
MARINA ADVISORY COMMITTEE

September 3, 2014





**Marina Advisory Committee
September 3, 2014
7:00 p.m.**

Committee Members
Ken Hulett, Chairman
Bob Nelson, Vice-Chairman
J.J. Jones
Mahmoud Abdel-Monem
Jeff Malmgren

1. Public Comment
2. Review of the May 5, 2014 meeting notes
3. Summer Recap - Discussion
4. MAC Future Projects - Discussion
5. General Update
6. Marina Advisory Committee Comments
7. Next Meeting – October 6, 2014
8. Adjourn

REVIEW OF MEETING NOTES

May 5, 2014



Roll Call: Mr. Hulett __X__ Mr. Nelson__X__ Mr. J. Jones _____ Mr. Abdel-Monem __X__
Mr. Malmgren _____

Staff: Doug Merriman and Chris Sublet

Public: None

- Public Comment:
 - None
- Review of April 7, 2014 Meeting Minutes:
 - Approved
- Marina Budget Discussion by Doug Merriman, City of Oak Harbor Finance Director –Discussion:
 - Mr. Merriman handed out the following documents:
 - Marina Statement of Net Position 2009 – 2013
 - Finance Frequently Asked Questions
 - Indirect Cost Allocation Plan
 - Mr. Merriman reviewed the frequently asked questions and explained the following:
 - What an enterprise fund was. He also explained that the marina is an enterprise fund and is self funded.
 - Mr. Nelson asked if the marina was 100% self funded.
 - Mr. Merriman confirmed that it was.
 - The City tracks the revenue and expenditures the way they do because it is regulated by the state under RCW 43.09.200. The City is not able to customize this process or these reports.
 - Mr. Hulett asked if there was a way to figure out the average expense and revenue from fuel.
 - Mr. Merriman said that he would look into it.
 - There is currently only about \$50,000 in the marina capital reserve.
 - The purpose of the Indirect Cost Allocation is to allocate the true cost of operations to individual funds. He explained that municipalities have fallen under intense scrutiny since the State Auditor’s Office Performance Audit Initiative. He continued to say that up until this scrutiny started, the marina did not pay this fee.
 - Mr. Nelson asked if actual City Hall time spent working on the marina was tracked.
 - Mr. Merriman explained that it is not based on actual time but a formula.
 - Mr. Nelson asked why the \$200,000 was allocated.
 - Mr. Merriman said that it was for the work done by City Hall such as HR, Legal, Accounting and etc.
 - Mr. Hulett asked if it was also for meetings.
 - Mr. Merriman said that it was for some but not all.
 - Mr. Hulett asked if some of the bigger projects scheduled for the next couple of years would reduce the \$200,000 currently paid.

- Mr. Merriman said that it may, based on the overall percent share.
- Mr. Nelson asked how the bigger projects affect the marina.
 - Mr. Merriman explained that the figure is based upon a percentage of the total amount.
 - Example: \$1,000,000 in total amount:
 - If there were 4 departments and there were not any large projects occurring, each one would pay 25%
 - If there were 4 departments and one had a large project (sewer treatment plan), the one with the large project may pay 40% and the others may pay 20%.
- Mr. Nelson then stated, “we are not paying for services rendered, but for our share of the total cost?”
 - Mr. Merriman said “yes.”
- Mr. Merriman then explained that the marina does get a small amount of money from the general fund. He continued to say that the marina receives about \$30,000 a year from leasehold tax charged in other parts of the City.
- Mr. Merriman also explained that the marina only has about \$50,000 in the cumulative reserve fund.
- Mr. Williford asked what the financial difference between the Oak Harbor Marina and a Port is.
 - Mr. Merriman said that is mainly the lease issue.
- Mr. Sublet asked what the restricted cash fund is.
 - Mr. Merriman said that is the 10% collateral for the \$2.5 million dollar bond.
- Mr. Hulett asked what the budget process for 2015-2016 was.
 - Mr. Merriman said that there will be a City Council presentation of the calendar of events and that the process will start a little earlier than in the past.
- Mr. Hulett asked Mr. Merriman what he saw coming for 2015.
 - Mr. Merriman said that he hopes that the marina breaks even.

