

Oak Harbor City Council
Regular Meeting Minutes
December 04, 2018

CALL TO ORDER

Mayor Pro Tem Munns called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:

Mayor Pro Tem Beth Munns
Councilmember Rick Almberg
Councilmember Joel Servatius
Councilmember Erica Wasinger
Councilmember Bill Larsen

Staff Present:

City Administrator Blaine Oborn
Development Services Director Steve Powers
Public Works Director Cathy Rosen
Police Chief Kevin Dresker
Finance Director Patricia Soule
City Attorney Nikki Esparza
Fire Chief Ray Merrill
Human Resource Director Emma House
Senior Services Administrator Liz Lange
Assistant to the Mayor Deanna Emery
City Clerk Carla Brown

EXCUSE ABSENT COUNCILMEMBERS

Motion: Councilmember Wasinger moved to excuse Councilmember Woessner, second by Councilmember Larsen. Motion passed unanimously.

1. APPROVAL OF AGENDA

Motion: Councilmember Almberg moved to approve the agenda as presented, second by Councilmember Servatius. Motion passed unanimously.

2. PRESENTATIONS

a. Proclamations

None.

b. Honors & Recognitions

None.

c. Community Partner Presentations

- i. Annual Holiday Wreath presented to the City of Oak Harbor by Boy Scout Troop #59
- ii. Impaired Driving Impact Panel of Island County (IDIPIC) Annual Presentation by Director Mike Diamanti. Mr. Diamanti presented a brief presentation highlighting the Driving Impairment Proclamation during the Holiday season and the success of the Impact Panel instruction classes as it reached over 2300 teenagers, parents, Navy personnel and offenders in 2018.

3. CITIZEN COMMENT PERIOD

Mayor Sevens opened the Citizen Comment Period at 6:10 p.m., there being none, Citizen Comment Period was closed.

4. CONSENT AGENDA

Consent Items

- a. Approval of Payroll and Accounts Payable Vouchers
- b. Minutes: October 30, 2018 Special Workshop-Budget, November 07, 2018 Special Meeting-Audit Exit, November 13, 2018 Special Workshop-Budget, November 15, 2018, Special Workshop-Budget, November 20, 2018 Regular Meeting
- c. 2019 City council Regular and Workshop Meeting Schedule
- d. Resolution 18-28: Authorizing the Acquisition of the Joseph Kinnebrew Sculpture Collection
- e. Agreement – Amendment 2: North Whidbey Sportsmen Association – Gun Range Use
- f. MOU between City of Oak Harbor and Whidbey Island Arts Council
- g. Reappointment: Mike Wright to the Park Board

Motion: Councilmember Servatius moved to approve the Consent Agenda as presented, second by Councilmember Almberg. Motions passed unanimously.

5. MAYOR, COUNCIL & STAFF COMMENTS

- a. Mayor
None (Mayor not present).
- b. Councilmembers
Mayor Pro Tem Munns provided her respective comments and announcements.
- c. City Administrator
Blaine Oborn, City Administrator provided his respective comments and announcements.

6. PUBLIC HEARINGS & PUBLIC MEETINGS

- a. Ordinance No 1857: 2019-2020 Biennial Budget

Patricia Soule, Finance Director provided a brief presentation describing the Ordinance No 1857 that would encumber resources and establish expenditure authority for the 2019-2020 Biennial Budget.

Mayor Pro Tem Munns opened the public comment period at 6:15 p.m., there being none, public comment was closed.

Respective comments were offered by Councilmember Almberg, Councilmember Larsen and Councilmember Servatius.

Motion: Councilmember Wasinger moved to approved Ordinance 1857, the 2019-2020 Biennial Budget, second by Councilmember Servatius. Motion passed unanimously.

7. ORDINANCES & RESOLUTIONS

- a. Ordinance No 1843: Amending Ch 3.09.040 of the General Fund Revenue Stabilization Fund Code

Patricia Soule, Finance Director provided a summary regarding Ordinance No 1843 to amend the current general fund balance retainment at 25% of previous year's revenues to a 10% retainment. The 10% retainment of revenues would allow the City to operate 1.2 months and overall 4.7 months (including beginning balance, cash, and interfund) using reserves.

Mayor Pro Tem Munns opened the public comment period at 6:19 p.m., there being none, public comment was closed.

Respective questions and comments were offered by Councilmember Almberg and Councilmember Servatius. Finance Director Patricia Soule answered the respective questions.

Motion: Councilmember Larsen moved to approve the Amendment to Section 3.09.040 of the City Municipal Code regarding the General Fund Revenue Stabilization Fund Operations, second by Councilmember Almberg. Motion passed unanimously.

- b. Ordinance No 1844: Business Licenses, Endorsement and Permits
- c. Ordinance No 1845: Entertainment Establishment Endorsements
- d. Ordinance No 1846: Adult Entertainment Endorsement
- e. Ordinance No 1847: Pawnbroker Endorsement
- f. Ordinance No 1848: Taxicab and For Hire Vehicle Endorsement
- g. Ordinance No 1849: Transportation Network Company Endorsement
- h. Ordinance No 1850: Mobile Food Vendor Endorsement
- i. Ordinance No 1851: Horse Drawn Carriage, Cart of conveyance Endorsement
- j. Ordinance No 1852: Fireworks Sale Permit
- k. Ordinance No 1853: Peddler, Solicitor and Canvasser Permit
- l. Ordinance No 1854: Filming Permit
- m. Ordinance No 1855: Special Events Permits

Nikki Esparza, City Attorney provided the background summary for the Title 5 restructure ordinances. A total of 12 ordinances were presented and are required to repeal, add, and amend the Oak Harbor Municipal Code regarding Business licenses, endorsement and permits. The restructure provides updates and streamlines processes due to old codes, inconsistent processes, regulation compliance and mandatory applications.

Mayor Pro Tem Munns opened the public comment period at 6:29 p.m., there being none, public comment was closed.

Respective questions and comments were offered by Councilmember Wasinger and Councilmember Servatius. City Attorney Nikki Esparza answered the respective questions.

Motion: Councilmember Larsen moved to adopt Ordinance No 1844 through and including 1855 as presented, second by Councilmember Almberg. Motion passed unanimously.

8. CONTRACTS & AGREEMENTS

None.

9. OTHER ITEMS FOR CONSIDERATION

None.

10. REPORTS & ITEMS FOR DISCUSSION

None.

11. EXECUTIVE SESSION

a. RCW 42.30.110(1)(b) Acquisition of Real Estate

At 6:33 p.m. Mayor Pro Tem Munns announced City Council would go into an Executive Session as authorized under RCW 42.30.110(1)(b), acquisition of real estate. The Executive Session occurred in City Hall, Mayor's Conference Room, and was expected to last approximately 20 minutes with potential action to follow.

Council left the executive session at 6:53p.m. with final action to follow.

Motion: Councilmember Wasinger moved to authorize the Mayor to sign the Real Estate Purchase and Sale Contract agreeing to buy two lots, totaling \$160,000.00, identified as the West 85 feet of Lot 1, Plat of Goldie Road Acres and the South 80 feet of Lot 1, Plat of Goldie Road Acres, according to the plat thereof, recorded in Volume 4 of Plats, page 31, Records of Island County, Washington, second by Councilmember Almberg. Motion passed unanimously.

ADJOURN

Motion: Councilmember Almberg moved to adjourn, second by Councilmember Larsen. Motion passed unanimously, therefore the meeting adjourned at 6:55 p.m.

Certified by Carla Brown, City Clerk