



## NOTICE OF WORKSHOP MEETING

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NOTICE IS HEREBY GIVEN that the Oak Harbor City Council will hold a Workshop Meeting on Tuesday, November 19, 2013, at 3:00 p.m. to discuss the following agenda items. The meeting will be held in the Council Chambers, 865 SE Barrington Drive.

DATED this 14<sup>th</sup> day of November 2013.

Valerie J. Loffler, City Clerk

The City Council may meet informally in workshop sessions (open to the public) to do concentrated strategic planning, to review forthcoming programs of the City, receive progress reports on current programs or projects, or receive other similar information from the City Administrator, provided that all discussions and conclusions thereon shall be informal. Council shall make no disposition of any item at a workshop meeting. Public comment is not normally allowed at workshop meetings, although Council may allow, or request participation.

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### WORKSHOP MEETING CITY COUNCIL AGENDA

**November 19, 2013**

**3:00 p.m.**

#### **Departmental Briefings**

1. Civil Service Rules
2. Special Events Permit Administration

#### **Pending Agenda Items**

1. Shoreline Master Program (Ordinance 1675 and 1678 – December 3<sup>rd</sup>)
2. 2014 Legislative Priorities (Resolution 13-29)
3. Other Questions on November 19 Council Agenda

#### **Emerging Issues**

1. Downtown Parking Time Limits – Business Owner Suggestion
2. Wastewater Treatment Plant – Construction Delivery Methods
3. “Under Market” Salaries from Wage Analysis



**November 19, 2013**

**CITY COUNCIL AGENDA**

**6:00 p.m.**

1. **CALL TO ORDER**  
Invocation/Pledge of Allegiance  
  
**HONORS AND RECOGNITIONS**
  - Recognizing Brad Gluth, 10 Years of Service
2. **APPROVAL OF AGENDA**
3. **CITIZEN COMMENT PERIOD**
4. **CONSENT AGENDA**
  - a. Minutes of the Regular City Council meeting held November 6, 2013
  - b. Approval of Accounts Payable Voucher No. 156083 in the amount of \$391.53; Voucher Nos. 156084 through 156273 in the amount of \$1,482,197.82; and Voucher Nos. 156274 through 156283 in the amount of \$563.01
  - c. Motion to authorize the Mayor to sign the Contract with Whidbey Island General Hospital for EMS Service 2014-2015
  - d. Motion to authorize staff to proceed with advertisement to bid for two booster pumps
  - e. Motion to excuse Councilmember Bob Severns from the regular council meeting of November 19, 2013
5. **STAFF, MAYOR AND COUNCIL COMMENTS**
  - a. City Administrator
  - b. Mayor
  - c. Councilmembers
6. **ORDINANCE AND RESOLUTIONS**
  - a. Resolution 13-29: Relating to 2014 Legislative Priorities
7. **PUBLIC HEARINGS/PUBLIC MEETINGS**
8. **UNFINISHED BUSINESS**
  - a. Resolution 13-12: Eliminating the Eligibility of City of Oak Harbor Elected Officials to Participate in the Group Medical, Dental and Vision Plans
  - b. Elected Officials Salary Review
9. **NEW BUSINESS**
10. **ADJOURNMENT**

To assure disabled persons the opportunity to participate in or benefit from City services, please provide 24-hour advance notice to the City Clerk at (360) 279-4539 for additional arrangements to reasonably accommodate special needs.



**November 19, 2013**

**CITY COUNCIL AGENDA**

**6:00 p.m.**

As a courtesy to Council and the audience, PLEASE TURN YOUR CELL PHONES OFF before the meeting begins. During the meeting's Public Comments section, Council will listen to your input regarding subjects of concern or interest that are not on the agenda.

For scheduled public hearings, if you wish to speak, please sign your name to the sign-up sheet, located in the Council Chambers. The Council will take all information under advisement. To ensure your comments are recorded properly, state your name and address clearly into the microphone. Please limit your comments to three minutes in order that other citizens have sufficient time to speak.

Thank you for participating in your City Government!

Oak Harbor City Council  
Regular Meeting Minutes  
November 6, 2013

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**CALL TO ORDER**

Mayor Scott Dudley called the meeting to order at 6:00 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Pastor Andy Mahoney from Grace Community Church gave the Invocation and Mayor Dudley led the Pledge of Allegiance.

**ROLL CALL**

Present:

Mayor Scott Dudley  
Mayor Pro Tempore Danny Paggao  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Tara Hizon  
Councilmember Beth Munns  
Councilmember Joel Servatius  
Councilmember Bob Severns

Staff Present:

Finance Director Doug Merriman  
Development Service Director Steve Powers  
Public Works Director Cathy Rosen  
Assistant City Attorney Nikki Esparza  
City Engineer Joe Stowell  
City Clerk Valerie J. Loffler  
Police Chief Ed Green  
Fire Chief Ray Merrill

**HONORS AND RECOGNITIONS**

Proclamation for Veterans Day

Councilmember Jim Campbell was joined at the podium by Terry Lacey and members of the local Veterans of Foreign Wars Post 7392 as he read the Proclamation in recognition of Veterans Day. Mr. Lacey thanked Council on behalf of all veterans and reminded everyone to come out for the Veterans Parade on Saturday.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Almberg moved to place Item 8.a., Tourism Services Agreement, following the 3<sup>rd</sup> Quarter Financial Report. The motion was seconded by Councilmember Munns and carried unanimously.

Councilmember Hizon moved to approve the agenda, as amended. The motion was seconded by Councilmember Severns and carried unanimously.

**CITIZEN COMMENT PERIOD**

Michelle Martinez and Reba Carter asked for guidance on how to recover Ms. Carter's cell phone that was taken off the counter at the 7-11 Store.

Martha Yount, a long-time Oak Harbor citizen, congratulated the winners of the election and also thanked those citizens who exercised their right to vote and express an opinion. Mrs. Yount

announced the League of Women Voters also deserves a thank you for offering four forums for debate.

Skip Pohtilla reported on activities celebrating Veterans Day including the Parade and the musical tribute at the high school. He also provided information for the North Whidbey Community Harvest stating the entire community is welcome and volunteers are still needed.

Mr. Pohtilla also requested consideration of a crosswalk from the driveway at the Harbor Towers to the strip mall.

Helen Chatfield-Weeks shared history about the Neil Water Tower and the big red barn, which was the largest in the State of Washington at the time it was built.

### **CONSENT AGENDA**

- a. Minutes of the Regular City Council meeting held October 15, 2013
- b. Approval of Accounts Payable Voucher Nos. 155914 through 156082 in the amount of \$1,601,350.78.
- c. Motion to approve Option #1 to pay into a collective fund to implement a Regional Stormwater Monitoring Program; and to authorize the Mayor to sign the Interlocal Agreement when received from the State of Washington Department of Ecology confirming the preferred option.
- d. Motion to confirm Mayor Dudley's reappointment of Anne Murphy to the Youth Commission for a term to expire October 2016
- e. Motion to authorize the purchase of one aluminum sign for the Scenic Heights Trailhead in the amount of \$11,000.00

**Motion:** Councilmember Alberg moved to approve Consent Agenda as presented. The motion was seconded by Councilmember Campbell and carried unanimously.

### **STAFF AND COUNCIL COMMENTS**

Finance Director Doug Merriman presented the 3<sup>rd</sup> Quarter Financial Report.

Councilmember Alberg asked for clarification on rental income and General Fund transfers.

### **HONORS AND RECOGNITIONS**

Police Chief Ed Green recognized Officer Dennis Dickinsen for 15 years of service to the City of Oak Harbor's Police Department.

Mayor Scott Dudley commented he hears great things from the school administration and students about Officer Dickinsen's role as the School Resource Officer.

Chief Green also recognized Officer Mel Lolmaugh for 15 years of service. Officer Lolmaugh couldn't be present because he was scheduled for drill with the Reserves.

Meg Massey was also introduced as the Police Department's new administrative assistant. The Chief complimented Meg on a seamless transition.

## STAFF AND COUNCIL COMMENTS, Continued

Mayor Scott Dudley stated a prescription drop-off bin is now located in the night lobby entrance to the police department. It's the only drop-off bin on Whidbey Island and is available 24/7.

Mayor Dudley also reminded Council members about the November 13<sup>th</sup> Workshop meeting to discuss major project financing and the general contractor/construction manager process.

Councilmember Paggao commended Public Works staff for their response within 24 hours to a citizen's concern about a storm drain retention pond. He also complimented the Police and Fire departments for their excellent service and response at the scene of an accident.

Councilmembers Campbell, Servatius and Severns all expressed appreciation to the citizens for their support in the election.

Councilmember Severns announced the tree lighting ceremony scheduled for November 30<sup>th</sup> on Pioneer Way at 5:00 p.m. Cookies and cocoa will be provided.

### Tourism Services Contract

Finance Director Doug Merriman provided a staff report.

Cathy Reed, Executive Director of the Chamber of Commerce, spoke in support. She stated she would prefer to have a three-year contract that would allow them to plan ahead. She also requested Council to reinstate the \$8,000 that was removed. Operating expenses continue to rise and the contract amount doesn't meet their operating expenses this year or next.

Councilmembers discussed funding sources and whether to authorize a three-year contract versus a one-year contract.

**Motion:** Councilmember AlMBERG moved to increase the proposed \$72,000 by \$8,000 and authorize the Mayor to sign the contract for a total of \$80,000 for the year 2014. The motion was seconded by Councilmember Campbell and carried unanimously.

## ORDINANCES AND RESOLUTIONS

### Ordinance 1674: Relating to Electronic Message Centers

Mayor Dudley announced Council received a letter from the International Sign Association requesting the Ordinance be referred back to the Planning Commission for additional review and that staff concurs with the recommendation.

**Motion:** Councilmember Munns moved, seconded by Councilmember Campbell, to refer the item back to the Planning Commission for additional review. The motion carried unanimously.

### Resolution 13-26 and 13-27: Relating to the Opt Out Conversation and Phase-Out

Finance Director Doug Merriman provided the staff report explaining Resolution 13-26 converts the current opt-out to wages, and Resolution 13-27 freezes the salary if the new base salary is above market.

Skip Pohtilla suggested consideration of fairness to all employees citing his concern about freezing salaries for some while others are still receiving medical benefits.

Mr. Merriman clarified the opt-out issue stating the plan is to phase out the extra money provided to those who opted out. He also reminded Council the issue of under-market salaries would be considered at a later time.

Councilmembers Almberg and Paggao thanked staff and the former Human Resources Manager Cheryl Lawler for their efforts.

Councilmember Almberg suggested comparables from the private sector should also be considered.

**Resolution 13-26 A Resolution of the City of Oak Harbor Converting the Opt Out Benefit for Eligible Non-Represented Employees to Wages Concurrent with the Change in Health Insurance Plan Options**

**Motion:** Councilmember Hizon moved to adopt Resolution 13-26. The motion was seconded by Councilmember Munns and carried unanimously.

Councilmember Servatius confirmed the number of positions that are above market and would be frozen.

Mayor Dudley stated 14 positions are currently under market and Council will take separate action on whether or not to bring those positions in line with the current market.

Councilmembers Servatius and Hizon for clarification on future wage increases for those with frozen positions. Mr. Merriman responded the majority of those positions with over-market salaries would be frozen for one year.

**Resolution 13-27 A Resolution of the City Of Oak Harbor to Establish a Methodology to Phase-Out the Converted Opt-Out Benefit to Wages for Non-Represented Employees**

**Motion:** Councilmember Hizon moved, seconded by Councilmember Almberg, to adopt Resolution 13-27.

Councilmember Severns asked Mr. Merriman if the employees were comfortable with the proposed resolutions. Mr. Merriman explained that while not all agree, most recognize the increase in the growth rate in the opt-out is not sustainable.

The motion carried unanimously.

At 7:32 p.m. Mayor Dudley announced a five-minute recess.

The meeting reconvened at 7:38 p.m.

**PUBLIC HEARINGS/PUBLIC MEETINGS**

Ordinance 1673: 2014 Property Tax Levy  
Finance Director Doug Merriman provided the staff report.

Mayor Dudley opened the public hearing at 7:52 p.m.

Speaking in opposition were Sandy Peterson and Billie Cook.

The hearing closed at 7:55 p.m.

Councilmember Severns expressed concern and thinks it's time to take a step back.

Councilmember Almberg asked what target items could be deleted to mitigate the \$32,000 loss of property taxes in perpetuity. While nobody likes to pay more taxes, we can't keep asking for more without reductions in service.

Mr. Merriman explained that in order to match the recurring revenue you have to eliminate a recurring expenditure. The really only recurring expenditures are staffing costs.

Councilmembers and Mr. Merriman discussed implications of banking the one percent increase.

Councilmember Severns spoke in opposition to the one percent increase.

Councilmember Paggao spoke in support citing the need to maintain current levels of service.

**Ordinance 1673 An Ordinance to Increase by \$39,137.53 the Amount to be Raised by Ad Valorem Taxes for the 2014 Property Tax Levy which Represents a 1% Increase over the Actual Levy Assessed in 2013**

**Motion:** Councilmember Paggao moved to adopt Ordinance 1673. The motion was seconded by Councilmember Hizon and carried 6 to 1; Severns opposed.

#### **EXECUTIVE SESSION**

At 8:38 p.m. Mayor Dudley announced an Executive Session to discuss pending litigation. The executive session would last approximately 20 minutes and no action would be taken.

The meeting reconvened at 9:01 p.m.

#### **ADJOURNMENT**

**Motion:** Councilmember Campbell moved, seconded by Councilmember Severns, to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 9:02 p.m.

Valerie J. Loffler, City Clerk

City of Oak Harbor  
City Council Agenda Bill

Bill No. C/A 4.b.  
Date: November 19, 2013  
Subject: Approval of Accounts Payable  
Vouchers

FROM: Doug Merriman, Finance Director 

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor  
 Larry Cort, City Administrator  
 Grant Weed, Interim City Attorney, as to form

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**SUMMARY STATEMENT**

Oak Harbor Municipal Code Chapter 3.72 establishes procedures for claims (vouchers) payment. The documentation that regularly supports the signature coversheets is attached. Claim coversheets will be provided prior to the City Council meeting for appropriate Council signatures.