- General Update:
 - None
- MAC Comments
 - None
- Next regular meeting— June 2, 2014
- Adjourn

SUMMER RECAP

Discussion

Memo

To: Marina Advisory Committee
From: Chris Sublet, Harbormaster
CC: Steve Powers, Director Development Services
Date: 09/03/2014
Re: 2014 Summer Update

The Marina Advisory Committee has not met since May of 2014. In an effort to inform the Marina Advisory Committee members of the business activity from May – July, staff has prepared the following documents for discussion at the September meeting.

1. Occupancy reports for May, June & July (Attachments A1 – A3)
2. Revenue report for January – July (Attachment B)
3. Expense report for January – July (Attachment C)
4. Whidbey Island Race Week Revenue & Expense spreadsheet – (Attachment D)

Please contact Chris Sublet at 360.279.4576 if you have any questions.

May 2014 Occupancy
Based upon Marina Program Reports

Permanent Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
A	51	48	3	94%
B	82	69	13	84%
C	55	51	4	93%
D	85	53	32	62%
E	71	55	16	77%
Totals	344	276	68	

- There were 24 more slips occupied in May then in April 2014.
- The permanent moorage docks were 80% occupied.
 - +4% compared to April 2014.
 - +2% compared to May 2013.

Conditional Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
G	17	9	8	53%
F	52	17	35	33%
S	8	5	3	63%
Totals	77	31	46	

- There were 4 fewer slips occupied in May then in April 2014.
- The conditional moorage docks were 40% occupied.
 - -7% compared to April 2014.
 - -5% compared to May 2013.

Overall Summary

- The combined permanent and conditional moorage marina docks were 73% occupied in May.
 - +2% compared to April 2014.
 - +1% compared to May 2013.
- The combined permanent and conditional average percentage of occupancy was 70% in May.
 - The same percentage as in April 2014.
 - The same percentage as in May 2013.

June 2014 Occupancy
Based upon Marina Program Reports

Permanent Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
A	51	48	3	94%
B	82	76	6	93%
C	55	52	3	95%
D	85	59	26	69%
E	71	56	15	79%
Totals	344	291	53	

- There were 15 more slips occupied in June then in May 2014.
- The permanent moorage docks were 85% occupied.
 - +5% compared to May 2014.
 - +6% compared to June 2013.

Conditional Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
G	17	11	6	65%
F	52	19	33	37%
S	8	8	0	100%
Totals	77	38	39	

- There were 7 more slips occupied in June then in May 2014.
- The conditional moorage docks were 49% occupied.
 - +9% compared to May 2014.
 - -4% compared to June 2013.

Overall Summary

- The combined permanent and conditional moorage marina docks were 78% occupied in June.
 - +5% compared to May 2014.
 - +4% compared to June 2013.
- The combined permanent and conditional average percentage of occupancy was 79% in June.
 - +9% compared to May 2014.
 - +7% compared to June 2013.

July 2014 Occupancy

Based upon Marina Program Reports

Permanent Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
A	51	48	3	94%
B	82	79	3	97%
C	55	52	3	95%
D	85	73	12	86%
E	71	54	17	76%
Totals	344	306	38	

- There were 15 more slips occupied in July then in June 2014.
- The permanent moorage docks were 89% occupied.
 - +4% compared to June 2014.
 - +4% compared to July 2013.

Conditional Moorage

Dock	Total Slips	Total Occupied	Total Vacant	Percent Occupied
G	17	11	6	65%
F	52	26	26	50%
S	8	5	3	63%
Totals	77	42	35	

- There were 4 more slips occupied in July then in June 2014.
- The conditional moorage docks were 55% occupied.
 - +6% compared to June 2014.
 - +7% compared to July 2013.

