



## CITY COUNCIL AGENDA

Council Chambers, 865 SE Barrington Drive

December 6, 2016

6:00 PM

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### CALL TO ORDER

Invocation - Led by Pastor Matt Waite, First Reformed Church Oak Harbor

Pledge of Allegiance - Led by Mayor Severns

Excuse Absent Councilmembers

### 1. APPROVAL OF AGENDA

### 2. PRESENTATIONS

- a. Proclamations
- b. Honors & Recognitions
  - i. Life Saving Award presented to Officer Mike Clements
  - ii. Commendation presented to Officer Claire Schricker
  - iii. Recognition of Officer Michael Brown for Assisting with Cascade Mall Tragedy
  - iv. Recognition of Officers for Assisting with Cascade Mall Tragedy
- c. Community Presentations
  - i. 2016 Annual Police Community Advisory Board (CAB) Presentation
  - ii. Annual Holiday Wreath Presented to City of Oak Harbor by Boy Scout Troop #4059

### 3. CITIZEN COMMENT PERIOD

Citizens may comment on subjects of interest not listed on the agenda or items listed on the Consent Agenda. To ensure comments are recorded properly, state your name clearly into the microphone. Please limit comments to three (3) minutes to ensure all citizens have sufficient time to speak.

### 4. CONSENT AGENDA

Items on the Consent Agenda are considered to be routine by the Council and will be enacted with one motion unless separate discussion is requested. Approval of the Consent Agenda authorizes the Mayor to implement each item in accordance with staff recommendations.

#### Consent Items

- a. Approve Minutes of the November 15, 2016 Regular Meeting and November 16, 2016 Workshop Meeting
- b. Approval of Payroll and Accounts Payable Vouchers

- c. Reappointment: Marina Advisory Committee, Position 3 - J.J. Jones
- d. Appointment: Marina Advisory Committee, Position 4 - Dave Steckman
- e. Appointment: Oak Harbor Library Board, Position 4 - Susan M. Ashby
- f. First Amendment to Animal Control Holding Facility Services Contract Between WAIF and the City of Oak Harbor
- g. Annual Agreement with Ft. Nugent Electric Flyers

**5. MAYOR, COUNCIL & STAFF COMMENTS**

- a. Mayor
- b. Councilmembers
- c. City Administrator
  - i. Clean Water Facility Project Update

**6. PUBLIC HEARINGS & MEETINGS**

To speak during a scheduled public hearing or meeting, please sign-in on the sheet provided in the Council Chambers. To ensure comments are recorded properly, state your name clearly into the microphone. Please limit comments to three (3) minutes to ensure all citizens have sufficient time to speak.

- a. Ordinance No. 1778: 2017-2018 Biennial Budget

**7. ORDINANCES & RESOLUTIONS**

- a. Resolution 16-30: Supporting Boys and Girls Club Construction of New Facility
- b. Resolution 16-28: City of Oak Harbor 2017 Washington State Legislative Priority Issues

**8. CONTRACTS & AGREEMENTS**

- a. None

**9. OTHER ITEMS FOR CONSIDERATION**

- a. None

**10. REPORTS & DISCUSSION ITEMS**

- a. None

**11. EXECUTIVE SESSION**

- a. None

**ADJOURN**

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. 2.c.i  
Date: December 6, 2016  
Subject: 2016 Annual Police Community  
Advisory Board (CAB)  
Presentation

**FROM: Kevin Dresker, Chief of Police**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

No Action Needed

**BACKGROUND / SUMMARY INFORMATION**

Per OHMC 2.50.050 (2) the Police Community Advisory Board (CAB) is obligated to make an annual presentation to the Mayor and City Council; this is the Annual Presentation.

**LEGAL AUTHORITY**

N/A

**FISCAL IMPACT**

N/A

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [Community Advisory Board Annual Presentation](#)

OAK HARBOR POLICE  
DEPARTMENT  
COMMUNITY ADVISORY BOARD  
(CAB)



# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

## CAB MEMBERS:

MARTY MALLOY; CHAIR

GENE BARNER

JEFF CAMPBELL

NORA DANIEL

SUSAN GERARD

SARAH HACKLEY

CHERYL LAWLER

BOB OLSON

AUSTIN McBRIDE

(STUDENT)

JACKSON WEZEMAN

(STUDENT ALTERNATE)

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

THE MEMBERS OF THE CAB PROVIDE A VALUABLE SERVICE BY PROVIDING INFORMATION AND UNDERSTANDING FOR BOTH THE POLICE DEPARTMENT AND THE COMMUNITY. THEY PROVIDE INSIGHT AS THE DEPARTMENT CONSISTENTLY WORKS TO STRENGTHEN COMMUNITY TIES AND PARTICIPATION TO WORK TOGETHER ON ACTIVITIES WHICH AFFECT THE QUALITY OF LIFE IN OAK HARBOR.



# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

- ❖ ESTABLISHED BY ORDINANCE 897 ON SEPTEMBER 17, 1991
- ❑ ENHANCE POLICE – COMMUNITY RELATIONS
- ❑ APPRISE MAYOR, CITY COUNCIL AND CHIEF OF POLICE OF THE COMMUNITY’S NEEDS FOR POLICE SERVICES
- ❑ HOLD PUBLIC MEETINGS TO SOLICIT PUBLIC INPUT
- ❑ *NO AUTHORITY OVER PERSONNEL / POLICE RELATED INCIDENTS*

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD



**National Night Out  
08-02-2016**

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

❖ THE CAB HAS WORKED WITH THE DEPARTMENT THIS PAST YEAR INFORMING US OF ISSUES SUCH AS:

- ❖ GRAFFITI
- ❖ PANHANDLERS
- ❖ TRANSIENT PROBLEMS / CAMPS
- ❖ TRASH IN PARKS
- ❖ SPEEDING IN NEIGHBORHOODS
- ❖ DRUG PROBLEMS
- ❖ SKATEBOARDING ON PIONEER WAY



## Oak Harbor Police Department COMMUNITY ADVISORY BOARD Meeting Agenda

Tuesday, June 14th, 2016, 4:15 p.m.  
OHPD Training Room

### ----- Agenda Topics -----

- |  |           |
|--|-----------|
| 1. Meet Interim Chief: Terry Gallagher | CAB Chair |
| 2. Meet New CAB Member: Sarah Hackley  | CAB Chair |
| 3. May Minutes - Approval              | CAB Chair |
| 4. Department Updates                  | Chief     |
| 5. Old Business                        | Chief     |
| A. Upcoming Events                     |           |
| B. Skateboard Ordinance                |           |
| 6. New Business                        | CAB Chair |
| 7. General Questions                   | CAB Chair |
| 8. Adjourn                             | CAB Chair |

### Other Information

**Resource Person:** Meg Massey, OHPD, 370-4603, [mMassey@OakHarbor.com](mailto:mMassey@OakHarbor.com)

**Special notes:** Any topics brought up for discussion not on tonight's agenda will be placed in the Agenda Bin for a future meeting, as appropriate.

Requests for topics for CAB Meeting Agendas must be submitted to Meg Massey by **8:00 a.m.** on the **Tuesday** preceding the meeting.

**Next Meeting:** July 12th, 2016  
4:15 p.m.  
OHPD Conference Room

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

THE CAB ALSO ASSISTS WITH SEVERAL COMMUNITY EVENTS. THEY CAN BE FOUND AT PARADES, NATIONAL NIGHT OUT, ETC. THEY ARE THERE TO HELP US AND TO INTERACT WITH THE COMMUNITY AND PROVIDE VALUABLE FEEDBACK TO THE DEPARTMENT.

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

## OHPD VALUES

*“TO INVOLVE THE COMMUNITY IN ALL POLICING ACTIVITIES  
WHICH DIRECTLY AFFECT THE QUALITY OF LIFE”*

THE CAB EPITOMIZES THE VALUES FOR THE OAK HARBOR POLICE DEPARTMENT; WE CAN'T DO THIS JOB WITHOUT THE COMMUNITY AND THE COMMUNITY SHOULD BE INVOLVED:

BECAUSE WE WORK FOR THE CITIZENS OF OAK HARBOR.

# OAK HARBOR POLICE DEPARTMENT COMMUNITY ADVISORY BOARD

**PLEASE MEET WITH US!**

**2ND TUESDAY OF EVERY MONTH**

**4:15 P.M. OHPD TRAINING ROOM**

City of Oak Harbor  
City Council Agenda Bill

Bill No. C/A 4.a  
Date: December 6, 2016  
Subject: Approve Minutes of the  
November 15, 2016 Regular  
Meeting and November 16,  
2016 Workshop Meeting

**FROM: Administration**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Approve the Minutes from the November 15, 2016 Regular Meeting and the November 16, 2016 Workshop meeting as presented.

**BACKGROUND / SUMMARY INFORMATION**

**LEGAL AUTHORITY**

**FISCAL IMPACT**

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [11.15.16 Regular Meeting Minutes](#)
2. [11.16.16 Workshop Meeting Minutes](#)

Oak Harbor City Council  
Regular Meeting Minutes  
November 15, 2016

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**CALL TO ORDER**

Mayor Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro-Tem Danny Paggao  
Councilmember Beth Munns  
Councilmember Jim Campbell  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Erica Wasinger  
Councilmember Tara Hizon

Staff Present:

City Administrator Doug Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Police Chief Kevin Dresker  
Development Services Director Steve Powers  
Nicole Tesch, Deputy City Clerk

**INVOCATION/ PLEDGE OF ALLEGIANCE**

Councilmember Jim Campbell provided the invocation and then Mayor Severns led the pledge of allegiance.

**EXCUSE ABSENT COUNCILMEMBERS**

None

**1. APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved to approve the Agenda as presented, seconded by Councilmember Campbell, unanimously approved.

**2. PRESENTATIONS**

Julie Langrock, Executive Director of Big Brothers Big Sisters of Island County

**3. CITIZEN COMMENT PERIOD**

Mayor Severns opened the Citizen Comment Period at 6:13 p.m.

There being none the comment period was closed at 6:13 p.m.

Regular Meeting Minutes – November 15, 2016

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#### 4. CONSENT AGENDA

- a. Approval of Accounts Payable Vouchers
- b. Approve Minutes of the October 26, 2016 Special Meeting and November 1, 2016 Regular Meeting
- c. Lease Agreement- Big Brothers Big Sisters of Island County
- d. Special Event Permit to Serve Alcohol at Fort Nugent Park- Whidbey Island Bicycle Club
- e. 10-inch Transmission Main Bridge Hanger Replacement- Contract Management Reserve Fund
- f. Amendment to WQC-2016-OakHar-00240-SRF Loan Financing

Councilmember Almberg requested to pull item b. to Approve Minutes of the October 26, 2016 Special Meeting and November 1, 2016 Regular Meeting to make a correction on a motion made on the November 1, 2016 minutes. The correction was addressed in regards to item a. Second Amendment to the Interlocal Agreement with Skagit Valley College (ILA #1516-438) to read:

*Friendly Amendment to Motion: Councilmember Almberg moved to include a provision referenced in the replacement project, that any expenditure of the 10% contingency shall be signed by the delegated signatory authority for the City of Oak Harbor, Mayor Bob Severns.*

Councilmember Campbell requested to pull item e. Pull 10-inch Transmission Main Bridge Hanger Replacement- Contract Management Reserve Fund. Joe Stowell, City Engineer responded to Councilmember Campbell's question regarding the description of this agenda item.

#### **Adoption of Consent Agenda**

**Mayor Severns:** If there are no objections, the Consent Agenda, items will be adopted. There were no objections.

#### 5. STAFF, MAYOR & COUNCIL COMMENTS

##### 5.a Mayor

Mayor Severns provided his respective comments and announcements.

##### 5.b Councilmembers

Mayor Pro-Tem Paggao, Councilmember Campbell, Councilmember Servatius, and Councilmember Munns, Councilmember Wasinger, Councilmember Hizon provided their respective comments and announcements.

Councilmember Hizon requested to post the Oak Harbor City Council's Mission Vision and Goals posted in Council Chambers at City Hall.

##### 5.c City Administrator

Dr. Merriman announced that there will be a tour of the Clean Water Facility for the City Council on November 16, 2016 at 1:00 p.m. Following the tour the regularly scheduled workshop will take place at 3:00 p.m.

5.c.i Clean Water Facility Project Update by City Staff

Project Engineer Brett Arvidson presented a PowerPoint presentation regarding the Clean Water Facility Update.

**6. PUBLIC HEARINGS & MEETINGS**

**a. Ordinance No. 1780: Model Homes**

Steve Powers, Development Services Director presented a PowerPoint presentation and shared the background of the Ordinance. On October 25, 2016 the Planning Commission approved the Ordinance and forwarded their recommendation to the Development Services Department to present to City Council and recommended approval.

Mayor Severns opened the Public Comment Period at 6:40 p.m.

There being none the comment period was closed at 6:40 p.m.

**Motion:** Councilmember Hizon moved to adopt Ordinance No. 1780 “An Ordinance Amending Oak Harbor Municipal Code Title 21 “Subdivisions”, Adding Chapter 21.100 Entitled “Model Homes”. seconded by Councilmember Almberg, unanimously approved.

**b. 2017-2018 Preliminary Biennial Budget**

Patricia Soule, Finance Director presented a PowerPoint presentation and shared Citywide Items of Note, Budget Challenges, Positions Added, Sustainability Plan, Citywide Overview, General Fund Summary, Capital Outlay Overview, Internal Service Funds, Special Revenue and Capital Funds, and Utility Funds.

Recess was called at 7:40 and reconvened at 7:44 p.m.

Mayor Severns opened the Public Hearing Public Comment Period at 7:44 p.m.

There being none the comment period was closed at 7:40 p.m.

**Motion:** No action necessary

**c. Ordinance No. 1777: Property Tax Levy**

Patricia Soule, Finance Director presented a PowerPoint presentation explaining why the Property Tax Levy is needed and recommended approval.

Mayor Severns opened the Public Comment Period at 7:51 p.m.

There being none the comment period was closed at 7:51 p.m.

**Motion:** Councilmember Servatius moved to Adopt Ordinance No. 1777 to increase property tax by 1%, seconded by Councilmember Munns. Motion carried 6-1, Councilmember Campbell opposed.

**d. Ordinance No. 1785: Property Tax Substantial Need**

Patricia Soule, Finance Director presented a PowerPoint presentation and recommended approval.

Mayor Severns opened the Public Comment Period at 7:55 p.m.

There being none the comment period was closed at 7:55 p.m.

**Motion:** Councilmember Almberg moved to Adopt Ordinance No. 1785 for Substantial Need, seconded by Councilmember Servatius. Motion carried 6-1 with Councilmember Campbell opposed.

**e. Ordinance No. 1784: Low Impact Development (LID)**

Steve Powers, Development Services Director presented a PowerPoint presentation and shared the background of the Ordinance. On October 25, 2016 the Planning Commission approved the Ordinance and forwarded their recommendation to the Development Services Department to present to City Council and recommended approval.

Mayor Severns opened the Public Comment Period at 8:04 p.m.

There being none the comment period was closed at 8:04 p.m.

**Motion:** Councilmember Hizon moved to adopt Ordinance 1784, seconded by Councilmember Campbell. Motion carried 6-1 with Councilmember Almberg opposed.

Councilmember Wasinger moved to change the effective date to December 31, 2016. Seconded by Councilmember Hizon. Motion carried 6-1 with Councilmember Almberg opposed.

## 7. ORDINANCES & RESOLUTIONS

**a. Resolution 16-27: Lodging Tax Advisory Committee Awards for the 2% Grant Applicants**

Dr. Doug Merriman, City Administrator introduced Resolution 16-27 with the Lodging Tax presented a PowerPoint presentation and shared the background of the Ordinance. On October 25, 2016 the Planning Commission approved the Ordinance and forwarded their recommendation to the Development Services Department to present to City Council and recommended approval.

