

**MINUTES OF COMMUNITY ADVISORY BOARD MEETING
TUESDAY JANUARY 19TH, 2016 AT 4:15 P.M.**

Board Members Present:

Gene Barner, Jeff Campbell, Nora Daniel, Susan Gerard, Marty Malloy, Bob Olson, Chase Powell & Lucas Yonkman

Board Members Not Present:

Sydney Prevost

Department Staff Present:

Chief Ed Green, Meg Massey & Officer Mel Lolmaugh

The meeting was called to order by Acting Chair Barner at 4:15 p.m. in the Police Department Training Room.

AGENDA TOPICS

MEET AN OFFICER:

➤ **Officer Mel Lolmaugh:**

The committee met with Officer Mel Lolmaugh.

COMMITTEE UPDATES :

➤ **Elect Chair**

Acting Chair Barner stated he had been asked by Ed Johnson to read his resignation letter to the Committee. He then stated that other committee members had asked him to be Chair, but said that due to other obligations, he would not be able to do so. He then opened the floor for nominations. Mr. Campbell asked if any committee member was interested in volunteering for the position of Chair, there was no response. Acting Chair Barner then asked for nominations. Mr. Campbell nominated Marty Malloy for the following reasons:

- Many years as a Citizen Volunteer with the Police Department
- Local Business man and former navy
- Longest tenure on the Committee, as he was just recently appointed

Acting Chair Barner asked for any other nominations, none were presented. Mr. Malloy was asked if he would accept the nomination and he stated he would. Mr. Yonkman asked Chief Green what the responsibilities of the Chair were and Chief Green stated the chair runs the meetings and is the liaison with the administrative assistant, which simplifies disseminating information to Committee. The floor was then closed to nominations. Mr. Malloy was unanimously voted Chair of the CAB.

➤ **Attendance Requirements**

Ms. Massey stated at the last meeting there was a question regarding committee member attendance. The ordinance reads: "...members who fail to attend three consecutive regular meetings may be consider to have vacated their positions and may be replaced, as provided for in this chapter." Ms. Massey also clarified that the ordinance states: "The board shall have at least one regular meeting per quarter on such day of the month...", currently the board meets monthly, not quarterly.

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➤ **Current Terms**

Ms. Massey stated that Nora Daniel's term expires in March and that both Sydney Prevost and Chase Powell's terms expire in April. Ms. Daniel said she would consider another term, and Chase stated he would do what he could to encourage current freshman enrolled in the NJROTC program to apply. Chair Malloy stated he would contact the High School about recruiting for the position. Mr. Yonkman inquired about the School Resource Officer and Chief stated that Officer Padrta was not up there full time yet, and he would speak to that shortly.

NOVEMBER 2015 MINUTES:

Ms. Massey distributed the minutes from the November 10th meeting. Mr. Campbell moved to approve the November minutes as presented, Mr. Yonkman seconded. The November minutes were unanimously approved.

PERSONNEL / DEPARTMENT UPDATES :

Chief Green gave the following report:

➤ **School Resource Officer (SRO)**

- School Resource Officer (SRO) Padrta is still working on patrol, we are trying to get him up the high school full time by April. The appointment is for a four year term, and as we have not been able to allow him to be there, due to staffing issues, we have notified the school district that the term will not officially start until September 1, 2016. Chase stated he would help introduce Officer Padrta around the campus once he is there.

➤ **Entry Level Officer**

- Officer Michael Brown graduated on January 12th. He is currently in the FTO program.

➤ **Officer Vacancies**

- Officer Yzaguirre resigned from the department to focus on her family. She was a 10 year veteran with the department and will be greatly missed.
- A corrections Officer is on light duty, prior to going on maternity leave, and is assisting with the Records department until that time, which will be very soon.
- The patrol side is down three positions: Officer Slowik on military leave and the vacancies left by Officer Dickinson & Officer Yzaguirre. No strong lateral candidates have applied, so Thursday we will get a list from the Civil Service Commission for entry level candidates.

➤ **Records & Evidence Supervisor**

- Records & Evidence Supervisor, Leslie Morgan, has now been in the job for over two months and is doing an outstanding job.

ANNUAL REPORT 2015:

Chief Green stated each year the administration staff drafts the text and photo layout for the CAB's portion of the annual report. This year he would like to have each committee member submit a summary of all the events / activities they have participated in throughout the year. Examples

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included Mr. Yonkman presenting at service club meetings and Mr. Olson visiting merchants along Pioneer and surrounding areas. The date the annual report is presented to Council has not been determined yet, and is driven by availability on Council agendas.

OLD BUSINESS

➤ **Annual Presentation to Council:**

Chief Green stated the annual presentation to Council on December 15th went well, and thanked the Committee members for attending.

GENERAL QUESTIONS:

Chair Malloy suggested we reach out to the Whidbey News Times to have them do an article about the Committee so the public is more aware of the duties and limitations of the CAB. Chief Green suggested he contact Jessie Stensland and / or Debbie Vaughn and ask them to attend our February meeting.

Mr. Campbell asked about Howard Ramley park and if the Officers were patrolling the area? Chief Green stated they were, and that the patrols would increase when the weather changes and we will also utilize some additional funds available to us through the Stonegarden grant which funds patrols along the waterfront.

Chair Malloy inquired about the status of the Drug Enforcement Officer position that has been vacant since the previous DEO officer was promoted to Sergeant. Chief Green stated that is the next spot to fill, once we have filled the existing vacancies.

Chair Malloy spoke about in years past working with other volunteers to clear brush etc. from vacant lots so as to eliminate areas where individuals can hide from view. He suggested that might be the type of project the committee could consider taking on later in the year.

Mr. Yonkman stated that he is in the process of forming a new company. He is not sure if it may pose a conflict of interest with the Board. He did not want to go into specifics at this time, but wanted to be very transparent with the Board, and ask what steps he should take. Chief Green stated he could come to him when he was further along in the process and had more details, and he would then take that to the Mayor, and he would make the necessary decision.

Chief Green stated that we had room in our budget at the end of the year and were able to purchase our own mobile Child ID Kit like the one we had borrowed for National Night Out and the Open House. Mr. Olson suggested we spotlight that when we meet with the Whidbey News Times.

Chief Green also stated that until we can fill the vacant Community Service Officer position, the department will rely heavily on the CAB to communicate with the public. Please keep in mind National Night Out is in August, and the department may hold another open house this year, since last years was so successful.

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ADJOURN:

Mr. Yonkman made a motion to adjourn the meeting, Mr. Barner seconded.
Meeting adjourned at 5:23 p.m.

NEXT MEETING:

The next CAB meeting will be held on Tuesday, February 9th at 4:15 p.m. in the OHPD Training Room.

Prepared by Meg Massey