**RECOMMENDED ACTION**

Motion to approve Accounts Payable Voucher No. 156083 in the amount of \$391.53; Voucher Nos. 156084 through 156273 in the amount of \$1,482,197.82; and Voucher Nos. 156274 through 156283 in the amount of \$563.01.

**ATTACHMENTS**

Voucher Lists

Bank code : bank

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount		
156083	10/31/2013	0000490	LABOR & INDUSTRIES, WASHINGTON STATE	093013	LABOR & INDUSTRIES	391.53		
						<b>Total :</b>	<b>391.53</b>	
1 Vouchers for bank code :		bank					<b>Bank total :</b>	<b>391.53</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>391.53</b>	

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156084	11/1/2013	0006072 MASTER'S TOUCH, LLC	P31649		SEP 2013/POSTAGE FOR STATEMENTS	2,738.03
					<b>Total :</b>	<b>2,738.03</b>
156085	11/1/2013	0000967 ECOLOGY, WASHINGTON STATE DEPT OF	102913		LABORATORY ACCREDITATION APPLIC	680.00
					<b>Total :</b>	<b>680.00</b>
156086	11/4/2013	0004184 SIPES, TAMRA	103113A		OCT 2013/RACE COORDINATOR	2,546.00
					<b>Total :</b>	<b>2,546.00</b>
156087	11/6/2013	0000066 AWC EMPLOYEES BENEFITS TRUST	110513		PREMIUMS	126.83
					<b>Total :</b>	<b>126.83</b>
156088	11/6/2013	0000860 STANDARD INSURANCE COMPANY	103113		LONG TERM DISABILITY	4,279.67
					<b>Total :</b>	<b>4,279.67</b>
156089	11/6/2013	0001441 DISCOVERY INSTITUTE	110613		RESERVE FUNDS FOR FSA	500.00
					<b>Total :</b>	<b>500.00</b>
156090	11/6/2013	0007276 DISCOVERY BENEFITS, INC	110613		RESERVE FUNDS FOR FSA	500.00
					<b>Total :</b>	<b>500.00</b>
156091	11/12/2013	0000122 BOY SCOUTS OF AMERICA	110513		2014 CHARTER RENEWAL FOR EXPLO	365.00
					<b>Total :</b>	<b>365.00</b>
156092	11/14/2013	0000007 AA ELECTRIC	8512		STREET LIGHT REPAIRS	115.44
					<b>Total :</b>	<b>115.44</b>
156093	11/14/2013	0000424 ALL BATTERY SALES AND SERVICE	491046		BATTERIES	234.74
					<b>Total :</b>	<b>234.74</b>
156094	11/14/2013	0000028 ALL ISLAND LOCK & KEY	48377		LOCK CHANGE	109.68
					<b>Total :</b>	<b>109.68</b>
156095	11/14/2013	0000029 ALL PHASE ELECTRIC SUPPLY	0952-227846		LAMP	-16.41
			0952-676326		LAMPS	204.53
			0952-676359		LAMPS	27.14

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156095	11/14/2013	0000029	0000029 ALL PHASE ELECTRIC SUPPLY		(Continued)	<b>Total : 215.26</b>
156096	11/14/2013	0000042	ANACORTES, CITY OF	2012	2012 RECONCILIATION	125,611.23
						<b>Total : 125,611.23</b>
156097	11/14/2013	0002044	ANACORTES.NET/HOW IT WORKS	44126	WEBSITE SERVICES	75.00
						<b>Total : 75.00</b>
156098	11/14/2013	0007077	ANDREWS, SARA	072513	PUBLIC DEFENSE	300.00
						<b>Total : 300.00</b>
156099	11/14/2013	0005001	ARAMARK	938116000	UNIFORM SERVICES	1,032.18
						<b>Total : 1,032.18</b>
156100	11/14/2013	0006865	ARMADA	110113	COLLECTION FEE/ID 2651493/32-05000	176.12
						<b>Total : 176.12</b>
156101	11/14/2013	0004019	ASSOCIATED PETROLEUM PRODUCTS	0489700-IN 0492438-IN	FUEL FUEL	14,155.06 3,613.75
						<b>Total : 17,768.81</b>
156102	11/14/2013	0000159	AT&T MOBILITY	287249477751X1024201	AIRCARDS	460.86
						<b>Total : 460.86</b>
156103	11/14/2013	0000081	BAY PRINTING	22176	RACK CARDS	529.37
						<b>Total : 529.37</b>
156104	11/14/2013	0000083	BAZA, ALVIN	110613	WELLNESS INCENTIVE	20.00
						<b>Total : 20.00</b>
156105	11/14/2013	0004125	BLAKE, TOKIKO	1	TRAVEL REFUND	65.00
						<b>Total : 65.00</b>
156106	11/14/2013	0003097	BOYER, TALLIE	110613	WELLNESS INCENTIVE	20.00
						<b>Total : 20.00</b>
156107	11/14/2013	0004642	BRAINARD, JENNIFER	17	MUNICIPAL COURT PRO-TEM	578.18
						<b>Total : 578.18</b>

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156108	11/14/2013	0006769 BRAUN CONSULTING GROUP	1678 1685		SEP 2013/RETAINER OCT 2013/RETAINER	2,650.00 2,650.00
<b>Total :</b>						<b>5,300.00</b>
156109	11/14/2013	0000137 BRIM TRACTOR COMPANY	IM70084		LIGHT	37.62
<b>Total :</b>						<b>37.62</b>
156110	11/14/2013	0005027 BURT'S SAW & MOWER	2036		HEAD TRIMMERS	114.14
<b>Total :</b>						<b>114.14</b>
156111	11/14/2013	0006939 CANDLEWOOD SUITES	24615		HOTEL ACCOMMODATIONS/HONEYCU	100.74
<b>Total :</b>						<b>100.74</b>
156112	11/14/2013	0000627 CAPITAL ONE COMMERCIAL	190540075211		SUPPLIES	421.86
<b>Total :</b>						<b>421.86</b>
156113	11/14/2013	0005581 CARLISTO, PAT	1		TRAVEL REFUND	65.00
<b>Total :</b>						<b>65.00</b>
156114	11/14/2013	0006215 CAROLLO	0131135		PROF SVC/WWTP	55,748.71
<b>Total :</b>						<b>55,748.71</b>
156115	11/14/2013	0005208 CARTER, SERLOYD	110613		WELLNESS INCENTIVE	20.00
<b>Total :</b>						<b>20.00</b>
156116	11/14/2013	0000150 CASCADE NATURAL GAS	08793000004 18583000007 36624000000 40661045647 58793000009 80434000008 82193000005 90134000000		NATURAL GAS/POLICE STATION NATURAL GAS/TREATMENT PLANT NATURAL GAS/FIRE STATION NATURAL GAS/ANIMAL SHELTER NATURAL GAS/CITY HALL NATURAL GAS/CITY SHOP NATURAL GAS/ANNEX NATURAL GAS/ADULT CARE CENTER	65.04 10.00 227.97 77.06 265.40 428.33 29.82 65.78
<b>Total :</b>						<b>1,169.40</b>
156117	11/14/2013	0000160 CENTRAL WELDING SUPPLY	AN22545 AN22757 RN10130997		SHIELD/CAP/NOZZLE/ELECTRODE/RIN MILD STEEL SIRE CENTRASHIELD	470.08 201.29 12.71

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156117	11/14/2013	0000160 0000160 CENTRAL WELDING SUPPLY	(Continued)			<b>Total : 684.08</b>
156118	11/14/2013	0001563 CHICAGO TITLE COMPANY	245361896-1 245361899-1 245361905-1 245361906-1		SUBDIVISION POLICY SUBDIVISION POLICY SUBDIVISION POLICY SUBDIVISION POLICY	271.75 271.75 271.75 271.75 <b>Total : 1,087.00</b>
156119	11/14/2013	0005773 COMCAST	8498300270032002 8498300271046803		CABLE CABLE/INTERNET	111.47 1,002.06 <b>Total : 1,113.53</b>
156120	11/14/2013	0000193 COMMERCIAL FIRE PROTECTION	39985		SPRINKLER SYSTEM TESTING	697.78 <b>Total : 697.78</b>
156121	11/14/2013	0000197 CONCRETE NORWEST	917455		CRUSHED ROCK	200.88 <b>Total : 200.88</b>
156122	11/14/2013	0003065 COVENANT JANITORIAL	1335930		OCT 2013/JANITORIAL SERVICES	3,465.40 <b>Total : 3,465.40</b>
156123	11/14/2013	0007074 COX, GENEVIEVE	110613		WELLNESS INCENTIVE	20.00 <b>Total : 20.00</b>
156124	11/14/2013	0000220 CUMMINS NORTHWEST, INC	005-93641		QSOL RENEWAL	327.19 <b>Total : 327.19</b>
156125	11/14/2013	0000225 DAILY JOURNAL OF COMMERCE	3281362		BCSB/COLLECTION TRUCKS	182.40 <b>Total : 182.40</b>
156126	11/14/2013	0001974 DATEC, INC	31005		ROLL PAPER	165.77 <b>Total : 165.77</b>
156127	11/14/2013	0000247 DIAMOND RENTALS	1-500608-22 1-500619-22 1-500627-22 1-500627-23 1-509920-6		PORTABLES PORTABLES PORTABLES PORTABLES PORTABLES	49.95 49.95 49.95 49.95 99.90

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156127	11/14/2013	0000247 DIAMOND RENTALS	(Continued)			
			1-512930-2		PORTABLES	49.95
			1-512934-2		PORTABLES	99.90
			1-514164		CAN PUMPING	63.80
			1-514392		INSULATOR/CARBURETOR/GASKETS	77.61
					<b>Total :</b>	<b>590.96</b>
156128	11/14/2013	0000175 DUNN-TERRY, ROXANN	EXP REIMB		EXP REIMB	250.00
					<b>Total :</b>	<b>250.00</b>
156129	11/14/2013	0000257 DUTCH MAID CLEANERS	1053		CLEANING SERVICES	19.29
					<b>Total :</b>	<b>19.29</b>
156130	11/14/2013	0000273 EDGE ANALYTICAL, INC	13-19221		TESTING SERVICES	18.00
			13-21055		TESTING SERVICES	300.00
					<b>Total :</b>	<b>318.00</b>
156131	11/14/2013	0000279 EMPLOYMENT SECURITY, WASHINGTON ST. 945052-10 7			3RD QTR 2013/UNEMPLOYMENT	7,013.00
					<b>Total :</b>	<b>7,013.00</b>
156132	11/14/2013	0000251 ENTERPRISE SERVICES, WASHINGTON STA 2013100030			TECHNOLOGY BROKERING SERVICES	2,060.22
					<b>Total :</b>	<b>2,060.22</b>
156133	11/14/2013	0001666 ENVIRO-CLEAN EQUIPMENT	S13-101711		HYDRAULIC MOTOR	647.06
					<b>Total :</b>	<b>647.06</b>
156134	11/14/2013	0006747 EQUINOX RESEARCH & CONSULTING	13-455		PROF SVC/42" OUTFALL	4,265.71
			13-475		PROF SVC/WWTP	14,236.41
					<b>Total :</b>	<b>18,502.12</b>
156135	11/14/2013	0001789 ESPARZA, RONALD W	110613		WELLNESS INCENTIVE	20.00
					<b>Total :</b>	<b>20.00</b>
156136	11/14/2013	0006276 EXPRESS SERVICES, INC	13171248-1		OFFICE SUPPORT	1,018.56
			13200657-8		OFFICE SUPPORT	763.92
			13222660-6		OFFICE SERVICE SUPPORT	1,241.37
					<b>Total :</b>	<b>3,023.85</b>

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156137	11/14/2013	0005086 EZINE INDUSTRIES, INC	841124		AUG 2013/COMMUNITY ALERT	9.75
			844979		OCT 2013/COMMUNITY ALERT	9.75
			846845		NOV 2013/COMMUNITY ALERT	9.75
					<b>Total :</b>	<b>29.25</b>
156138	11/14/2013	0006951 FAKKEMA, ROBERT	EXP REIMB		EXP REIMB	125.50
					<b>Total :</b>	<b>125.50</b>
156139	11/14/2013	0002900 FASTENAL	WAOAK15462		FASTENERS	5.95
			WAOAK15580		FASTENERS	2.42
					<b>Total :</b>	<b>8.37</b>
156140	11/14/2013	0006991 FIKSE, JOSH	110613		WELLNESS INCENTIVE	20.00
					<b>Total :</b>	<b>20.00</b>
156141	11/14/2013	0000954 FIRE CHIEFS, WASHINGTON STATE ASSOC ( 2014-285			MEMBERSHIP DUES	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
156142	11/14/2013	0006592 FIRST PROTECTION FIRE & SAFETY	21361		FIRE SUPPRESSION TESTING	309.52
					<b>Total :</b>	<b>309.52</b>
156143	11/14/2013	0006093 FRAZIER SURVEYING, LLC	79		SURVEYING	4,282.50
			80		SURVEYING	326.25
					<b>Total :</b>	<b>4,608.75</b>
156144	11/14/2013	0000355 FRONTIER	007-9244		CURRENT PHONE CHARGES	235.99
			240-2350		CURRENT PHONE CHARGES	1,126.63
			279-0841		CURRENT PHONE CHARGES	73.72
			279-1060		CURRENT PHONE CHARGES	62.22
			675-1568		CURRENT PHONE CHARGES	214.68
			675-1572		CURRENT PHONE CHARGES	62.07
			675-1669		CURRENT PHONE CHARGES	59.59
			675-1669		CURRENT PHONE CHARGES	62.07
			675-2111		CURRENT PHONE CHARGES	62.51
			675-3121		CURRENT PHONE CHARGES	56.74
			675-5190		CURRENT PHONE CHARGES	43.36
			675-6794		CURRENT PHONE CHARGES	57.18
			675-6858		CURRENT PHONE CHARGES	56.74