Mayor Severns opened the Public Comment Period at 8:37 p.m.

Citizens Speaking

- Greg Smith, Rotary President speaking for Hydro's for Heroes

The public comment period was closed at 8:40 p.m.

**Motion:** Councilmember Campbell motion to approve Resolution 16-27 Lodging Tax Advisory Committee Awards for the 2% Grant Applicants, seconded by Councilmember Hizon, unanimously approved.

**Motion:** Councilmember Wasinger made a motion to refer to the Lodging Tax Advisory Committee for consideration the extension of the 2017 Greater Oak Harbor Chamber of Commerce for operations a 3 year contractual period, seconded by Councilmember Servatius. Motion carried 4-3, opposed Councilmember Paggao, Councilmember Almberg, and Councilmember Hizon opposed.

**Motion:** Councilmember Servatius made a motion to extend to meeting to 10:30 p.m., Councilmember Wasinger

Mayor Severns called for a ten minute recess at 9:03 p.m., the meeting reconvened at 9:12 p.m.

## 8. CONTRACTS & AGREEMENTS

### a. Clean Water Facility- Carollo Engineers – Consultant Agreement Amendment No. 16 for Windjammer Park Improvements

Joe Stowell, City Engineer presented a PowerPoint presentation and recommended approval.

Mayor Severns opened the Public Comment Period at 9:26 p.m.

#### Citizens Speaking

- Hal Hovey

The public comment period was closed at 9:27 p.m.

**Motion:** Councilmember Hizon moved to authorize the Mayor to sign Contract Amendment No. 16 with Carollo Engineers in the amount of \$969,726, increasing the total contract amount from \$16,813,142 to \$17,782,868., seconded by Councilmember Servatius, Motion carried 6-1 with Councilmember Campbell opposed.

### b. Clean Water Facility- General Contractor/Construction Manager GMP #10

Joe Stowell, City Engineer presented a PowerPoint presentation and recommended approval.

Mayor Severns opened the Public Comment Period at 9:46 p.m.

There being none the comment period was closed at 9:46 p.m.

**Motion:** Councilmember Munns moved to authorize the Mayor to sign AIA Document A133 – 2009 Exhibit A (GMP #10) in the amount of \$5,373,040 + Sales Tax (\$467,454) with Hoffman Construction for Phase 3 Self-Perform Concrete, RBC Plant Demo and Miscellaneous Earthwork., seconded by Councilmember Almberg, unanimously approved.

**c. 10-inch Transmission Main Bridge Hanger Replacement- PSA Amendment with KBA, Inc.**

Joe Stowell, City Engineer presented a PowerPoint presentation and recommended approval.

Mayor Severns opened the Public Comment Period at 9:52 p.m.

There being none the comment period was closed at 9:52 p.m.

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign Professional Services Amendment No. 1 with KBA, Inc. in the amount of \$45,000, increasing the total contract amount from \$29,985 to \$74,985, seconded by Councilmember Hizon, unanimously approved.

**d. Approval of Contract with McGrath Human Resources Group for Comprehensive Classification and Compensation Study for all Non-represented Employees**

Mayor Severns opened the Public Comment Period at 9:58 p.m.

There being none the comment period was closed at 9:58 p.m.

**Motion:** No action needed.

**9. OTHER ITEMS FOR CONSIDERATION**

**a. Discussion of Setting Non-Represented City Employees' Annual COLA's to Consumer Price Index**

Discussion took place, no action.

**10. REPORTS & DISCUSSION ITEMS**

None

**ADJOURN**

**Motion:** Councilmember Alberg moved to adjourn, seconded by Councilmember Campbell , unanimously approved.

Meeting adjourned at 10:10 p.m.

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Nicole Tesch, Deputy City Clerk

Oak Harbor City Council  
Workshop Meeting Minutes  
November 16, 2016

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**CALL TO ORDER**

Mayor Pro-Tem Danny Paggao called the meeting to order at 3:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Sevens  
Mayor Pro Tem Danny Paggao  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Beth Munns  
Councilmember Erica Wasinger  
Councilmember Jim Campbell

Staff Present:

City Administrator Doug Merriman  
City Attorney Nikki Esparza  
Development Services Director Steve Powers  
Public Works Director Cathy Rosen  
Fire Chief Ray Merrill  
Human Resources Director Emma House  
Senior Services Director Mary Anderson  
Deputy City Clerk Nicole Tesch

Others Present:

Greg Gobel  
Lynn Gobel  
Kathy Chalfant  
Nikki Barone, Director of the Oak Harbor Boys and Girls Club

Councilmember Hizon was absent and excused.

A PowerPoint presentation was shared with the City Council to discuss the Boys and Girls Club need of a new facility that is currently at the Roller Barn.

Lynn Gobel shared that the Roller Barn cannot provide youth services due to the volume in attendance with the growth in the City of Oak Harbor and the physical design limitations that the 103 year old Roller barn has.

The Boys and Girls Club requested support in the planning stages for the possible construction of a new facility.

**ADJOURN**

The meeting adjourned at 4:01p.m.

Nicole Tesch, Deputy City Clerk

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. C/A 4.b  
Date: December 6, 2016  
Subject: Approval of Payroll and  
Accounts Payable Vouchers

**FROM: Patricia Soule, Finance Director**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

I move to approve:

Accounts Payable Vouchers and Payroll Checks, see Voucher Numbers listed in the attachments and Check Numbers listed in the December 6, 2016 Regular Agenda.

**BACKGROUND / SUMMARY INFORMATION**

Oak Harbor Municipal Code Chapter 3.72 establishes procedures for claims (vouchers) payment. The documentation that regularly supports the signature coversheets is attached. Claim coversheets will be provided prior to the City Council meeting for appropriate Council signatures.

The following Voucher and Check Numbers are submitted for approval:

*Accounts Payable Voucher Numbers:*

- Voucher Numbers 168631 - 168841 in the amount of \$3,425,814.52

*Payroll Numbers:*

- Direct Deposit numbers 39740 - 40037
- EFT numbers - 853 - 860
- Payroll check numbers 99266 - 99326

**LEGAL AUTHORITY**

**FISCAL IMPACT**

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [Voucher Listings](#)

Voucher List  
City of Oak Harbor

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168631	11/14/2016	0000066 AWC EMPLOYEES BENEFITS TRUST	103116		PREMIUMS	49.21
					<b>Total :</b>	<b>49.21</b>
168632	11/14/2016	0000860 STANDARD INSURANCE COMPANY	103116		LONG TERM DISABILITY	4,753.25
					<b>Total :</b>	<b>4,753.25</b>
168633	11/15/2016	0008395 SHELLEY, JR, TIM	20161027		TAPING SERVICES	1,590.50
					<b>Total :</b>	<b>1,590.50</b>
168634	11/21/2016	0000960 REVENUE, WASHINGTON STATE DEPT OF	101016		SALES/USE TAX	51,181.86
					<b>Total :</b>	<b>51,181.86</b>
168635	11/29/2016	0000950 LICENSING, WASHINGTON STATE DEPT OF	112816C		CONCEALED WEAPONS PERMITS	1,983.00
					<b>Total :</b>	<b>1,983.00</b>
168636	11/30/2016	0000004 A+ AUTO GLASS & RADIATOR	47652		WINDSHIELD INSTALLATION	152.18
					<b>Total :</b>	<b>152.18</b>
168637	11/30/2016	0007449 A-1 PERFORMANCE, INC	26207 26282 26310		OCT 2016 JANITORIAL NOV 2016 JANITORIAL NOV 2016 MONTHLY CLEANING	3,066.58 3,066.58 506.55
					<b>Total :</b>	<b>6,639.71</b>
168638	11/30/2016	0008481 ABRAHAMSE, ANN	1		TRAVEL REFUND	20.00
					<b>Total :</b>	<b>20.00</b>
168639	11/30/2016	0007646 AGENDEASE, INC	20160119		NOV 2016 MONTHLY LICENSE	199.00
					<b>Total :</b>	<b>199.00</b>
168640	11/30/2016	0000984 AGRICULTURE, WASHINGTON STATE DEPT (	112316		PESTICIDE LICENSE RENEWALS	396.00
					<b>Total :</b>	<b>396.00</b>
168641	11/30/2016	0000028 ALL ISLAND LOCK & KEY	25902		KEY/RING	2.71
					<b>Total :</b>	<b>2.71</b>
168642	11/30/2016	0000029 ALL PHASE ELECTRIC SUPPLY	0952-424403		ANCHOR BOLT ASSEMBLY	1,526.82



Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168647	11/30/2016	0005001 ARAMARK	(Continued)			
			1988844863		UNIFORM SERVICES	27.47
			1988844864		UNIFORM SERVICES	50.96
			1988844865		UNIFORM SERVICES	16.31
			1988849113		UNIFORM SERVICES	21.74
			1988849116		UNIFORM SERVICES	28.13
			1988849119		UNIFORM SERVICES	32.76
			1988855474		UNIFORM SERVICES	23.58
			1988855475		UNIFORM SERVICES	18.33
			1988855476		UNIFORM SERVICES	20.45
			1988855477		UNIFORM SERVICES	20.09
			1988855478		UNIFORM SERVICES	27.47
			1988855479		UNIFORM SERVICES	50.96
			1988855480		UNIFORM SERVICES	16.31
			1988859742		UNIFORM SERVICES	28.13
			1988859745		UNIFORM SERVICES	32.76
					<b>Total :</b>	<b>972.22</b>
168648	11/30/2016	0000053 ARROW PEST CONTROL, INC	171568		PEST CONTROL	108.70
					<b>Total :</b>	<b>108.70</b>
168649	11/30/2016	0004019 ASSOCIATED PETROLEUM PRODUCTS	0982173-IN-2		FUEL	6,415.96
			0982173-IN-C		FUEL	-6,411.16
			0994275-IN		FUEL	7,544.02
					<b>Total :</b>	<b>7,548.82</b>
168650	11/30/2016	0000159 AT&T MOBILITY	287249477751X1124201		AIRCARDS	61.34
					<b>Total :</b>	<b>61.34</b>
168651	11/30/2016	0000065 AVOCET ENVIRONMENTAL TESTING	1603540-IN		TESTING	122.00
					<b>Total :</b>	<b>122.00</b>
168652	11/30/2016	0000069 BAILEY, MICHAEL	TRAVEL ADVANCE		TRAVEL ADVANCE	203.00
					<b>Total :</b>	<b>203.00</b>
168653	11/30/2016	0004733 BARRON HEATING & AIR COND, INC	184487		UNIT REPAIR	539.68
			185590		PREVENTATIVE MAINTENANCE	461.31

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168653	11/30/2016	0004733	0004733 BARRON HEATING & AIR COND, INC	(Continued)		<b>Total : 1,000.99</b>
168654	11/30/2016	0000082	BAYSHORE OFFICE PRODUCTS, INC	0679328-001	CHAIRS	410.89
				0679555-001	CHAIR	205.44
				0680115-001	MINUTE BOOKS/SHEETS	567.22
				0680492-001	CHAIR	205.44
					<b>Total :</b>	<b>1,388.99</b>
168655	11/30/2016	0008036	BECKER, PAT	1	TRAVEL REFUND	41.00
					<b>Total :</b>	<b>41.00</b>
168656	11/30/2016	0008088	BECKER, RON	1	TRAVEL REFUND	41.00
					<b>Total :</b>	<b>41.00</b>
168657	11/30/2016	0000103	BLADE CHEVROLET, INC	179738	RING	51.90
					<b>Total :</b>	<b>51.90</b>
168658	11/30/2016	0007807	BLIND ENTERPRISES	2987	NAME TAG/FIKSE	14.00
				3016	NAMETAG/NIRO	4.00
					<b>Total :</b>	<b>18.00</b>
168659	11/30/2016	0001558	BOUND TREE MEDICAL, LLC	82320245	ASPIRIN/GLOVES/BP SYSTEM	645.14
					<b>Total :</b>	<b>645.14</b>
168660	11/30/2016	0004642	BRAINARD, JENNIFER	15	MUNICIPAL COURT PRO TEM	1,471.84
					<b>Total :</b>	<b>1,471.84</b>
168661	11/30/2016	0007025	BRAUN NW, INC	20116	COUPLER	46.52
				20156	SOLENOID	138.78
					<b>Total :</b>	<b>185.30</b>
168662	11/30/2016	0007926	BROWN, MICHAEL	TRAVEL REIMB	TRAVEL REIMB	22.60
					<b>Total :</b>	<b>22.60</b>
168663	11/30/2016	0002644	C JOHNSON CONSTRUCTION, INC	4319	SWEEPINGS	1,026.46
					<b>Total :</b>	<b>1,026.46</b>
168664	11/30/2016	0007404	CAMUS, VIVIAN	1	TRAVEL REFUND	20.00