Overall Summary

- The combined permanent and conditional moorage marina docks were 83% occupied in July.
 - +5% compared to June 2014.
 - +6% compared to July 2013.
- The average percentage of occupancy on each dock was 79% in July.
 - The same percentage compared to June 2014.
 - +6% compared to July 2013.

Revenue Status Report
 City of Oak Harbor
 1/1/2014 through 7/31/2014

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prc't Rcvd
410.00 MARINA					
410.00.308 BEGINNING FUND BALANCE					
410.00.308.010.0000 BEG FUND BAL - RESERVED	0.00	0.00	0.00	0.00	0.00
410.00.308.080.0000 BEG FUND BAL - UNRESERVED	288,153.00	0.00	0.00	288,153.00	0.00
Total BEGINNING FUND BALANCE	288,153.00	0.00	0.00	288,153.00	0.00
410.00.317 EXCISE TAXES IN LIEU OF PROPERTY TAX					
410.00.317.020.0000 LEASEHOLD EXCISE TAX	30,000.00	15,912.37	15,912.37	14,087.63	53.04
Total EXCISE TAXES IN LIEU OF PROPERTY TAX	30,000.00	15,912.37	15,912.37	14,087.63	53.04
410.00.334 STATE GRANTS					
410.00.334.002.3000 DNR GRANT - DERELICT VESSEL	0.00	0.00	0.00	0.00	0.00
410.00.334.002.4000 MARINA PARKS GRANT	0.00	0.00	0.00	0.00	0.00
410.00.334.004.2000 CTED DREDGING PLAN GRANT	0.00	0.00	0.00	0.00	0.00
Total STATE GRANTS	0.00	0.00	0.00	0.00	0.00
410.00.341 GENERAL GOVERNMENT					
410.00.341.070.0000 SALES OF MERCHANDISE - TAXABLE	0.00	585.11	585.11	-585.11	0.00
Total GENERAL GOVERNMENT	0.00	585.11	585.11	-585.11	0.00
410.00.343 UTILITIES					
410.00.343.030.0000 ELECTRICITY	42,000.00	27,319.87	27,319.87	14,680.13	65.05
Total UTILITIES	42,000.00	27,319.87	27,319.87	14,680.13	65.05

Revenue Status Report

City of Oak Harbor
 1/1/2014 through 7/31/2014

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Pct Rcvd
410.00.344	TRANSPORTATION				
410.00.344.050.0000	GASOLINE	63,302.11	63,302.11	39,197.89	61.76
410.00.344.050.1000	DIESEL	152,807.00	133,337.84	19,469.16	87.26
410.00.344.050.2000	OTHER PETROLEUM	1,500.00	1,596.44	-96.44	106.43
Total TRANSPORTATION		256,807.00	198,236.39	58,570.61	77.19
410.00.346	SOCIAL SERVICES				
410.00.346.020.0000	ENVIRONMENTAL COMPLIANCE	4,000.00	2,741.64	1,258.36	68.54
Total SOCIAL SERVICES		4,000.00	2,741.64	1,258.36	68.54
410.00.347	CULTURE & RECREATION				
410.00.347.030.3300	KEY CARDS	1,000.00	625.00	375.00	62.50
410.00.347.030.4100	LAUNCHER/HOIST CARD	0.00	0.00	0.00	0.00
410.00.347.030.4200	SHOWER - ICE	4,000.00	3,548.94	451.06	88.72
410.00.347.030.4400	OTHER	200.00	0.00	200.00	0.00
410.00.347.030.4500	LAUNDROMAT	2,800.00	1,877.00	923.00	67.04
Total CULTURE & RECREATION		8,000.00	6,050.94	1,949.06	75.64
410.00.361	INTEREST & OTHER EARNINGS				
410.00.361.010.0000	INVESTMENT INTEREST	1,000.00	0.00	1,000.00	0.00
410.00.361.040.0000	INTEREST ON TAXES (LEASEHOLD)	0.00	1.56	-1.56	0.00
410.00.361.040.0200	INTEREST ON ACCTS RECEIVABLE	0.00	0.00	0.00	0.00
Total INTEREST & OTHER EARNINGS		1,000.00	1.56	998.44	0.16

