

Oak Harbor City Council  
Regular Meeting Minutes  
April 16, 2013

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**CALL TO ORDER**

Mayor Scott Dudley called the meeting to order at 6:03 p.m.

**ROLL CALL**

Present:

Mayor Scott Dudley  
Mayor Pro Tempore Danny Paggao  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Beth Munns  
Councilmember Joel Servatius  
Councilmember Tara Hizon  
Councilmember Bob Severns

Staff Present:

City Administrator Larry Cort  
Finance Director Doug Merriman  
Development Service Director Steve Powers  
City Clerk Valerie J. Loffler  
Public Works Director Cathy Rosen  
Chief of Police Ed Green  
Fire Chief Ray Merrill  
Interim City Attorney Grant Weed

**PLEDGE OF ALLEGIANCE/INVOCATION**

Mayor Dudley led the Pledge of Allegiance, and Mia Walgren from the Christian Science Church gave the invocation.

**APPROVAL OF AGENDA**

Councilmember Hizon moved to remove Consent Agenda Item 3.e. to 7.d. The motion was seconded by Councilmember Campbell and carried unanimously.

Councilmember Campbell moved to approve the agenda as amended. The motion was seconded by Councilmember Almberg and carried unanimously.

**PRESENTATIONS OF OTHER NON-ACTION COUNCIL ITEMS**

Proclamations

Councilmember Severns read the Proclamation for Pay It Forward Day, and Councilmember Campbell read the Proclamation for National Day of Prayer.

Mayor Dudley related Council was wearing their Oak Harbor Marathon shirts in support of the Boston Marathon bombing victims and their families. He thanked Councilmember Hizon for the idea.

Parks Supervisor Hank Nydam joined Councilmember Servatius at the podium as he read the Arbor Day Proclamation.

Councilmember Hizon was also joined by Hank Nydam as she read the proclamation for Earth Day.

Mr. Nydam reported on community events planned for Arbor Day and Earth Day.

#### Planning Commission Annual Report

Development Services Director Steve Powers provided the Planning Commission Annual Report including accomplishments for 2012 and work plan for 2013.

Planning Commission Chair Fakkema addressed the Council stating the new commission members came with good credentials.

#### Fire Department Annual Report

Fire Chief Ray Merrill presented the Fire Department Annual Report. He also recognized Administrative Assistant Angela Braunstein for her expertise in preparing the Powerpoint presentation.

Mayor Dudley announced a recess at 6:51 p.m.

The meeting reconvened at 6:55 p.m.

### **CITIZEN COMMENT PERIOD**

Ann Liszak, 2870 SW Scenic Heights, asked Mayor Dudley and Council to address the damage to her property from city storm drain water.

Mayor Dudley informed Mrs. Liszak she would be contacted to schedule an appointment to discuss her problem.

Helen Chatfield-Weeks, 1415 SE 9<sup>th</sup> Avenue, encouraged everyone to celebrate Arbor Day by sitting under the magnificent 400-year old oak tree in front of the Post Office.

### **CONSENT AGENDA**

City Clerk Valerie J. Loffler read the Consent Agenda.

- a. Minutes of the Regular City Council Meeting of April 2, 2013
- b. Motion to approve Accounts Payable Voucher Nos.153693 through 153698 in the amount of \$441.03; and Nos. 153699 through 153900 in the amount of \$355,154.27
- c. Motion to authorize the Mayor to sign the 2013 Interlocal Cooperative Agreement between Whatcom County and City of Oak Harbor for Mini-Chain Services
- d. Motion to authorize the Mayor to sign the Hearing Examiner Services Agreement with Michael Bobbink
- e. Motion to set a date (TBD) for a retreat to discuss long-term financial and organizational goals with respect to employee health care plans (moved to 7.d.)

**Motion:** Councilmember Hizon moved to approve the consent agenda as amended. The motion was seconded by Councilmember Campbell and carried unanimously.

### **HEARINGS AND ORDINANCES/RESOLUTIONS**

#### Ordinance 1655: Relating to the Marina Advisory Committee

Development Services Director Steve Powers provided the staff report. Two proposed ordinances were presented as Option A and Option B. Option A proposes five committee members

and a residency requirement for the fifth member. Option B proposes seven members and a residency requirement for the seventh member.