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168664	11/30/2016	0007404 CAMUS, VIVIAN	(Continued) 1		TRAVEL REFUND	58.00
<b>Total :</b>						<b>78.00</b>
168665	11/30/2016	0000627 CAPITAL ONE COMMERCIAL	1506029 1522031 1542251 50665434A		VINEGAR/MOP HEAD/HANDLE/DUCT T/ TISSUE/PLATES/BAGS/LYSOL/DISH SO TISSUE/PAPER TOWELS/TOILET PAPER SUPPLIES	519.55 500.33 1,143.20 65.19
<b>Total :</b>						<b>2,228.27</b>
168666	11/30/2016	0006016 CARTER, MARGOT L	110116		PUBLIC DEFENSE	900.00
<b>Total :</b>						<b>900.00</b>
168667	11/30/2016	0005208 CARTER, SERLOYD	TRAVEL ADVANCE		TRAVEL ADVANCE	277.00
<b>Total :</b>						<b>277.00</b>
168668	11/30/2016	0000150 CASCADE NATURAL GAS	03963180678 08793000004 11829220273 12470743597 13275491754 36624000000 40661045647 45420760055 57309970234 58793000009 62337906945 67984882349 80434000008 82193000005 90134000000 92612025210		NATURAL GAS/210 NATURAL GAS/POLICE STATION NATURAL GAS/208 NATURAL GAS/207 NATURAL GAS/205 NATURAL GAS/FIRE STATION NATURAL GAS/ANIMAL SHELTER NATURAL GAS/202 NATURAL GAS/201 NATURAL GAS/CITY HALL NATURAL GAS/204 NATURAL GAS/209 NATURAL GAS/CITY SHOP NATURAL GAS/ANNEX NATURAL GAS/ADULT CARE CENTER NATURAL GAS/203	31.19 163.96 123.44 12.13 15.18 637.99 126.50 34.98 10.60 196.35 10.71 39.56 545.02 33.75 56.02 10.60
<b>Total :</b>						<b>2,047.98</b>
168669	11/30/2016	0004605 CEMEX	9434385499		SWEEPINGS	3,748.24
<b>Total :</b>						<b>3,748.24</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168670	11/30/2016	0004952 CENTRAL COLLISION, INC	100291		LABOR SERVICES	892.88
<b>Total :</b>						<b>892.88</b>
168671	11/30/2016	0005773 COMCAST	8498300270032002 8498300290363841		BUSINESS CABLE INTERNET	119.43 241.15
<b>Total :</b>						<b>360.58</b>
168672	11/30/2016	0001711 COMMERCIAL FILTER SALES & SVC	340990		MERV 8 S/C PLEAT	98.17
<b>Total :</b>						<b>98.17</b>
168673	11/30/2016	0002302 COUNTRYWIDE FENCE CENTER	16597		FENCING MATERIALS	2,239.81
<b>Total :</b>						<b>2,239.81</b>
168674	11/30/2016	0000220 CUMMINS NORTHWEST, INC	001-31394		INJECTOR/KIT	548.32
<b>Total :</b>						<b>548.32</b>
168675	11/30/2016	0008263 CURTIS BLUE LINE	INV64660 INV64811 INV65484		NAMETAG/NIIRO BOOTS/PADRTA PANTS	18.65 131.47 86.48
<b>Total :</b>						<b>236.60</b>
168676	11/30/2016	0000225 DAILY JOURNAL OF COMMERCE	3318522		COMP CLASS & STUDY	335.40
<b>Total :</b>						<b>335.40</b>
168677	11/30/2016	0000247 DIAMOND RENTALS	1-545204 1-545273 1-545438		LINENS/GLASSES AIR FILTERS PRESSURE WASHER HOSE	73.27 41.26 195.66
<b>Total :</b>						<b>310.19</b>
168678	11/30/2016	0008070 DISA GLOBAL SOLUTIONS, INC	1056034 1061993		HEARING TESTS HEARING TESTS	1,160.00 30.00
<b>Total :</b>						<b>1,190.00</b>
168679	11/30/2016	0007065 DJS UNLIMITED	112316		CLASS INSTRUCTION	1,257.50
<b>Total :</b>						<b>1,257.50</b>
168680	11/30/2016	0008474 DUBOIS, EDWARD	1210		MOORAGE REFUND	216.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168680	11/30/2016	0008474 0008474 DUBOIS, EDWARD			(Continued)	<b>Total : 216.50</b>
168681	11/30/2016	0000257 DUTCH MAID CLEANERS	113016		NOV 2016 LAUNDRY SERVICES	383.84
						<b>Total : 383.84</b>
168682	11/30/2016	0000967 ECOLOGY, WASHINGTON STATE DEPT OF	111616		WATERWATER OPERATOR CERTIFICA	150.00
						<b>Total : 150.00</b>
168683	11/30/2016	0000273 EDGE ANALYTICAL, INC	16-27941 16-28768		TESTING TESTING	475.00 18.00
						<b>Total : 493.00</b>
168684	11/30/2016	0001859 ELITE	06-803110		ADD 1-PLR UPG TO PROLAW 5 SEAT	1,485.12
						<b>Total : 1,485.12</b>
168685	11/30/2016	0000278 EMERALD SERVICES, INC	71815977		RECYCLING	268.55
						<b>Total : 268.55</b>
168686	11/30/2016	0001666 ENVIRO-CLEAN EQUIPMENT	5580966 S16-111508		FLEX HOSE SPRING	516.54 162.62
						<b>Total : 679.16</b>
168687	11/30/2016	0006747 EQUINOX RESEARCH & CONSULTING	11-413-23 13-475-21 13-475-22		PROF SVC/PIT ROAD PROF SVC/WWTP PROF SVC/WWTP	4,512.31 53,519.37 22,189.59
						<b>Total : 80,221.27</b>
168688	11/30/2016	0000017 ESA	123262		PROF SVC/OAK HARBOR STORMWATE	2,654.50
						<b>Total : 2,654.50</b>
168689	11/30/2016	0008218 ESCOJIDO, LILIA	1		TRAVEL REFUND	58.00
						<b>Total : 58.00</b>
168690	11/30/2016	0006276 EXPRESS SERVICES, INC	18059631-4 18079699-7		OFFICE SERVICES SUPPORT OFFICE SERVICES SUPPORT	796.36 926.91
						<b>Total : 1,723.27</b>
168691	11/30/2016	0002900 FASTENAL	WAOAK25062		REPLACEMENT MOTOR AS	97.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168691	11/30/2016	0002900 FASTENAL	(Continued)			
			WAOAK25182		HCS 3/4/SAE F/W/TOP LK GR C	32.00
			WAOAK25216		TIP CLEANER/ER70S-6 F.035	129.31
			WAOAK25217		FASTENERS	9.24
			WAOAK25221		NYLOCK NM	3.71
			WAOAK25280		T-ROD/GALVHEX LAG	54.18
			WAOAK25332		SHCS/5/8 P A325F436F/W	3.39
					<b>Total :</b>	<b>329.37</b>
168692	11/30/2016	0007929 FEHR PEERS	111112		PROF SVC/OAK HARBOR TRANSPORT	1,926.60
					<b>Total :</b>	<b>1,926.60</b>
168693	11/30/2016	0003413 FIRE SERVICE BOOKSTORE	300009907		HAZARDOUS MATERIALS FOR FIRST R	167.26
					<b>Total :</b>	<b>167.26</b>
168694	11/30/2016	0006592 FIRST PROTECTION FIRE & SAFETY	23014		FIRE EXTINGUISHER SERVICE	2,955.86
					<b>Total :</b>	<b>2,955.86</b>
168695	11/30/2016	0000314 FISHERIES SUPPLY COMPANY	3738234		CONDINTIONER/BIOCIDE/OIL MERC/FL	351.12
					<b>Total :</b>	<b>351.12</b>
168696	11/30/2016	0007141 FREEDOM PROPERTIES, LLC	113016		NOV 2016 ANIMAL SHELTER	2,500.00
					<b>Total :</b>	<b>2,500.00</b>
168697	11/30/2016	0000355 FRONTIER	007-9244		CURRENT PHONE CHARGES	258.72
			279-2236		CURRENT PHONE CHARGES	115.09
			675-2111		CURRENT PHONE CHARGES	71.57
			675-3121		CURRENT PHONE CHARGES	65.79
			675-6794		CURRENT PHONE CHARGES	60.92
			679-8702		CURRENT PHONE CHARGES	74.98
			770-2694		CURRENT PHONE CHARGES	35.11
			770-2715		CURRENT PHONE CHARGES	28.80
					<b>Total :</b>	<b>710.98</b>
168698	11/30/2016	0000326 FRONTIER BUILDING SUPPLY	134668		TREATED/SCREWS/WASHERS	57.76
			135060		LUMBER	160.33
					<b>Total :</b>	<b>218.09</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168699	11/30/2016	0000329 GALLS	006019306		PANTS	61.82
			006021848		PANTS	432.82
			006281632		PANTS	91.24
			006339385		PANTS	326.06
					<b>Total :</b>	<b>911.94</b>
168700	11/30/2016	0007998 GOOD TO GO	TB-163828297		TOLL BILL	21.50
			TB-163848371		TOLL BILL	2.75
					<b>Total :</b>	<b>24.25</b>
168701	11/30/2016	0001598 GORDON D KEYES DDS, INC	101416		INMATE SERVICES	202.00
					<b>Total :</b>	<b>202.00</b>
168702	11/30/2016	0008406 GOVERNMENTJOBS.COM, INC	INV18526		SINGLE JOB POSTING/PROJECT OR CI	175.00
					<b>Total :</b>	<b>175.00</b>
168703	11/30/2016	0000349 GRAINGER	845638956		GENERAL PURPOSES SPOTLIGHT	282.08
			9256826950		TACTICAL LANTERN	480.45
			9264242174		VALVES	429.91
			9266699694		ELECTRICAL TAPE	53.81
			9271355555		SOLENOID VALVE	332.08
			9282680769		EYEWASH REFILL KIT	76.93
					<b>Total :</b>	<b>1,655.26</b>
168704	11/30/2016	0002940 GRAY & OSBORNE, INC	11		PROF SVC/10-INCH PIPELINE BRIDGE I	5,284.02
					<b>Total :</b>	<b>5,284.02</b>
168705	11/30/2016	0000999 GRCC/WW	157681		REGISTRATION/POLLOCK	680.00
					<b>Total :</b>	<b>680.00</b>
168706	11/30/2016	0004974 GREEN LIGHT SOLUTIONS	8406		MAINTENANCE & INSPECTIONS	940.00
					<b>Total :</b>	<b>940.00</b>
168707	11/30/2016	0002747 GUARDIAN SECURITY	693990		ALARM INSTALLATION	800.80
					<b>Total :</b>	<b>800.80</b>
168708	11/30/2016	0005311 HB JAEGER COMPANY, LLC	49957/2		US SAW VB LID LIFTER	206.53

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168708	11/30/2016	0005311 0005311 HB JAEGER COMPANY, LLC	(Continued)			<b>Total : 206.53</b>
168709	11/30/2016	0000694 HD SUPPLY WATERWORKS	G332408		SNAP RING	422.85
						<b>Total : 422.85</b>
168710	11/30/2016	0001251 HEWLETT-PACKARD COMPANY	57843515		CPU	1,031.56
						<b>Total : 1,031.56</b>
168711	11/30/2016	0007709 HOFFMAN CONSTRUCTION COMPANY	CWFC18 P20		PROF SVC/CLEAN WATER FACILITY PROF SVC/OAK HARBOR CLEAN WATE	2,176,119.22 53,571.38
						<b>Total : 2,229,690.60</b>
168712	11/30/2016	0003095 HOME DEPOT CREDIT SERVICES	1021595		REPLACEMENT BATTERY	37.89
			2023971		CLAMPS/WIRE/HANGER	59.85
			2042163		FAN SWITCH	39.91
			2080016		ADAPTER	-7.24
			24200		MICROWAVE OVEN	103.13
			2561451		RG6 QUAD COAX BLACK	54.35
			2561464		THIN LIGHT/MAXFIT/WORKLIGHT	94.37
			2580779		ANGLES	15.15
			2592506		KNIFE BLADE	29.79
			4023761		BATTERIES/4X4 12FT PT CON SELECT	38.53
			4025045		SHOVELS	116.27
			4042508		REPLACEMENT BATTERY	31.26
			4573417		CARPET SEAM SEALER	5.95
			5022378		BUCKET	88.70
			5024957		FOAMBOARD/PLYWOOD	92.97
			5095431		FAN SWITCH	-39.91
			6573317		BULB	12.47
			7022159		CORDMATE CHANNEL/VELCRO ULTRA	63.70
			7581597		BUCKETS/CLAMPS/LIDS	69.97
			8093647		REPLACEMENT BATTERY	-37.89
			8581540		SCREWS/PLUGS/ADAPTERS	13.63
			8582142		INSPECTION MIRROR/VAC FLTR	41.24
			8974384		REPL FILTER	32.61
			9041447		WIRE/RG6 QUAD COAX BLACK	92.40
						<b>Total : 1,049.10</b>

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168713	11/30/2016	0008385 HOSTEK.COM	647300		COLDFUSION BUSINESS PRO	19.99
<b>Total :</b>						<b>19.99</b>
168714	11/30/2016	0008278 HOUSE, EMMA	TRAVEL REIMB TRAVEL REIMB2		TRAVEL REIMB TRAVEL REIMB	364.96 70.50
<b>Total :</b>						<b>435.46</b>
168715	11/30/2016	0008482 HUNT MH AP	111716		A/C RECONCILIATION	7,509.43
<b>Total :</b>						<b>7,509.43</b>
168716	11/30/2016	0000396 I-COM	17-UFQ1-02 17-UFQ1-10		1ST QTR 2017 USER FEES 1ST QTR 2017 USER FEES	96,534.23 8,052.09
<b>Total :</b>						<b>104,586.32</b>
168717	11/30/2016	0005872 IMPAIRED DRIVING IMPACT PANEL	092216 111116		DUI/UNDERAGE DRINKING PREVENTIC DUI/UNDERAGE DRINKING PREVENTIC	166.67 166.67
<b>Total :</b>						<b>333.34</b>
168718	11/30/2016	0005884 ISLAND COUNTY HUMAN SERVICES	3RD QTR 2016		3RD QTR 2016/EXCISE PROFIT LIQUOF	1,410.93
<b>Total :</b>						<b>1,410.93</b>
168719	11/30/2016	0004410 ISLAND COUNTY PUBLIC HEALTH	110416		2016 ANNUAL LICENSE BILLING	358.00
<b>Total :</b>						<b>358.00</b>
168720	11/30/2016	0005445 ISLAND DEFENSE, PLLC	023		OCT 2016 PUBLIC DEFENSE	10,000.00
<b>Total :</b>						<b>10,000.00</b>
168721	11/30/2016	0000415 ISLAND DISPOSAL	110316 4548096		OCT 2016 COLLECTION ANIMAL SHELTER	17,458.99 103.43
<b>Total :</b>						<b>17,562.42</b>
168722	11/30/2016	0000454 JET CITY EQUIPMENT RENTAL	21688		DUMPING	127.18
<b>Total :</b>						<b>127.18</b>
168723	11/30/2016	0008147 JOHANSEN, CURT	1773		MOORAGE REFUND	191.87
<b>Total :</b>						<b>191.87</b>
168724	11/30/2016	0000794 JOHN DEERE FINANCIAL	73928		BELT	233.93

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168724	11/30/2016	0000794 0000794 JOHN DEERE FINANCIAL			(Continued)	<b>Total : 233.93</b>
168725	11/30/2016	0006362 KBA, INC	3003076 3003097		PROF SVC/CLEAN WATER FACILITY & C PROF SVC/10-INCH PIPELINE BRIDGE I	110,997.83 20,625.30 <b>Total : 131,623.13</b>
168726	11/30/2016	0000476 KERR, JACK	11-16		NOV 2016 PUBLIC DEFENSE SCREENIN	1,400.00 <b>Total : 1,400.00</b>
168727	11/30/2016	0003990 KUBALSKY, JOYCE	1		TRAVEL REFUND	31.00 <b>Total : 31.00</b>
168728	11/30/2016	0002227 LABORATORY CORPORATION OF	53894375		INMATE SERVICES	72.00 <b>Total : 72.00</b>
168729	11/30/2016	0000494 LAKESIDE INDUSTRIES	5104408MB 5104427MB 5104435MB		ASPHALT ASPHALT ASPHALT	441.21 1,094.78 741.34 <b>Total : 2,277.33</b>
168730	11/30/2016	0000889 LANGUAGE EXCHANGE	16		INTERPRETER SERVICES	262.50 <b>Total : 262.50</b>
168731	11/30/2016	0008194 LEE, BRIAN	TRAVEL REIMB		TRAVEL REIMB	69.60 <b>Total : 69.60</b>
168732	11/30/2016	0000506 LEIRA	112216 112216A		REGISTRATION/MORGAN REGISTRATION/GLOVER	50.00 50.00 <b>Total : 100.00</b>
168733	11/30/2016	0000979 LES SCHWAB	103116		FEE	37.73 <b>Total : 37.73</b>
168734	11/30/2016	0004502 LEXISNEXIS RISK SOLUTIONS	1404645-20161031		OCT 2016 MINIMUM COMMITMENT	54.35 <b>Total : 54.35</b>
168735	11/30/2016	0005814 LIBERTY MUTUAL	601111882		BOND/DRESKER	175.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168735	11/30/2016	0005814 0005814 LIBERTY MUTUAL			(Continued)	<b>Total : 175.00</b>
168736	11/30/2016	0000950 LICENSING, WASHINGTON STATE DEPT OF	112816 112816A 112816B		NOTARY BOND APPLICATION/LUTZ NOTARY BOND APPLICATION/GLOVER NOTARY BOND APPLICATION/MORGAN	30.00 30.00 30.00 <b>Total : 90.00</b>
168737	11/30/2016	0001909 LONG, JAY	1		DRIVING SERVICES	102.00 <b>Total : 102.00</b>
168738	11/30/2016	0004086 LONG, SUZIE	1		TRAVEL REFUND	20.00 <b>Total : 20.00</b>
168739	11/30/2016	0008476 LOTUS TEA BAR & STUDIO	111616		CATERING	384.80 <b>Total : 384.80</b>
168740	11/30/2016	0008434 LUTZ, LACEY			TRAVEL ADVANCE	322.00 <b>Total : 322.00</b>
168741	11/30/2016	0000524 LYNDEN ICE	113012162		ICE	144.00 <b>Total : 144.00</b>
168742	11/30/2016	0008472 MACAULAY, CHARLIE	1057		MOORAGE REFUND	30.00 <b>Total : 30.00</b>
168743	11/30/2016	0000660 MARKET PLACE FOOD & DRUG	035605 343836 354380		GROCERIES GROCERIES GROCERIES	350.30 351.74 245.67 <b>Total : 947.71</b>
168744	11/30/2016	0007306 MASSEY, MEG	EXP REIMB		EXP REIMB	385.28 <b>Total : 385.28</b>
168745	11/30/2016	0006072 MASTER'S TOUCH, LLC	P48162		OCT 2016 POSTAGE FOR STATEMENTS	2,877.15 <b>Total : 2,877.15</b>
168746	11/30/2016	0006072 MASTER'S TOUCH, LLC	48162		OCT 2016 MAILING SERVICES FOR STA	1,613.87

