

Oak Harbor City Council  
Special Workshop Meeting Minutes  
April 26, 2017

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**CALL TO ORDER**

Mayor Pro Tem Danny Paggao called the meeting to order at 2:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor ProTem Danny Paggao  
Councilmember Joel Servatius  
Councilmember Rick Almborg  
Councilmember Beth Munns  
Councilmember Erica Wasinger  
Councilmember Jim Campbell  
Councilmember Tara Hizon

Staff Present:

City Administrator Doug Merriman  
Development Services Director Steve Powers  
Public Works Director Cathy Rosen  
Human Resources Director Emma House  
Finance Director Patricia Soule  
Senior Planner Cac Kamak  
Senior Planner Dennis Lefevre  
City Engineer Joe Stowell  
Deputy City Clerk Nicole Tesch

**City Administrator/Administration**

**1. Senior Services**

**a. Volunteer Appreciation for Senior Service Volunteers**

Mary Anderson, Senior Services Director recognized the following volunteers for their service to our Senior Services Center: Susan Boe, Lauraine Brannan, Cookie Carrothers, Linda Devitt, Betty DiOssi, Mary Fuller, Barbara Green, Heather Habeeb, Teri Hoskens, Helen Main, Sandra Martenson, Helen McDaniel, Nancy McHale, Mary McY-oung, Carol Meyer, Kathe Morris, Mary Jo Morris, Rosemary Morrison, Linda Osier, Shirley Rasmussen, Lona Roodzant, Marda Sticher, Marianne Taylor, and Margaret Vasquez.

**b. Lodging Tax Fund Balance**

City Administrator Dr. Doug Merriman initiated a general discussion that focused on the Lodging Tax Fund (2%) #116 to obtain feedback on the appropriate amount of reserves to be held in the fund, possible uses of Lodging Tax Revenues for a City project which targets tourism, and other topics related to Lodging Taxes and tourism support.

**2. Public Works**

**a. Crescent Harbor Road/Regatta Drive Intersection Improvements**

City Engineer Joe Stowell, Bret Beaupain, Consultant with RH2, and Island County Assistant County Engineer Connie Bowers presented an update on the Crescent Harbor and Regatta Drive intersection improvements. The presentation was followed by a discussion about how to best lower the City's water main in Regatta Drive.

**3. Development Services**

**a. Park Plan Update**

Development Services Director Steve Powers Staff provided a brief presentation on the existing Plan, its structure, and its basic components to get the City Council familiar with the Plan.

**b. Critical Areas Ordinance**

Senior Planner Dennis Lefevre provided a brief presentation regarding the completed the Comprehensive Plan update that took place in June 2016. RCW 36.70A.130 not only required this Comprehensive Plan update, but also required a review of development regulations regarding critical areas and natural resource lands. Development Services went over these components to familiarize the City Council with the Critical Areas Ordinance.

**4. Public Safety**

**a. Police Motorcycle Program and Equipment Surplus**

Police Chief Kevin Dresker informed City Council of an upcoming request to un-surplus the police motorcycles to be used until a buyer is located and/or until the motorcycles are no longer operational.

**5. City Council**

Councilmember Joel Servatius, Councilmember Beth Munns, Councilmember Tara Hizon, Mayor ProTem Paggao provided their respective comments and questions.

**ADJOURN**

The meeting adjourned at 3:57 p.m.

Nicole Tesch, Deputy City Clerk