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prc't Rcv'd
410.00.362	RENTS, LEASES & CONCESSIONS				
410.00.362.010.0000	HOIST RENTAL	1,151.00	1,151.00	849.00	57.55
410.00.362.020.0000	HOIST CARD LEASE	0.00	0.00	0.00	0.00
410.00.362.040.0000	GUEST MOORAGE	40,415.46	40,415.46	13,584.54	74.84
410.00.362.050.0000	PERMANENT MOORAGE	543,280.00	327,737.24	215,542.76	60.33
410.00.362.050.0010	MOORAGE-TEMP DREDGING FEE	65,000.00	65,204.45	-204.45	100.31
410.00.362.050.1000	LIVE ABOARD FEES	9,064.00	8,161.91	902.09	90.05
410.00.362.050.2000	PARKING-TRAILER STORAGE	12,600.00	7,501.70	5,098.30	59.54
410.00.362.050.3000	STORAGE SHED	94,500.00	54,752.35	39,747.65	57.94
410.00.362.050.3100	STORAGE SHED - NO TAX	1,050.00	0.00	1,050.00	0.00
410.00.362.090.0000	YACHT CLUB	2,940.00	2,880.98	59.02	97.99
	Total RENTS, LEASES & CONCESSIONS	784,434.00	507,805.09	276,628.91	64.74
410.00.367	CONTRIBUTION/ DONATION- PRIVATE SOURCES				
410.00.367.011.0000	CONTRIBUTIONS/DONATIONS	0.00	0.00	0.00	0.00
	Total CONTRIBUTION/ DONATION- PRIVATE SOURCES	0.00	0.00	0.00	0.00
410.00.369	OTHER MISCELLANEOUS REVENUES				
410.00.369.010.0000	SALE OF SCRAP & JUNK	0.00	0.00	0.00	0.00
410.00.369.030.0000	SALE OF CONFISCATED & FORFEITTE	0.00	0.00	0.00	0.00
410.00.369.081.0000	OVERAGES/SHORTAGES	0.00	42.12	-42.12	0.00
410.00.369.082.0000	FOREIGN CURRENCY EXCHANGE ADJU	0.00	0.00	0.00	0.00
410.00.369.090.0000	MISCELLANEOUS REV - NO TAX	4,000.00	4,071.04	-71.04	101.78
410.00.369.091.0000	MISC REVENUE - TAXABLE	500.00	0.00	500.00	0.00

Revenue Status Report

City of Oak Harbor
 1/1/2014 through 7/31/2014

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prc't Rcv'd
410 MARINA					
Total OTHER MISCELLANEOUS REVENUES	4,500.00	4,113.16	4,113.16	386.84	91.40
410.00.372 INSURANCE RECOVERIES - PROPRIETARY					
410.00.372.000.0000 INSURANCE RECOVERIES - PROPRIE	0.00	0.00	0.00	0.00	0.00
Total INSURANCE RECOVERIES - PROPRIETARY	0.00	0.00	0.00	0.00	0.00
410.00.373 GAINS (LOSSES) DISPOSITION CAPITALASSET					
410.00.373.000.0000 GAIN (LOSS) DISPOSITION OF FA	0.00	0.00	0.00	0.00	0.00
Total GAINS (LOSSES) DISPOSITION CAPITALASSET	0.00	0.00	0.00	0.00	0.00
410.00.391 PROCEEDS OF LONG-TERM DEBT					
410.00.391.010.0000 GO BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
410.00.391.020.0000 REVENUE BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
Total PROCEEDS OF LONG-TERM DEBT	0.00	0.00	0.00	0.00	0.00
410.00.395 DISPOSITION OF CAPITALASSETS					
410.00.395.020.0000 INSURANCE RECOVERIES - CAPITAL	0.00	17,881.15	17,881.15	-17,881.15	0.00
Total DISPOSITION OF CAPITALASSETS	0.00	17,881.15	17,881.15	-17,881.15	0.00
410.00.397 TRANSFERS IN					
410.00.397.000.0000 OPERATING TRANSFERS - IN	46,224.00	26,964.00	26,964.00	19,260.00	58.33
Total TRANSFERS IN	46,224.00	26,964.00	26,964.00	19,260.00	58.33
Total MARINA	1,465,118.00	807,611.28	807,611.28	657,506.72	55.12