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168746	11/30/2016	0006072 0006072 MASTER'S TOUCH, LLC			(Continued)	<b>Total : 1,613.87</b>
168747	11/30/2016	0008478 MATZEN, DEON	112316		CLASS INSTRUCTION	54.00
						<b>Total : 54.00</b>
168748	11/30/2016	0008473 MCGARVEY, DWIGHT	5929		MOORAGE REFUND	16.06
						<b>Total : 16.06</b>
168749	11/30/2016	0006028 MCI COMM SERVICE	679-3902		LONG DISTANCE	37.19
						<b>Total : 37.19</b>
168750	11/30/2016	0002291 MCYOUNG, MARY	1		TRAVEL REFUND	200.00
						<b>Total : 200.00</b>
168751	11/30/2016	0000561 MERRIMAN, DOUGLAS	TRAVEL REIMB		TRAVEL REIMB	621.20
						<b>Total : 621.20</b>
168752	11/30/2016	0000538 MID AMERICAN RESEARCH CHEMICAL	0592535-IN		DE-ICER SPRAY	103.17
						<b>Total : 103.17</b>
168753	11/30/2016	0000197 MILES SAND & GRAVEL COMPANY	1509907 1510027		CRUSHED ROCK CRUSHED ROCK	273.10 264.85
						<b>Total : 537.95</b>
168754	11/30/2016	0005266 MOFFATT & NICHOL ENGINEERS	722293		PROF SVC/OAK HARBOR F DOCK BRE.	1,357.50
						<b>Total : 1,357.50</b>
168755	11/30/2016	0008475 MORRIS, NANCY	2770		MOORAGE REFUND	360.89
						<b>Total : 360.89</b>
168756	11/30/2016	0007699 MOUNT BAKER COUNCIL	112816		2017 CHARTER RENEWAL	290.00
						<b>Total : 290.00</b>
168757	11/30/2016	0004423 MUNICIPAL EMERGENCY SERVICES	IN1079014		TACTICAL SHIRTS	795.64
						<b>Total : 795.64</b>
168758	11/30/2016	0000608 NC MACHINERY COMPANY	MVCS0266820		SPRINGS	274.63
						<b>Total : 274.63</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168759	11/30/2016	0000612 NELSON PETROLEUM	0601466-IN		FUEL	283.55
<b>Total :</b>						<b>283.55</b>
168760	11/30/2016	0007670 NETWORKFLEET, INC	OSV000000529555		OCT 2016 MONTHLY SERVICE	243.49
<b>Total :</b>						<b>243.49</b>
168761	11/30/2016	0007075 NORTHWEST ASSESSMENT SERVICE	1720		PRE-EMPLOYMENT/LUTZ/ENGLE-GLOV	750.00
<b>Total :</b>						<b>750.00</b>
168762	11/30/2016	0000672 OAK HARBOR ACE	277875		NIPPLES/COUPLERS	9.31
			277963		COUPLERS	4.66
			278006		SENSOR	24.99
			278020		NIPPLE	3.03
			278061		LIGHT CONTROL	28.24
			278151		SWITCH SUMP	32.60
			278171		ELBOW/BUSHING	2.48
			278174		FILTERS	32.54
			278190		FASTENERS/MARKERS	18.89
			278194		SPRAYPAINT	14.64
			278201		CABLE	39.12
			278230		STEM UNIT DELTA	26.07
			278257		REPAIR VALVE	24.99
			278258		SENSOR	-24.99
			278259		PLUG IN	17.91
			278320		CAPS/PLUGS	23.87
			278335		CEMENT/CAP	9.22
			278410		DRIVE SHAFT/STIHL LABOR	69.83
			278428		BULB	28.52
			278469		CAP/PLUGS/GLOVES	5.98
			278478		HEX WING	9.76
			278490		BAIT PAIL	35.86
			278516		CHAIN LOOP	24.99
			278527		HEDGE TRIMMER/ANTI-FREEZE	23.21
			278560		RODENT STATION	10.86
			278572		SPARK PLUGS	54.27
			278631		BULB/FASTENERS/BOLTS	4.85
			278633		BULB/CEMENT	4.02

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168762	11/30/2016	0000672 OAK HARBOR ACE	(Continued)			
			278676		GUTTER STRAINER	5.63
			278709		PLIERS/MAGNETS/ROPE/SCREWDRIVE	4.27
			278872		COUPLE/ELBOWS/BUSHINGS/TEES	16.20
			278886		IGNITION MODULE	72.28
					<b>Total :</b>	<b>658.10</b>
168763	11/30/2016	0000668 OAK HARBOR AUTO CENTER	001-289703		FILTERS	9.48
			001-289737		WATER PUMP	62.81
			001-289805		CYL ASMBLY	52.76
			001-289806		SHOES/ROTOR	201.82
			001-289818		COMBI KIT	9.15
			001-289855		WHEEL CYL	22.25
			001-289865		WHEEL CYL	27.86
			001-289921		WHEEL CYL	-27.86
			001-290066		FILTERS	9.48
			001-290095		BRAKE FLUID PREM	34.89
			001-290171		MAP/BAPP SENSORS	45.58
			001-290251		RADIATOR CAP	3.57
			001-290371		FILTERS	18.15
			001-290390		MINI LAMP	2.14
			001-290652		BLOWER MOTORS	110.24
			001-290821		HOSE SPLCR	3.65
			001-290822		STR ROPE	1.09
			001-290851		BLOWER MOTOR RES	-41.12
			001-290873		FLEETRANNER	12.60
			001-291163		SPARK PLUGS	15.63
			001-291234		FLEETRANNER	77.33
			001-291361		BLACK TRUCK	12.68
					<b>Total :</b>	<b>664.18</b>
168764	11/30/2016	0008477 OAK HARBOR CHRISTIAN SCHOOL	112316		NOV/DEC 2016 RENTAL/JANITORIAL SL	370.83
					<b>Total :</b>	<b>370.83</b>
168765	11/30/2016	0000681 OAK HARBOR SCHOOL DISTRICT	0000160018		NOV 2016 COMPUTER NETWORK SUPI	11,092.00
					<b>Total :</b>	<b>11,092.00</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168766	11/30/2016	0000665 OFFICEMAX, INC	378321 458018		PAPER COPY HARDDRIVE PASSPORT	10.52 86.95 <b>Total : 97.47</b>
168767	11/30/2016	0001377 ORCA INFORMATION	4050		FIKSE/STRANGE	113.00 <b>Total : 113.00</b>
168768	11/30/2016	0006007 O'REILLY AUTO PARTS	2532-391201 2532-391203 2532-391243 2532-392539 2532-393262		WHL CYL WHL CYL WHL CYL RESISTOR MICRO V-BELT	10.86 10.86 -21.72 53.40 14.52 <b>Total : 67.92</b>
168769	11/30/2016	0000688 OVERHEAD DOOR CO	JS70377 JS72158		DOOR REPAIR DOOR REPAIR	217.40 974.50 <b>Total : 1,191.90</b>
168770	11/30/2016	0000089 OWEN EQUIPMENT COMPANY	619011		VACTOR	474,962.67 <b>Total : 474,962.67</b>
168771	11/30/2016	0005708 OWEN, JEAN	1		TRAVEL REFUND	20.00 <b>Total : 20.00</b>
168772	11/30/2016	0002985 PACIFIC TIRE CO. INC	0105090 0105234 0105335 0105551 0105610 0105847		TIRES TIRES TIRES TIRES TIRES TIRES	298.32 111.76 596.64 111.76 298.32 729.18 <b>Total : 2,145.98</b>
168773	11/30/2016	0003164 PAINTERS ALLEY	P0002827		30 SECOND CLEANER	14.12 <b>Total : 14.12</b>
168774	11/30/2016	0005783 PARTSMASTER	23078555		RECIP BLADES	217.46 <b>Total : 217.46</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168775	11/30/2016	0001218	PBY MEMORIAL ASSOCIATION	111416	REIMBURSEMENT	3,571.22
<b>Total :</b>						<b>3,571.22</b>
168776	11/30/2016	0000709	PERS	01192465	OCT 2016 UNFUNDED LIABILITY	26.98
<b>Total :</b>						<b>26.98</b>
168777	11/30/2016	0004467	PETEK PHD, THOMAS C	9407	PRE-EMPLOYMENT/FISKE	300.00
<b>Total :</b>						<b>300.00</b>
168778	11/30/2016	0008109	PIONEER AUTOMOTIVE SERVICES	18062	MASTER CYLINDER/BRAKE FLUID	772.73
<b>Total :</b>						<b>772.73</b>
168779	11/30/2016	0008480	PORTER, CYNTHIA	1	TRAVEL REFUND	20.00
<b>Total :</b>						<b>20.00</b>
168780	11/30/2016	0005069	PROFORCE LAW ENFORCEMENT	292136 292919	TSR TSR/TACT HOLSTER	302.13 420.43
<b>Total :</b>						<b>722.56</b>
168781	11/30/2016	0000746	PUGET SAFETY EQUIPMENT	0035827-IN	PRESERVATIVE	116.93
<b>Total :</b>						<b>116.93</b>
168782	11/30/2016	0000743	PUGET SOUND ENERGY	200000881421 200000919684 200000947859 200001097589 200001884218 200002036164 200002036719 200002036917 200002037097 200002037261 200002037501 200002170617 200002511539 200002723381 200003267636 200003459654	ELECTRICITY/1500 S BEEKSMA DR DIS ELECTRICITY/1501 SE CITY BEACH ST ELECTRICITY/CITY SHOP ELECTRICITY/1500 S BEEKSMA DR EB/ ELECTRICITY/1888 NE 5TH AVE PUMP ELECTRICITY/30606 STATE ROUTE 20 ELECTRICITY/34777 STATE ROUTE 20 S ELECTRICITY/BTWN BAYSHORE DR & I ELECTRICITY/2000 SW SCENIC HEIGH ELECTRICITY/1780 SW SPRINGFIELD C ELECTRICITY/3285 SW SCENIC HEIGH ELECTRICITY/552 NW CLIPPER DRIVE ELECTRICITY/2075 SW FT ELECTRICITY/1500 S BEEKSMA DR CM ELECTRICITY/1000 SE IRELAND ST ELECTRICITY/1957 FORT NUGENT RD I	514.91 10.21 1,771.81 14.74 13.84 109.26 41.88 69.35 22.75 10.83 96.25 10.21 10.70 182.40 14.13 115.38

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168782	11/30/2016	0000743	PUGET SOUND ENERGY			
			(Continued)			
			200004342099		ELECTRICITY/650 NE 7TH AVE SEWAGI	28.03
			200004562878		ELECTRICITY/800 SE MIDWAY BLVD LIC	73.76
			200004856627		ELECTRICITY/1577 NW 8TH AVE	10.21
			200005263310		ELECTRICITY/SMITH PARK	10.31
			200005461666		ELECTRICITY/1500 S BEEKSMA DR WK	11.40
			200005933094		ELECTRICITY/700 SE PIONEER WAY LA	4,073.79
			200006103952		ELECTRICITY/5941 STATE ROUTE 20	10.21
			200007268135		ELECTRICITY/SW ERIE ST SW BARRIN	178.23
			200007702943		ELECTRICITY/700 AV W & MIDWAY	97.60
			200007824192		ELECTRICITY/75 SE JEROME ST	10.21
			200008386993		ELECTRICITY/FABER ST & HARVEST D	10.83
			200008816189		ELECTRICITY/ANNEX	15.11
			200010322895		ELECTRICITY/2330 SW ROSARIO PL	31.67
			200010499248		ELECTRICITY/1948 NW CROSBY AVE	114.53
			200010499446		ELECTRICITY/1661 NE 16TH AVE SWRS	16.54
			200010530240		ELECTRICITY/651 SE BAYSHORE DR LI	50.18
			200010530802		ELECTRICITY/1501 SE CITY BEACH ST	339.25
			200010531024		ELECTRICITY/940 SE PIONEER WAY CA	160.07
			200010531172		ELECTRICITY/1300 NE BIG BERRY LOC	10.83
			200010531354		ELECTRICITY/1501 S BEEKSMA DR CAI	109.24
			200010531941		ELECTRICITY/800 SE DOCK ST	116.52
			200010699706		ELECTRICITY/1500 S BEEKSMA DR BAI	36.57
			200011316839		ELECTRICITY/SR 20 & 650 AV W	455.62
			200011551930		ELECTRICITY/ADULT CARE CENTER	27.29
			200011579964		ELECTRICITY/285 SE JEROME ST	16.01
			200012220337		ELECTRICITY/128 E WHIDBEY AVE	10.21
			200012278087		ELECTRICITY/FIRE STATION	906.71
			200012425357		ELECTRICITY/TREATMENT PLANT	2,708.27
			200012838765		ELECTRICITY/PIONEER PARK	14.42
			200013370750		ELECTRICITY/MARINA	2,431.73
			200013734963		ELECTRICITY/672 CHRISTIAN RD PUMI	1,359.76
			200013968405		ELECTRICITY/1540 SE PIONEER WAY L	97.79
			200014151886		ELECTRICITY/1370 SE DOCK ST	50.35
			200014596478		ELECTRICITY/CITY HALL	696.08
			200015399153		ELECTRICITY/1678 SW 8TH AVE	10.21
			200015618321		ELECTRICITY/600 NE 7TH AVE	108.01

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
168782	11/30/2016	0000743	PUGET SOUND ENERGY		(Continued)		
			200015685833		ELECTRICITY/287 SE CABOT DR SWRF	65.07	
			200017255619		ELECTRICITY/690 SW HELLER RD WTF	337.93	
			200017441482		ELECTRICITY/CITY BEACH PARK	482.32	
			200017575347		ELECTRICITY/1367 NW CROSBY AVE S	58.50	
			200017653656		ELECTRICITY/3300 OLD GOLDIE RD PL	73.89	
			200017654415		ELECTRICITY/1000 SW THORNBERRY I	179.63	
			200017853025		ELECTRICITY/2081 NE 9TH AVE SWRPM	11.11	
			200017968427		ELECTRICITY/POLICE STATION	1,191.99	
			200019043344		ELECTRICITY/90 SE PIONEER WAY LIG	29.66	
			200019500517		ELECTRICITY/1137 NW KATHLEEN DR I	27.51	
			200020179194		ELECTRICITY/626 CHRISTIAN RD	17.04	
			200020235012		ELECTRICITY/SENIOR CENTER	557.86	
			200020308330		ELECTRICITY/1500 S BEEKSMA DR KIT	10.24	
			200022441113		ELECTRICITY/980 SW MCCROHAN ST I	30.76	
			200022988147		ELECTRICITY/TRAILER PK S END	27.68	
			200023231067		ELECTRICITY/945 E WHIDBEY AVE #B	42.41	
			200023360569		ELECTRICITY/700 W HELLER RD TRAFI	38.58	
			200024715845		ELECTRICITY/1285 NE TAFTSON ST LF	31.32	
			200025075157		ELECTRICITY/33500 STATE ROUTE 20	113.78	
			220000598098		ELECTRICITY/ANIMAL SHELTER	122.88	
			220002244337		ELECTRICITY/END OF GUN CLUB ROA	72.85	
			220002247165		ELECTRICITY/SW FAIRWAY POINT DR }	13.56	
			220003651407		ELECTRICITY/101	807.76	
			220003735804		ELECTRICITY/275 SE PIONEER WAY	886.62	
			220005593946		ELECTRICITY/1770 NE GOLDIE ST PUM	21.06	
			220005790955		ELECTRICITY/301 SE PIONEER WAY	461.76	
			220007681624		ELECTRICITY/2900 N OAK HARBOR RD	26.83	
			300000005003		ELECTRICITY/PARKS	398.84	
			300000007421		ELECTRICITY/STREET LIGHTS	64.85	
			300000009906		ELECTRICITY/PARKS	64.25	
			300000010409		ELECTRICITY/PARKS	64.07	
			300000010458		ELECTRICITY/STREET LIGHTS	141.65	
			300000010516		ELECTRICITY/STREET LIGHTS	96.42	
					<b>Total :</b>	<b>23,986.88</b>	
168783	11/30/2016	0002997	QUINTON DESIGN & ELECTRICAL		FUEL ISLAND LIGHTING	REPAIR SERVICES	530.46

