

Oak Harbor City Council  
Regular Meeting Minutes  
Wednesday, November 4, 2015

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**CALL TO ORDER**

Mayor Pro Tem Paggao called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Pro Tem Danny Paggao  
Councilmember Beth Munns  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Bob Severns

Staff Present:

City Administrator/Finance Director  
Dr. Merriman  
Acting City Attorney Grant Weed  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Economic Development Coordinator Barbara Sphon  
Executive Assistant to Mayor Kellye Mazzoli  
City Clerk Anna Thompson

Councilmember Hizon and Mayor Scott Dudley were absent.

**CALL TO ORDER**

Mayor Pro Tem Paggao provided the invocation, and then led the pledge of allegiance.

**EXCUSE ABSENT COUNCILMEMBERS**

**Motion:** Councilmember Munns moved to excuse Councilmember Hizon, Councilmember Servatius seconded, unanimously approved.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Almberg moved to approve the Agenda as presented, seconded by Councilmember Servatius, to approve the agenda as amended. Unanimously approved.

**CITIZEN COMMENT PERIOD**

Mayor Pro Tem Paggao opened the Citizen Comment Period at 6:04 p.m.

### Citizens Speaking

Skip Pothilla, 1090 SE Hathaway, Oak Harbor  
Hal Hovey  
Mel Vance

After all comments were presented, the Citizen Comment period was closed at 6:12 p.m.

### **CONSENT AGENDA**

- a. Minutes of the Regular City Council Meeting held October 20, 2015
- b. Approval of Accounts Payable and Check Numbers
- c. Appointment - Susan Gerard to the Police Community Advisory Board (CAB)
- d. Reappointment - Mike Wright, Ercia Wasinger, and Daisy Sapida to the Parks Board
- e. Reappointment - Skip Pothilla and Rick Lawler to the Arts Commission
- f. Reappointment - Pat Morse to the Library Board
- g. Resolution 15-35: Initiating the Vacation of Beach Avenue
- h. Ordinance 1745: Maritime Zoning Regulations
- i. Grant Application: National Council on Aging, Aging Mastery Program (AMP)
- j. Island Local Integrating Organization – Grant Application for Marina Projects
- k. *Island Place, Division 2 Final Plat*
- l. Hearing Examiner Contract Renewal with Michael Bobbink
- m. Purchase Authorization – Flintstone Park Restroom Roof
- n. Purchase Authorization – Service Body for Parks Truck
- o. Change Order Proposal No. 2 – Ameresco Project

**Motion:** Councilmember Servatius moved to delete Consent Agenda item 4.k, seconded by Councilmember Almberg, unanimously approved.

**Motion:** Councilmember Servatius moved to approve the Consent Agenda Items as amended, with the deletion of item k. Motion seconded by Councilmember Severns, unanimously approved.

### **STAFF, MAYOR & COUNCIL COMMENTS**

#### City Administrator

##### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Mr. Stowell announced the groundbreaking of Clean Water Facility on November 17<sup>th</sup> at 3:00 p.m.

At the December 15, 2015 Council Meeting, staff will present the requested community room design update.

##### 2016 Whidbey Island Marathon Update by the Oak Harbor Elks Lodge

Elks Lodge Member Jason Wayne presented the Marathon update to the Council.

Councilmember Almberg asked about sponsorship solicitation from contractors working on the Clean Water Facility.

City Administrator Comments: Dr. Merriman announced the groundbreaking of the Clean Water Facility on November 17<sup>th</sup> at 3:00 p.m.

A 20-Year Transportation Plan Workshop will be held on November 10th from 6:00 - 7:30 at City Hall. Staff hopes to receive comments and ideas from the public.

Dr. Merriman informed the Council and citizens that the City is still accepting Centennial Oak Grove Donations.

### Mayor

Mayor Pro Tem Paggao announced new art in the Council Chambers, provided by local Artist Beth Johns.

### Councilmembers

Councilmember Munns announced that the next AWC meeting on December 5, located in the SeaTac area to finish out the 2015 legislative session. Ms. Munns reminded the public to donate to the Help House.

Councilmember Campbell announced that the Lodging Tax Advisory Committee will meet again before decisions are made on the 2016 Grant Program Requests.

Councilmember Almberg:

**Motion:** Councilmember Almberg moved to change the Economic Development Special Council Meeting to November 24 from 1:00 to 5:00 p.m. Motion seconded by Councilmember Servatius, motion unanimously approved as amended.

Councilmember Severns thanked the citizens who voted during the recent election.

Councilmember Servatius suggested creating an email list serve to allow for interested citizens to add their email addresses in order to receive notices from the City.

## **ORDINANCES & RESOLUTIONS**

### Ordinance 1749: US Bond Anticipation Note (BAN)

City Administrator and Finance Director Dr. Merriman presented the staff report.

Mayor Pro Tem Paggao opened the meeting for public comment at 6:45 p.m., no comments, closed at 6:45 p.m.

Comments from City Council.

**Ordinance 1749: US Bond Anticipation Note (BAN)**

**Motion:** Councilmember Servatius moved to adopt Ordinance No. 1749: Bond Anticipation Note, seconded by Councilmember Munns, and unanimously approved.

**Motion:** Councilmember Almberg moved to authorize the Mayor and staff to sign the closing documents related Ordinance 1749. Motion seconded by Councilmember Severns, unanimously approved.

Ordinance 1750: Credit Card Limits

City Administrator and Finance Director Dr. Merriman presented the staff report.

Mayor Pro Tem Paggao opened the meeting for public comment at 6:50 p.m., no comments, closed at 6:51 p.m.

Questions from Council.

**Ordinance 1750: Credit Card Limits**

**Motion:** Councilmember Servatius moved to adopt Ordinance No. 1750, seconded by Councilmember Munns, and unanimously approved.

**ADJOURN**

**Motion:** Councilmember Servatius moved to adjourn, seconded by Councilmember Campbell, unanimously approved.

Meeting adjourned at 6:52 p.m.

Anna M. Thompson, City Clerk