

Oak Harbor City Council  
Regular Meeting Minutes  
July 5, 2016

---

**CALL TO ORDER**

Mayor Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Jim Campbell  
Councilmember Joel Servatius  
Councilmember Rick Almborg  
Councilmember Tara Hizon  
Councilmember Erica Wasinger

Staff Present:

City Administrator Dr. Merriman  
City Attorney Nikki Esparza  
Finance Director Patricia Soule  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Senior Planner Cac Kamak  
Chief of Fire Ray Merrill  
Fire Deputy Chief Mike Buxton  
Interim Police Administrator Terry Gallagher  
Building Official Brian Lee  
Economic Development Director Barbara Spohn  
Development Services Admin. Assistant Kathy Gifford

Councilmember Munns was absent.

**INVOCATION/ PLEDGE OF ALLEGIANCE**

The invocation was not presented. Mayor Severns led the pledge of allegiance.

**EXCUSE ABSENT COUNCILMEMBERS**

**Motion:** Mayor Pro Tem Paggao moved to excuse Councilmember Munns, seconded by Councilmember Almborg, unanimously approved.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Almborg moved to approve the Agenda as presented, seconded by Councilmember Servatius, unanimously approved.

**CITIZEN COMMENT PERIOD**

Mayor Severns opened the Citizen Comment Period at 6:02 p.m.

Citizens Speaking

Peggy Gibson  
Jay Long  
Dee Holwitz

After public comments were given, the comment period was closed at 6:09 p.m.

### **CONSENT AGENDA**

- a. Minutes of the Regular City Council Meeting held on June 7, 2016 and Special Meeting held June 15, 2016
- b. Approval of Accounts Payable and Check Numbers
- c. Ordinance No. 1765: Budget Amendment 2016 Beginning Fund Balances
- d. Ordinance No. 1769: Amendment to OHMC 2.29.010 – Increasing the Arts Commission Membership from Seven (7) to Nine (9) Members
- e. Ordinance No. 1774: City Petty Cash and Change Fund Policy Amendment
- f. Resolution 16-19: Whidbey Pedestrian Crossing – Relinquishing Transportation Alternative Program Grant Funds
- g. Appointment: Parks Board, Position 2 –Tom Tveit
- h. Appointment: Marina Advisory Committee, Position 2 – Steve Hucke
- i. Appointment: Community Police Advisory Board, Position 9 - Robert Olson
- j. Reappointment: Arts Commission, Position 8 – K.C. Pohtilla
- k. Reappointment: Parks Board, Position 3 - K.C. Pohtilla
- l. Reappointment: Arts Commission, Position 3 – Kit Christopherson
- m. Pool and Billiards License Application – “The Loakal Public House”
- n. Agreement Renewal: “On De Hook” Marina Stationary Vendor
- o. Contract Amendment: #1: PFM Financial Services Contract
- p. Approval of Terms of Settlement of PERC #27017-U-15-6894
- q. Surplus Authorization – Honda Motorcycle

**Motion:** Councilmember Servatius moved to approve the Consent Agenda as presented. Seconded by Councilmember Campbell, unanimously approved.

### **STAFF, MAYOR & COUNCIL COMMENTS**

#### City Administrator

City Administrator Dr. Merriman commented on staffing levels, council retreat, and reviewed the upcoming meetings schedule.

#### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

#### 2016 Whidbey Island Marathon Post-event Report – Elks Lodge, Race Director

Roger Beaumont, Elks Lodge Local Support Manager for the 2016 Whidbey Island Marathon, provided the post-event report to Council.

#### Mayor

Mayor Severns thanked Tom Tveit for his willingness to serve on the Park Board. Mr. Tveit was present for Council approval of his appointment to the Board. The Mayor then noted the new artwork on display in the Council Chambers and presented information about the artist Ruth Mattson.

### Councilmembers

Mayor Pro Tem Paggao commented on the 4<sup>th</sup> of July parade and festivities.

Councilmember Campbell had no comments.

Councilmember Almborg announced Island Transit fees will be implemented in the near future.

