

Oak Harbor City Council
Workshop Meeting Minutes
September 23, 2015

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 3:00 p.m.
Councilmembers and staff introduced themselves.

ROLL CALL

City Council Present:

Mayor Pro Tem Danny Paggao
Councilmember Beth Munns
Councilmember Joel Servatius
Councilmember Rick Almberg
Councilmember Jim Campbell
Councilmember Tara Hizon

Staff Present:

Acting City Administrator/ Finance Director
Doug Merriman
Public Works Director Cathy Rosen
Chief of Fire Ray Merrill
Chief of Police Ed Green
City Engineer Joe Stowell
Senior Planner Dennis Lefevre
Project Engineer Brett Arvidson
Executive Assistant to the Mayor Kellye
Mazzoli

Mayor Scott Dudley and Councilmember Severns were absent.

1. PENDING AGENDA ITEMS

a. Wireless Facilities Modification

Staff report presented by Dennis Lefevre, Senior Planner.

b. Proposed Amendments to the Council Rules of Procedure

Dr. Merriman, Acting City Administrator/Finance Director explained the proposed amendments to the Council Rules.

Members of the Council asked questions regarding the proposed changes, and Dr. Merriman provided rationale for the proposed amendments.

c. Upcoming Purchase Authorizations

Director of Public Works Cathy Rosen presented the purchase authorization requests, which includes dumpsters, copiers, a flat bed body for Ford F-450 truck, diesel and unleaded fuel, and new video-taping equipment. At the next Regular Council meeting, there will also be a request to surplus two old refuse (front-load garbage) trucks and one curroto can attachment.

Councilmembers asked follow-up questions.

d. Park Board Recommendation to Name the Leash Free Dog Park to “Sunrise Rotary Dog Park”

Cathy Rosen, Director of Public Works, provided the staff report.

Councilmember AlMBERG asked about the park status. Dr. Merriman explained the nature of the dog-leash park property.

Councilmember Servatius commented on the impressive renovations to the off-leash dog park accomplished by members of the Sunrise Rotary Club.

e. Lease Agreement with Island County Emergency Services Communication Center (I-COM)

Dr. Merriman provided the staff report.

Councilmember AlMBERG asked about the rent charged to ICOM reflected in the proposed agreement. Dr. Merriman explained that rental charges to a governmental district differ from what we can charge to private entities.

2. DEPARTMENTAL BRIEFING

a. Clean Water Facility Project Update

City Engineer Joe Stowell provided a power point presentation on the 60% cost estimate preview. K. Adams of KBA Construction Management assisted during the presentation.

Trevor Thies and Bryan Shirley from Hoffman Construction, and Chad Oxford with KBA Construction were also in attendance.

Questions and comments among Councilmembers.

Dr. Merriman explained Council’s financing questions related to the presentation.

ADJOURN

Meeting adjourned at 4:01 p.m.

Anna M. Thompson, City Clerk