Councilmembers Servatius, AlMBERG and Paggao spoke in support of Option A.

Councilmember Hizon spoke in support of Option B,

Mayor Dudley stated it isn't just adding members; it's about what can be done to improve the marina.

Councilmember Munns asked the Mayor for teamwork and communication.

**Motion:** Councilmember Servatius moved, seconded by Councilmember Severns, to adopt Ordinance 1655 (Option A). The motion carried 5 to 2; Hizon and Campbell opposed.

## **NEW BUSINESS**

### Automated Pay Stations

Public Works Director Cathy Rosen provided the staff report.

Councilmembers discussed costs, return on investment, and labor savings. They also expressed their appreciation to staff for acquiring the automated system.

**Motion:** Councilmember Severns moved to authorize the Mayor to sign an agreement with Campground Automation Systems for the installation of an automated pay station at the Windjammer/Staysail RV Park and for associated online reservations system, and to authorize staff to solicit bids to construct a shelter around the automated pay station. The motion was seconded by Councilmember Munns and carried unanimously.

### Interim City Attorney Contract Extension

City Administrator Larry Cort provided the staff report.

Councilmembers Severns, Paggao and Campbell spoke in support of the contract extension.

Councilmember AlMBERG and Dr. Cort discussed the cost. Mr. AlMBERG also expressed his support for utilizing the assistant city attorney and prosecutor for civil issues.

Councilmember Munns thanked Mr. Weed for his excellent work. She also stated she was encouraged that in-house legal talent would be utilized again.

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign an extension to the contract with Weed, Graafstra and Benson, Inc. P.S. The motion was seconded by Councilmember Munns and carried unanimously.

### Council Travel Policy Discussion

City Administrator Dr. Cort provided the staff report.

Councilmember Hizon stated she wanted to adjust the budget to reflect the educational needs and wanted to hear from other Councilmembers.

Councilmembers Severns and Alberg also affirmed the educational benefits and suggested sending fewer people. Both expressed the crucial need to send the right people to the Pentagon.

Councilmember Paggao stated the most important thing is lobbying on the state and federal level. He recommended that Council travel funds be combined.

Councilmember Campbell pointed out that now is not the time to ask for more money; they just need to be smarter about who and where.

Councilmember Munns also discussed the educational value. She stated the continuity does make a difference in Washington D.C. and at the Pentagon.

Councilmember Servatius addressed the valuable connections made and he was looking forward to more resources toward leadership and education.

**Motion:** Councilmember Alberg moved to schedule a workshop meeting, time to be determined by staff, to review the travel policy and budget. The motion was seconded by Councilmember Hizon and carried unanimously.

#### Retreat Relating to Healthcare Benefits

City Administrator Dr. Larry Cort reported Stephanie Smith would facilitate the Retreat on long-term financial goals related to healthcare benefits.

**Motion:** Councilmember Munns moved to hold the Retreat on April 30<sup>th</sup>, 2:00 p.m. – 6:00 p.m. The motion was seconded by Councilmember Servatius and carried unanimously.

### **EXECUTIVE SESSION**

At 8:31 p.m. Mayor Dudley announced an executive session of approximately 20 minutes to discuss potential litigation and property acquisition. No action would be taken.

At 8:50 p.m. Mayor Dudley stated the executive session would continue another 10 minutes.

The meeting reconvened at 9:01 p.m.

**Motion:** Councilmember Servatius moved to extend the meeting time to 9:10 p.m. The motion was seconded by Councilmember Alberg and carried 6 to 1; Hizon opposed.

### **CITY ADMINISTRATOR COMMENTS**

City Administrator Dr. Larry Cort reported on the Whidbey Island Marathon and thanked Kathy Gifford, Deanna Emery, and Tamra Sipes for their hard work.

Dr. Cort also advised Council that Mayor Dudley and Steve Powers would be attending the GMA appeal on April 19<sup>th</sup>; and that the agenda for the April 24<sup>th</sup> workshop was being finalized.

### **COUNCILMEMBER COMMENTS**

All Councilmembers expressed appreciation to staff and the many volunteers for the success of the marathon.

## ADJOURNMENT

**Motion:** Councilmember Campbell moved, seconded by Councilmember Alberg, to adjourn the meeting.

The meeting adjourned at 9:09 p.m.

Valerie J. Loffler, City Clerk