



**CITY OF OAK HARBOR**  
**865 S.E. BARRINGTON DRIVE**  
**OAK HARBOR, WA 98277-4092**  
**(360) 279-4500**

License Expiration Date

Date Business Opened / /

**RENEWAL FOR CITY BUSINESS LICENSE**

FILL OUT FORM COMPLETELY - INCOMPLETE APPLICATIONS CANNOT BE PROCESSED

**BUSINESS NAME** **BUSINESS LOCATION**  
**DBA NAME** **Business in Residence YES/ NO**  
**MAILING ADDRESS** **PERSONAL/ BUSINESS PHONE #**  
**PERSONAL/BUSINESS E MAIL ADDRESS** **UBI NUMBER**  
**STATE LIC #**  
**CONTRACTOR LICENSE #**

**CIRCLE KIND OF BUSINESS** WHOLESALE CONSTRUCTION TELECOMMUNICATION FINANCIAL INST RETAIL MANUFACTURING  
 REAL ESTATE RESTAURANT SOLICITING

**DESCRIPTION OF BUSINESS** (give details)  
 Number of Employees:  
 DO YOU STORE FLAMMABLE OR HAZADOUS MATERIALS? YES / NO IF YES, TYPE AND QUANTITY:

**CIRCLE OWNER STATUS:** INDIVIDUAL PARTNERSHIP LLP LLC  
 CORPORATION NON-PROFIT (\*ATTACH LATEST COPY OF IRS 501 (C) EXEMPTION CERTIFICATE)

LIST OWNERS, PARTNERS, REGISTERED AGENT OR OFFICERS & TITLE	RESIDENCE ADDRESS	CITY	ZIP	RESIDENCE PHONE
1.				
2.				

IN CASE OF EMERGENCY NOTIFY: PHONE 1.  
 PHONE 2.

All license fees are due and payable by January 31<sup>st</sup> each year. Failure to pay license fees by due date will incur a penalty of 18% per month.

General Business Classification 1-\$100, 2- \$50, 3- \$25 -----	\$ _____
Chapter 5.05 Entertainment Establishment Endorsement Type 1 \$50 -----	\$ _____
Chapter 5.05 Entertainment Establishment Endorsement Type 2 \$50 -----	\$ _____
Chapter 5.10 Adult Entertainment Endorsement \$720 + \$145 + \$145-----	\$ _____
Chapter 5.15 Pawnbroker Endorsement \$30-----	\$ _____
Chapter 5.21 Taxicab and For Hire Vehicle Endorsement \$50 + \$25 ea. additional vehicle + \$22-----	\$ _____
Chapter 5.25 Transportation Network Company Endorsement \$600 -----	\$ _____
Chapter 5.29 Mobile Food Vendor Endorsement \$100 -----	\$ _____
Chapter 5.35 Horse Drawn Carriages, Carts or Conveyances Endorsement \$50 + \$25 ea. additional horse -----	\$ _____
<b>Business Discontinued on</b> _____ <i>(please indicate the date, then sign below and return this form to the City of Oak Harbor.</i> Total Due: \$ _____	

**Make checks payable to City of Oak Harbor**

I DECLARE UNDER PENALTY OF PERJURY THAT THE INFORMATION AND STATEMENT CERTIFIED HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM AWARE THAT ANY VIOLATION OF THE OAK HARBOR MUNICIPAL CODE WILL TERMINATE THE BUSINESS LICENSE. I AM AWARE THAT MY BUSINESS MUST BE IN COMPLIANCE WITH LOCAL BUILDING, ZONING, AND FIRE CODES AND MY LICENSE APPLICATION MAY BE DENIED OR REVOKED IF I AM FOUND TO NOT BE IN COMPLIANCE. REQUIRED PERMITS MUST BE APPROVED BEFORE THIS BUSINESS LICENSE CAN BE ISSUED.

SIGNED BY \_\_\_\_\_  
 OFFICE/TITLE \_\_\_\_\_  
 DATE \_\_\_\_\_

**THE CITY OF OAK HARBOR SALES TAX LOCATION CODE IS 1503.**

AMOUNT PAID	DATE ISSUED	BY	SIC#	DATE BUSINESS DISCONTINUED	LICENSE NUMBER
\$					

**THIS FORM MUST BE RETURNED**