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168783	11/30/2016	0002997 0002997 QUINTON DESIGN & ELECTRICAL	(Continued)			<b>Total : 530.46</b>
168784	11/30/2016	0007885 REDNECK PROPERTIES, LLC	113016		DEC 2016 PARKING LOT RENTAL	1,666.50
						<b>Total : 1,666.50</b>
168785	11/30/2016	0002508 RINEY PRODUCTION SERVICES	10-1742		TRICASTER PRO INSTALLATION	163.05
						<b>Total : 163.05</b>
168786	11/30/2016	0000791 SCHEER, KEVIN	EXP REIMB		EXP REIMB	195.29
						<b>Total : 195.29</b>
168787	11/30/2016	0002602 SCHULTZ, EDNA	1		TRAVEL REFUND	22.00
						<b>Total : 22.00</b>
168788	11/30/2016	0006313 SCHULTZ, HANS	1		TRAVEL REFUND	22.00
						<b>Total : 22.00</b>
168789	11/30/2016	0005967 SEATTLE AUTOMOTIVE DIST	S6-1430338		OIL	51.52
						<b>Total : 51.52</b>
168790	11/30/2016	0007800 SEBRIS BUSTO JAMES	61461		PROF SVC/BARGAINING	55.00
						<b>Total : 55.00</b>
168791	11/30/2016	0005085 SEVERNS, ROBERT	TRAVEL REIMB TRAVEL REIMB		TRAVEL REIMB TRAVEL REIMB	134.28 379.95
						<b>Total : 514.23</b>
168792	11/30/2016	0000816 SHELL FLEET PLUS	0000000065163545611		FUEL	210.23
						<b>Total : 210.23</b>
168793	11/30/2016	0008395 SHELLEY, JR, TIM	20161127		TAPING SERVICES	1,179.16
						<b>Total : 1,179.16</b>
168794	11/30/2016	0000822 SHRED-IT USA, INC	18112166-6 8121106205 8121106334		OFFICE SERVICES SUPPORT SHREDDING SHREDDING	835.52 69.36 161.55
						<b>Total : 1,066.43</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168795	11/30/2016	0000831 SIX ROBBLEES', INC	14-341383 14-341448 14-341449		NON CHLORINATED BRAK PALLET OF 20/SHOE BOX SHOE BOX	70.96 565.41 -119.77
<b>Total :</b>						<b>516.60</b>
168796	11/30/2016	0000814 SKAGIT FARMERS SUPPLY	461291 461330		PROPANE MANURE FORK	6.61 34.77
<b>Total :</b>						<b>41.38</b>
168797	11/30/2016	0000876 SKAGIT VALLEY COLLEGE	23630 23634		3RD QTR 2016/BUILDING OPERATIONS HVAC PROJECT	16,442.82 2,469.47
<b>Total :</b>						<b>18,912.29</b>
168798	11/30/2016	0007890 SMARSH, INC	INV00193872		OCT 2016 ARCHIVING PLATFORM	234.00
<b>Total :</b>						<b>234.00</b>
168799	11/30/2016	0000846 SOUND PUBLISHING	7724200 WCW725905 WCW727637 WCW729697 WCW729798 WCW729803 WCW729821 WCW729823 WCW729828 WCW729829 WCW729831 WCW731895		OCT 2016/PUBLICATIONS-ACCT#80125 CITY NOTICES/RFP NON REP CLS/COM COMP PLN AMENDMENTS CLEAN WTR BID PCK #6 CUP-16-04 PAC INDOOR MTGS 11/22/16 PH ORD 1780 MODEL HM PH 2017-18 PRELM BDG ORD 1777 PRP TAX LVY ORD 1785 SUBST NEED PH ORD 1784 LID FOUR ORD SUMMS	821.49 296.55 246.71 241.72 123.35 88.47 51.09 51.09 51.09 52.33 52.33 41.12
<b>Total :</b>						<b>2,117.34</b>
168800	11/30/2016	0003883 STAPLES BUSINESS ADVANTAGE	3317766033 3317766034 3317766035 3317766036 3318353416 3318353417 3318353418		CHAIRMATS PAPER CHAIRMATS USB KVM SWITCH W/CBLS POST ITS/COVERS/BINDCOVERS/CARI DESKPADS INK	179.32 43.95 145.03 29.12 87.63 32.72 109.21

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168800	11/30/2016	0003883	STAPLES BUSINESS ADVANTAGE			
			(Continued)			
			3318353419		WIRELESS COMBO	25.10
			3318353420		DISPLAYS	459.78
			3319889437		SPKRS	834.82
			3319889438		SHARPENER/SCTCH PKGTP	40.80
			3320757165		TONER	245.89
			3321299057		TONER	1,365.79
					<b>Total :</b>	<b>3,599.16</b>
168801	11/30/2016	0000856	STATE AUDITOR'S OFFICE	L117195	2016 AUDIT SERVICES FOR 2015	4,050.60
					<b>Total :</b>	<b>4,050.60</b>
168802	11/30/2016	0008470	STEAM	18010	WEBSITE HOSTING	39.90
					<b>Total :</b>	<b>39.90</b>
168803	11/30/2016	0003749	STUMP, PATRICK L	1	DRIVING SERVICES	114.00
				1	DRIVING SERVICES	114.00
				1	DRIVING SERVICES	66.00
					<b>Total :</b>	<b>294.00</b>
168804	11/30/2016	0005272	SUBLET, CHRISTOPHER	EXP REIMB	EXP REIMB	146.42
					<b>Total :</b>	<b>146.42</b>
168805	11/30/2016	0001287	SUNCRUISER MAGAZINE	5843	ADVERTISING	412.50
					<b>Total :</b>	<b>412.50</b>
168806	11/30/2016	0000874	SURETY PEST CONTROL	1129927	PEST EXTERMINATION	31.52
				1129930	PEST EXTERMINATION	44.57
				1129932	PEST EXTERMINATION	44.57
				1129935	PEST EXTERMINATION	33.70
				1129943	PEST EXTERMINATION	31.52
				1132435	PEST EXTERMINATION	54.35
				1135345	PEST EXTERMINATION	59.79
				1135899	PEST EXTERMINATION	55.44
				1136152	PEST EXTERMINATION	59.79
					<b>Total :</b>	<b>415.25</b>
168807	11/30/2016	0000996	THOMSON REUTERS WEST	835077160	WA PRACTICE SERIES V5D COURTRON	334.80

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168807	11/30/2016	0000996 0000996 THOMSON REUTERS WEST	(Continued)			<b>Total : 334.80</b>
168808	11/30/2016	0000897 TMG SERVICES, INC	0040062-IN		PM KIT	220.66
						<b>Total : 220.66</b>
168809	11/30/2016	0008337 TRACTOR SUPPLY COMPANY	100015669 100018131		SAFETY SNAPS BAR CLAMP	16.91 16.29
						<b>Total : 33.20</b>
168810	11/30/2016	0000986 TRANSPORTATION, WASHINGTON STATE DE RE 41 JA9223 L006			PROF SVC/PIPELINE REPLACEMENT	212.86
						<b>Total : 212.86</b>
168811	11/30/2016	0000287 TYLER TECHNOLOGIES, INC	045-174077		HUMAN RESOURCES WEB EXTENSION	5,435.00
						<b>Total : 5,435.00</b>
168812	11/30/2016	0006331 ULINE	80877282		ICE BAG	166.62
						<b>Total : 166.62</b>
168813	11/30/2016	0000923 UNITED PARCEL SERVICE	0000A0182W456		SHIPPING	9.34
						<b>Total : 9.34</b>
168814	11/30/2016	0007454 UNITED SITE SERVICES	114-4637448		RESTROOMS/SERVICES	498.37
						<b>Total : 498.37</b>
168815	11/30/2016	0007779 UNIVERSAL LANGUAGE SERVICE, IN	INV-161001-10929		INTERPRETER SERVICES	1.30
						<b>Total : 1.30</b>
168816	11/30/2016	0004903 US BANK	4485591001667421		CREDIT CARD PURCHASES	4,268.22
						<b>Total : 4,268.22</b>
168817	11/30/2016	0004903 US BANK	4485590003222946		CREDIT CARD PURCHASES	158.75
						<b>Total : 158.75</b>
168818	11/30/2016	0008167 US BANK AND HOFFMAN CONST	242213000		RETAINAGE-ACCOUNT 242213000	104,923.78
						<b>Total : 104,923.78</b>
168819	11/30/2016	0000926 USBLUEBOOK	095886		GLASS HYDROMETER	45.76
						<b>Total : 45.76</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168820	11/30/2016	0008402 VARIDESK, LLC	I-N-44267		PRO PLUS DESK	395.00
<b>Total :</b>						<b>395.00</b>
168821	11/30/2016	0000932 VERIZON WIRELESS	9775005014		CURRENT COMM CHARGES	6,101.09
<b>Total :</b>						<b>6,101.09</b>
168822	11/30/2016	0002600 VERNON PUBLICATIONS, LLC	INV01897		NORTHWEST BOAT TRAVEL ADVERTIS	1,035.00
<b>Total :</b>						<b>1,035.00</b>
168823	11/30/2016	0001052 WASHINGTON STATE PATROL	I117002979 I17002753		BACKGROUND CHECKS BACKGROUND CHECKS	1,016.00 12.00
<b>Total :</b>						<b>1,028.00</b>
168824	11/30/2016	0007331 WASHINGTON TRACTOR	1158343		BAGS	219.67
<b>Total :</b>						<b>219.67</b>
168825	11/30/2016	0002032 WASHINGTON WASTEWATER PERSONNL	111616		WASTEWATER COLLECTION PERSONNL	150.00
<b>Total :</b>						<b>150.00</b>
168826	11/30/2016	0008471 WATCHFIRE	123032		DATA PLAN RENEWAL	200.00
<b>Total :</b>						<b>200.00</b>
168827	11/30/2016	0006853 WEED, GRAAFSTRA & BENSON, INC, LAW OI 55			PROF SVC/GENERAL	1,781.25
<b>Total :</b>						<b>1,781.25</b>
168828	11/30/2016	0008479 WENAAS, BARRY	EXP REIMB		EXP REIMB	322.44
<b>Total :</b>						<b>322.44</b>
168829	11/30/2016	0001039 WESTERN PETERBILT, INC	E244991 E245169 E245583 E245715 E245822 S896545		LIFT ASSY/TAPE GLASS FITTING FITTING HOSE ASSY CAP	64.76 89.78 7.80 15.61 259.35 48.58
<b>Total :</b>						<b>485.88</b>
168830	11/30/2016	0001000 WHIDBEY AUTO PARTS, INC.	302756 303034		PINS NUTS	6.52 2.93

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168830	11/30/2016	0001000 0001000 WHIDBEY AUTO PARTS, INC.	(Continued)			<b>Total : 9.45</b>
168831	11/30/2016	0000675 WHIDBEY COMMUNITY PHYSICIANS	091916		HUBBARD	150.00
						<b>Total : 150.00</b>
168832	11/30/2016	0001005 WHIDBEY GENERAL HOSPITAL	WAF21545 WAF21698		INMATE SERVICES INMATE SERVICES	226.10 739.50
						<b>Total : 965.60</b>
168833	11/30/2016	0001017 WHIDBEY PRINTERS	48789 48790 48867		MAYOR'S LETTERHEAD MAYOR'S ENVELOPES BUSINESS CARDS/WEST	191.15 236.42 59.79
						<b>Total : 487.36</b>
168834	11/30/2016	0007078 WHIDBEY SIGN COMPANY	16515		STREET CLOSURE SIGNS	315.23
						<b>Total : 315.23</b>
168835	11/30/2016	0001010 WHIDBEY TELECOM	4052921 4054885 4055789		CURRENT NET CHARGES PHONE LISTING ALARM MONITORING	4.07 24.00 65.23
						<b>Total : 93.30</b>
168836	11/30/2016	0007121 WHITFIELD UNTIED INSURANCE	112816 112816A 112816B		NOTARY BOND/LUTZ NOTARY BOND/GLOVER NOTARY BOND/MORGAN	105.00 105.00 105.00
						<b>Total : 315.00</b>
168837	11/30/2016	0007753 WL CONSTRUCTION SUPPLY, LLC	11812		SAW BLADES	274.80
						<b>Total : 274.80</b>
168838	11/30/2016	0001037 WORK OUTFITTERS	60061 60270		BOOTS/BOONSTRA BOOTS/VONHADEN	193.63 202.85
						<b>Total : 396.48</b>
168839	11/30/2016	0006775 WORKSAFE SERVICE, INC	233602		DRUG TESTING	440.00
						<b>Total : 440.00</b>
168840	11/30/2016	0008071 XAVUS SOLUTIONS	9113		UPGRADES/MAINTENANCE	1,304.40

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
168840	11/30/2016	0008071	0008071 XAVUS SOLUTIONS		(Continued)	<b>Total : 1,304.40</b>
168841	11/30/2016	0001061	XEROX CORPORATION	086861779	OCT 2016 COPIER RENTAL	403.94
					<b>Total :</b>	<b>403.94</b>
211	Vouchers for bank code :	bank				<b>Bank total : 3,425,814.52</b>
211	Vouchers in this report					<b>Total vouchers : 3,425,814.52</b>

City of Oak Harbor  
City Council Agenda Bill

Bill No. C/A 4.c  
Date: December 6, 2016  
Subject: Reappointment: Marina Advisory  
Committee, Position 3 - J.J.  
Jones

**FROM: Mayor Severns**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Confirm the Mayoral reappointment of J.J. Jones to the Marina Advisory Committee, Position 3, beginning 12/31/2016 and ending 12/31/2019.

**BACKGROUND / SUMMARY INFORMATION**

J.J. Jones has served on the Marina Advisory Board since he was first appointment on March 5, 2013. His current term ends on 12/31/2016. The Mayor recommends him for reappointment in Position 3 to serve an additional three year term beginning December 31, 2016, and ending December 31, 2019.

**LEGAL AUTHORITY**

OHMC 2.39.030 requires that 4 out of 5 members live in or own a business in City Limits. Members of Positions 1,3,4, and 5 must also be boat or storage lessees of the Marina (customers).

Mr. Jones meets both requirements to hold Position 3.

**FISCAL IMPACT**

N/A

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

N/A

**ATTACHMENTS**

1. [JJ Jones Board Application](#)





## Boards and Commissions Biography Form

**Board Appointment for (name of board):** MARINA ADVISORY COMMITTEE  
**Name:** JAMES J. JONES **Date:** 16 NOV 2016  
**Address:** 2715 LAUREL LANE  
**City, State, Zip:** OAK HARBOR, WA 98277  
**Phone Number:** 360 929 0545 **Email Address:** JJONES@JJONESJR.COM  
**Mailing Address:** *(if different from above)* \_\_\_\_\_

**Resident in Oak Harbor City  
Limits? If yes, how long?** NO

**Occupation and Place of Employment:**  
*(if retired, reference previous occupation(s))* Retired Naval officer  
Vice President of CareEvolve.com

**Local Group or Civic Affiliations:** OAK HARBOR Yacht Club

**Special Interests:** Boating

**Education and Other General Comments:** BA Loyola University MS NAVAL Postgraduate School

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. C/A 4.d  
Date: December 6, 2016  
Subject: Appointment: Marina Advisory  
Committee, Position 4 - Dave  
Steckman

**FROM: Mayor Bob Severns**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Confirm the Mayoral appointment of Dave Steckman to the Marina Advisory Committee, Position 4, beginning 12/01/2016 and ending 12/01/2019.

