

Oak Harbor City Council
Regular Meeting Minutes
August 5, 2015

CALL TO ORDER

Mayor Scott Dudley called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:

Mayor Scott Dudley
Mayor Pro Tem Danny Paggao
Councilmember Tara Hizon
Councilmember Rick Almberg
Councilmember Jim Campbell
Councilmember Bob Severns
Councilmember Beth Munns
Councilmember Joel Servatius

Staff Present:

Deputy City Administrator/ Finance Director
Douglas A. Merriman
City Attorney Nikki Esparza
Public Works Director Cathy Rosen
Development Services Director Steve Powers
City Engineer Joe Stowell
Chief of Fire Ray Merrill
Chief of Police Ed Green
Associate Planner Dennis Lefevre
Project Engineer Brett Arvidson
Civil Engineer Brad Gluth
Executive Assistant to the Mayor Kellye Mazzoli
City Clerk Anna Thompson

CALL TO ORDER

Martha Rodman of Impart Ministries provided the invocation, and Mayor Dudley led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: Councilmember Almberg moved to approve the Agenda as Presented, seconded by Councilmember Campbell, unanimously approved.

PRESENTATIONS

Proclamation

Mayor Pro Tem Paggao read the Proclamation recognizing "Constitution Week" from September 17 through 23, 2015. Daughters of the American Revolution (DAR) received the Proclamation.

Honors & Recognitions

Mayor Dudley and Police Chief Ed Green introduced Oak Harbor Police Department's newest Police Officer Keith A. Kretchman.

Officer Kretchman took the Oath of Police Officer led by Mayor Scott Dudley.

Employee Service Recognition

Public Works Director Cathy Rosen recognized Charles Brannan for 20 years of service with the Public Works Department.

Community Presentations

Charles E. Vreeland, Executive Director of Whidbey Animals' Improvement Foundation (WAIF), provided a brief presentation regarding WAIF and the services they provide to the community.

Larry Mason and Lynn Goebel, Vice Presidents of Oak Harbor Music Festival, provided a community update for the Oak Harbor Music Festival 2015 during Labor Day Weekend.

CITIZEN COMMENT PERIOD

Mayor Dudley opened the Citizen Comment Period at 6:48 p.m., no comments, closed at 6:48 p.m.

CONSENT AGENDA

- a. Minutes for the Special Workshop and Regular Meetings held on July 7, 2015, and the Workshop Meeting held July 22, 2015
- b. Approval of Payroll and Accounts Payable Vouchers
- c. Professional Services Agreement with Cronin Forestry - Timber Harvest Proposal
- d. Surplus-Sleeper Road Timber
- e. Purchase Authorization-Wachs Tool
- f. Purchase Authorization-CrossMatch Guardian Livescan System
- g. Marina Convenience Store
- h. Letter in support of Oak Harbor Main Street Association

Motion: Councilmember AlMBERG moved to approve the Consent Agenda as presented. Motion seconded by Councilmember Munns, unanimously approved.

STAFF, MAYOR & COUNCIL COMMENTS

City Administrator

Deputy City Administrator/ Finance Director Douglas A. Merriman provided a brief update concerning the Human Resources Department as they move forward with interviews and processing new hires for thirteen (13) open positions.

Wastewater Treatment Plant Update by Staff

City Engineer Joe Stowell provided the staff report on the Wastewater Treatment Plant (WWTP) updates on power point.

Councilmember AlMBERG thanked staff for their diligent efforts on the WWTP.

Mayor Pro Tem Paggao Paggao thanked City Engineer Joe Stowell for taking the lead on this project and for all of City Staff who support the WWTP project as well. He acknowledged Dr. Merriman for his careful and industrious planning on the funding of the Plant.

Councilmember Servatius and Councilmember Munns thanked staff for their commitment to the project.

Questions from City Council regarding the WWTP staff update.

Whidbey Island Marathon Update by the Elks Lodge

Elks Lodge Member Jason Wayne provided the Council with a brief update regarding the 2016 Marathon planning.

Questions and comments among City Council.

Mayor

Mayor Dudley read a letter from Washington State Department of Ecology awarding City of Oak Harbor the 2014 "Wastewater Treatment Plant Outstanding Performance" for the third consecutive year. Mayor Dudley thanked Public Works Director Cathy Rosen for her commitment to the City of Oak Harbor. Cathy Rosen recognized the employees responsible for operating the treatment plant: Phil Matthews, Scott Hubbard, Kenny Seldal, Brian Schneider and Jack Robinson.

Councilmembers

Mayor Pro Tem Paggao and Councilmembers Campbell and Severns spoke to the success of National Night Out held August 4, 2015 at Fort Nugent Park.

Councilmember Munns announced the Military Appreciation Picnic on September 12, 2015.

Councilmember Severns provided a brief report from the last Economic Development Committee (EDC) meeting.

Councilmember Hizon suggested moving the one council meeting a month from July and August to June and July in order to avoid conflicts with the Annual AWC Conference. Ms. Hizon invited Chief of Fire Ray Merrill to comment on a recent practice burn.

