

Oak Harbor City Council  
Workshop Meeting Minutes  
June 17, 2015

Former Whidbey Island Bank Building, 321 SE Pioneer Way, Oak Harbor, WA

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**CALL TO ORDER**

Councilmember Campbell called the meeting to order at 3:00 p.m.

**ROLL CALL**

City Council Present:

Councilmember Jim Campbell  
Councilmember Rick Almberg  
Councilmember Bob Severns  
Councilmember Beth Munns  
Councilmember Joel Servatius

Staff Present:

City Administrator Larry Cort  
Finance Director Doug Merriman  
City Attorney Nikki Esparza  
Development Services Director Steve Powers  
Public Works Director Cathy Rosen  
Associate Planner Dennis Lefevre  
Chief of Fire Ray Merrill  
Executive Assistant to the Mayor Kellye Mazzoli

Councilmember Hizon arrived at 3:53 p.m.

Mayor Scott Dudley and Mayor Pro Tem Paggao were absent.

**1. Departmental Briefings**

a. Marina Update relating to F Dock

Chris Sublet, Harbor Master, provided an update relating to F Dock at the Marina.

Development Director Steve Powers responded to questions from Councilmembers.

**2. Pending Agenda Items**

a. Ordinance 1731: Amending OHMC Chapter 2 and adding section 2.07.050 entitled "Interfund Loan Authority"

Dr. Merriman, Director of Finance provided the staff report.

Ordinance 1731 will allow the Finance Department to issue short term interfund loans on an administrative level.

Questions and discussion among Council members.

- b. Ordinance 1732: Amending OHMC Chapter 3.95 relating to Utility Procedures and adding Chapter 3.96 entitled "Collection Procedures"

Dr. Merriman, Director of Finance provided the staff report.

This code amendment will provided clarification to utility billing procedures. Proposed section 3.96 allows the City to collect on other accounts in addition to utility accounts.

Members of the Council had no questions on this item.

- c. Ordinance 1718: Code Amendment to codify all City Funds

Dr. Merriman, Director of Finance provided the staff report.

No questions.

- d. Interlocal Agreement with Island County Fire Departments for purchase of base station radios with FEMA Grant

Fire Chief Ray Merrill presented this item.

Councilmember Almberg asked questions about frequency types proposed in this Agreement. Councilmember Severns asked additional questions including location of the radios. Chief Merrill provided answers.

- e. Homeless Encampment Draft Code Amendment

Associate Planner Dennis Lefevre presented this item.

Currently there is no procedure in place to respond to potential applications for homeless encampments.

Discussion among Council members.

### **3. Emerging Issues**

- a. Recommendation from Arts Commission – New Sculpture on Pioneer Way

Report provided by Skip Pohtilla, Chairman of the Arts Commission.

The art sculpture is named "Barringtons." The Arts Commission has an interest in recognizing historically significant individuals involved in the founding Oak Harbor. Mr. Pohtilla provided background on the Barringtons and their impact on the development of our community.

Questions among City Council. City Staff and Mr. Pohtilla answered the Council's questions.

Councilmember Campbell adjourned the meeting at 4:10 p.m.

Kellye Mazzoli, Executive Assistant to the Mayor