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156144	11/14/2013	0000355 FRONTIER	(Continued)			
			679-0500		CURRENT PHONE CHARGES	61.42
			679-1640		CURRENT PHONE CHARGES	56.89
			679-1651		CURRENT PHONE CHARGES	56.74
			679-1789		CURRENT PHONE CHARGES	56.89
			679-2530		CURRENT PHONE CHARGES	62.07
			679-2628		CURRENT PHONE CHARGES	335.86
			679-3902		CURRENT PHONE CHARGES	61.26
			679-5551		CURRENT PHONE CHARGES	183.84
			679-8477		CURRENT PHONE CHARGES	81.50
			679-8702		CURRENT PHONE CHARGES	90.60
			770-2694		CURRENT PHONE CHARGES	40.11
			770-2715		CURRENT PHONE CHARGES	31.50
					<b>Total :</b>	<b>3,292.18</b>
156145	11/14/2013	0000325 FRONTIER FORD	97188		KIT/INJECT	436.37
			CM97188		KIT	-37.39
					<b>Total :</b>	<b>398.98</b>
156146	11/14/2013	0007131 FULLERTON & ASSOCIATES	13-028		CONSULTING SERVICES/PROPERTY A	4,050.00
					<b>Total :</b>	<b>4,050.00</b>
156147	11/14/2013	0000329 GALLS	001185099		PANTS	187.60
					<b>Total :</b>	<b>187.60</b>
156148	11/14/2013	0001706 GARDNER, PAT	EXP REIMB		EXP REIMB	410.40
					<b>Total :</b>	<b>410.40</b>
156149	11/14/2013	0000340 GIFFORD, KATHY	110613		WELLNESS INCENTIVE	20.00
			TRAVEL REIMB		TRAVEL REIMB	16.35
					<b>Total :</b>	<b>36.35</b>
156150	11/14/2013	0000349 GRAINGER	9270901987		BALL VALVE	213.49
			9271381692		BALL VALVE	106.74
			9284150175		JUMP START KIT	222.84
					<b>Total :</b>	<b>543.07</b>
156151	11/14/2013	0002940 GRAY & OSBORNE, INC	13404.00-10		PROF SVC/WATER SYSTEM PLAN UPD	6,148.58

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156151	11/14/2013	0002940 GRAY & OSBORNE, INC	(Continued) 13404.00-11 13489.00-6 13518.00-4		PROF SVC/WATER SYSTEM PLAN UPD PROF SVC/NORTH RESERVOIR PROF SVC/WATER SYSTEM IMPROVEM	4,064.95 57.04 75,459.29 <b>Total : 85,729.86</b>
156152	11/14/2013	0000345 GREATER OAK HBR CHAMBER OF COM	030145 030147		OCT 2013/TOURIST PROMOTION NOV 2013/TOURIST PROMOTION	6,000.00 6,000.00 <b>Total : 12,000.00</b>
156153	11/14/2013	0004974 GREEN LIGHT SOLUTIONS	8248 8254		MAINTENANCE & INSPECTIONS MAINTENANCE & INSPECTIONS	910.00 940.00 <b>Total : 1,850.00</b>
156154	11/14/2013	0000352 GREENHOUSE	266593		PLANTS	51.92 <b>Total : 51.92</b>
156155	11/14/2013	0006990 GRUBB, GARY	110613		WELLNESS INCENTIVE	20.00 <b>Total : 20.00</b>
156156	11/14/2013	0006590 HAFFNER, OTTO	091013 110613		WELLNESS INCENTIVE WELLNESS INCENTIVE	20.00 20.00 <b>Total : 40.00</b>
156157	11/14/2013	0005008 HAMMER, RENEE	TRAVEL REIMB		TRAVEL REIMB	6.30 <b>Total : 6.30</b>
156158	11/14/2013	0000694 HD SUPPLY WATERWORKS	B610198		FIROMATIC KEY MODIFIED	236.57 <b>Total : 236.57</b>
156159	11/14/2013	0003095 HOME DEPOT CREDIT SERVICES	40381 7052431		SHEET SCREWS DOWEL	119.17 21.15 <b>Total : 140.32</b>
156160	11/14/2013	0007279 HONEYCUTT, CAROLYN	102413		MILEAGE REIMBURSEMENT	214.70 <b>Total : 214.70</b>
156161	11/14/2013	0006520 HOPKINS, CAMERON	110613		WELLNESS INCENTIVE	20.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156161	11/14/2013	0006520 HOPKINS, CAMERON	(Continued) TRIP REIMB		TRAVEL REIMB	25.40
					<b>Total :</b>	<b>45.40</b>
156162	11/14/2013	0006047 HORIZON	2M023803		ROLLER	104.71
					<b>Total :</b>	<b>104.71</b>
156163	11/14/2013	0001910 HUGHES, BETTY	1		TRAVEL REFUND	65.00
					<b>Total :</b>	<b>65.00</b>
156164	11/14/2013	0000394 HUMAN RESOURCE SERVICES	102413		NOV 2013/UNEMPLOYMENT COMPENS	110.00
					<b>Total :</b>	<b>110.00</b>
156165	11/14/2013	0005872 IMPAIRED DRIVING IMPACT PANEL	101113		OCT 2013/DUI/UNDERAGE DRINKING P	166.67
					<b>Total :</b>	<b>166.67</b>
156166	11/14/2013	0000417 INDUSTRIAL BOLT & SUPPLY	547059-1 547891-1		TIES/SLEEVE/CONNECTORS/TERMINA TEES/UNIONS/NUTS/TUBE/WASHERS	328.37 485.10
					<b>Total :</b>	<b>813.47</b>
156167	11/14/2013	0001756 INTERNATIONAL MUNICIPAL SIGNAL	102061 68097 74531 74534 74535		MEMBERSHIP RENEWAL/FAKKEMA MEMBERSHIP RENEWAL/TYHUIS MEMBERSHIP RENEWAL/JAMESON MEMBERSHIP RENEWAL/MCNEILL MEMBERSHIP RENEWAL/WILLIAMS	70.00 70.00 70.00 70.00 70.00
					<b>Total :</b>	<b>350.00</b>
156168	11/14/2013	0005884 ISLAND COUNTY HUMAN SERVICES	3RD QTR 2013		3RD QTR 2013/EXCISE/PROFIT LIQUOF	997.91
					<b>Total :</b>	<b>997.91</b>
156169	11/14/2013	0000410 ISLAND COUNTY SOLID WASTE	103113		OCT 2013/TIPPING FEES	74,698.79
					<b>Total :</b>	<b>74,698.79</b>
156170	11/14/2013	0000411 ISLAND COUNTY TREASURER	110513		CRIME VICTIM COMPENSATION	268.56
					<b>Total :</b>	<b>268.56</b>
156171	11/14/2013	0000433 ISLAND DRUG	114508176498 114508179557		INMATE MEDS INMATE MEDS	102.47 20.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156171	11/14/2013	0000433 0000433 ISLAND DRUG			(Continued)	<b>Total : 122.47</b>
156172	11/14/2013	0000441 ISLAND SYSTEMS	161576		CHLORINE	215.23
						<b>Total : 215.23</b>
156173	11/14/2013	0004005 ISLAND TINTING	091313		TINTED DOOR GLASS	146.75
						<b>Total : 146.75</b>
156174	11/14/2013	0004007 KAMAK, RAJESH	TRAVEL REIMB		TRAVEL REIMB	120.53
						<b>Total : 120.53</b>
156175	11/14/2013	0006362 KBA, INC	3001394		PROF SVC/NORTH RESERVOIR	22,157.55
						<b>Total : 22,157.55</b>
156176	11/14/2013	0000494 LAKESIDE INDUSTRIES	5033043MB		ASPHALT	147.26
			5033075MB		ASPHALT	168.27
			5102022MB		ASPHALT	261.94
			5102046MB		ASPHALT	303.86
			5102095MB		ASPHALT	310.47
						<b>Total : 1,191.80</b>
156177	11/14/2013	0006695 LANG GLASS	312839		LAMINATED SAFETY GLASS	630.46
						<b>Total : 630.46</b>
156178	11/14/2013	0000889 LANGUAGE EXCHANGE	18		MUNICIPAL COURT INTERPRETER	227.50
						<b>Total : 227.50</b>
156179	11/14/2013	0006604 LEADSONLINE, LLC	226057		LEADSONLINE FASTFIND SERVICE PA	1,988.00
						<b>Total : 1,988.00</b>
156180	11/14/2013	0001662 LEDGERWOOD, MARIANNE	110613		WELLNESS INCENTIVE	20.00
						<b>Total : 20.00</b>
156181	11/14/2013	0000979 LES SCHWAB	41400093478		ALIGNMENT	61.14
						<b>Total : 61.14</b>
156182	11/14/2013	0000950 LICENSING, WASHINGTON STATE DEPT OF	110413		CONCEALED WEAPONS PERMITS	452.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156182	11/14/2013	0000950 0000950 LICENSING, WASHINGTON STATE DEP1	(Continued)			<b>Total : 452.00</b>
156183	11/14/2013	0001909 LONG, JAY	1		DRIVING SERVICES	123.00
						<b>Total : 123.00</b>
156184	11/14/2013	0000522 LUEHR, TOM	1		DRIVING SERVICES	102.00
			1		DRIVING SERVICES	102.00
			1		DRIVING SERVICES	135.00
			1		DRIVING SERVICES	96.00
						<b>Total : 435.00</b>
156185	11/14/2013	0000530 MAILLIARD'S LANDING NURSERY	77980		YARD WASTE	87.85
			78019		YARD WASTE	113.40
			78054		YARD WASTE	113.05
			78102		YARD WASTE	143.85
			78202		YARD WASTE	144.90
			78245		YARD WASTE	153.30
			78280		YARD WASTE	192.50
			78323		YARD WASTE	239.40
			78355		YARD WASTE	246.05
			78452		YARD WASTE	114.45
			78499		YARD WASTE	91.70
			78536		YARD WASTE	101.85
			78581		YARD WASTE	145.95
			78618		YARD WASTE	158.90
			78695		YARD WASTE	83.30
			78728		YARD WASTE	72.80
			78779		YARD WASTE	85.75
			78805		YARD WASTE	103.25
			78849		YARD WASTE	88.55
			78934		YARD WASTE	92.05
			78976		YARD WASTE	88.90
			79008		YARD WASTE	128.80
			79048		YARD WASTE	136.50
			79148		OAK	152.14
						<b>Total : 3,079.19</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156186	11/14/2013	0000660 MARKET PLACE FOOD & DRUG	496358		GROCERIES	7.78
			635982		GROCERIES	816.41
			635987		GROCERIES	259.15
					<b>Total :</b>	<b>1,083.34</b>
156187	11/14/2013	0006072 MASTER'S TOUCH, LLC	31649		SEP 2013/MAILING SERVICES FOR STA	884.49
			32025		OCT 2013/MAILING SERVICES FOR LAT	258.27
					<b>Total :</b>	<b>1,142.76</b>
156188	11/14/2013	0006072 MASTER'S TOUCH, LLC	P32025		OCT 2013/POSTAGE FOR LATE NOTICE	435.71
					<b>Total :</b>	<b>435.71</b>
156189	11/14/2013	0000544 MATERIALS TESTING & CONSULTING	11814		PROF SVC/NORTH RESERVOIR	35,689.00
					<b>Total :</b>	<b>35,689.00</b>
156190	11/14/2013	0000040 MATRIX	608169668		LONG DISTANCE	408.94
					<b>Total :</b>	<b>408.94</b>
156191	11/14/2013	0006028 MCI COMM SERVICE	679-3902		LONG DISTANCE	36.72
					<b>Total :</b>	<b>36.72</b>
156192	11/14/2013	0003369 MICRON CONSUMER PRODUCTS GROUP	249633219		PIN	97.82
					<b>Total :</b>	<b>97.82</b>
156193	11/14/2013	0006992 MOON, ANDREW	110613		WELLNESS INCENTIVE	20.00
					<b>Total :</b>	<b>20.00</b>
156194	11/14/2013	0000587 MOTOR TRUCKS, INC	MV61384		TRE	59.72
			MV61645		HOSE	261.40
					<b>Total :</b>	<b>321.12</b>
156195	11/14/2013	0000586 MOTOROLA SOLUTIONS, INC	76618207		RADIO MAINTENANCE	84.79
					<b>Total :</b>	<b>84.79</b>
156196	11/14/2013	0000593 MUELLER, DEBORAH	110613		WELLNESS INCENTIVE	20.00
					<b>Total :</b>	<b>20.00</b>
156197	11/14/2013	0004423 MUNICIPAL EMERGENCY SERVICES	00460822_SNV		BOOTS/MOON	268.22