Expenditure Status Report
 City of Oak Harbor
 1/1/2014 through 7/31/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
410.00.000	PERIOD 13 ACCRUALS					
410.00.000.000	ACCOUNTS PAYABLE ACCRUAL					
410.00.000.000.0011	P13 AP ACCRUALS - COST OF SALES	0.00	0.00	0.00	0.00	0.00
410.00.000.000.0012	P13 AP ACCRUALS - CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
410.00.000.000.0013	P13 AP ACCRUALS - UTILITIES	0.00	0.00	0.00	0.00	0.00
410.00.000.000.0015	P13 AP ACCRUALS - REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
410.00.000.000.0016	P13 AP ACCRUALS - OTHER OPERATING EXP	0.00	0.00	0.00	0.00	0.00
	Total PERIOD 13 ACCRUALS	0.00	0.00	0.00	0.00	0.00
410.00.508	FUND BALANCES					
410.00.508.010	RESERVED					
410.00.508.010.0000	END FUND BAL - RESERVED	0.00	0.00	0.00	0.00	0.00
	Total RESERVED	0.00	0.00	0.00	0.00	0.00
410.00.508.080	UNRESERVED					
410.00.508.080.0000	END FUND BAL - UNRESERVED	221,840.00	0.00	0.00	221,840.00	0.00
	Total FUND BALANCES	221,840.00	0.00	0.00	221,840.00	0.00
410.00.575	CULTURAL & RECREATIONAL FACILITIES					
410.00.575.070	RECREATIONAL MARINAS					
410.00.575.070.0100	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
410.00.575.070.1100	SALARIES & WAGES	241,764.00	138,730.51	138,730.51	103,033.49	57.38
410.00.575.070.1110	COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00
410.00.575.070.1200	OVERTIME	2,122.00	336.54	336.54	1,785.46	15.86
410.00.575.070.2100	PERSONNEL BENEFITS	106,538.00	63,089.33	63,089.33	43,448.67	59.22
410.00.575.070.3110	OFFICE SUPPLIES	10,000.00	2,492.42	2,492.42	7,507.58	24.92
410.00.575.070.3150	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

