

Oak Harbor City Council
Workshop Meeting Minutes – 3:00 p.m.
March 25, 2015

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 3:00 p.m. Mayor Pro Tem Paggao asked the staff and Council to provide introductions.

ROLL CALL

City Council Present:

Mayor Pro Tem Danny Paggao
Councilmember Jim Campbell
Councilmember Rick Almberg
Councilmember Joel Servatius
Councilmember Bob Severns
Councilmember Beth Munns
Councilmember Tara Hizon

Staff Present:

Finance Director/Deputy City Administrator Dr. Merriman
Public Works Director Cathy Rosen
Development Services Director Steve Powers
Chief of Police Ed Green
Chief of Fire Ray Merrill
Associate Planner Ray Lindenburg
City Engineer Joe Stowell
Harbor Master Chris Sublet
Building Official Dave Anderson
Operations Manager Steve Bebee
Human Resources Director Sara Piccone
New City Employee Personnel
Executive Assistant to the Mayor Kellye Mazzoli
City Clerk Anna Thompson

Mayor Scott Dudley was absent.

AGENDA

1. Introduction of New Employees

Human Resources Director Sarah Piccone introduced the following new employees to the City Council:

Philip Sellers, Police Department Records Supervisor, Jennifer Mathews, Accounting Cashier, Neil Anderson, Public Works Solid Waste Collector, and Brett Arvidson, Public Works Project Engineer

The new employees exited the meeting following the introductions at 3:04 p.m.

2. Departmental Briefings

a. FEMA – Revised Flood Insurance Rate Maps & Flood Insurance Study – DS

Development Director Steve Powers provided the Council with a brief update on pending flood concerns with FEMA.

Discussion among Councilmembers and Mr. Powers.

Councilmember Almberg asked what impact these issues have on the Waste Water Treatment Plant and City Engineer Joe Stowell answered his questions.

Mr. Anderson left the meeting at 3:23 p.m.

3. Pending Agenda Items

a. Cronin Forestry Contract (4/21) – PW

Public Works Director Cathy Rosen provided an update on the Cronin Forestry Contract and previous council discussions on the Contract with Cronin.

Ms. Rosen introduced the council with four different viable options with the property at Sleeper Road. Discussion among Council and staff regarding the options.

Councilmember Almberg made suggestions to the property.

b. Wastewater Treatment Plant Outfall - GMP Amendment No. 2 to Contract (4/07) – PW

City Engineer Joe Stowell gave brief power point presentation on Amendment No. 2 to Hoffman's contract relating to the Waste Water Treatment Plant Outfall project coming up for approval on the April 7, 2015 City Council Meeting.

Discussion among Council and staff.

c. Ordinance 1725: 2015-2016 Biennial Budget Amendment for Lighting Project (4/07) – Finance

Dr. Merriman explained the necessity of Ordinance 1725, amending the Biennial Budget in order to implement the new lighting project.

d. Resolution 15-06: Interfund Loan to Fund Ameresco Lighting Project (4/07) – Finance

Dr. Merriman gave a concise report on this item.

e. Ordinance 1726: Marina Spectator Rate (4/07) – DS

Harbor Master Chris Sublet and Ken Hulett, Marina Advisory Committee Chair provided the Council with a short presentation on proposed Ordinance 1726.

Councilmembers asked follow-up questions to Mr. Sublet.

f. Purchase Authorization – Fuel Pump Upgrades (4/21) – PW

Harbor Master Chris Sublet explained to Council the need to purchase two new fuel pumps at the Marina.

Councilmember Munns asked Finance Director Dr. Merriman whether the current budget provides for these two fuel pumps. Dr. Merriman explained that the budget would simply need to be adjusted to allow for this as fuel pump purchases are allotted in the Biennial Budget for year 2016.

g. Freund Marsh Restrictive Covenant (4/07) – PW

Public Works Director Cathy Rosen provided the Council with a brief report on this item.

There will be no change in the use of this property. This pending action will allow the Restrictive Covenant to be recorded with the County in order to comply with the WA State Department of Ecology conditions set in 2005.

Discussion among Councilmembers and staff.

h. Snyder Annexation (4/21) – DS

Assistant Planner Ray Lindenburg explained the annexation process for Council. Mr. Lindenburg informed the council that the purpose of the Snyder Petition is so that the property can connect to the City's sewer as their current septic system is failing.

Development Director Steve Powers answered Council's questions on this item.

4. iPad Orientation for City Council

Councilmember Servatius facilitated the iPad Orientation so that the Council members can use new City-issued iPads.

Informal training session among Council – learning to use the iPad.

Mayor Pro Tem Paggao adjourned the meeting 5:00 p.m.

Anna M. Thompson, City Clerk