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156197	11/14/2013	0004423 0004423 MUNICIPAL EMERGENCY SERVICES	(Continued)			<b>Total : 268.22</b>
156198	11/14/2013	0002633 NEOPOST NORTHWEST	NWAR10432		OCT 2013/CONTRACT	400.02
						<b>Total : 400.02</b>
156199	11/14/2013	0000619 NIAGARA CONSERVATION CORP	INV00073129		SHOWERHEAD	867.48
						<b>Total : 867.48</b>
156200	11/14/2013	0000621 NIIRO, CEDRIC	110613		WELLNESS INCENTIVE	20.00
						<b>Total : 20.00</b>
156201	11/14/2013	0007075 NORTHWEST ASSESSMENT SERVICE	1115		PRE-EMPLOYMENT/MASSEY	325.00
						<b>Total : 325.00</b>
156202	11/14/2013	0000672 OAK HARBOR ACE	230053		FUEL CAP	7.60
			230331		ADAPTER/BUSHING/ELBOW/PIPE	18.74
			230340		BLT/BRACE	24.96
			230404		CONTRACTOR/STRIP	3.76
			230442		PRESSURE GAUGE	23.89
			230523		SANDPAPER	16.61
			230530		COVER/STRAP/FASTENERS	10.72
			230552		LUBE/THREADLOCKER/FASTENERS	28.21
			230561		SIRE BRUSHES/BLADES	52.17
			230589		HAMMERITE/BOLTS/NIPPLE	89.95
			230678		CLEANER/HEXKEY/FASTENERS	19.52
			230716		NIPPLES/BALL VALVES/HOSE	97.79
			230732		LEVEL	30.43
			230735		TAPE/LEVEL	65.69
			230736		FASTENERS	6.30
			230819		OIL	48.80
			230917		TIES	11.38
			K30877		COUPLE/NIPPLE/ELBOW	8.55
						<b>Total : 565.07</b>
156203	11/14/2013	0000668 OAK HARBOR AUTO CENTER	001-183273		STRONG ARM/INSULATED BOOT	296.31
			001-183362		SPARK PLUG	28.12
			001-183366		SPARK PLUG	10.81
			001-183420		FILTERS	32.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156203	11/14/2013	0000668 OAK HARBOR AUTO CENTER	(Continued)			
			001-183471		RELAY/CONNECTOR	80.41
			001-183575		ROTOR/PADS/COVER	87.16
			001-183579		COVER	-1.19
			001-183673		FILTERS	187.72
			001-183723		NUTS/BEAMS	16.46
			001-183974		FILTERS	39.22
			001-184036		FILTERS	19.84
			001-184083		FITTINGS	5.63
			001-184087		FILTERS	36.35
			001-184139		FILTERS	-39.22
			001-184218		TUBE	80.70
			001-184246		ACTUATOR	39.73
			001-184289		FILTERS	7.57
			001-184298		ROTOR/BRAKE PAD	101.86
			001-184299		FILTERS	4.60
			001-184301		RACK	235.66
			001-184314		FILTERS	50.76
			001-184328		BEAM	44.28
			001-184352		FILTERS	4.52
			001-184368		HEADLIGHTS	48.95
			001-184412		BEAM	15.51
			001-184534		SHAFT ASSEMBLY	76.25
			001-184683		FILTERS	8.82
			001-184738		ATF	61.32
			001-184748		COPPER WA	12.59
			001-184814		URETH	23.13
					<b>Total :</b>	<b>1,616.75</b>
156204	11/14/2013	0000676 OAK HARBOR POLICE DEPARTMENT	110513		PETTY CASH	14.42
					<b>Total :</b>	<b>14.42</b>
156205	11/14/2013	0000681 OAK HARBOR SCHOOL DISTRICT	0000130051		OCT 2013/COMPUTER NETWORK SUPI	6,708.33
					<b>Total :</b>	<b>6,708.33</b>
156206	11/14/2013	0003092 OAK HARBOR SIGNS	294		PANELS	135.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156206	11/14/2013	0003092	0003092 OAK HARBOR SIGNS		(Continued)	<b>Total : 135.88</b>
156207	11/14/2013	0003007	OFFICE DEPOT		679131390001 PAPER/MARKERS/FOLDERS 679143748001 DVD-R SPINDLE 679143778001 USB DRIVE 679143779001 MAILERS/USB DRIVE 679306298001 FLOOR MAT	57.21 19.44 9.77 30.33 229.35 <b>Total : 346.10</b>
156208	11/14/2013	0000665	OFFICEMAX, INC	030442	TONER	155.21 <b>Total : 155.21</b>
156209	11/14/2013	0000666	OGDEN MURPHY WALLACE	708342	PROF SVC/TRIBAL COMMUNITY	5,663.12 <b>Total : 5,663.12</b>
156210	11/14/2013	0001377	ORCA INFORMATION		341305 PRE-EMPLOYMENT/MASSEY 342439 PRE-EMPLOYMENT/ANDREWS 343565 PRE-EMPLOYMENT/NAGEL 343566 PRE-EMPLOYMENT/GIFFORD 343567 PRE-EMPLOYMENT/JANSEN 343568 PRE-EMPLOYMENT/KIESEL 343569 PRE-EMPLOYMENT/MACAPINLAC 343570 PRE-EMPLOYMENT/FRONDOZO 343571 PRE-EMPLOYMENT/FLETCHER 343572 PRE-EMPLOYMENT/ATTOYO	75.00 75.00 75.00 75.00 75.00 75.00 75.00 75.00 75.00 75.00 <b>Total : 750.00</b>
156211	11/14/2013	0000688	OVERHEAD DOOR CO	JS60748	DOOR REPAIR	345.94 <b>Total : 345.94</b>
156212	11/14/2013	0002985	PACIFIC TIRE CO. INC	0071515	TIRES	393.68 <b>Total : 393.68</b>
156213	11/14/2013	0001596	PACIFIC TORQUE, LLC	089476	PUSH BUTTON	833.01 <b>Total : 833.01</b>
156214	11/14/2013	0001615	PART WORKS, INC		368768 DIAPHRAGM ASSY 368951 SPRING/HOLE BASE	54.88 41.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156214	11/14/2013	0001615 PART WORKS, INC	(Continued) 369054 369084		BFC REFUL REPLACEMENT KIT SPRING	174.06 372.48 <b>Total : 642.50</b>
156215	11/14/2013	0007171 PEABODY, CHRISTOPHER	110613		WELLNESS INCENTIVE	20.00 <b>Total : 20.00</b>
156216	11/14/2013	0000709 PERS	01011084		SEP 2013/UNFUNDED LIABILITY	26.98 <b>Total : 26.98</b>
156217	11/14/2013	0000299 PLACE, SANDRA	110613		WELLNESS INCENTIVE	20.00 <b>Total : 20.00</b>
156218	11/14/2013	0000710 PLATT ELECTRIC SUPPLY, INC	5875566		CONTACT KIT	878.30 <b>Total : 878.30</b>
156219	11/14/2013	0000730 POWELL, JANIS	1		DRIVING SERVICES	96.00 <b>Total : 96.00</b>
156220	11/14/2013	0006909 PRICE MEDIA, INC	13659		ADVERTISING	485.00 <b>Total : 485.00</b>
156221	11/14/2013	0000743 PUGET SOUND ENERGY	200000136776 200000881421 200000919684 200000947859 200001097589 200001884218 200002036164 200002036719 200002036917 200002036917 200002037097 200002037261 200002037501 200002170617 200002511539		ELECTRICITY/1301 SE CATALINA DR ELECTRICITY/DISPLT ELECTRICITY/WINDMILL ELECTRICITY/CITY SHOP ELECTRICITY/BATHROOM ELECTRICITY/1888 NE 5TH AVE ELECTRICITY/30505 ST ROUTE 20 ELECTRICITY/34777 STATE ROUTE 20 ELECTRICITY/CITY BEACH PARK ELECTRICITY/CITY BEACH PARK ELECTRICITY/2000 SW SCENIC HEIGH' ELECTRICITY/1780 SW SPRINGFIELD C ELECTRICITY/3285 SW SCENIC HEIGH' ELECTRICITY/552 NW CLIPPER DR ELECTRICITY/2075 SW FT	36.70 3,520.70 11.05 2,542.99 15.73 13.07 185.35 67.71 143.65 142.86 20.68 10.83 76.51 10.22 16.13

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156221	11/14/2013	0000743	PUGET SOUND ENERGY			
			(Continued)			
			200002723381		ELECTRICITY/1500 S BEEKSMA DRIVE	154.10
			200003131170		ELECTRICITY/WELL #7	12.80
			200003131170		ELECTRICITY/WELL #7	12.80
			200003267636		ELECTRICITY/1000 SE IRELAND ST	20.31
			200003459654		ELECTRICITY/1957 FORT NUGENT RO/	121.98
			200004342099		ELECTRICITY/650 NE 7TH AVENUE	21.04
			200004562878		ELECTRICITY/800 SE MIDWAY BLVD	127.81
			200004839284		ELECTRICITY/1019 SW SWANTOWN AV	94.04
			200004856627		ELECTRICITY/1577 NW 8TH AVE	10.22
			200005263310		ELECTRICITY/SMITH PARK	10.22
			200005461666		ELECTRICITY/W KITCHEN	12.53
			200005643446		ELECTRICITY/NEIL PK & HOLLAND GAF	30.11
			200005933094		ELECTRICITY/700 SE PIONEER WAY	4,134.57
			200006103952		ELECTRICITY/5941 STATE ROUTE 20	13.15
			200007268135		ELECTRICITY/SW ERIE ST SW BARRIN	165.71
			200007268135		ELECTRICITY/SW ERIE ST SW BARRIN	164.84
			200007702943		ELECTRICITY/700 AV W & MIDWAY	162.69
			200007824192		ELECTRICITY/75 SE JEROME ST	10.22
			200008386993		ELECTRICITY/FABER ST & HARVEST D	10.83
			200008816189		ELECTRICITY/ANNEX	14.80
			200010322895		ELECTRICITY/2330 SW ROSARIO PL	34.18
			200010499248		ELECTRICITY/1948 NW CROSBY AVE	101.54
			200010499446		ELECTRICITY/1661 NE 16TH AVE	23.12
			200010530240		ELECTRICITY/651 SE BAYSHORE DR	79.99
			200010530802		ELECTRICITY/PARK	13.41
			200010531024		ELECTRICITY/940 SE PIONEER WAY	203.66
			200010531172		ELECTRICITY/1300 NE BIG BERRY LOC	10.83
			200010531354		1500 S BEEKSMA DR	145.13
			200010531941		ELECTRICITY/800 SE DOCK ST	99.41
			200010549943		ELECTRICITY/WELL #6	12.80
			200010549943		ELECTRICITY/WELL #6	12.80
			200010699706		ELECTRICITY/BALLPARK	44.37
			200011316839		ELECTRICITY/SR 20 & 650 AV W	949.99
			200011551930		ELECTRICITY/ADULT CARE CENTER	19.64
			200011579964		ELECTRICITY/285 SE JEROME ST	12.89
			200012220337		ELECTRICITY/128 E WHIDBEY AVE	10.21

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156221	11/14/2013	0000743	PUGET SOUND ENERGY			
			(Continued)			
			200012278087		ELECTRICITY/FIRE STATION	1,107.39
			200012425357		ELECTRICITY/TREATMENT PLANT	1,334.07
			200012838765		ELECTRICITY/PIONEER PARK	17.47
			200013370750		ELECTRICITY/MARINA	1,722.53
			200013734963		ELECTRICITY/672 CHRISTIAN RD	418.65
			200013968405		ELECTRICITY/1540 SE PIONEER WAY	104.97
			200014151886		ELECTRICITY/1370 SE DOCK ST	57.16
			200014366534		ELECTRICITY/700 AV W & 80 NW	274.98
			200014596478		ELECTRICITY/CITY HALL	816.56
			200015399153		ELECTRICITY/1678 SW 8TH AVE	10.21
			200015618321		ELECTRICITY/600 NE 7TH AVE	104.91
			200015685833		ELECTRICITY/287 SE CABOT DR	60.89
			200017255619		ELECTRICITY/690 SW HELLER RD	275.09
			200017441482		ELECTRICITY/CITY BEACH PARK	1,049.48
			200017575347		ELECTRICITY/1367 NW CROSBY AVE	100.39
			200017653656		ELECTRICITY/3300 OLD GOLDIE RD	67.33
			200017654415		ELECTRICITY/1000 SW THORNBERRY I	163.43
			200017853025		ELECTRICITY/2081 NE 9TH AVE	11.33
			200017968427		ELECTRICITY/POLICE STATION	1,357.39
			200019043344		ELECTRICITY/90 SE PIONEER WAY	44.06
			200019500517		ELECTRICITY/1137 NW KATHLEEN DRI	43.14
			200020179194		ELECTRICITY/626 CHRISTIAN RD	22.43
			200020235012		ELECTRICITY/SENIOR CENTER	546.07
			200020308330		ELECTRICITY/KITCHEN	15.73
			200022441113		ELECTRICITY/980 SW MCCROHAN ST	29.86
			200023231067		ELECTRICITY/945 E WHIDBEY AVE	22.13
			200023360569		ELECTRICITY/700 W HELLER RD	54.30
			200024715845		ELECTRICITY/1285 NE TAFTSON STRE	33.31
			200025075157		ELECTRICITY/33500 STATE ROUTE 20	227.01
			220000598098		ELECTRICITY/2725 NE GOLDIE ST	54.91
			300000005003		ELECTRICITY/STAYSAIL RV PK	386.88
			300000005003		ELECTRICITY/RV PARK	386.91
			300000007421		ELECTRICITY/STREET LIGHTS	12,771.16
			300000009906		ELECTRICITY/2220 SW VISTA PARK DR	23.83
			300000010409		ELECTRICITY/RIDGEWOOD PARK	60.30
			300000010409		ELECTRICITY/RIDGEWOOD PARK	60.34

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156221	11/14/2013	0000743 PUGET SOUND ENERGY	(Continued) 300000010458 300000010516		ELECTRICITY/INTSCTN OF MIDWAY & I ELECTRICITY/900 SE MIDWAY BLVD	260.17 170.87 <b>Total : 38,160.56</b>
156222	11/14/2013	0007278 QUALITY INN & SUITES	17554992		HOTEL ACCOMMODATIONS/RILEY	536.04 <b>Total : 536.04</b>
156223	11/14/2013	0002508 RINEY PRODUCTION SERVICES	10-1116		PRODUCTION SERVICES	2,885.57 <b>Total : 2,885.57</b>
156224	11/14/2013	0000775 ROSEN, CATHERINE	TRAVEL REIMB		TRAVEL REIMB	23.90 <b>Total : 23.90</b>
156225	11/14/2013	0005967 SEATTLE AUTOMOTIVE DIST	S6-128887 S6-129116 S6-131317 S6-131588 S6-138517 S6-139974		TENSIONER PAD SET/ROTORS SENDER AND PUMP BRAKE LINING/ROTOR KIT HOUSING	53.17 438.37 525.01 253.37 86.17 158.72 <b>Total : 1,514.81</b>
156226	11/14/2013	0000807 SEIM, CARL	EXP REIMB		EXP REIMB	141.17 <b>Total : 141.17</b>
156227	11/14/2013	0000852 SENIOR CENTER PETTY CASH	110513		PETTY CASH	82.43 <b>Total : 82.43</b>
156228	11/14/2013	0002358 SERVICEMASTER OF THE ISLAND	9260		NOV 2013/JANITORIAL SERVICES	775.00 <b>Total : 775.00</b>
156229	11/14/2013	0000822 SHRED-IT USA, INC	9402681020 9402681163		SHREDDING SHREDDING	49.50 75.40 <b>Total : 124.90</b>
156230	11/14/2013	0000831 SIX ROBBLEES', INC	14-277302 14-277342 14-277634		COMPLETE BAND PACKAGE PUMP HYD PUMP GASKET/POWER STEERING	279.75 97.48 546.57