**BACKGROUND / SUMMARY INFORMATION**

Mahmond Abdel-Monem's term (Position 4) expired on 12/01/2016. Mayor Severns appoints Dave Steckman to serve a three year term in Position 4 beginning 12/01/2016 and ending 12/01/2019.

**LEGAL AUTHORITY**

OHMC 2.39.030 requires 4 of the 5 members to reside in or own a business within City Limits. Positions 1, 3, 4 and 5 must be customers of the Marina - meaning the member must be a boat or storage lessee of the Marina.

Dave Steckman fulfills these requirements as he works in Oak Harbor City limits and is a customer of the Marina.

**FISCAL IMPACT**

N/A

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

N/A

**ATTACHMENTS**

1. [Dave Steckman - MAC Application](#)



## **Boards and Commissions Biography Form**

**Board Appointment for (name of board):** Marina Advisory Committee

**Name:** David Steckman      **Date:** 11/30/16

**Address:** 2515 Deseret Drive

**City, State, Zip:** Coupeville, WA 98239

**Phone Number:** 360-678-4449      **Email Address:** davesteckman@hotmail.com

**Mailing Address:** *(if different from above)* \_\_\_\_\_

**Resident in Oak Harbor City  
Limits? If yes, how long?** \_\_\_\_\_

**Occupation and Place of Employment:**  
*(if retired, reference previous occupation(s))* Research & Development  
IDEX Health & Science, LLC. 619 Oak Street, Oak Harbor, WA 98277

Work as a systems design engineer for analytical and diagnostic  
equipment specializing in the fluidic handling subsystems

**Local Group or Civic Affiliations:**  
Active participant in the Oak Harbor Yacht Club Sail Fleet.  
Coordinator for the San Juan 24 North American Championships  
West Beach Road Association Director

**Special Interests:**  
Enjoy sailing (racing/cruising) our San Juan 24 and vacations with my family

**Education and Other General Comments:**  
Military and college education  
10 years as a Flight Engineer for the US Army  
6 years as Laser Test Engineer for Cymer, Inc.  
10 years Systems/Design Engineering for IDEX H&S

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. C/A 4.e  
Date: December 6, 2016  
Subject: Appointment: Oak Harbor  
Library Board, Position 4 -  
Susan M. Ashby

**FROM: Mayor Severns**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Approve the Mayor's appointment of Susan M. Ashby to the Library Board, Position 4, to serve a 5-year term beginning December 6, 2016 and ending December 6, 2021.

**BACKGROUND / SUMMARY INFORMATION**

Mayor Severns has appointed Susan Ashby to serve on the Library Board, Position 4, for a 5 year term beginning December 6, 2016 and ending December 6, 2021.

Susan Norman served on the Library Board for two full terms, the maximum number of consecutive terms allowed to serve. She was originally appointed on December 19, 2006. Ms. Norman has been the Chair of the Board and provided excellent service to Oak Harbor Library Board and the community over the years.

**LEGAL AUTHORITY**

OHMC 2.31

**FISCAL IMPACT**

N/A

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

N/A

**ATTACHMENTS**

1. [Application - Susan Ashby](#)



# Boards and Commissions Biography Form

Board Appointment for (name of board): Library

Name: Susan M. Ashby Date: 8-20-2016

Address: 4706 Jones Rd.

City, State, Zip: Oak Harbor, WA 98277

Phone Number: 360-675-9585 Email Address: Apple404@aol.com

Mailing Address: (if different from above) n/a

Resident in Oak Harbor ~~City~~

~~Limits?~~ If yes, how long? 1 yr. 1 mo. I live about 5 miles South of Deception Pass Bridge

Occupation and Place of Employment:

(if retired, reference previous occupation(s)) retired teacher elementary  
Liberty Baptist School Sept. 1980 thru June 2015  
2790 S. King Rd, San Jose, CA 95121

6-1966 thru Aug 1980 - Home Savings & Loan, Victory Savings & Loan - no longer in business

Local Group or Civic Affiliations:

None at present - I would like to become involved in my community

I believe I could add insight to children/library. For many of my years of teaching I had to act as librarian for my class. I ~~believe~~ believe using the library and

Special Interests:

I take card classes weekly @ College on Pioneer  
Sewing  
Bible Study  
walking

Education and Other General Comments:

BA from Bethany University, Scott Valley CA  
Teaching Credential Program through Bethany University.  
(School has now closed) Program completed

CA Teaching Credential valid until July 2021  
I attended many Teacher Conferences & workshops during my teaching career.

hand held books are very important.

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. C/A 4.f  
Date: December 6, 2016  
Subject: First Amendment to Animal  
Control Holding Facility Services  
Contract Between WAIF and  
the City of Oak Harbor

**FROM: Kevin Dresker, Police Chief**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Staff recommends that the City Council review the proposed First Amendment to Animal Control Holding Facility Services Contract between the Whidbey Animals' Improvement Foundation (WAIF) and the City of Oak Harbor and authorize the Mayor to sign it.

**BACKGROUND / SUMMARY INFORMATION**

In October 2015, staff began negotiating with WAIF to secure a one (1) year contract for Animal Control Holding Facility services for 2016 with the understanding that the City needs to decide what it is going to do in regard to the leased facility at 2725 NE Goldie Road, Oak Harbor, WA.

Staff felt this was prudent and in the best interests of the City, thus allowing the City time to enter into discussions with the current property owner and make a decision about its future use of this property by December 31, 2016.

On December 15, 2015, the parties entered into a Contract for services at the City's Goldie Road Animal Control Facility which expires on December 31, 2016. At this time, an additional extension of the contract is necessary to allow the City to consider its options with regard to the Goldie Road Holding Facility and its options as to how it provides animal control services.

The parties wish to extend the term of the existing one (1) year Contract for an additional two (2) years to allow for further consideration of options relating to provision of animal control services.

**LEGAL AUTHORITY**

**FISCAL IMPACT**

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [First Amendment to Animal Control Holding Facility Services Contract between WAIF and City of Oak Harbor](#)

**FIRST AMENDMENT TO ANIMAL CONTROL HOLDING  
FACILITY SERVICES CONTRACT BETWEEN  
WHIDBEY ANIMALS' IMPROVEMENT FOUNDATION  
AND CITY OF OAK HARBOR**

THIS CONTRACT is between the CITY OF OAK HARBOR, a Washington State Municipal Corporation, hereinafter referred to as the "City", and Whidbey Animals' Improvement Foundation (WAIF), a Washington non-profit corporation, hereinafter referred to as the "Contractor." The City and the Contractor shall be jointly referred to as the "Parties."

WHEREAS, the Parties entered into an Agreement for services at the City's Goldie Road Animal Control Holding Facility; and

WHEREAS, the Agreement is set to expire on December 31, 2016; and

WHEREAS, the City is in the process of considering its options with regard to the Goldie Road Holding Facility; and

WHEREAS, the Parties wish to extend the term of the existing one year agreement for an additional two years to allow for further consideration of options relating to provision of animal control services.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Paragraph 7 on Page 7 of the Agreement signed on December 15, 2015 is hereby amended to reflect a termination date of December 31, 2018.
2. All other provisions remain in full force and effect.

EXECUTED this 9<sup>th</sup> day of Nov., 2016 for the WHIDBEY ANIMALS' IMPROVEMENT FOUNDATION.

  
\_\_\_\_\_  
Dawn Ritter, President

  
\_\_\_\_\_  
Charles Kreckel, Executive Director

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, for the CITY OF OAK HARBOR.

\_\_\_\_\_  
Robert Severns, Mayor

ATTEST:

\_\_\_\_\_  
Anna Thompson, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Nikki Esparza, City Attorney

DEPARTMENTAL APPROVAL:

\_\_\_\_\_  
Kevin Dresker, Chief of Police

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. C/A 4.g  
Date: December 6, 2016  
Subject: Annual Agreement with Ft.  
Nugent Electric Flyers

**FROM: Cathy Rosen, Public Works Director**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Approve the Agreement with the Ft. Nugent Electric Flyers and authorize the Mayor to sign.

**BACKGROUND / SUMMARY INFORMATION**

This will be the second annual agreement with the Ft. Nugent Electric Flyers Club, who have requested permission to continue to use Ft. Nugent Park to fly radio controlled 'park model' airplanes in a designated area (southwest portion as identified in Exhibit A), during designated hours, when not in use by other sports leagues or park events. The 'park model' airplanes are radio controlled, battery powered, typically made of extruded polystyrene foam or balsa wood, with a wing span of approximately three to four feet and weighing approximately four pounds.

FNEF is a well organized and safety conscious group. They are also members of the Academy of Model Aeronautics (AMA) who insures them with \$2,500,000 personal liability insurance coverage. FNEF will also purchase additional insurance in the amount of \$2,000,000, and name the City of Oak Harbor as additional insured. FNEF flyers are required to abide by the AMA's National Aircraft Safety Code as well as the City of Oak Harbor's park rules. The club also plans to encourage new flyers to become members of the FNEF and educate them about the rules of flying model aircraft.

**LEGAL AUTHORITY**

The City is authorized to provide recreational services through RCW 35A.11.020. Also, the City of Oak Harbor's Parks, Recreation and Open Space Plan Guiding Principles support the concept of offering diverse recreational opportunities to the community. In addition, OHMC 6.12.120(20) allows the flying of model aircraft in designated areas of parks.

**FISCAL IMPACT**

None.

### **PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

The City of Oak Harbor Park Board reviewed, approved and forwarded their recommendation to the City Council last year. City Council approved the initial agreement in December 2015, and it is due to expire December 1, 2016.

### **ATTACHMENTS**

1. [Agreement with Ft. Nugent Electric Flyers Club 2017](#)
2. [Exhibit A - Ft. Nugent Electric Flyers Club](#)
3. [Model Aircraft Field Operating Rules - Ft. Nugent Electric Flyers Club](#)

## City of Oak Harbor

### PARTICIPATION / ACTIVITY AGREEMENT

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, between the City of Oak Harbor ("City") and Ft. Nugent Electric Flyers (FNEF), a nonprofit, unincorporated flying club and member of the National Academy of Model Aeronautics (AMA), for use of Ft. Nugent Park ("premises") to fly radio controlled model aircraft at an approved designation and limited to approved flying hours.

#### 1. Purpose

- 1.1 The City is authorized to provide recreational services through RCW 35A.11.020. The City of Oak Harbor's Parks, Recreation and Open Space Plan Guiding Principles supports the concept of offering diverse recreational opportunities to the community as well as to ensure that reasonable safety measures are met. The City allows public use of the premises for recreational activities.
- 1.2 The City allows the flying of model airplanes in designated areas of parks OHMC 6.12.120(20).
- 1.3 FNEF has requested to use the premises to fly radio controlled model aircraft in a designated area (southwest portion as identified in Exhibit A), during designated hours (as outlined under Terms and Conditions below), when not in use by other sports leagues or park activities.

#### 2. Terms and Conditions

- 2.1 FNEF shall provide the City with the organization structure, names, telephone numbers and email addresses of the persons designated to represent them. The City must be notified of any changes made to the contact list as they occur.
- 2.2 FNEF understands, acknowledges and agrees that the premise is a general use park for use by the general public. The flying of model aircraft shall take place in the designated area only, when not in use by other sports leagues, and when the park is not being used for other activities, during specific hours, and may not fly above 400 feet.
- 2.3 FNEF acknowledges the existing condition of the premises and accepts the premises "as is". FNEF shall not alter or improve the premises in any way without prior review and written approval by the City.
- 2.4 FNEF shall obtain the City's prior consent before exhibiting, inscribing, painting or affixing any sign, advertisement, notice or lettering on any part of the premises.
- 2.5 During the term of this Agreement, FNEF will be allowed to fly model aircraft between the hours of 7:30 a.m. and 12:00 p.m., seven days per week, in the southwest portion of the park, as identified in Exhibit A.
- 2.6 FNEF shall abide by a mutually agreed upon set of operating rules (attached). Use of the premises shall be in compliance with the operating rules. These rules shall be in accordance with the Academy of Model Aeronautics National Safety Code and shall provide rules for frequency control, for model aircraft flight operations and for ground operations. All changes to the operating rules and subsequent revisions must be submitted to the City for approval. The City shall install and maintain signs prominently displaying these rules on the premises.
- 2.7 FNEF may not fly more than three (3) aircraft at one time and may not fly outside of the designated area, over spectators, houses, streets, parking areas, pets or other park users.
- 2.8 All model aircraft shall be under the positive control and in visual contact of the operator, within the approved fly zone, while using 2.4 GHz radio control. Only battery powered aircraft are permitted. Model aircraft are typically made of extruded polystyrene foam or balsa wood, with a wing span of approximately three to four (3-4) feet and weight not to exceed four (4) pounds.
- 2.9 Only fixed wing aircraft are allowed to be flown at Ft. Nugent Park. NO helicopters, quads or drones will be allowed.

- 2.10 Helicopters, quads and drones are NOT permitted.
- 2.11 Aircraft using gas, nitro or turbine engines are NOT permitted.
- 2.12 This agreement shall be restricted to members of the Ft. Nugent Electric Flyers, AMA Members.

3. Insurance and Hold Harmless

- 3.1 FNEF shall maintain for the duration of the Agreement insurance against all claims for injuries to persons or damage to property which may arise from, or in connection with, flying radio controlled model aircraft at the premises.
- 3.2 FNEF, as members of the Academy of Model Aeronautics (AMA), is covered by their insurance policy and shall maintain \$2,500,000 of commercial general liability insurance coverage.
- 3.3 In addition, FNEF will purchase an additional insurance policy, in the amount of \$2,000,000.
- 3.4 FNEF shall ensure that the City of Oak Harbor is included as additionally insured with respect to liability arising out of activities performed by FNEF.
- 3.5 FNEF shall furnish the City with original certificates and a copy of the amendatory endorsements including, but not limited to, the additional insured endorsement, evidencing the insurance requirements of FNEF.
- 3.6 FNEF expressly agrees to protect, defend, indemnify and hold harmless the City, its elected officials, officers, employees, agents and volunteers from and against liability claims (including all demands, suits and judgments) for damages arising out of injury to persons or damage to property where such injury or damage is caused by, arises out of or is incident to the scope of FNEF activities under this Agreement. FNEF duty to the City is limited to the acts or omissions of FNEF, its members, invitees and guests.

4. Termination of Agreement

- 4.1 **The term of this Agreement will remain in effect through December 31, 2017** unless canceled by written notice delivered to either party at least thirty (30) days prior to the termination of this Agreement.
- 4.2 This Agreement may be reviewed and renewed on an annual basis.

5. Non-Discrimination

- 5.1 FNEF shall ensure that they make available their flying schedule to all of their members, regardless of disability or membership in any protected class, in conformity with the Americans with Disabilities Act, the Rehabilitation Act, the Washington Law Against Discrimination and all other applicable federal, state and local laws and regulations.
- 5.2 FNEF shall also comply with RCW 49.60.500 – Community Athletic Programs – Sex Discrimination prohibited.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed at Oak Harbor, Washington, on the date indicated below.

