ordinance 1711: Horse Drawn Carriages, Carts, or Conveyances

Chief of Police Ed Green presented the item.

The item was opened for public comment at 8:22 p.m., no comments, closed at 8:22 p.m.

Councilmember Severns asked a few follow-up questions relating to vaccination of horses.

Ordinance 1711: Horse Drawn Carriages, Carts, or Conveyances

Motion: Councilmember Hizon moved to adopt Ordinance 1711 creating a new code section entitled “Horse Drawn Carriage, Carts or Conveyance”, seconded by Councilmember Munns, unanimously approved.

ADJOURN

Motion: Councilmember Servatius moved to adjourn, seconded by Councilmember Campbell, unanimously approved.

Meeting adjourned at 8:25 p.m.

Anna M. Thompson, City Clerk