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156230	11/14/2013	0000831 0000831 SIX ROBBLEES', INC			(Continued)	<b>Total : 923.80</b>
156231	11/14/2013	0000814 SKAGIT FARMERS SUPPLY	316493 420568 496108		PROPANE WEED KILLER SPREADER	31.25 105.43 65.21 <b>Total : 201.89</b>
156232	11/14/2013	0000833 SKAGIT HYDRAULICS	128743		SEAL/POLPAK/WIPER/BAND/ORING	341.97 <b>Total : 341.97</b>
156233	11/14/2013	0000876 SKAGIT VALLEY COLLEGE	22974		3RD QTR 2013/BUILDING OPERATIONS	14,591.64 <b>Total : 14,591.64</b>
156234	11/14/2013	0000843 SOLID WASTE SYSTEMS, INC	0065803-IN		FILTER PRESSURE/GASKETS	318.23 <b>Total : 318.23</b>
156235	11/14/2013	0000846 SOUND PUBLISHING	585179 898489 898491 898493 898494		SEP 2013/PUBLICATIONS-ACCT#801250 PC 10-22-13 ORD 1671 AND 1669 PROPERTY TAX LEVY MID BIENNIAL AMENDMENT	562.43 74.76 62.30 56.07 62.30 <b>Total : 817.86</b>
156236	11/14/2013	0005488 SPOO, ETHAN	TRAVEL REIMB TRAVEL REIMB		TRAVEL REIMB TRAVEL REIMB	48.37 42.06 <b>Total : 90.43</b>
156237	11/14/2013	0007281 SPRINGHILL SUITES	00008711		HOTEL ACCOMMODATIONS/BUXTON	289.98 <b>Total : 289.98</b>
156238	11/14/2013	0000851 SPRINT	140239187 140239187 182311697		LONG DISTANCE LONG DISTANCE LONG DISTANCE	8.80 8.81 5.64 <b>Total : 23.25</b>
156239	11/14/2013	0007277 SPROULL, BRUCE	1		TRAVEL REFUND	130.00 <b>Total : 130.00</b>

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156240	11/14/2013	0003883 STAPLES BUSINESS ADVANTAGE	3209624176		PAPER/ENVELOPES	55.83
			3210597043		CREDIT	-10.48
			3212124918		BINDER CLIPS/STAPLES/POST ITS/TAP	80.64
			3212124919		PENS	18.37
			3212124920		USB CLIP	85.89
			3212124921		CHAIRMAT	66.93
			3212124922		CHAIRMAT	66.93
			3212605067		DIVIDER/DUSTOFF	132.02
			3212605068		KEY TAG/CLIPBOARD	17.88
			3212605069		CLIPBOARD	21.83
			3212605070		PREMIUM EAIO	326.05
			3213125705		LOCK KIT	117.34
					<b>Total :</b>	<b>979.23</b>
156241	11/14/2013	0000980 STEVENS, AMY	TRAVEL REIMB		TRAVEL REIMB	115.26
					<b>Total :</b>	<b>115.26</b>
156242	11/14/2013	0000874 SURETY PEST CONTROL	381971		PEST EXTERMINATION	38.05
			381972		PEST EXTERMINATION	43.48
			381973		PEST EXTERMINATION	43.48
			381974		PEST EXTERMINATION	30.44
			381975		PEST EXTERMINATION	30.44
			383860		PEST EXTERMINATION	54.35
			384939		PEST EXTERMINATION	43.48
					<b>Total :</b>	<b>283.72</b>
156243	11/14/2013	0001053 TREASURER, WASHINGTON STATE	110513		COURT/BC FEES	15,268.14
					<b>Total :</b>	<b>15,268.14</b>
156244	11/14/2013	0007280 TRI COUNTY RECYCLING, INC	1		RECYCLING	907.65
					<b>Total :</b>	<b>907.65</b>
156245	11/14/2013	0004518 TRIANGLE CHARTER SERVICE, LLC	5040		OCT 2013/TRANSPORATION SERVICES	750.00
					<b>Total :</b>	<b>750.00</b>
156246	11/14/2013	0007032 TRITECH FORENSICS	98439		SECURITY LIGHTING POWDER	86.15
					<b>Total :</b>	<b>86.15</b>

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156247	11/14/2013	0006331 ULINE	54169066		SUCTION CUP	138.05
					<b>Total :</b>	<b>138.05</b>
156248	11/14/2013	0000923 UNITED PARCEL SERVICE	0000A0182W413 0000A0182W423		SHIPPING SHIPPING	28.46 116.66
					<b>Total :</b>	<b>145.12</b>
156249	11/14/2013	0000922 UNUM LIFE INSURANCE COMPANY	101813		LONG TERM CARE	142.20
					<b>Total :</b>	<b>142.20</b>
156250	11/14/2013	0004903 US BANK	4485591000611990		CREDIT CARD PURCHASES	1,517.52
					<b>Total :</b>	<b>1,517.52</b>
156251	11/14/2013	0004903 US BANK	4485590100104948		CREDIT CARD PURCHASES	495.00
					<b>Total :</b>	<b>495.00</b>
156252	11/14/2013	0004903 US BANK	4485591000222970		CREDIT CARD PURCHASES	400.00
					<b>Total :</b>	<b>400.00</b>
156253	11/14/2013	0004903 US BANK	4485591000646855		CREDIT CARD PURCHASES	130.22
					<b>Total :</b>	<b>130.22</b>
156254	11/14/2013	0000934 UTILITIES UNDERGROUND LOCATION	3100170		OCT 2013/LOCATES	87.78
					<b>Total :</b>	<b>87.78</b>
156255	11/14/2013	0007205 UTILITY	15533		KIT	110.99
					<b>Total :</b>	<b>110.99</b>
156256	11/14/2013	0000937 VALLEY FREIGHTLINER, INC	2232980093		ENGINE REPAIR	339.12
					<b>Total :</b>	<b>339.12</b>
156257	11/14/2013	0007166 VETERANS NORTHWEST CONST	4		PROF SVC/NORTH RESERVOIR	785,875.20
					<b>Total :</b>	<b>785,875.20</b>
156258	11/14/2013	0005920 VICKERS, JAMES	1		TRAVEL REFUND	65.00
					<b>Total :</b>	<b>65.00</b>
156259	11/14/2013	0003639 VP CONSULTING, INC	00001204		LASERFICHE DOCUMENT MANAGEME	1,687.82

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156259	11/14/2013	0003639 0003639 VP CONSULTING, INC	(Continued)			<b>Total : 1,687.82</b>
156260	11/14/2013	0003917 WALTON, DAVID	110613		WELLNESS INCENTIVE	20.00
						<b>Total : 20.00</b>
156261	11/14/2013	0007062 WAYPOINT BUSINESS SOLUTIONS	40006352		VALUEPOINT SUPERAP 570N/ANTENN/	2,321.83
						<b>Total : 2,321.83</b>
156262	11/14/2013	0006853 WEED, GRAAFSTRA & BENSON, INC, LAW O	16		PROF SVC/GENERAL 2013	11,032.00
			17		PROF SVC/GENERAL 2013	18,831.07
						<b>Total : 29,863.07</b>
156263	11/14/2013	0007094 WESTERN EQUIPMENT DIST, INC	739234		BOLT KIT/BLADE SET	333.08
						<b>Total : 333.08</b>
156264	11/14/2013	0001039 WESTERN PETERBILT, INC	s801755		VALVE	209.55
			S803222		ACTUATOR	170.76
			T639504		REGULATOR	531.64
						<b>Total : 911.95</b>
156265	11/14/2013	0003067 WHIDBEY ANIMALS' IMPROVEMENT	1251		OCT 2013/ANIMAL SHELTER	7,083.33
						<b>Total : 7,083.33</b>
156266	11/14/2013	0001000 WHIDBEY AUTO PARTS, INC.	191014		DRILL BIT	34.99
			191593		CONTROL	-133.11
			191976		ROTOR/CAP	55.94
			192155		ACETYLENE/OXYGEN	132.61
			192164		ADAPTER/TIP	57.31
			192482		REMAN STARTER	385.04
						<b>Total : 532.78</b>
156267	11/14/2013	0001005 WHIDBEY GENERAL HOSPITAL	WAA56629		INMATE SERVICES	215.05
			WAA56639		INMATE SERVICES	298.35
			WAA57233		INMATE SERVICES	298.35
			WAA57320		INMATE SERVICES	590.75
			WAA61887		INMATE SERVICES	708.05
			WAA62628		INMATE SERVICES	1,709.35
			WAA68076		INMATE SERVICES	669.80

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
156267	11/14/2013	0001005	0001005 WHIDBEY GENERAL HOSPITAL		(Continued)	<b>Total : 4,489.70</b>
156268	11/14/2013	0001017	WHIDBEY PRINTERS		46544 WATER DIVISION WORK ORDER	170.05
					46553 BUSINESS CARDS/LEWIS	55.71
					46554 BUSINESS CARDS/MASSEY	55.71
					<b>Total :</b>	<b>281.47</b>
156269	11/14/2013	0001010	WHIDBEY TELECOM	3644873	ALARM MONITORING	63.68
					<b>Total :</b>	<b>63.68</b>
156270	11/14/2013	0004627	WOODS LOGGING SUPPLY, INC	1187213	CHAINSAW/LOOP/OIL	421.48
					<b>Total :</b>	<b>421.48</b>
156271	11/14/2013	0006775	WORKSAFE SERVICE, INC	183093	DRUG TESTS	104.00
					<b>Total :</b>	<b>104.00</b>
156272	11/14/2013	0001061	XEROX CORPORATION	701679886	AUG 2013/COPIER RENTAL	4,435.81
				701689335	SEP 2013/COPIER RENTAL	4,428.07
					<b>Total :</b>	<b>8,863.88</b>
156273	11/14/2013	0007269	XYLEM DEWATERING SOLUTIONS, IN	400352024	GODWIN HL6 6" 6076T SB 150G/BLOAT	8,178.59
					<b>Total :</b>	<b>8,178.59</b>
<b>190</b>	<b>Vouchers for bank code :</b>	<b>bank</b>				<b>Bank total : 1,482,197.82</b>
<b>190</b>	<b>Vouchers in this report</b>					<b>Total vouchers : 1,482,197.82</b>

Voucher List  
 City of Oak Harbor

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
156274	11/14/2013	0001900 CASCADE PROPERTIES	Ref000209100		UB Refund Cst #00121440	116.25	
						<b>Total :</b>	<b>116.25</b>
156275	11/14/2013	0007262 GREEN, MARVIN/MELANIE	Ref000209102		UB Refund Cst #00126665	73.74	
						<b>Total :</b>	<b>73.74</b>
156276	11/14/2013	0004042 HALLAHAN, BOB	Ref000209105		UB Refund Cst #00152483	11.08	
						<b>Total :</b>	<b>11.08</b>
156277	11/14/2013	0000483 KOETJE AGENCY	Ref000209106		UB Refund Cst #00153868	124.12	
						<b>Total :</b>	<b>124.12</b>
156278	11/14/2013	0007263 POTEETE, SAMANTHA	Ref000209104		UB Refund Cst #00135533	5.73	
						<b>Total :</b>	<b>5.73</b>
156279	11/14/2013	0002334 PRATT, RON	Ref000209103		UB Refund Cst #00126906	11.45	
						<b>Total :</b>	<b>11.45</b>
156280	11/14/2013	0004951 SARATOGA COMMUNITY HOUSING	Ref000209108		UB Refund Cst #00162756	81.39	
						<b>Total :</b>	<b>81.39</b>
156281	11/14/2013	0007264 SHANDLEY, KRISTA	Ref000209107		UB Refund Cst #00162499	101.71	
						<b>Total :</b>	<b>101.71</b>
156282	11/14/2013	0007261 SPETH, MERCY B	Ref000209101		UB Refund Cst #00122491	24.78	
						<b>Total :</b>	<b>24.78</b>
156283	11/14/2013	0001391 WINDERMERE	Ref000209099		UB Refund Cst #00153955	12.76	
						<b>Total :</b>	<b>12.76</b>
<b>10 Vouchers for bank code : bank</b>						<b>Bank total :</b>	<b>563.01</b>
<b>10 Vouchers in this report</b>						<b>Total vouchers :</b>	<b>563.01</b>

City of Oak Harbor  
City Council Agenda Bill

Bill No. C/A 4.c.  
Date: November 19, 2013  
Subject: WGH - AGREEMENT FOR EMS  
SERVICES

FROM: Ray Merrill, Fire Chief *RAM*

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor  
 Larry Cort, City Administrator  
 Doug Merriman, Finance Director  
 Grant Weed, Interim City Attorney, as to form

**PURPOSE**

The purpose of this agenda bill is to authorize the Mayor to sign a two year agreement with Whidbey Island Public Hospital District (District) pertaining to the District reimbursing the City in part for assisting with pre-hospital emergency medical responses in Oak Harbor.

**SUMMARY STATEMENT**

Since 1999, the City has agreed to assist Whidbey General Hospital with pre-hospital medical alarms. The current contract expires December 31, 2013. The rate of reimbursement will be determined at a fixed call rate multiplied by the number of calls where service was requested.

The current agreement has provided over \$61,000 to the general fund (Jan 2012-Jun 2013), an additional \$20,000 is anticipated for the July-December 2013 billing.

**RECOMMENDED ACTION**

Approve this agreement and authorize the Mayor to sign the contract with Whidbey General Hospital for pre-hospital care / emergency medical services (EMS). Two copies are provided for the Mayor's signature.

**ATTACHMENTS**

- Inter-local agreement for EMS Services between Whidbey Island Public Hospital District and City of Oak Harbor. Two (2) copies provided.