**CITY OF OAK HARBOR**

**FT. NUGENT ELECTRIC FLYERS**

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**EXHIBIT A**

**FORT NUGENT PARK**

**FLY ZONE**

**FLIGHT BOXES**



## MODEL AIRCRAFT FIELD OPERATING RULES

- Only Members of the Ft. Nugent Electric Flyers (FNEF) may use the flying area at Ft. Nugent Park for flying model aircraft.
- FNEF flying rules apply and insurance is required.
- All flyers must have a current open or youth membership in the FNEF and may be required to present proof of membership.
- New members must have received flying instruction from FNEF before flying solo.
- All flyers must comply with the Official AMA National Model Aircraft Safety Code. <http://www.modelaircraft.org/>
- All aircraft must meet model standards (glider, hand launch or electric power only - 2.4 GHz radio controlled, battery powered, systems). The aircraft are typically made of extruded polystyrene foam or balsa wood, with a wing span of approximately three to four (3-4) feet and weight not to exceed four (4) pounds.
- Helicopters, quads and drones are NOT permitted.
- Aircraft using gas, nitro or turbine engines are NOT permitted.
- All model aircraft shall be under the positive control and in visual contact of the operator, within the approved fly zone, while using 2.4 GHz radio control.
- Do NOT fly over spectators, houses, streets, parking areas or beyond the flight limits indicated on the flying field map.
- Flyers must remain within the approved fly zone only, using the designated flight boxes, as indicated on the flying field map. **Aircraft may not be flown above 400 feet.**
- No more than three (3) aircraft are permitted in the air at any one time.
- Use of a spotter is recommended.
- The airfield is open for flying between 7:30 a.m. to 12:00 p.m.

City of Oak Harbor  
City Council Agenda Bill

Bill No. 5.c.i  
Date: December 6, 2016  
Subject: Clean Water Facility Project  
Update

**FROM: Joe Stowell, City Engineer**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Review Clean Water Facility Project Update attached

**BACKGROUND / SUMMARY INFORMATION**

**LEGAL AUTHORITY**

City Council.

**FISCAL IMPACT**

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [Clean Water Facility Update](#)

City of Oak Harbor  
**Clean Water  
 Facility Project**



**CITY COUNCIL PROJECT UPDATE – December 6, 2016**

*The following is a snapshot of project activities and milestones, as well as anticipated upcoming activities and risks being monitored for the Oak Harbor Clean Water Facility Project. These updates are provided to City Council on a bi-weekly basis.*

**RECENT ACTIVITIES AND MILESTONES (PREVIOUS TWO WEEKS)**

- GMP #7, #8, and #10-Self Perform Concrete
  - 42 of 63 concrete pours completed
- Design
  - The Process Building and Non-Process 100% documents have been completed.
- Process mechanical/electrical
  - Work underway for GMP #9
- Completed installing outfall pipe in City Beach St.
- Opened bids for the non-process structures. (GMP#11)
- Windjammer Park Design Contract Amendment with Carollo was approved by Council at the Nov. 15 meeting.
- SRF Loan Agreement Amendment approved by Council.
- Self-Perform GMP #10 was approved by Council Nov. 15

**ANTICIPATED/UPCOMING ACTIVITIES AND MILESTONES (NEXT SIX WEEKS)**

- Windjammer Park Integration Plan
  - Begin design activities
- Self-Perform Concrete (Buildings 20,30, 32, 50 and 70)
  - Continue concrete installation
- Process Structures Mechanical/Electrical
  - Initiated GMP #9 tasks
- Present GMP#11-Non-Process Structures to City Council for approval
- Continue RBC Plant demolition

**CLEAN WATER FACILITY DESIGN STATUS**

Item	Description	Progress %
Facility Design – Process Structures	Carollo Engineers has completed the design drawings for the process structures associated with the treatment plant.	100%
Facility Design – Biosolids Building	Design of the Biosolids building is complete.	100%
Facility Design – Admin/Maintenance	Design of the Admin and Maintenance facilities are complete.	100%

**PERMIT ACQUISITIONS STATUS**

Pending Permits	Description
<ul style="list-style-type: none"> <li>Building permits</li> </ul>	<ul style="list-style-type: none"> <li>The Deep Foundation GMP permit has been issued</li> <li>A building permit for the process facilities has been issued</li> <li>A permit application for the non-process facilities has been applied for.</li> </ul>

**CONSTRUCTION STATUS**

Item	Description	Estimated Completion
GMP #2 (Outfall Construction)	The subcontractor has completed their work. We are currently finalizing the paperwork for this phase of work.	Final Closeout
GMP #3 (Site Preparation A)	The subcontractor has completed their work and the contract is being closed out.	Completed
GMP #4 (Site Preparation B)	Sheet piles and tie-backs have been installed. Deep excavation has been completed. A few miscellaneous tasks remain.	July 2016
GMP #6 (Site Preparation C)	Micropile installation mostly completed. Miscellaneous closeout tasks underway.	July 2016
GMP #7 (Deep Foundation Concrete)	Started installation of rebar and placement of concrete.	May 2017
GMP #8 (Building 20 and 30 Concrete)	Started installation of rebar and placement of concrete.	October 2017
GMP #9 (Process Mechanical and Electrical)	Started installation of mechanical and electrical systems.	August 2018
GMP #10 (Buildings 32, 50, and 70 self-perform concrete)	Started installation of rebar and placement of concrete.	August 2018

**COST AND FUNDING STATUS**

Major Cost Item	Cost Estimate	Description
GMP #1 (MBR/UV)	\$2,775,455.58 (includes sales tax)	Awarded by City Council on 12/2/2014 - Includes Membrane Bioreactor and Ultra Violet Disinfection equipment procurement and design support. Does not include installation costs.
GMP #2 (Outfall)	\$2,164,488 (includes sales tax)	Awarded by City Council on 4/21/15 - Construction of a new outfall from approximately the waterfront trail out into Oak Harbor Bay.
GMP #3 (Site Prep A)	\$908,872 (includes sales tax)	Approved by City Council 6/16/15 - Preliminary site excavation and archaeological investigation. Preliminary results indicate this work will come in under budget or be delayed until Site Preparation Package B.
GMP #4 (Site Prep B)	\$5,109,549 (includes sales tax)	Approved by City Council on 10/20/15 - Site Preparation Package B will include utility relocates, minor demolition at the existing RBC Plant, stone column installation, sheet pile installation and deep excavation.

GMP #5 (Biosolids Dryer)	\$2,028,222 (includes sales tax)	Approved by City Council on 10/20/15 - Resolution and GMP #5 regarding a biosolids dryer were approved
GMP #6 (Site Prep C)	\$4,311,589 (includes sales tax)	Site Preparation Package C will include installation of micro-piles, preparation for a tower crane and extension of the outfall to the site.
GMP #7 (Deep Foundation)	\$10,169,937 (includes sales tax)	The Deep Foundation package includes the concrete construction to bring the Membrane building to grade and other construction activities.
GMP #8 (Self Performed Concrete)	\$11,766,510 (includes sales tax)	Contract awarded by Council on 9/4/16. The self-performed concrete work will complete the subsurface membrane and aeration structures.
GMP #9 (Mechanical Electrical packages)	\$38,159,69 (includes sales tax)	Contract awarded by Council on 10/4/16. GMP #9 includes the mechanical/electrical systems associated with the wastewater treatment plant.
GMP #10 (Buildings 32, 50 and 70 Self Perform Concrete)	\$5,840,494 (includes sales tax)	Contract awarded by Council on 11/15/16. GMP #10 completes the self-perform concrete structures for the wastewater treatment plant.
GMP #11 (Non Process Structures)	TBD	Design complete and work is out for bid.
GMP #12 (Site Restoration/Mitigation)	TBD	Windjammer Park Integration Plan Phase 1 design contract approved by Council.

<b>Funding: Pending</b>	<b>Description</b>
2018 CWSRF - WWTP Construction	On October 21, 2016 the city applied for the 2018 funding cycle to complete funding for the project. Results will be announced in the spring of 2017.
<b>Funding: In hand</b>	<b>Description</b>
2017 CWSRF - WWTP Construction	The City received a loan from the Department of Ecology for a \$44,766,854 State Revolving Fund Loan at a rate of 1.6% for a term of 20 years.
2016 CWSRF – WWTP Construction	The City has been allocated \$15,631,311 at a reduced interest rate of 1.9% for 20 years and an additional \$463,154 forgivable principal for hardship and green project reserve. An additional \$4,586,846 in Centennial Grant has also been obtained.
2015 CWSRF – Outfall Design and Construction	The City has received \$3,200,000 in low interest loans from DOE for design and construction of the new outfall for the wastewater treatment plant. The loan is for 20 years at 2.7% interest.
2015 CWSRF – WWTP Design	The City has received \$8,260,000 in low interest loans for design of the new wastewater treatment plant. The loan is for 20 years at 2.7% interest.
Department of Commerce Grant	The City has received a \$2,500,000 grant from the Governors Capital Improvement Program. The city received the grant reimbursement.
Bond Anticipation Note	This note has been repaid with proceeds from the bond sale.
Bonds	The City released \$25 million in bonds and secured a rate of 3.43%. The city closed on the bond sale
Reserves	The sewer fund has been accumulating reserves that have been earmarked for this project.

Rates	Ordinance 1760 was passed by City Council on March 15, 2016. Staff will continue to evaluate rates as the project progresses.
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**COMMUNICATIONS AND OUTREACH STATUS**

<b>Upcoming activities or In-Progress activities</b>	<b>Description</b>
Project communications plan	The project team continues to implement the project communications plan through weekly e-mail updates, drop-in times at the construction site, project signage and regular mailers at major milestones. A project mailer was distributed November 15.
Windjammer Park Integration Plan	Staff is working to implement the plan approved by City Council on June 7 <sup>th</sup> .

**PROJECT CONTACT INFORMATION**

*Web*

[www.oakharborcleanwater.org](http://www.oakharborcleanwater.org)

*Email*

[treatmentplant@oakharbor.org](mailto:treatmentplant@oakharbor.org)

*General phone (24-hour)*

360-914-7000

*Project team contact information*

Joe Stowell, P.E., City Engineer

[360-720-8796](tel:360-720-8796)

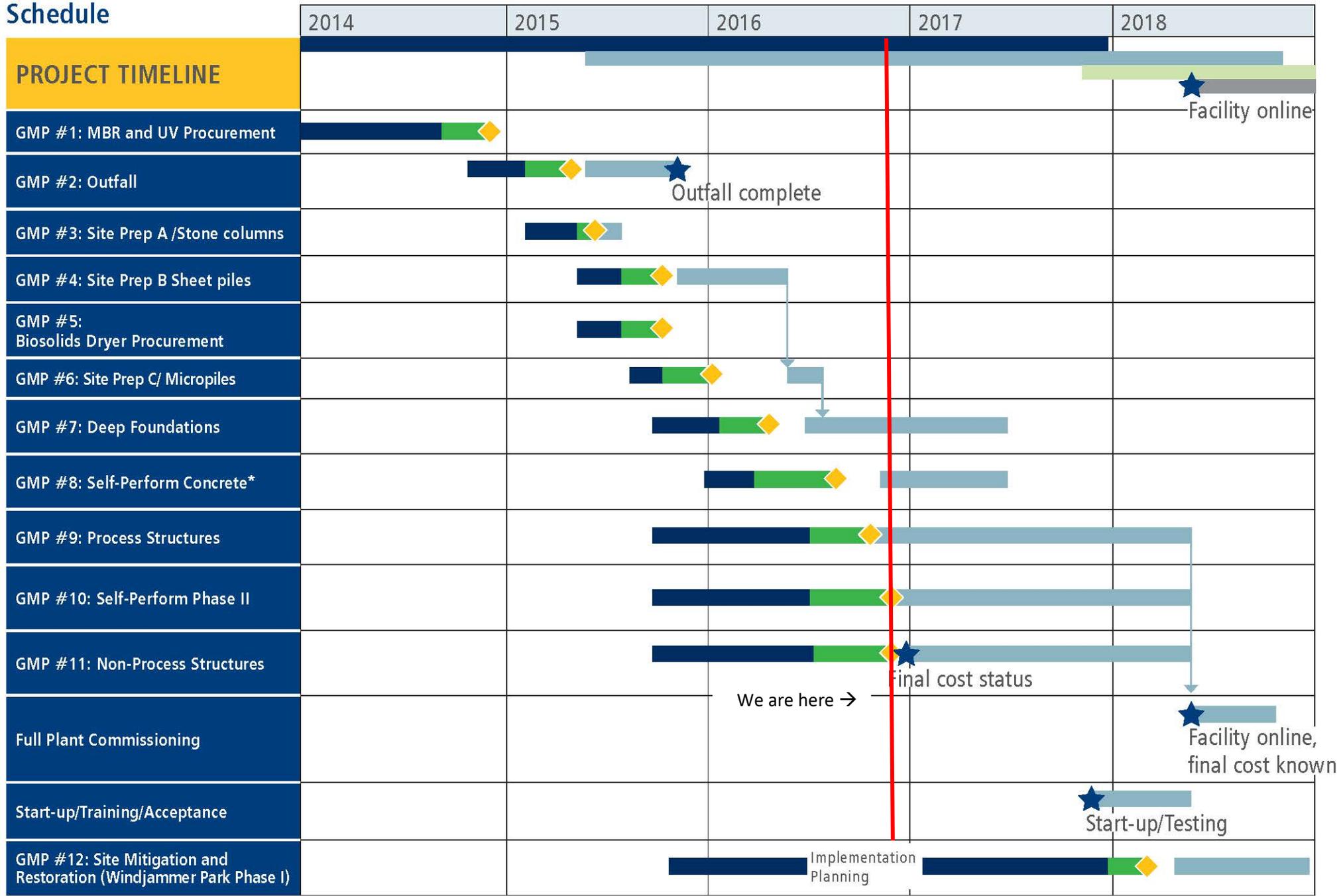
[jstowell@oakharbor.org](mailto:jstowell@oakharbor.org)

Brett Arvidson P.E., Project Engineer

[360-914-7987](tel:360-914-7987)

[barvidson@oakharbor.org](mailto:barvidson@oakharbor.org)

# Schedule



Design
  GMP development
  Construction
  Milestone
  Testing
  Restoration
  Council decision

\*Concrete was included in GMP #9.



City of Oak Harbor  
City Council Agenda Bill

Bill No. 6.a  
Date: December 6, 2016  
Subject: Ordinance No. 1778: 2017-  
2018 Biennial Budget

**FROM: Patricia Soule, Finance Director**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Adopt Ordinance 1778: 2017-2018 Biennial Budget.

**BACKGROUND / SUMMARY INFORMATION**

The purpose of this agenda bill is to present the biennial budget Ordinance No. 1778 for the fiscal period 2017-2018. The attached ordinance is required under RCW 351.34.120 for adopting the City's 2017-2018 biennial budget. The attached ordinance lists the appropriation authority for each fund of the city and will set the appropriation levels, by fund, for the biennial period.

The requested budget authorizations have been established through the city's department appropriation request and approval process. Future appropriation requests which propose a change in the adopted authority at the fund level will be evidenced and presented to city council as a budget amendment.

**LEGAL AUTHORITY**

RCW 35.34.040 authorized First-Class cities to adopt biennial budgets. In addition, RCW 35A.11.020 gives Code cities such as Oak Harbor the same authority as given to other classes of cities. The rules for adopting biennial budgets by Code cities are set out in RCW 34a.34.

**FISCAL IMPACT**

The fiscal impact of this action is the total city-wide appropriation authority reflected in Ordinance 1778.

