

**MINUTES OF COMMUNITY ADVISORY BOARD MEETING
TUESDAY MARCH 10TH, 2015 AT 4:15 P.M.**

Board Members Present:

Ed Johnson, Gene Barner, Nora Daniel, Terry Lacey & Lucas Yonkman

Board Members Not Present:

Jeff Campbell

Department Staff Present:

Acting Chief Teri Gardner, Meg Massey, Steve Powers & Joe Stowell

The meeting was called to order by Chair Johnson at 4:12 p.m. in the Police Department Training Room.

AGENDA TOPICS

UPDATE ON PARKING ISSUES WITH CITY STAFF

The Committee welcomed and thanked Steve Powers, Development Services Director for attending the meeting to discuss parking issues (Joe Stowell, City Engineer arrived shortly after from a meeting in Seattle). Mr. Powers presented two maps, both aerial views of public parking on Pioneer Way. The first was of Pioneer from City Beach Street to Midway Boulevard with 9 ADA parking spaces noted and the second was of the parking in front of the Shoreline Shopping Center (Rob Sebo's building). Discussion included but was not limited to:

- ADA Spaces – re-striping; installing new curb & ramp; expanding the width of the parking slot and reposition remaining spaces; cultural resources (triggered by disturbing the concrete), etc.
- Hourly Parking Limits, Process includes Council approval via ordinance, new signage, enforcement, etc.
- No current mechanism for Senior Only Parking on public streets
- Prior to the redevelopment the existing parallel parking did not allow for ADA spaces
- Buildings with access to lower parking lots below Pioneer would need elevators to benefit older/less able clientele and assist them in getting to street level along Pioneer Way
- Business owners must be involved, talk with staff about parking away from storefront, talk with younger/active clientele to be more aware of older/less able citizens and the parking available to them

The Committee thanked both Mr. Powers and Mr. Stowell for taking the time to meet with them and help educate them about this issue. At this time both Mr. Powers and Mr. Stowell left the meeting.

FEBRUARY 2015 MINUTES:

Ms. Massey distributed the minutes from the February 10th meeting. Ms. Daniel moved to approve the February minutes as amended, Mr. Lacey seconded. The February minutes were unanimously approved.

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PERTINENT UPDATES / CAB QUESTIONS:

Acting Chief Gardner gave the following report:

➤ **Field Training Officers (FTO):**

Officer Argyro is back on light duty. We are hopeful he will be able to return to full duty soon and complete his FTO program.

STRATEGIC PLAN FOR 2015:

Chair Johnson led a discussion to continue to develop a strategic plan for the current year.

The Committee agreed that making the Citizens of Oak Harbor aware of the CAB Committee is our most fundamental role for 2015. Topics discussed of how the Committee can achieve this included:

- National Night Out
- Citizen attendance at monthly CAB meetings
- Presentations to Service Clubs – update last year's power point presentation to Council
- Creating a Facebook Page for the CAB Committee
- News articles / ads / letters to the editor in the local paper – Whidbey Local might be more accessible than the Whidbey New Times
- Have one of our Officers attend the beginning of our monthly meeting so that the Officers and Committee members can get to know each other better and communicate better

Ms. Massey distributed copies to each member showing the final slide design for the CAB that is now being shown on Channel 10 as well as updates made to the CAB page on the City website. No additional changes were suggested at this time.

MEMBER TERMS & VACANCIES:

Chair Johnson informed the Committee that Robert Young's term is up at the end of April and he has stated he will not be able to continue as his business and personal obligations are now taking more time. His letter of resignation was distributed.

Chair Johnson also stated that Lucas Yonkman's appointment ends the end of March and Gene Barner's at the end of April. Both Committee members have agreed to serve another term. The Mayor's office will present the re-appointments to Council. This leaves the committee with three vacancies total: 1 Business / Owner Manager, 1 Resident and 1 High School Student. Ms. Massey then distributed an updated Committee Contact list and three student applications which have been forwarded to the Mayor's office for consideration. There was discussion about possibly allowing two students to share the appointment as those that applied are already extremely involved in other activities.

ICOM TOUR:

Ms. Massey stated that she had contacted ICOM and they have agreed to give the CAB Committee a tour of the dispatch center when the Committee meets in April. After a brief discussion it was suggested we ask to tour the center at 4:00 p.m., prior to our meeting, so as not to conflict with our regularly scheduled meeting time or inconvenience anyone from the public who may attend.

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GENERAL QUESTIONS:

Mr. Yonkman suggested Ms. Massey post the upcoming agenda's on the Police Departments Facebook page the Friday before instead of the Monday before each meeting.

Mr. Barner asked that Ms. Massey send out a reminder about the ICOM tour.

ADJOURN:

Mr. Barner made a motion to adjourn the meeting, Mr. Yonkman seconded. Meeting adjourned at 5:21 p.m.

NEXT MEETING:

The next CAB meeting will be held on Tuesday, April 14th at 4:15 p.m. in the OHPD Training Room.

Prepared by Meg Massey