**City of Oak Harbor  
865 SE Barrington Drive  
Oak Harbor, WA 98277**

**GRANTOR: Whidbey Island Public Hospital District**

**GRANTEE: City of Oak Harbor**

**LEGAL DESCRIPTION: Interlocal Agreement City of Oak Harbor  
No property exchanging hands**

**PARCEL NO: n/a**

#### **INTERLOCAL AGREEMENT FOR EMS SERVICES**

**WHEREAS**, the City of Oak Harbor, a municipal corporation, hereinafter referred to as “City”, and Whidbey Island Public Hospital District, hereinafter referred to as “District”, concur on entering into an agreement pertaining to the District reimbursing the City in part for assisting with pre-hospital emergency medical responses in Oak Harbor, Washington; and

**WHEREAS**, the District is supported by a levy to provide emergency medical services to all of Whidbey Island;

**WHEREAS**, the parties along with other Fire Departments on Whidbey Island have made arrangements relating to the provision of emergency medical services for Whidbey Island; and

**WHEREAS**, the City and the District entered into an agreement for emergency medical services with a five year term on January 1, 2004 (the “Original Agreement”), and

**WHEREAS**, the parties desire to extend the term of the Original Agreement and make certain clarifications to the Original Agreement.

Now, therefore,

The parties hereto agree as follows:

1. Term. This Agreement commences on January 1, 2014 (“Commencement Date”), and will continue in effect for two (2) years until December 31, 2015, unless terminated earlier under Section 8 below.
2. EMS Services. The City shall provide the emergency medical services listed on Exhibit A (the “EMS Services”) for the District. The City shall provide EMS Services in the manner required to ensure the District’s compliance with the guidelines of applicable accrediting agencies, with all rules and regulations promulgated by local, state, and federal regulatory agencies and with all requirements necessary for the District to bill patients and third party payers for the EMS services should the District decide to do so. The City shall provide EMS services only through City Fire Department personnel who are appropriately trained and licensed first responders or emergency medical technicians.
3. Payment and Calculation. The District shall compensate the City for the EMS Services provided under this Agreement according to a payment methodology set forth below.
  - a. The District will pay to the City a fixed amount of \$98.75 per call based on the City’s number of emergency medical responses excluding motor vehicle accidents, patient entrapment and high angle rescues each year. Only CPR calls and requests for medical response by the District will be used in total run calculation.
  - b. The City’s number is based on the City’s total pre-hospital emergency medical responses made by the City’s fire department. For example, if the City completed 400 responses, they would be compensated at \$98.75 per call for a total of \$39,500. Only those responses where the City documents that they arrived at the scene of an emergency and were prepared to provide EMS Services or that they had initiated an EMS response that was cancelled by the District prior to the City’s arrival at the scene shall be included in the calculation. The City and the District shall agree to necessary documentation which the District must be able to audit for verification of the payment calculation.
  - c. The City will invoice the District semi-annually for the current contract year. Invoicing will occur during July for the previous 6 months of service (January 1 – June 30) and during January for the previous 6 months of service (July 1 – December 31). The District will remit payment within 30 days of invoicing. All calls for service as entered into the Records Management System (RMS) using 311 (assist other EMS agency) code will be used as the basis for billing.

- b. Payments to the City under this Agreement can be used to provide emergency medical care or emergency medical services, including related personnel costs, training for such personnel and related equipment, supplies, vehicles, and structures needed to provide the EMS Services.
- 4. Financial Responsibility. Each party shall bear financial responsibility for its own respective activities except to extent set out above.
- 5. Relationship to Existing Agreements. Unless expressly provided otherwise in this Agreement, this Agreement is not intended to modify or supersede existing agreements and shall be construed in a manner which is consistent therewith.
- 6. Amendments. This Agreement may be amended from time to time by written amendment. All amendments must be agreed to by the City and the District.
- 7. Termination.
  - a. Termination Without Cause. Either party may terminate this Agreement at any time by giving written notice to the other party at least one hundred twenty (120) days in advance of the termination date.
  - b. Immediate Termination by the District for Cause. The District may terminate this Agreement immediately upon written notice to the City if the City fails to perform any term or condition of this Agreement, or fails to comply with the policies, standards or regulations of the District after written notice and a reasonable opportunity to cure.
- 8. Administration.
  - a. The provisions of this Agreement shall be managed by District Administrator and Oak Harbor Fire Chief. They shall meet as necessary to ensure that the provisions of this Agreement are fulfilled, and shall maintain records of all actions as required to accomplish the work of the Agreement. They may delegate responsibilities under this Agreement as they chose fit.
  - b. This Agreement is not intended to create an independent government body to manage the provisions of this Agreement.
- 9. Property. There is no joint property to be held under this agreement.
- 10. Indemnification.
  - a. The District shall indemnify and hold harmless the City and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of

the District, its officers, agents and employees, or any of them, in the performance of activities carried out under this Agreement. In the event that any such suit based upon such a claim, action, loss or damage is brought against the City, the District shall defend the same at its sole cost and expense. If final judgment be rendered against the City and its officers, agents and employees, or any of them, or jointly against the City and the District and their respective officers, agents and employees, or any of them, the District shall satisfy same.

- b. In executing this Agreement, the District does not assume liability or responsibility for, or in any way release the City from liability or responsibility which arises in whole or in part from the existence or effect of City's own negligence, act or omission. If any cause, claim, suit or action is commenced in which the City's negligent act or omission is at issue, the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the District, or both, the City shall satisfy the same, including all chargeable costs and attorney's fees.
  - c. The City shall indemnify and hold harmless the District and its officers, agents and employees, or any of them from any and all claims, actions, suits, liability, loss, costs, expenses and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the City, its officers, agents and employees, or any of them, in the performance of the activities it undertakes pursuant to this Agreement. In the event that any such suit based upon such a claim, action, loss or damage is brought against the District, the City shall defend the same at its sole cost and expense. If final judgment be rendered against the District and its officers, agents and employees, or any of them, or jointly against the City and the District and their respective officers, agents and employees, or any of them, the City shall satisfy the same.
  - d. In executing this Agreement, the City does not assume liability or responsibility for, or in any way release the District from liability or responsibility which arises in whole or in part from the existence or effect of the District's negligence, act or omission. If any cause, claim, suit or action proceeding is commenced which the source of liability is the Hospital's negligence, act or omission of care, the District shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the District, or both, the District shall satisfy the same, including all chargeable costs and attorney's fees.
11. Insurance. The City shall maintain and/or ensure the maintenance of, at its sole expense, policies of professional liability insurance issued by reputable commercial insurers licensed to do business in Washington or a system of self insurance or membership in an insurance pool that is acceptable to the District

and that cover the City and any City personnel against claims of professional malpractice or negligence that arise out of or relate to EMS Services provided under this Agreement. The insurance, or self insurance or insurance pool shall have minimum policy limits of One Million Dollars (\$1,000,000) per incident and Five Million Dollars (\$5,000,000) in the annual aggregate.

12. Dispute Resolution. All disputes between the parties, including, without limitation, disputes missing from or relating to this Agreement or the relationship between the parties, shall be resolved by the dispute resolution process set forth in Exhibit B.
13. Severability. In the event that any provision of this Agreement is declared invalid or illegal, such declaration shall in no way affect or invalidate any other provisions thereof, and such other provisions shall remain in full force and effect.

DATED this 22 day of OCTOBER, 2013.

  
\_\_\_\_\_  
**Administrator**  
**Whidbey Island Public Hospital District**

\_\_\_\_\_  
**Mayor**  
**City of Oak Harbor**

ATTEST:

\_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
City Attorney

## **EXHIBIT A**

### **EMS Services**

The City shall provide the following EMS Services for the District:

1. First responder services for any medical emergency that occurs within the boundaries for which the City provides Fire Protection Services, including but not limited to first aid for soft tissue and bone injuries, assist in childbirth and assistance with extracting, packaging, moving and transporting patients.
2. Assistance to District EMS personnel who arrive at the scene, including emergency medical assistance, patient extraction, patient movement and transportation. Such assistance shall be at the Direction of District EMS personnel.
3. Maintain equipment, vehicles and supplies necessary to provide the EMS Services.
4. Ensure that all City personnel who provide services under this Agreement are adequately trained emergency medical technicians or first responders, as deemed appropriate by City and District.

## EXHIBIT B

### DISPUTE RESOLUTION

1. **POLICY.** The parties hope there will be no disputes arising from this Interlocal Agreement for EMS Services (the "Agreement"). If a dispute arises, the parties shall first try to negotiate a fair and prompt resolution through an internal process. If they are unsuccessful, the dispute shall be resolved by binding arbitration, the parties acknowledging that they intend to give up their right to have any dispute arising out of this Agreement decided in court by a judge or jury. The provisions of the Washington arbitration statute, Chapter 7.04A RCW, are incorporated herein to the extent not inconsistent with the other terms of this Agreement.

2. **INTERNAL DISPUTE RESOLUTION PROCESS.** Each party agrees that if a dispute arises it will promptly notify the other party. The parties shall attempt in good faith to resolve the dispute pursuant to District's internal dispute resolution process. This process shall entail at least one meeting between Hospital administration and the City to discuss the dispute and such meeting may be facilitated, at the request of either party, by an independent facilitator. The cost of the facilitator shall be divided equally between the parties. If the parties are unable to resolve the dispute within 60 days, the dispute shall be resolved by binding arbitration as set forth in Section 3.

3. **BINDING ARBITRATION.** Any controversy or claim between the parties arising from or relating to this Agreement shall be resolved by an arbitration to be commenced in the manner provided in RCW Chapter 7.04A; provided, however, that all statutes of limitations that would otherwise apply shall apply to disputes submitted to arbitration. This process applies regardless of when the dispute arises and will remain in effect after termination of this Agreement.

3.1 **Commencement.** Arbitration shall be commenced by serving a written demand for arbitration on the other party, either personally or by both regular first class mail and certified mail, return receipt requested in accordance with the terms of RCW 7.04.060.

3.2 **Arbitrator.** There shall be one arbitrator selected by mutual agreement of the parties. If the parties cannot, within 15 days after commencement of the Arbitration, agree on an arbitrator, he/she shall be selected by the administrator of the Judicial Dispute Resolution ("JDR") office in Seattle, Washington, within 15 days thereafter. In the event JDR no longer operates in Seattle, the mediator shall be chosen by the administrator of the American Arbitration Association ("AAA") in Seattle, Washington.

When the arbitrator cannot be mutually agreed upon, the party seeking arbitration shall apply to JDR or AAA within 10 days of completion of the internal process and shall request arbitration within 120 days. The venue of the arbitration shall be Coupeville, Washington, or another location agreed to by the parties.

3.3 Arbitrability. The arbitrator shall determine whether a controversy or claim is covered by this Agreement.

3.4 Third-Party Intervention. If either party so requests at any time within 75 days of the submission of the dispute to arbitration, the parties shall try to resolve it by nonbinding third-party intervention, including mediation, evaluation or both, but without delaying the arbitration hearing date.

3.5 Arbitration Procedures. The arbitration shall be conducted under the JDR Dispute Resolution Rules or the AAA Commercial Arbitration Rules, whichever entity presides over the arbitration, in effect on the date that the arbitrator is selected, to the extent consistent with this Exhibit B. Any discovery authorized by the arbitrator shall not extend the time limits established by this section. The arbitrator shall not be bound by the rules of evidence or of civil procedure, but rather may consider such evidence as reasonable business people would consider in the conduct of their day-to-day affairs. The parties wish to minimize the cost of the dispute resolution process. To that end, the arbitrator shall have the authority to limit live testimony and cross-examination and may require the parties to submit some or all of their case by written declaration, but only to the extent the arbitrator determines that such procedure can be done without jeopardizing a fair hearing of the dispute.

3.6 Time Limits. The arbitrator and the parties shall do what is reasonably necessary to conduct the arbitration hearing within 120 days of the date the arbitrator is selected, and the arbitrator shall make every effort to limit the hearing to two days and to render his/her opinion within 14 days after the hearing. The parties have specified these time limits to expedite the proceeding, but they are not jurisdictional, and the arbitrator may for good cause afford or permit reasonable extensions or delays, which shall not affect the validity of the award.

3.7 Construction of Agreement. The arbitrator shall have no authority to add to, subtract from, or otherwise change or modify the provisions of this Agreement and shall only interpret existing provisions of this Agreement as they may apply to the specific facts of the issue in dispute.

3.8 Award. The arbitrator shall render his/her decision in writing. The decision shall contain a brief statement of the claim(s) determined and the award made on each claim. In making the decision and award, the arbitrator shall apply applicable law.

Absent fraud, collusion or willful misconduct by the arbitrator, the award shall be final, and judgment may be entered in any court having jurisdiction. The arbitrator may award injunctive relief or any other remedy available from a judge, including the joinder of parties or consolidation of this arbitration with any other involving common issues of law or fact or that may promote judicial economy. If a court, applying applicable substantive state law, would be authorized to award punitive or exemplary damages, the arbitrators shall have the same power, but the arbitrators otherwise shall not award punitive or exemplary damages.

3.9 Representation by Counsel. All parties shall have the right to representation by legal counsel at any stage of the proceedings.

3.10 Costs. The parties shall share equally the cost of the arbitrator's fees, filing fees and any other expenses such as court reporter fees that are jointly incurred. All other costs and expenses, including attorney fees, shall be paid by the party incurring them.

3.11 Failure to Pay Arbitrator's Fee. In the event that any party fails or refuses to pay that party's designated portion of the fees above, the other party who has paid that party's share of the arbitrator's fee may request of the arbitrator an award of default against the non-paying party, which shall be granted absent extenuating circumstances that in the arbitrator's judgment exist making it unfair to grant a default award to the requesting party.

# City of Oak Harbor City Council Agenda Bill

**Bill No.** C/A 4.d.  
**Date:** November 19, 2013  
**Subject:** Authorization to bid-Booster Pumps

**FROM:** Cathy Rosen, Public Works Director

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

Scott Dudley, Mayor  
 Larry Cort, City Administrator  
 Doug Merriman, Finance Director  
Grant Weed, Interim City Attorney, as to form

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**PURPOSE**

This agenda bill seeks authorization to advertise to bid for two booster pumps.