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [2017-2018 Biennial Budget Ordinance 1778](#)

**ORDINANCE NO. 1778**

**AN ORDINANCE TO ENCUMBER RESOURCES AND TO ESTABLISH EXPENDITURE AUTHORITY THROUGH THE ADOPTION OF THE CITY OF OAK HARBOR 2017-2018 BIENNIAL BUDGET.**

WHEREAS, the City of Oak Harbor has elected to utilize a biennial budget as provided in RCW 35A.34.040; and

WHEREAS, a public hearing was held August 3, 2016 regarding revenue sources for the 2017-2018 biennial period, including consideration of possible increases in property tax revenues as required by RCW 84.55.120; and

WHEREAS, budget estimates from each department of City government were provided to the City Clerk as required by RCW 35A.34.050 setting forth the complete financial program of the City for the ensuing fiscal biennium; and

WHEREAS, a proposed preliminary budget was prepared setting out the complete financial program of the City for the ensuing fiscal biennium as required by RCW 35A.34.070; and

WHEREAS, we are following Chapter 2.34.080 of Oak Harbor Municipal Code by upgrading the salary grid to reflect market conditions; and

WHEREAS, the preliminary budget was prepared in detail on November 15, 2016, making revisions or additions to the reports of the department heads and is made available to the public at least six weeks prior to the City's new fiscal biennium, beginning January 1, 2017; and

WHEREAS, the City Clerk has published notice of a final public hearing on the final 2017-2018 biennial budget in the Whidbey News Times on November 19 and November 26, 2016; and,

WHEREAS, the Oak Harbor City Council held the final public hearing at the December 6, 2016 City Council meeting to receive discussion and input from the public; and,

WHEREAS, the City of Oak Harbor desires to set forth and establish expenditure authority for the purpose of continuing operations for the biennial period commencing January 1, 2017 through December 31, 2018;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OAK HARBOR do hereby ordain as follows:**

**Section 1:** The 2017-2018 Biennial Budget as presented at the December 6, 2016 public hearing is hereby adopted as the revenue and expenditure authority for years 2017-2018 for the City of Oak Harbor. The City Clerk is instructed to file the same with the minutes of this meeting. Set forth in summary form are the totals of

the estimated revenues and expenditures for each separate fund and the aggregate totals for all such funds combined:

Fund	2017	2018
	Budget	Budget
001 GENERAL FUND	\$ 17,029,382	\$ 15,886,033
002 CURRENT EXPENSE RESERVES	3,765,488	3,418,700
003 CURRENT EXP - AMERIFLEX	15,000	15,000
005 CURRENT EXP - SEIZURE	5,000	5,000
006 WHIDBEY ISLAND MARATHON	158,165	164,209
101 STREETS	2,619,987	2,257,205
104 ARTERIALS	1,713,820	1,624,017
105 TRANSPORTATION CAPITAL IMPROVEMENT	1,284,276	1,291,108
106 PATHS & TRAILS 1/2 OF 1% MVFT	10,727	12,862
115 ART ACQUISITION & MAINTENANCE	144,716	190,749
116 CIVIC IMPROVEMENT (2%)	912,396	920,436
125 PARK IMPROV-NEIGHBORHOOD PARKS	98,392	600
126 PARK IMPROV COMMUNITY PARKS	264,182	264,982
127 PARK IMPACT FEES	170,757	195,985
129 SENIOR CENTER	330,164	323,437
230 LOCAL LOAN FUND	59,890	59,890
311 CUM RESERVE (M) 1ST 1/4% REET	1,935,334	1,927,249
312 CUM RESERVE MCI 2ND 1/4% REET	1,440,482	1,561,232
320 CONSTRUCTION - DOCK PROJECT	200,500	201,000
325 WINDJAMMER PARK	1,747,976	5,933,325
401 WATER	14,061,441	12,649,293
402 SEWER	16,601,564	19,684,833
403 SOLID WASTE	5,032,597	5,018,537
404 STORM DRAIN	3,854,289	3,901,976
410 MARINA	1,936,868	1,865,998
411 CUMULATIVE RESERVE WATER	3,192,661	2,718,441
412 CUMULATIVE RESERVE SEWER	5,539,889	5,660,649
413 CUMULATIVE RESERVE - SOLID WASTE	117,910	118,260
414 CUMULATIVE RESERVE STORM DRAIN	419,694	420,894
420 CUMULATIVE RESERVE MARINA	8,701	8,751
422 WASTEWATER TREATMENT PLANT	70,500,000	11,000,000
501 EQUIPMENT RENTAL	1,174,302	1,176,753
502 EQUIPMENT REPLACEMENT	11,356,884	12,158,346
510 SHOP FACILITY	2,897,434	3,043,508
	<b>\$ 170,600,868</b>	<b>\$ 115,679,258</b>

**Section 2:** This ordinance shall be in full force and effect on January 1, 2017, at least five days after passage and upon legal publication.

PASSED and approved by the City Council this 6nd day of December, 2016.

HARBOR

CITY OF OAK

\_\_\_\_\_  
ROBERT SEVERNS, MAYOR

Attest:

Approved as to Form:

\_\_\_\_\_  
Anna Thompson, Esq., City Clerk

\_\_\_\_\_  
Nikki Esparza, City Attorney

Introduction:

Adopted:

Published:

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. 7.a  
Date: December 6, 2016  
Subject: Resolution 16-30: Supporting  
Boys and Girls Club  
Construction of New Facility

**FROM: Dr. Doug Merriman, City Administrator**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Adopt Resolution 16-30.

**BACKGROUND / SUMMARY INFORMATION**

At the November 16, 2016 City Council Workshop, the Boys & Girls Club (the Club) of Oak Harbor made a presentation to the City Council regarding the Club's efforts to acquire and site a new facility - possibly located on City-owned property on Whidbey Avenue near the Oak Harbor Senior Center. The Club respectfully requested the City's assistance, through a Resolution, to express the City's support for the Club's capital fund raising efforts through cooperation with the City's Legislative and Senate Delegation to obtain capital funding through the State Capital Budget request process.

The attached Draft Resolution No 16-30 has been prepared for City Council's consideration in this matter.

**LEGAL AUTHORITY**

**FISCAL IMPACT**

There is no fiscal impact as a result of this proposed action. Future discussions, upon the successful acquisition of capital funding by the Boys & Girls Club of Oak Harbor, may center on the offering of a land lease to the Club to be located on City-owned property.

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

City Council received a presentation from community members and staff of the Boys & Girls Club of Oak Harbor at the City Council's November 16th Workshop.

**ATTACHMENTS**

1. [Resolution No. 16-30 Boys & Girls Club of Oak Harbor](#)

RESOLUTION NO 16-30

A RESOLUTION TO SUPPORT THE EFFORTS OF THE BOYS & GIRLS CLUB OF OAK HARBOR TO LOCATE A NEW FACILITY IN THE CENTER OF THE MUNICIPALITY OF OAK HARBOR AND TO OBTAIN SUPPORT FROM THE CITY'S LEGISLATE AND SENATE DELEGATION TO OBTAIN CAPITAL FUNDING THROUGH THE STATE CAPITAL GRANT PROGRAM.

WHEREAS, many of the youth in Oak Harbor currently reside in areas of the City where there is limited indoor recreation space and age-appropriate programming; and

WHEREAS, after school programs are recognized as a critical tool to keep kids safe, help working families and support student learning; and

WHEREAS, after school programs not only improve academic achievement but they also increase attendance and interest in school and are a critical component in closing the achievement gap; and

WHEREAS, after school programs offer children opportunities for enrichment and recreational activities as well as positive social interaction with their peers and caring adults; and

WHEREAS, the Boys & Girls Club of Oak Harbor became a member of the Boys & Girls Clubs of America on May 21, 2003 and in 2011 become part of the Boys & Girls Clubs of Snohomish County.

WHEREAS, the Boys and Girls Club of Oak Harbor is a community-based, building-centered, professionally staffed non-profit organization that offers youth development programs, determined by local need and available resources, to meet the interests and needs of young people ages 5-18; and

WHEREAS, the Boys & Girls Club of Oak Harbor is an after school program dedicated to providing the youth of our community with a safe and positive place to be active, be creative, to BE GREAT!; and

WHEREAS, the Boys and Girls Club of Oak Harbor offers life-changing programs that help youth advance in four key outcome areas: Competency, Usefulness, Belonging, and Influence; and

WHEREAS, all after school Club activities take place in a 103 year-old dairy barn, affectionately called the Roller Barn, which was converted into a roller skating rink in 1950; and

WHEREAS, the Roller Barn, while being an honorable and historic building within our municipality, no longer meets the size and updated facility requirements needed to adequately provide services to the Oak Harbor youth community; and

WHEREAS, the Boys & Girls Club of Oak Harbor seeks the support and assistance of the City of Oak Harbor and its Legislative and Senate Delegation in obtaining capital funding for the acquisition and construction of a new facility.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oak Harbor:

1. Expresses its support for the acquisition and construction of a new facility located in the center of the City of Oak Harbor to possibly include, upon meeting certain budgetary, managerial, and funding criteria, a land lease for the new building on publicly owned property; and

2. Requests the support of the Oak Harbor Legislative and Senate Delegation to assist the Oak Harbor Boys & Girls Club to obtain capital funding through the State of Washington Capital Budget funding process.

PASSED and approved by the City Council this 6th day of December, 2016.

CITY OF OAK HARBOR

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Robert Severns, Mayor

Attest:

Approved as to Form:

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Anna Thompson, Esq., City Clerk

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Nikki Esparza, City Attorney

Introduction:

Adopted:

Published:

**City of Oak Harbor  
City Council Agenda Bill**

Bill No. 7.b  
Date: December 6, 2016  
Subject: Resolution 16-28: City of Oak  
Harbor 2017 Washington State  
Legislative Priority Issues

**FROM: Dr. Doug Merriman, City Administrator**

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

- Bob Severns, Mayor
- Doug Merriman, City Administrator
- Patricia Soule, Finance Director
- Nikki Esparza, City Attorney, as to form

**RECOMMENDED ACTION**

Discuss and consider approval of Resolution 16-28

**BACKGROUND / SUMMARY INFORMATION**

As one method for conveying information to the State Legislature for the upcoming Legislative session, the attached Resolution No. 16-28 outlines those issues which the City of Oak Harbor believes should have the highest priorities in 2017. A resolution by City Council conveying its wishes to our Legislators can convey a formal and more comprehensive message than sending or voicing individual requests.

Moreover, a resolution provides a concise listing as a priority of those needs the City Council deems crucial.

Once adopted, this resolution will be forwarded to the Association of Washington Cities and personally handed to Representative Dave Hayes, Representative Norma Smith, and Senator Barbara Bailey.

**LEGAL AUTHORITY**

**FISCAL IMPACT**

This is no fiscal impact as a result of this proposed action.

**PREVIOUS COUNCIL / BOARD / CITIZEN INPUT**

**ATTACHMENTS**

1. [Resolution 16-28: City of Oak Harbor 2017 Washington State Legislative Priority Issues](#)



**RESOLUTION NO. 16-28**

**A RESOLUTION IDENTIFYING THE CITY OF OAK HARBOR'S 2017 WASHINGTON STATE LEGISLATIVE PRIORITY ISSUES**

**WHEREAS**, the City of Oak Harbor has a keen interest in how the Washington State Legislature actions can and do impact the City; and

**WHEREAS**, it is the City's intention to work with the Governor's Office, the leadership throughout the Senate and House, and the Association of Washington Cities with specific help from the City's 10<sup>th</sup> District Legislators, and

**WHEREAS**, the City of Oak Harbor has a good positive working relationship with the current 10<sup>th</sup> District Legislators; and

**WHEREAS**, this positive working relationship is fostered by the frequent and ongoing exchange of information where the specific needs and priorities of the City of Oak Harbor are clearly expressed to our 10<sup>th</sup> District Legislators; and

**WHEREAS**, by the attached Exhibit "A" the City of Oak Harbor wishes to extend to Washington State Senator Barbara Bailey, Representative Norma Smith, and Representative Dave Hayes the City of Oak Harbor's 2017 Legislative Priority Issues.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Oak Harbor, Washington, that the attached Exhibit "A" is hereby adopted as the City of Oak Harbor's 2017 Washington State Legislative Priority Issues.

**PASSED** by the City Council of the City of Oak Harbor this 6th Day of December, 2016.

**CITY OF OAK HARBOR**

\_\_\_\_\_  
BOB SEVERNS, MAYOR

Approved as to Form:

\_\_\_\_\_  
Nikki Esparza, City Attorney

**ATTEST:**

\_\_\_\_\_  
Anna Thompson, City Clerk

## EXHIBIT "A"

### CITY OF OAK HARBOR 2017 WASHINGTON STATE LEGISLATIVE PRIORITY ISSUES

1. **LOW IMPACT DEVELOPMENT**  
*Promote and Advocate* for an effort to analyze the financial burden placed on local jurisdictions to inspect, maintain, and enforce mandatory low impact development stormwater systems and for the review of the hydrologic model inequalities applied to Oak Harbor under the NPDES Phase II Stormwater Permit regulations.
2. **MUNICIPAL MARINAS EQUITY**  
*Sponsor and Advocate* either for an amendment to the Revised Code of Washington that will grant municipally-owned marinas the same lease/management agreement options available to port district-owned marinas, or for legislative effort to extend the term of the City's tidelands lease with the Department of Natural Resources for a period of ten years at a zero lease fee.
3. **MAIN STREET PROGRAM FUNDING**  
*Support* Legislative efforts to encourage growth in the Washington Main Street Program by providing additional and ongoing funding assistance for rejuvenating cities' older downtown business districts while retaining the area's traditional and historic character.
4. **WASTEWATER TREATMENT PLANT**  
*Support and Promote* the City's applications for Federal and State funding sources to both assist in paying for construction of the City of Oak Harbor's new wastewater treatment facility and to relieve a portion of the cost burden on local ratepayers.
5. **PUBLIC WORKS TRUST FUND**  
*Promote and Advocate* reinstatement and long-term viability of funding for the Public Works Trust Fund Program - a critically needed source of funding for municipal infrastructure.
6. **STATE ROUTE 20 REALIGNMENT FUNDS**  
*Support* and promote the City's applications for Federal and State funding to assist in paying for the costs of moving critical water supply infrastructure as a result of State plans to realign segments of State Route 20.
7. **OAK HARBOR SCHOOL DISTRICT ANTICIPATED GROWTH**  
*Advocate* for Oak Harbor School District's preparations to accommodate the anticipated influx of approximately 700 new students as a result of increased staffing at Naval Air Station Whidbey Island and work proactively towards compliance with Washington State Supreme Court's mandate that basic educational services are fully funded no later than the 2017-2018 school year.
8. **CAPRON TRANSPORTATION FUNDING**  
*Retain* CAPRON Transportation funding as a critical resource for the City of Oak Harbor's Street and Arterials surface transportation needs.
9. **BOYS AND GIRLS CLUB FACILITY FUNDING**  
*Advocate and Assist* the Oak Harbor Boys and Girls Club to seeki funding assistance for a replacement community based building.
10. **PUBLIC RECORD REQUESTS**  
*Promote and Advocate* a Legislative effort to limit local government liability exposure and financial burdens caused by unreasonable public records requests.

11. **MUNICIPAL COURT JUDGES**  
*Refrain* from supporting any Legislative proposal that requires the election of all municipal court judges.
12. **STATE BUDGET CRISIS**  
*Continue* to be diligent in addressing the State budget crisis without transferring State obligations onto local government or by eliminating local level funding sources.
13. **LIQUOR TAXES**  
*Remove* the permanent \$10 million diversion of liquor taxes to local governments and maintain the historic revenue sharing system for liquor profits.
14. **MARIJUANA REVENUE**  
*Promote and Advocate* increased sharing of marijuana tax revenue with cities' tasked with both the enforcement of state and regulatory laws and with the provision of health and social services designed to mitigate marijuana substance abuse.
15. **DECEPTION PASS BRIDGE**  
*Support* a Legislative effort to continue planning for the preservation of the Deception Pass Bridge.
16. **UNFUNDED MANDATES**  
*Refrain* from supporting any Legislative proposals that would establish a mandate upon local government without providing the necessary funds to fully support the mandate.