City of Oak Harbor
1/1/2014 through 7/31/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
410.00.575.070.3400	231,525.00	163,062.89	163,062.89	0.00	68,462.11	70.43
410.00.575.070.3500	13,804.00	8,763.02	8,763.02	0.00	5,040.98	63.48
410.00.575.070.4100	20,000.00	13,779.46	13,779.46	0.00	6,220.54	68.90
410.00.575.070.4120	8,000.00	5,044.92	5,044.92	0.00	2,955.08	63.06
410.00.575.070.4200	8,000.00	6,423.56	6,423.56	0.00	1,576.44	80.29
410.00.575.070.4300	2,000.00	12.00	12.00	0.00	1,988.00	0.60
410.00.575.070.4410	0.00	1,794.94	1,794.94	0.00	-1,794.94	0.00
410.00.575.070.4500	0.00	0.00	0.00	0.00	0.00	0.00
410.00.575.070.4600	17,000.00	8,789.06	8,789.06	0.00	8,210.94	51.70
410.00.575.070.4700	75,579.00	48,388.60	48,388.60	0.00	27,190.40	64.02
410.00.575.070.4800	80,696.00	21,297.23	21,297.23	0.00	59,398.77	26.39
410.00.575.070.4900	26,750.00	8,158.17	8,158.17	0.00	18,591.83	30.50
410.00.575.070.4901	0.00	-1.41	-1.41	0.00	1.41	0.00
410.00.575.070.4902	4,000.00	47.75	47.75	0.00	3,952.25	1.19
410.00.575.070.4950	0.00	0.00	0.00	0.00	0.00	0.00
410.00.575.070.4993	3,262.00	1,902.81	1,902.81	0.00	1,359.19	58.33
410.00.575.070.9840	200,000.00	116,666.69	116,666.69	0.00	83,333.31	58.33
Total RECREATIONAL MARINAS	1,051,040.00	608,778.49	608,778.49	0.00	442,261.51	57.92
410.00.575.078		INTERFUND CHARGES				
410.00.575.078.4894	2,608.00	1,521.31	1,521.31	0.00	1,086.69	58.33
410.00.575.078.4991	5,977.00	3,486.56	3,486.56	0.00	2,490.44	58.33
410.00.575.078.4992	750.00	437.50	437.50	0.00	312.50	58.33
410.00.575.078.4997	0.00	0.00	0.00	0.00	0.00	0.00
410.00.575.078.4998	0.00	1,616.44	1,616.44	0.00	-1,616.44	0.00
Total INTERFUND CHARGES	9,335.00	7,061.81	7,061.81	0.00	2,273.19	75.65
Total CULTURAL & RECREATIONAL FACILITIES	1,060,375.00	615,840.30	615,840.30	0.00	444,534.70	58.08
410.00.588		OTHER DECREASES IN FUND BALANCES				
410.00.588.000		PRIOR YEAR(S) ADJUSTMENTS				
410.00.588.000.0000	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

City of Oak Harbor

1/1/2014 through 7/31/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prc't Used
Total OTHER DECREASES IN FUND BALANCES	0.00	0.00	0.00	0.00	0.00	0.00
410.00.591 REDEMPTION-LONG TERM DEBT-GOVERNMENTAL						
410.00.591.075 CULTURAL & RECREATIONAL FACILITIES						
410.00.591.075.075 GO BOND PRINCIPAL	100,000.00	0.00	0.00	0.00	100,000.00	0.00
Total REDEMPTION-LONG TERM DEBT-GOVERNMENTAL	100,000.00	0.00	0.00	0.00	100,000.00	0.00
410.00.592 INTEREST & OTHER DEBT SERVICE COSTS						
410.00.592.075 CULTURAL & RECREATIONAL FACILITIES						
410.00.592.075.8300 INTEREST EXPENSE	82,903.00	41,451.25	41,451.25	0.00	41,451.75	50.00
Total INTEREST & OTHER DEBT SERVICE COSTS	82,903.00	41,451.25	41,451.25	0.00	41,451.75	50.00
410.00.594 CAPITAL EXPENDITURES						
410.00.594.075 CULTURAL & RECREATIONAL						
410.00.594.075.6200 BUILDINGS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00
410.00.594.075.6400 MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
410.00.597 TRANSFERS - OUT						
410.00.597.000 TRANSFERS - OUT						
410.00.597.000.0000 OPERATING TRANSFERS-OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total TRANSFERS - OUT	0.00	0.00	0.00	0.00	0.00	0.00
Total MARINA	1,465,118.00	657,291.55	657,291.55	0.00	807,826.45	44.86

Expenditure Status Report

City of Oak Harbor
 1/1/2014 through 7/31/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
410.40.588	OTHER DECREASES IN FUND BALANCES					
410.40.588.000	PRIOR YEAR(S) ADJUSTMENTS					
410.40.588.000.000	PRIOR YEAR CORRECTIONS	0.00	0.00	0.00	0.00	0.00
	Total OTHER DECREASES IN FUND BALANCES	0.00	0.00	0.00	0.00	0.00
410.40.594	CAPITAL EXPENDITURES					
410.40.594.075	CULTURAL & RECREATIONAL					
410.40.594.075.6300	OTHER IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
	Total MARINA CUMULATIVE RESERVE	0.00	0.00	0.00	0.00	0.00
	Total MARINA	1,465,118.00	657,291.55	657,291.55	807,826.45	44.86
	Grand Total	1,465,118.00	657,291.55	657,291.55	807,826.45	44.86

