Have you served on active duty in the U.S. Armed Forces? ____Yes ____No ← ***if No, skip this page***

VETERANS' PREFERENCE ELIGIBILITY FORM

(Included ONLY when scored testing is utilized.)

RCW 41.04.010 provides for a veterans' preference to be added to the passing grade of certain veterans. If you believe that you are eligible to be considered for such preference and if you attain a passing grade in the selection process, you should complete the following questionnaire by checking the statements that apply to you. Also, please certify the accuracy of your answers by signature and **attach a copy of your DD 214 form.**

Date of separation from the United States active military service _____

Dates of Service – From: _____ To: _____ Branch: _____
(mm/dd/yyyy) (mm/dd/yyyy)

Position Title / Rank: _____

YOU MUST:

_____ 1. Have served on active duty in a branch of the Armed Forces of the United States.

AND

_____ 2. Have been released from active service under honorable conditions, (i.e., with an honorable or general discharge) or a discharge for physical reasons with honorable record;

AND

_____ 3. Have not previously received employment through the use of veterans' preference.

AND

_____ 4. Not currently in the military, i.e., on active duty. If you are, you are not a "Veteran" by definition and, therefore, not eligible. This is the interpretation given by the State Office of Veteran's Affairs. It applies even if there was a prior period of service.

If you meet all of the above requirements the following scoring criteria shall apply:

a) 10% preference will be added to your passing examination grade, until your first appointment, if you served during a period of war or in an armed conflict and you are not receiving veterans retirement payments. The percentage shall not be utilized in promotional examinations.

b) 5% preference will be added to your passing examination grade, until your first appointment, if your service was not during a period of war or in an armed conflict OR you are receiving veterans retirement payments. The percentage shall not be utilized in promotional examinations.

c) 5% preference will be added to your promotional exam, until your first promotion only, if you were called up to active military service from employment with the state or any of its political subdivisions or municipal corporations.

I certify that, to the best of my knowledge, I am entitled to _____ **5%** _____ **10%** _____ **None** Veterans' preference and that by falsely claiming veterans' preference I will be disqualified from employment with the City of Oak Harbor. I also understand that if employed, any misrepresentation of facts regarding my receiving veterans' preference is sufficient cause for dismissal.

_____	_____	_____
Date	Print Name	Signature

Copies of your DD214 may be requested by contacting the National Archives – Veterans Service Records department. Contact information can be found here: http://www.archives.gov/veterans/military-service-records/. If you are within 120 days of separation from active duty, you may attach any written document from the armed forces that certify you are expected to be discharged or released from active duty service in the armed forces under honorable conditions not later than 120 days after the date the document is signed.