**FISCAL IMPACT DESCRIPTION**

Funds Required: Not to exceed \$2,000      Appropriation Source: 401.00.594.034.6300

**SUMMARY STATEMENT**

The 2013-2014 biennial budgets includes funds for the purchase and installation of two booster pumps to be used at the Ault Field booster pump station.

The Existing Ault Field Booster Pump Station has four horizontal pumps designed to boost the flow of water from the 24 inch transmission main to the three existing reservoirs to meet the City's daily needs and emergency water demand.

Due to the newly constructed Gun Club Reservoir, this booster pump station will experience increased pumping hours in order to keep up with the larger water capacity and the higher elevation required bettering serving our customers. To increase reliability and pump efficiency, the Water division is requesting approval for the replacement of two existing pumps with two new high efficiency pumps.

Preliminary quotes estimate that the cost will not exceed \$100,000.00. Funds in the amount of \$200,000.00 have been set aside in the Water division fund to purchase this item.

Pending Council authorization City staff is ready to pursue competitive bidding for this acquisition.

**STANDING COMMITTEE REPORT**

This item has not been reviewed at the monthly workshop.

**RECOMMENDED ACTION**

A motion authorizing staff to proceed with advertisement to bid for two booster pumps.

City of Oak Harbor  
City Council Agenda Bill

Bill No. C/A 4.e.  
Date: November 19, 2013  
Subject: Excused Absence Request  
for Bob Severns

  
**FROM:** Larry Cort, City Administrator

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

 Scott Dudley, Mayor  
 Doug Merriman, Finance Director  
 Grant Weed, Interim City Attorney, as to form

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**PURPOSE**

The purpose of the agenda bill is to present and approve Councilmember Bob Severns' excused absence request for the November 19, 2013 regular council meeting.

**SUMMARY STATEMENT**

Councilmember Severns has submitted an excused absence request for the regular council meeting of November 19, 2013.

**RECOMMENDED ACTION**

Approve Councilmember Severns' excused absence from the regular council meeting of November 19, 2013.

**City of Oak Harbor  
City Council Agenda Bill**

**Bill No.** 6.a.  
**Date:** November 19, 2013  
**Subject:** 2014 Legislative Priorities  
Resolution 13-29

**FROM:**  Larry E. Coft, City Administrator

**INITIALED AS APPROVED FOR  
SUBMITTAL TO THE COUNCIL BY:**

 Scott Dudley, Mayor  
 Doug Merriman, Finance Director  
 Grant Weed, Interim City Attorney

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**PURPOSE**

The purpose of this agenda bill is to discuss and consider approval of the City of Oak Harbor Legislative Priorities for the 2014 session.

**SUMMARY STATEMENT**

As one method for conveying information to the State Legislature for the upcoming Legislative session, the attached resolution outlines those issues which the City of Oak Harbor believes should have the highest and moderate priorities in 2014. A resolution by City Council conveying its wishes to our Legislators can convey a formal and more comprehensive message than sending or voicing individual requests. Moreover, a resolution provides a concise listing as a priority of those needs the City Council deems crucial.

The attached 2014 Legislative Priorities is based on the Council discussion at the October 23, 2013 special Council workshop. Staff is also proposing to add a priority for our local legislative contingent to support our applications to State agencies for funding related to the new Wastewater Treatment Plant. Once adopted, this resolution will be forward to the Association of Washington Cities and to our legislative partners. We expect to extend invitations to Representatives Dave Hayes and Norma Smith and Senator Barbara Bailey to meet with the Council later this year.

**RECOMMENDED ACTION**

Discuss and consider approval of Resolution No. 13-29

**ATTACHMENTS**

1. Draft Resolution No. 13-29

RESOLUTION NO. 13-29

A RESOLUTION BY THE CITY OF OAK HARBOR IDENTIFYING 2014  
WASHINGTON STATE LEGISLATIVE PRIORITY ISSUES

WHEREAS, the City of Oak Harbor has a keen interest in how the Washington State Legislature actions can and do impact the City; and

WHEREAS, it is the City's intention to work with the Governor's Office, the leadership throughout the Senate and House, and the Association of Washington Cities with specific help from the City's 10<sup>th</sup> District Legislators, and

WHEREAS, the City of Oak Harbor has a good positive working relationship with the current 10<sup>th</sup> District Legislators; and

WHEREAS, this positive working relationship is fostered by the frequent and ongoing exchange of information where the specific needs and priorities of the City of Oak Harbor are clearly expressed to our 10<sup>th</sup> District Legislators; and

WHEREAS, by the attached Exhibit "A" the City of Oak Harbor wishes to extend to Washington State Senator Barbara Bailey, Representative Norma Smith, and Representative Dave Hayes the City of Oak Harbor's 2014 Legislative Highest and Moderate Priority Issues.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oak Harbor, Washington, that the attached Exhibit "A" is hereby adopted as the 2014 Legislative Priority Issues of the City of Oak Harbor.

PASSED by the City Council of the City of Oak Harbor this 19th Day of November, 2013.

CITY OF OAK HARBOR

\_\_\_\_\_  
Scott Dudley, MAYOR

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Valerie J. Loffler City Clerk

\_\_\_\_\_  
Grant Weed, Interim City Attorney

**EXHIBIT “A”  
CITY OF OAK HARBOR 2013 LEGISLATIVE PRIORITY ISSUES**

**HIGHEST PRIORITIES**

1. **Support and promote** the City’s applications to State funding sources to help pay for replacing Oak Harbor’s wastewater treatment plant to relieve a portion of the burden on local ratepayers.
2. **Retain** CAPRON Transportation funding as a critical resource for Whidbey Island surface transportation needs.
3. **Support** reinstatement and long-term viability of funding for the Public Works Trust Fund Program.
4. **Support** funding to support local efforts to comply with the State mandate to review and update local comprehensive plans by 2016.
5. **Support** a Legislative effort to limit local government liability and financial burdens caused by unreasonable public records requests.

**MODERATE PRIORITIES**

6. **Refrain** from supporting any Legislative proposals that would establish a mandate upon local government without providing the necessary funds to fully support the mandate.
7. **Support** a Legislative effort to **continue** planning for an alternative to and preservation of the Deception Pass Bridge.
8. **Support** a Legislative effort to repeal those portions of RCW 36.70A.070(6) requiring Island County and its cities such as Oak Harbor to include State highways and ferry route capacity in determining transportation concurrency in local comprehensive plans.
9. **Continue** to support Legislative efforts to provide ongoing funding assistance for Phase II cities subject to NPDES storm water regulation and permitting.
10. **Refrain** from supporting any Legislative proposal that requires the election of all municipal court judges.

11. **Support** Legislation that better clarifies and retains Legislative decision making for determining reasonable and cost effective indigent defense services rules.
12. **Continue** to be diligent in addressing the State budget crisis without transferring State obligations onto local government.
13. **Continue** to support Legislation that provides flexibility at the point of collecting development impact fees.
14. **Support** amending the frequency of required financial audits for cities and towns with records of clean audits.

# City of Oak Harbor City Council Agenda Bill

**Bill No.** 8.a.  
**Date:** November 19, 2013  
**Subject:** Resolution No. 13-12 Elected  
Official Health Benefits

**FROM:** Scott Dudley, Mayor *SD*

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

*LC* Larry Cort, City Administrator  
*DM* Doug Merriman, Finance Director  
*GW* Grant Weed, Interim City Attorney, as to form

## PURPOSE

This agenda bill presents for discussion and possible action Resolution No. 13-12 which would, if approved, eliminate the eligibility of elected officials in Oak Harbor to receive health insurance benefits effective January 1, 2014. This item was first presented for discussion on May 21, 2013 when the Council voted to postpone further discussion until the second meeting in November.

## FISCAL IMPACT DESCRIPTION

Funds Required:  
Appropriation Source: NA

## SUMMARY STATEMENT

*The following information was provided in the May 21, 2013 Agenda Bill:*

As part of our ongoing efforts to build a more sustainable long-term approach to health insurance, I believe it is important for the City's elected officials to seriously consider and adopt a change that would make elected officials ineligible to participate in the group insurance coverage available to our employees. To compare Oak Harbor with 18 other Western Washington cities, attached is a study prepared in September 2011 by the City of Arlington which surveyed a number of cities as to whether or not elected officials were eligible to receive health insurance benefits through the communities they serve. Of the 18 cities surveyed, eight jurisdictions (44%) provided some combination of such benefits to the mayor and three (17%) to Councilmembers.

Since 2006, elected officials of the City of Oak Harbor have been eligible to receive health insurance benefits for medical, dental and vision comparable to those received by regular City employees. Over the years, the annual cost of providing these benefits has varied in relation to the number of elected officials who signed up to receive the benefits. Based on the current participation levels of the mayor and council, the expected costs to provide medical, dental and vision for 2013 are noted below.

Coverage Type	Mayor	Council	Total
Medical	\$14,314.80	\$32,623.68	\$46,938.48
Dental	\$929.88	\$3,945.48	\$4,875.36
Vision	\$203.88	\$1,427.16	\$1,631.04
<b>Total</b>	<b>\$15,448.56</b>	<b>\$37,996.32</b>	<b>\$53,444.88</b>

## **City of Oak Harbor City Council Agenda Bill**

As part of an overall cost containment strategy, I am asking the Council to consider eliminating access to medical, dental and vision coverage for all City of Oak Harbor elected officials effective January 1, 2014.

Attached is a draft resolution that would, if approved, enact this change. It also proposes a second provision that would make elected officials ineligible to participate in the December 1, 2013 early enrolment date for those choosing the High Deductible Health Plan option, including the 2013 payment to a Health Savings Account.

### **COUNCIL WORKSHOP REPORT**

This item was discussed at the April 24, 2013 City Council Workshop and the May 21, 2013 Council meeting.

### **RECOMMENDED ACTIONS**

Discuss and consider action on Resolution No. 13-12 as appropriate.

### **ATTACHMENTS**

Draft Resolution No. 13-12

Comparable Cities Insurance Coverage – Arlington Study 2011

**RESOLUTION NO. 13-12**

**A RESOLUTION OF THE CITY OF OAK HARBOR ELIMINATING THE ELIGIBILITY OF CITY OF OAK HARBOR ELECTED OFFICIALS TO PARTICIPATE IN THE GROUP MEDICAL, DENTAL AND VISION PLANS OFFERED TO CITY EMPLOYEES, EFFECTIVE JANUARY 1, 2014**

WHEREAS, in 2013, the budgeted cost of providing group medical, dental and vision coverage for elected officials of the City of Oak Harbor will be \$53,444.88; and

WHEREAS, it is the desire of the Oak Harbor City Council to respond in part to the escalating costs of providing health insurance coverage to City employees by making elected officials at the City of Oak Harbor ineligible to participate in the group medical, dental and vision plans offered to City employees; and

WHEREAS, it is the wish of the Oak Harbor City Council make this change effective with the 2014 benefit year;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Oak Harbor, Washington as follows:

1. With effect from January 1, 2014, elected officials of the City of Oak Harbor will no longer be eligible to participate in the group medical, dental and vision plans offered to city employees.
2. Elected officials of the City of Oak Harbor are not eligible to enroll in the High Deductible Health Plan beginning December 1, 2013.

PASSED by the City Council of the City of Oak Harbor and approved by its Mayor this 19th day of November, 2013.

CITY OF OAK HARBOR

\_\_\_\_\_  
SCOTT DUDLEY, MAYOR

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Valerie J. Loffler, City Clerk

\_\_\_\_\_  
Grant Weed, Interim City Attorney

**COMPARABLE CITIES' INSURANCE COVERAGE OFFERED TO CITY COUNCIL MEMBERS**

City	Medical (Y/N)	Dental (Y/N)	Vision (Y/N)	Other Insurance	Premium Share EE	Premium Share Dependents	Is Premium Split Different Than Other Non-Represented Employees? (Y/N)	Notes
<b>Arlington</b>	N	N	N		N/A	N/A		Previously provided coverage for Mayor and Council in 2011.
<b>Anacortes</b>								
Mayor (FTE)	Y	Y	Y	LTD, STD, EAP, Life	100/0	90/10	N	
Council Members	N	N	N	N	N/A	N/A	N/A	They don't receive benefits because they work less than part-time.
<b>Battle Ground</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Bonney Lake</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Bothell</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Camas</b>								
Mayor	N	N	N	EAP	N/A	N/A	N/A	

**COMPARABLE CITIES' INSURANCE COVERAGE OFFERED TO CITY COUNCIL MEMBERS**

City	Medical (Y/N)	Dental (Y/N)	Vision (Y/N)	Other Insurance	Premium Share EE	Premium Share Dependents	Is Premium Split Different Than Other Non-Represented Employees? (Y/N)	Notes
Council Members	N	N	N	EAP	N/A	N/A	N/A	
<b>Centralia</b>								
Mayor	Y	Y	Y	N	100/0	0	Y	
Council Members	Y	Y	Y	N	100/0	0	Y	
<b>Des Moines</b>								
Mayor								
Council Members								
<b>Edmonds</b>								
Mayor	Y	Y	Y	Life	90/10	100/0	Y	
Council Members	Y	Y	Y	Life	90/10	100/0	Y	
<b>Issaquah</b>								
Mayor								
Council Members								
<b>Lake Stevens</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	