Councilmember Hizon thanked the citizens making public comment about code enforcement issues and also thanked the Council for comments during the City Council retreat.

Councilmember Servatius commented on Interim Police Administrator Terry Gallagher's handling of code enforcement issues.

Councilmember Wasinger thanked the Chamber of Commerce and sponsors of the 4<sup>th</sup> of July parade and also commented on the City Council retreat.

## **PUBLIC HEARINGS & MEETINGS**

### Quasi-judicial Hearing – Nightclub Regular License Request – “The Loakal Public House”

City Attorney Nikki Esparza applied the Appearance of Fairness and Quasi-Judicial Procedures. Councilmember Hizon stated that she knew the applicant Kory Dyer but could be impartial. Councilmember Campbell stated that he also knew the applicant and the applicant had told him he planned to open a business a year ago. Councilmember Campbell stated he could be impartial.

There were no requests for disqualification.

Steve Powers, Director of Development Services, provided the staff report.

Mayor Severns opened the public hearing at 6:51 p.m.

### Citizens Speaking

Franji Christian  
Tom Tveit  
Billie Cook  
Bill Ferry  
Mike Thelen  
Kory Dyer  
Mark Szypula  
Richard Everett

After all comments were given, the public hearing was closed at 7:23 p.m.

Questions and comments from the Council.

## **Quasi-judicial Hearing – Nightclub Regular License Request – “The Loakal Public House”**

**Motion:** Councilmember Servatius moved to approve The Loakal Public House nightclub license request, subject to amending section 9.1 [of the recommended Conditions of Approval] to require two instead of four security personnel. The motion was seconded by Councilmember Hizon, unanimously approved.

Mayor Severns called a five (5) minute recess at 7:50 p.m., and reconvened the meeting at 7:57 p.m.

## **ORDINANCES & RESOLUTIONS**

### Ordinance No. 1775: City Credit Card Policy Amendment

Finance Director Patricia Soule provided the staff report.

Mayor Severns opened the item for public comment at 7:58 p.m., no public comments, closed at 7:58 p.m.

Questions and comments from the Council.

### **Ordinance No. 1775: City Credit Card Policy Amendment**

**Motion:** Councilmember Almberg moved to adopt Ordinance No. 1775, seconded by Councilmember Campbell, and the motion passed by unanimous vote.

## **CONTRACTS & AGREEMENTS**

### Purchase Authorization – Vactor Trucks

Public Works Director Cathy Rosen provided the staff report via power point presentation.

Mayor Severns opened the item for public comment at 8:08 p.m., no public comments, closed at 8:08 p.m.

Questions and comments from the Council.

### **Purchase Authorization – Vactor Trucks**

**Motion:** Councilmember Servatius moved to authorize staff to purchase one (1) International vactor off of state contract number 01912 in the amount of \$456,673.29 for the Water Division. Motion seconded by Councilmember Almberg, unanimously approved.

**Motion:** Councilmember Servatius moved to authorize staff to purchase one (1) International vactor off of state contract number 01912 in the amount of \$474,962.67 for the Wastewater Collections Division. Motion seconded by Councilmember Campbell, unanimously approved.

## **OTHER ITEMS FOR CONSIDERATION**

### Recommended Location for the Fire Station

Staff report presented by Ray Merrill, Fire Chief. Chief Merrill reported that this item is information only and that no action is required at this time.

Create New Lieutenant's Position for the Fire Department

Staff report presented by Ray Merrill, Fire Chief.

Mayor Severns opened the item for public comment at 8:19 p.m., no public comments, closed at 8:19 p.m.

Questions and comments from the Council.

**Create New Lieutenant's Position for the Fire Department**

**Motion:** Councilmember Hizon moved to authorize the creation of a new fire lieutenant position. Motion seconded by Councilmember Campbell, approved by majority vote.

Councilmember AlMBERG opposed the motion.

**ADJOURN**

**Motion:** Councilmember Campbell, moved to adjourn, seconded by Councilmember Servatius, unanimously approved.

Meeting adjourned at 8:37 p.m.

Kathy Gifford, Development Services Administrative Assistant