Fire Chief Ray Merrill shared a practice burn, simulating a building complete with sheetrock and windows, performed by the Fire Department during National Night out.

Councilmember Servatius commented on the positive impact of the practice burn at National Night Out.

Mayor Dudley called a five (5) minute recess at 7:43 p.m., and reconvened the meeting at 7:48 p.m.

PUBLIC HEARINGS & MEETINGS

Ordinance No. 1712: Homeless Encampment Code Amendment
Dennis Lefevre, Associate Planner, provided the staff report.

Mayor Dudley opened the Public Hearing at 7:53 p.m., no comments, closed at 7:53 p.m.

Development Services Director Steve Powers assisted answering questions during the presentation.

Questions and discussion from Councilmembers and staff.

Ordinance No. 1712: Homeless Encampment Code Amendment

Motion: Councilmember Servatius moved to adopt Ordinance No. 1712, seconded by Councilmember Campbell, unanimously approved.

ORDINANCES & RESOLUTIONS

Ordinance No. 1739: Zoning Code Amendment "Definitions"

Development Director Steve Powers provided the staff report.

Mayor Dudley opened the item for public comment at 8:07 p.m., no comments, closed at 8:07 p.m.

Ordinance No. 1739: Zoning Code Amendment "Definitions"

Motion: Councilmember Hizon moved to adopt Ordinance No. 1739, seconded by Councilmember Severns, unanimously approved.

Ordinance No. 1741: Amending OHMC Chapter 14.03 "Sewer Connection"

Staff report provided by Nikki Esparza, City Attorney

Mayor Dudley opened the item for public comment at 8:09 p.m.

Citizens Speaking

Dwayne Dillard, 2150 SW Dillard Lane, Oak Harbor

Robin Kolatis, 2141 Dillard, Oak Harbor

Mayor Dudley closed the comment period at 8:16 p.m. after all comments were provided.

Discussion among City Councilmembers.

Ordinance No. 1741: Amending OHMC Chapter 14.03 "Sewer Connection"

Motion: Councilmember Hizon moved to extend the Council meeting to 9:30 p.m., seconded by Councilmember Almberg. Motion unanimously approved.

Motion: Councilmember Campbell moved that the Council chair a committee to discuss OHMC Chapter 14.03 and how to resolve the City sewer issue. Motion seconded by Councilmember Hizon. Majority voted against the motion, motion fails.

Councilmembers Campbell and Hizon voted in favor of the motion.

Mayor Pro Tem Paggao and Councilmembers Severns, Almberg, Munns, and Servatius voted against the Motion.

Additional comments among the Members of City Council.

Motion: Councilmember Almberg moved to move on to the next agenda item 9.a, seconded by Councilmember Servatius, unanimously approved.

CONTRACTS & AGREEMENTS

OTHER ITEMS FOR CONSIDERATION

Authorization to implement Legislative Management Software Granicus

Staff report presented by Kellye Mazzoli, Executive Assistant to the Mayor

Mayor Dudley opened the item for public comment at 8:56 p.m., no comments, closed at 8:56 p.m.

Councilmembers inquired about the web-based solution, and Ms. Mazzoli provided answers.

Authorization to implement Legislative Management Software Granicus

Motion: Councilmember Hizon moved to authorize staff to purchase and implement the Legislative Management Software package as proposed by Granicus in the amount of \$10,855.00 in upfront costs plus \$10,800.00 in subscription costs for year one. Motion seconded by Councilmember Severns, unanimously approved.

Post Office Oak Tree Ad Hoc Committee - Recommendations for use of the Post Office Garry Oak Tree Wood

Staff report provided by Cathy Rosen, Public Works Director.

Mayor Dudley opened the item for public comment at 9:15 p.m., no comments, closed at 9:15 p.m.

City Council asked follow-up questions on the item, and Cathy Rosen provided explanations.

Post Office Oak Tree Ad Hoc Committee - Recommendations for use of the Post Office Garry Oak Tree Wood

Motion: Councilmember Servatius moved to direct the Arts Commission to develop and fund projects which include a timeline/ring count display and a giant acorn(s) display as determined by the Arts Commission, seconded by Councilmember Munns, unanimously approved.

Motion: Councilmember Servatius moved to direct that the design of the new Clean Water Facility include the creation and installation of items such as a live slab cut table, benches, doors, wall tables, podiums, wood paneling, counters, beams, railings, brochure holders, display cases and artistic chairs. Seconded by Councilmember Hizon, majority approved.

Councilmember AlMBERG voted against the motion.

Motion: Councilmember Servatius moved to authorize the expenditure of \$7,600.00 to purchase three (3) canopy structures which will be used to protect the Post Office Oak Tree wood from the elements until it is used to create art pieces, furniture or other items as approved by City Council. Motion seconded by Councilmember Campbell, unanimously approved.

Motion: Councilmember Servatius moved to approve item no. 4 as written, Munns seconded the motion, majority approved.

Councilmember AlMBERG voted against the motion.

ADJOURN

Motion: Councilmember AlMBERG moved to adjourn, seconded by Councilmember Hizon, unanimously approved.

Meeting adjourned at 9:24 p.m.

Anna M. Thompson, City Clerk