**COMPARABLE CITIES' INSURANCE COVERAGE OFFERED TO CITY COUNCIL MEMBERS**

City	Medical (Y/N)	Dental (Y/N)	Vision (Y/N)	Other Insurance	Premium Share EE	Premium Share Dependents	Is Premium Split Different Than Other Non-Represented Employees? (Y/N)	Notes
<b>Lynnwood</b>								
Mayor	Y	Y	Y	LTD, STD, EAP, Life	100/0	85/15	N	
Council Members	Y	Y	Y	N	100/0	85/15	N	
<b>Marysville</b>								
Mayor	Y	Y	Y	N	100/0	90/10	N	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Mill Creek</b>								
Mayor	N	N	N	\$10KLife for <70 y/o; AD&D	100/0	0	Y	Coverage reduced by: 35% for 70-74; 50% 75 +. Premiums are paid from a portion of the city's contribution to Municipal Employee's Benefit Trust (MEBT), which is Social Security replacement.
Council Members	N	N	N	\$10KLife for <70 y/o; AD&D	100/0	0	Y	Coverage reduced by: 35% for 70-74; 50% 75 +. Premiums are paid from a portion of the city's contribution to Municipal Employee's Benefit Trust (MEBT), which is Social Security replacement.
<b>Monroe</b>								
Mayor								
Council Members								
<b>Mount Vernon</b>								

**COMPARABLE CITIES' INSURANCE COVERAGE OFFERED TO CITY COUNCIL MEMBERS**

City	Medical (Y/N)	Dental (Y/N)	Vision (Y/N)	Other Insurance	Premium Share EE	Premium Share Dependents	Is Premium Split Different Than Other Non-Represented Employees? (Y/N)	Notes
Mayor	Y	N	N	N	100/0	92/8	N	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Mountlake Terrace</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Mukilteo</b>								
Mayor	Y	Y	Y	N	95/5	90/10		Dental and vision are self-funded and 100% paid by City for Mayor and dependents
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Renton</b>								
Mayor	Y	Y	Y	Orthodontia; Life Insurance \$50K; Dependent Life Insurance \$1K	100/0	100/0	90/10	Deferred contribution of 2% (The Hartford or ICMA); FSA; unlimited free rides on various bus systems; EAP.
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Tukwila</b>								
Mayor								

**COMPARABLE CITIES' INSURANCE COVERAGE OFFERED TO CITY COUNCIL MEMBERS**

City	Medical (Y/N)	Dental (Y/N)	Vision (Y/N)	Other Insurance	Premium Share EE	Premium Share Dependents	Is Premium Split Different Than Other Non-Represented Employees? (Y/N)	Notes
Council Members								
<b>Tumwater</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	
Council Members	N	N	N	N	N/A	N/A	N/A	
<b>Yakima</b>								
Mayor	N	N	N	N	N/A	N/A	N/A	May participate in medical if they pay 100% of premium
Council Members	N	N	N	N	N/A	N/A	N/A	May participate in medical if they pay 100% of premium

# City of Oak Harbor City Council Agenda Bill

**Bill No.** 8.b.  
**Date:** November 19, 2013  
**Subject:** Discussion - Elected Officials  
Salary Review

**FROM:** Scott Dudley, Mayor 

**INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:**

 Larry Cort, City Administrator  
 Doug Merriman, Finance Director  
 Grant Weed, Interim City Attorney, as to form

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## **PURPOSE**

This agenda bill presents for Council discussion two possible alternatives for reviewing the salaries of Oak Harbor's elected officials. Direction is sought from the Council on how to proceed with this review. This item was first presented for Council discussion on May 21, 2013 (minutes attached) at which time the Council postponed the discussion to the second meeting in November 2013.

## **FISCAL IMPACT DESCRIPTION**

Funds Required: None at this time.

Appropriation Source: NA

## **SUMMARY STATEMENT**

The establishment of salaries for elected officials in Washington is controlled by the State Constitution and by different sections of the Revised Code of Washington. As reproduced above, RCW 35A.12.070 grants authority to City Councils by ordinance to set the compensation of elected officials. Certain restrictions apply as outlined in this section. Alternatively, cities may establish a Salary Commission by ordinance under RCW 35.21.015 which can establish compensation levels for elected officials. The Oak Harbor City Council enacted a Salary Commission under Ordinance No. 1429 in 2005, codified as Chapter 2.02 of the Oak Harbor Municipal Code. (See attached.)

The Salary Commission established in 2005 was formed, met four times and produced a Notice of a Report and Order Passed by the Oak Harbor Salary Commission in February of 2006. This Order established the current compensation levels for the Mayor and Council and the revised salaries took effect on March 1, 2006. Apart from cost of living adjustments also approved by the Salary Commission, there have been no further changes to Council and Mayor compensation since that date.

The 2013 annual salary for the Mayor is \$49,920.00. The 2013 annual salary for each Councilmember is \$7,152.00, or \$50,064.00 combined salary total. To compare these salaries with those from other cities in our population class, please see the attached information compiled by the Association of Washington Cities in 2013. Based on this analysis, there are three of the 26 cities in our population class whose Mayor is compensated at a higher level than Oak Harbor. Likewise, there are nine cities where Councilmember compensation exceeds those in Oak Harbor.

# City of Oak Harbor City Council Agenda Bill

As Mayor, I would strongly urge the City Council to give serious consideration to reducing the compensation levels for elected officials. While my preference would be to reduce elected official salaries to some level near the lower end of comparably-sized cities, I am interested in working with the Council on finding reasonable and fiscally responsible levels.

That said, my recommendation is that the Council assume responsibility for conducting this review and approving an ordinance establishing the new salaries, an approach that would require repealing Ordinance No. 1429 which established the Salary Commission. Alternatively, the Council could opt to re-populate the Salary Commission (the terms of all members approved in 2005 have now expired) to conduct this review. Obviously, under this alternative, neither the Mayor nor Council would be involved in the review and decision. Under RCW 35.21.015, a salary decrease established by the Salary Commission would become effective as to incumbent elected officials at the commencement of their subsequent term of office.

## **COUNCIL WORKSHOP REPORT**

This item was discussed at the April 24, 2013 City Council Workshop and the May 21, 2013 Council meeting.

## **RECOMMENDED ACTIONS**

Discuss and provide direction to the administration on how to move forward with a review of elected officials salaries. The following two directions are suggested for your consideration:

**Recommended Option:** Bring forward an ordinance to repeal Ordinance No. 1429, codified as Chapter 2.02 of the Oak Harbor Municipal Code entitled “Salary Commission” and proceed to City Council consideration of reducing the salaries of elected officials.

**Alternate Option:** Re-populate and convene a Salary Commission in accordance with OHMC Chapter 2.02 to review the salaries paid by the City of each elected City official.

## **ATTACHMENTS**

AWC 2013 Elected Official Salary Survey  
OHMC Chapter 2.02  
City Council Minutes (excerpt) – 5/21/13

## 2013 Salary Data - Cities and Towns

<b>JOB TITLE: Mayor and Councilmember</b>		<b>JOB CODE: 100 and 110</b>
NOTE: The amount of compensation shown is set by ordinance. Some councilmembers may be given a lesser amount for their current terms of service.		
<b>Jurisdiction</b>	<b>Mayor's Compensation</b>	<b>Councilmembers' Compensation</b>

<b>Cities 15,000 to 29,999</b>		
Aberdeen (16,860)	\$1039/month	\$375/month
Anacortes (16,080)	\$8639/month	\$1200/month
Arlington (18,270)	\$1500/month plus \$200/council meeting, up to 2/month, plus \$50/other meeting up to 20/month	\$200/council meeting, up to 2/month, plus \$50/other meeting, up to 8/month
Bainbridge Island (23,190)	\$1250/month	\$1000/month
Battle Ground (18,130)	\$550/month	\$400/month
Bonney Lake (18,010)	\$800/month	\$400/month
Camas (20,320)	\$1300/month	\$500/month
Centralia (16,600)	\$400/month	\$200/month
Covington (18,100)	\$500/month	\$450/month
Des Moines (29,730)	\$350/meeting; maximum 40 meetings/year	\$250/meeting; maximum 40 meetings/year
Ellensburg (18,370)	\$500/month	\$250/month
Kenmore (21,170)	\$750/month	\$650/month
Lake Stevens (28,960)	\$1200/month	\$300/month, \$50/meeting, maximum 4 meetings/month
Maple Valley (23,910)	\$825/month	\$550/month
Mercer Island (22,720)	\$400/month	\$200/month
Mill Creek (18,600)	\$700/month	\$500/month
Monroe (17,510)	\$3000/month	\$100/meeting, maximum \$400/month
Moses Lake (21,250)	\$1000/month, \$30/meeting	\$500/month, \$30/meeting
Mountlake Terrace (20,160)	\$1000/month	\$800/month
Mukilteo (20,440)	\$5900/month	\$500/month
Oak Harbor (22,080)	\$4159/month	\$596/month
Port Angeles (19,120)	\$600/month	\$550/month
SeaTac (27,310)	\$1200/month	\$1000/month
Sunnyside (16,200)	\$600/month	\$400/month
Tukwila (19,160)	\$8279/month	\$1050/month
Tumwater (18,300)	\$1530/month	\$660/month

## Chapter 2.02 SALARY COMMISSION

Sections:

- [2.02.005](#) Purpose.
- [2.02.010](#) Created – Membership, appointment, compensation, term.
- [2.02.020](#) Vacancies.
- [2.02.030](#) Removal.
- [2.02.040](#) Duties.
- [2.02.050](#) Referendum.

### **2.02.005 Purpose.**

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The purpose of this chapter is to utilize Chapter 73, Laws of 2001, effective July 22, 2001, and codified as RCW [35.21.015](#), which authorizes the city to establish by ordinance an independent salary commission with authority to set the salary of the members of the council and of other elected city officials, and provides that the commission's action fixing such salaries shall supersede any provision in a city ordinance related to fixing salaries. (Ord. 1429 §§ 1, 2, 2005).

### **2.02.010 Created – Membership, appointment, compensation, term.**

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(1) There is created a salary commission for the city. The commission shall consist of seven members, to be appointed by the mayor with the approval of the city council.

(2) A member of the commission shall serve for a three-year term without compensation, and shall be a resident of the city. The initial members shall be appointed for staggered terms.

(3) No member of the commission shall be appointed to more than two terms.

(4) A member of the commission shall not be an officer, official, or employee of the city or an immediate family member of an officer, official, or employee of the city. For purposes of this section, "immediate family member" means the parents, spouse, siblings, children, or dependent relatives of an officer, official, or employee of the city, whether or not living in the household of the officer, official, or employee. (Ord. 1429 §§ 1, 3, 2005).

### **2.02.020 Vacancies.**

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In the event of a vacancy in office of commissioner, the mayor shall appoint, subject to approval of the city council, a person to serve the unexpired portion of the term of the expired position. (Ord. 1429 §§ 1, 4, 2005).

### **2.02.030 Removal.**

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A member of the commission shall only be removed from office for cause of incapacity, incompetence, neglect of duty, or malfeasance in office, or for a disqualifying change of residence. (Ord. 1429 §§ 1, 5, 2005).

### **2.02.040 Duties.**

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(1) The independent salary commission shall have the duty, at such intervals as determined by the commission, to review the salaries paid by the city to each elected city official. If after such review the commission determines that the salary paid to any elected city official should be increased or decreased, the commission shall file a written salary schedule with the city clerk indicating the increase or decrease in salary.

(2) Any increase or decrease in salary established by the commission shall become effective and incorporated into the city budget without further action of the city council or the commission.

(3) Salary increases established by the commission shall be effective as to all city elected officials, regardless of their terms of office.

(4) Salary decreases established by the commission shall become effective as to incumbent city elected officials at the commencement of their next subsequent terms of office. (Ord. 1429 §§ 1, 6, 2005).

### **2.02.050 Referendum.**

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Any salary increase or decrease established by the independent salary commission pursuant to this chapter shall be subject to referendum petition by the voters of the city, in the same manner as a city ordinance, upon filing of a referendum petition with the city clerk within 30 days after filing of a salary schedule by the commission. In the event of the filing of a valid referendum petition, the salary increase or decrease shall not go into effect until approved by a vote of the people. Referendum measures under this section shall be submitted to the voters of the city at the next following general or municipal election occurring 30 days or more after the petition is filed, and shall otherwise be governed by the provisions of the State Constitution and the laws generally applicable to referendum measures. (Ord. 1429 §§ 1, 7, 2005).

Resolution 13-12: Eliminating the Eligibility of City of Oak Harbor Elected Officials to Participate in the Group Medical Plans

Finance Director Doug Merriman provided the staff report.

Bonnie Tchuileng spoke in support of Councilmembers maintaining their healthcare by a group plan.

Councilmember Hizon clarified the Mayor is considered fulltime and provided healthcare benefits, in addition to 75% paid dependent care; and that Councilmembers are considered part-time employees offered only the employee portion of healthcare.

Ms. Hizon stated she wanted to be considered fulltime and appropriately categorized.

Councilmembers expressed support for postponing any action until after the discussion takes place on employees' benefits.

Finance Director Doug Merriman provided clarification on the amount of money saved by eliminating medical benefits for Councilmembers.

Councilmember AlMBERG criticized Mayor Dudley and accused him of scheduling this discussion during campaign season.

**Motion:** Councilmember AlMBERG moved to table Agenda Items 5.a. and 6.c. until the second meeting in November. The motion was seconded by Councilmember Hizon.

Mayor Dudley stated the motion was improper and Councilmember Servatius appealed the decision of the Chair.

Mayor Pro Tem Paggao asked the city attorney for an opinion.

Interim City Attorney Grant Weed stated the two agenda items should be discussed separately.

Councilmember AlMBERG withdrew his motion and Councilmember Hizon withdrew the second.

**Resolution 13-12 Eliminating the Eligibility of City of Oak Harbor Elected Officials to Participate in the Group Medical, Dental and Vision Plans**

**Motion:** Councilmember AlMBERG moved to table Resolution 13-12 until the second meeting in November 2013. The motion was seconded by Councilmember Hizon and carried unanimously.

Elected Officials Salary Review

Finance Director Doug Merriman explained there are two methods to setting Council salaries. Council can set their own salary, although it wouldn't take effect until the next term begins, or Council can establish a salary commission. Staff is looking for direction to either appoint members to the salary commission established by OHMC 2.02, or adopt an ordinance to abolish it and have Council make the decision.

Councilmembers Servatius, AlMBERG, Severns and Hizon agreed campaign season is not the time to address council salaries.

**Motion:** Councilmember AlMBERG moved to table Item 6.c. until the second meeting in November 2013. The motion was seconded by Councilmember Hizon and carried unanimously.