Whidbey Island Race Week
 Revenue and Expenses Comparison
 2011 - 2013

Expenses	2011	2012	2013	2014
Extra Staff (overtime)	\$1,249.61	\$ 1,328.24	\$0.00	\$0.00
Security	\$2,400.00	\$ 930.00	\$1,035.00	\$519.00
P W - Garbage & Recycling	\$4,544.18	\$ 5,561.52	\$3,123.26	\$2,892.03
P W - Street Cleaning	\$150.00	\$ -	\$0.00	\$0.00
Lift Station Cleaning				\$158.38
Ice	\$614.65	\$ 517.57	\$872.22	\$539.70
Fuel	\$1,610.18	\$ 2,917.39	\$2,578.19	\$2,161.44
Port-a potties	\$1,160.00	\$ 1,215.40	\$1,080.53	\$1,081.25
Banners	\$2,369.12	\$ 1,875.08	\$1,618.00	\$1,232.17
Youth Sailing - Banner Sales	\$565.80	\$ 331.20	\$0.00	\$285.00
Extra Cardboard Recycle Bins	\$97.45	\$ 131.14	\$127.00	\$92.78
Loss of conditional moorage	\$1,377.92	\$ 726.64	\$1,511.00	\$815.64
Loss of parking storage	n/a	n/a	\$0.00	\$0.00
Loss of permanent moorage	\$60.14	n/a	\$0.00	\$0.00
WINSA boat fuel	n/a	n/a	\$0.00	\$0.00
Preparation labor	\$1,917.60	\$ 1,940.80	\$1,399.60	\$1,441.60
Take down labor	\$958.80	\$ 970.40	\$699.80	\$720.80
Total Expenses	\$19,075.45	\$ 18,445.38	\$14,044.60	\$11,939.79
Revenue	2011	2012	2013	2014
Moorage	\$14,890.01	\$ 18,831.29	\$13,101.87	\$11,043.41
Banners	\$600.00	\$ 395.00	\$75.00	\$240.00
Ice	\$613.40	\$ 1,035.13	\$1,239.29	\$701.64
Showers	\$489.25	\$ 469.00	\$499.10	\$380.10
Laundry	\$164.30	\$ 61.50	\$88.80	\$108.00
Hoist	\$573.50	\$ 624.00	\$369.85	\$312.50
Fuel	\$2,136.57	\$ 3,237.99	\$2,854.92	\$2,517.12
Revenue Income	\$19,467.03	\$ 24,653.91	\$18,228.83	\$15,302.77
Notes:				
Hourly rates = Average of marina staff hourly rate of pay.				
Overtime = No overtime for 2014				
Security = 17.3 hours at \$30.00 an hour				
Banners = Given in welcome bag and sold by youth sailing.				
Preparation Labor = 40 hours @ \$36.04 an Hour				
Take Down Labor = 20 hours @ \$36.04 an Hour				
Fuel = Race Week fuel sales were tracked and recorded for 2014.				

Attachment D

**MARINA ADVISORY
COMMITTEE
FUTURE PROJECTS**

Discussion

Memo

To: Marina Advisory Committee
From: Chris Sublet, Harbormaster
CC: Steve Powers, Director Development Services
Date: 09/03/2014
Re: Project List

The Marina Advisory Committee spent most of the 2014 winter and fall meetings completing the New Marina Revenue & Flintstone Park Dock Phase I & Phase II project list. Based upon comments at the May Marina Advisory Committee meeting staff has prepared a list of projects that the Marina Advisory Committee may choose to work on in the coming months.

- a. Continue with the New Marina Revenue & Flintstone Park Dock Phase I & Phase II City Council Workshop Presentation
- b. Create and implement a “use” charge for the launch ramp
- c. Formalize a Marina Improvement Plan

Please contact Chris Sublet at 360.279.4576 if you have any questions.