

Oak Harbor City Council  
Regular Meeting Minutes  
September 16, 2014

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**CALL TO ORDER**

Mayor Dudley called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present:

Mayor Scott Dudley  
Mayor Pro Tem Danny Paggao  
Councilmember Joel Servatius  
Councilmember Bob Severns  
Councilmember Tara Hizon  
Councilmember Munns

Staff Present:

City Administrator Larry Cort  
City Attorney Nikki Esparza  
Chief of Police Ed Green  
Chief of Fire Ray Merrill  
Exec. Assist. to the Mayor Kellye Mazzoli  
City Clerk Anna Thompson  
City Engineer Joe Stowell  
Senior Planner Cac Kamak  
Firefighter Paul Schroer  
Firefighter Ed Klaszky  
Firefighter Cameron Hopkins  
Firefighter Tim Walstad

Councilmembers Almberg and Campbell were absent.

**PLEDGE OF ALLEGIANCE/INVOCATION**

David B. Jenkins Sr., Senior Pastor of Living Faith Christian Center, gave the invocation, and Mayor Scott Dudley lead the pledge of allegiance.

**HONORS AND RECOGNITIONS**

Fire Chief Ray Merrill and Mayor Scott Dudley recognized employee Paul Schroer for 20 years of service.

The Councilmembers thanked Mr. Schroer for his service to the City and the community.

**PRESENTATION**

**APPROVAL OF AGENDA**

**Motion:** Councilmember Munns moved to amend the Agenda to add Item 9.b, Appointment of an Alternate Voting Member to the Island Transit Board of Directors. Motion seconded by Councilmember Hizon, unanimously approved.

**Motion:** Councilmember Servatius moved to approve the Agenda as amended, Councilmember Munns seconded the motion, and the motion carried unanimously.

**CITIZEN COMMENT PERIOD**

Mayor Scott Dudley opened the citizen comment period at 6:12 p.m.

### Citizen Comments

Chadd Davis, Lions Club Member, spoke on the success of the Car Show held in Oak Harbor on August 9, 2014.

Ron Wallen, Representative of Big Brothers Big Sisters of Island County  
Penny Perka, Executive Officer of Big Brothers Big Sisters of Island County  
Skip Pohilla

Mayor Dudley closed the comment period at 6:19 p.m.

### **CONSENT AGENDA**

- a. Minutes of the Regular City Council Meeting and Special Meeting held on September 2, 2014
- b. Approval of *Accounts Payable Voucher Numbers*
  - Voucher Numbers 159591 through 159779 in the amount of \$1,292,585.95.Approval of *Payroll Check Numbers*
  - Direct Deposit Numbers 32209 through 32340.
  - EFT Numbers 645 through 647.
  - Payroll Check Numbers 97453 through 97467.
- c. Authorization to surplus one Posi check machine to be traded to MES for one year of service credit on our current SCBA's in the amount of \$3,000.00.

**Motion:** Councilmember Servatius moved to approve Consent Agenda items as presented. Motion seconded by Councilmember Severns, carried unanimously.

### **MAYOR, STAFF AND COUNCIL COMMENTS**

#### City Administrator

No comments.

#### Mayor

Mayor Dudley applauded Councilmember Munns for her work on the Military picnic September 6, 2014.

#### Councilmembers

Councilmember Munns thanked supporters for the Driftwood Day event and the Military Picnic on September 6, 2014.

Councilmember Severns thanked Ms. Munns for her efforts on the Military picnic. He thanked citizens for voluntarily picking up trash after City events.

Councilmember Hizon asked for updates regarding her request to establish a public process for board advisory committee and commission appointments. She also requested a status update of repurposing the Garry Oak Tree from the Post Office.

Dr. Cort explained that a small technical group of City staff and locals have been working on ideas over the summer, reviewing each piece, inventorying, and analyzing the character of the wood. Once that has been completed, a committee will be formed to decide how to utilize the Oak Tree wood.

Councilmember Servatius thanked Ms. Munns for the Military Picnic success and citizens' involvement cleaning the City after events.

**Motion:** Councilmember Servatius moved to instruct staff to place an agenda item on the 9/24 Workshop to discuss drafting a policy to address the use of personal electronic devices to conduct City business. Motion seconded by Councilmember Munns.

## **ORDINANCES AND RESOLUTIONS**

Resolution 14-27: 2016 Comprehensive Plan Amendments Public Participation Plan  
Senior Planner Cac Kamak provided the staff report.

Mayor Scott Dudley opened the meeting for public comments at 6:31 p.m., no comments, closed at 6:31 p.m.

Councilmember Munns asked about the availability to capture citizen comments via blogs. Ms. Kamak explained that the blogging is most successful when specific issues are at bay.

### **Resolution 14-27: 2016 Comprehensive Plan Amendments Public Participation Plan**

**Motion:** Councilmember Severns moved to Adopt Resolution No. 14-27 approving Public Participation Plan for the 2016 Comprehensive Plan update. Motion Seconded by Councilmember Servatius, carried unanimously.

## **PUBLIC HEARINGS/PUBLIC MEETINGS**

Resolution 14-25: Adoption of 2014 Water System Plan  
City Engineer Joe Stowell provided the staff report.

A citizen submitted a question to Mr. Stowell regarding our water supply from Anacortes. Mr. Stowell provided the City's response.

Mayor Scott Dudley opened the public hearing at 6:42 p.m., no comments, closed at 6:42 p.m.

### **Resolution 14-25: Adoption of 2014 Water System Plan**

**Motion:** Councilmember Servatius moved to adopt Resolution 14-25. Motion Seconded by Councilmember Munns, carried unanimously.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

Perkins Coie – Letter of Engagement for Legal Services related to the GC/CM Contract for the Wastewater Treatment Plant

City Engineer Joe Stowell provided the staff report.

Mayor Scott Dudley opened the meeting for public comments at 6:46 p.m., no comments, closed at 6:47 p.m.

**Perkins Coie – Letter of Engagement for Legal Services related to the GC/CM Contract for the Wastewater Treatment Plant**

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign the engagement letter with Perkins Coie for legal services related to equipment procurement for the Clean Water Facility. Motion Seconded by Councilmember Hizon, motion carried unanimously.

9.b Appointment of an Alternate Voting Member to the Island Transit Board of Directors

City Administrator Larry Cort provided the staff report.

Mayor Scott Dudley opened the meeting for public comments at 6:52 p.m., no comments, closed at 6:52 p.m.

Councilmember Servatius asked about options at the end of December 31, 2014.

Councilmember Munns spoke in support of approving an alternate member to the Island Transit Board of Directors.

Councilmember Severns commented on an email sent to the City Council and Island Transit Board of Directors.

Councilmember Hizon spoke in support of the alternate appointment.

**9.b Appointment of an Alternate Voting Member to the Island Transit Board of Directors**

**Motion:** Councilmember Hizon moved to approve the appointment of Mayor Dudley as an alternate member to the Island Transit Board of Directors. Motion seconded by Councilmember Servatius, motion carried unanimously.

**ADJOURNMENT**

Councilmember Servatius moved to adjourn, seconded by Councilmember Munns, unanimously carried.

The meeting adjourned at 7:01 p.m.

Anna M. Thompson, City Clerk