

**MINUTES OF COMMUNITY ADVISORY BOARD MEETING
TUESDAY MARCH 13TH, 2018 AT 4:15 P.M.**

Board Members Present:

Chair Marty Malloy, Nora Daniel, Randy DeVries, Susan Gerard, Cheryl Lawler, Les MacCormick, & Bob Olson

Board Members Not Present:

Gene Barner & Joe Busig

Department Staff Present:

Chief Kevin Dresker, Captain Mike Bailey, Captain Bill Wilkie & Meg Massey

Others in Attendance:

One Community Member

The meeting was called to order by Chair Malloy at 4:20 p.m. in the Police Department Conference Room.

AGENDA TOPICS

OCTOBER 2017 MINUTES:

The minutes from the October 3rd meeting were distributed. Ms. Gerard moved to approve the October minutes as presented, Mr. Olson seconded. The October minutes were unanimously approved.

PERSONNEL / DEPARTMENT UPDATES:

Captain Bailey gave the following report:

➤ **Department Structure**

Captain Bailey updated the committee on the restructuring of the department:

January

Sergeant Carl Seim was moved into the Detective Sergeant position overseeing the detective division

Officer Tony Slowik was promoted to Sergeant and assigned a squad (replace Sgt. Seim)

Officer Manny Silveira rotated out of detectives and was reassigned to patrol. Moving forward all detectives will rotate out after three years. Officer Jim Hoagland is scheduled to rotate out January of 2019. This allows other interested officers in the opportunity to work as a detective.

Discussion included if the Drug Enforcement Officer position within the detective division would be filled? Captain stated that at this time that role is being shared among all of the detectives and there is no plan to fill it at this time. Chief stated we would look to filling that position once back to full staff.

February

Sergeant Bill Wilkie promoted to Captain to oversee operations. This allows Captain Mike Bailey to oversee administration. Operations Division includes patrol and detectives. Administration

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Division includes records, jail, special services division, grants, accreditation, strategic planning, recruiting, etc.

Officer Jenn Gravel was appointed acting sergeant (both she and Officer Slowik were on the civil service list), and assigned a squad (replace Sgt. Wilkie). Discussion included that this is a four month appointment, and if the restructuring works as planned, this position will become permanent, and possibly before the end of the 4 month period.

It was also discussed that the staff is responding well to the restructuring. As we move towards accreditation, the two captain structure is a necessary development.

➤ **Staffing**

Captain Bailey updated the committee on department staffing:

Entry level hire Officer Jason Perman is still in FTO

Entry level hire Officer Greg Wendell graduates from the academy on May 16th

The department has hired Christopher Hutchinson, lateral level hire from San Francisco P.D. with a start date of April 2nd and will attend the equivalency academy from April 16 – 27.

Officer Hutchinson grew up in Coupeville and graduated from WSU.

We are interviewing two other lateral applicants tomorrow.

Looking at offering bonuses to lateral applicants with certification for Washington.

Animal Control Officer Terry Sampson is retiring at the end of the month. He was hired as a contract employee in 2005 and will be greatly missed.

OLD BUSINESS:

➤ **Nothing to Discuss**

NEW BUSINESS:

➤ **Committee Update**

Chair Malloy introduced new member Les MacCormick. As you recall, Ms. Hackley relocated out of state leaving a vacancy as a business manager. Ms. Lawler was asked by Chief to consider staying on the committee and taking Ms. Hackley's position. Ms. Lawler agreed and that opened the resident position that Les was appointed to last month.

Les has lived in Oak Harbor for over 40 years and retired from Whidbey General Hospital in 2010. He has been a volunteer with the department for many years as well and will be a great addition to the committee. Welcome Les.

➤ **Simulator**

Captain Bailey stated the Navy has invited the committee to utilize their simulator on the base on March 22 from 3:00 – 5:00. This is an opportunity to experience on some level the split second decisions officers make, as the simulator has you shoot a laser beam from a firearm

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against a whiteboard while viewing real time scenarios. This is not a required meeting, just an opportunity to for the members.

➤ **Presentation to Council**

Chair Malloy informed the committee the annual presentation to council is tentatively schedule for April 3rd. The committee reviewed the draft presentation.

➤ **Annual Calendar**

Chair Malloy led a discussion to set the meeting dates for the year:

August 7th - National Night Out

June 12th – Quarterly Meeting

September 11th – Quarterly Meeting

December 4th – Quarterly Meeting

➤ **Core Values**

Captain Bailey stated the department's core values had not been updated in some time and did not fit the current culture at the department. All employees provided input, and a new set of core values has been adopted and is posted throughout the department:

OHPD CORE VALUES

-Respect-

*An attitude of admiration, consideration, and thoughtfulness
towards each other and those we serve*

-Integrity-

*We are committed to the highest standards of honesty and ethical conduct,
which are the cornerstones of our profession*

-Professionalism-

*Our conduct and demeanor display the highest standard of
personal and organizational excellence*

-Accountability-

*Our duty is to promote public trust by upholding our obligations to
the department and the community*

-Collaboration-

*We will work with our partners to improve efficiencies
and to enhance our mission*

GENERAL QUESTIONS / COMMENTS:

A community member present mentioned an article in the local paper stating that Oak Harbor was rated the 9th safest city in the state for our population. There was discussion about how that number is determined and if it combines county statistics as well etc. Captain Bailey discussed the NIBRS reporting system. Discussion included Oak Harbor is not unique in dealing with drugs and other violent crimes. These problems are not unique to our jurisdiction, but we are not having as much trouble as other agencies our size.

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Chair Malloy asked about training for school shootings given recent events. Captain Bailey stated we train on a regular basis with the school district and other agencies from across the island. A tabletop exercise was done earlier this month with the elementary school staff and emergency responders.

Ms. Daniel stated how please she was with the awards ceremony at the yacht club in December. Ms. Lawler added how nice it was to see those who assisted be honored and that there seems to be more respect among the police department which brings more loyalty. Captain Bailey stated we are strongly focused on changing the culture of the department, and it does not happen over night, it takes years to develop. For the first time in years we have a real vision and solid direction for the department. Part of that has been to develop an awards committee to assist in recognizing the efforts of all staff at the department.

Chair Malloy thanked the department for all they do.

ADJOURN:

Ms. Daniel made a motion to adjourn the meeting, Ms. Lawler seconded.
Meeting adjourned at 5:07 p.m.

NEXT MEETING:

The next CAB meeting will be June 12th.

Prepared by Meg Massey