

Oak Harbor City Council
Regular Meeting Minutes
March 21, 2017

CALL TO ORDER

Mayor Bob Severns called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:

Mayor Bob Severns
Mayor ProTem Danny Paggao
Councilmember Erica Wasinger
Councilmember Joel Servatius
Councilmember Beth Munns
Councilmember Tara Hizon
Councilmember Almberg

Staff Present:

City Administrator Dr. Merriman
City Attorney Nikki Esparza
Finance Director Patricia Soule
Public Works Director Cathy Rosen
Development Services Director Steve Powers
City Engineer Joe Stowell
Project Engineer Brett Arvidson
Chief of Fire Ray Merrill
Acting Captain Mike Bailey
Deputy City Clerk Nicole Tesch

CALL TO ORDER

Pastor Ron Lawler of the Family Bible Church provided the invocation, and then Mayor Severns led the pledge of allegiance.

EXCUSE ABSENT COUNCILMEMBERS

Mayor Severns announced that Councilmember Campbell was absent.

Motion: Councilmember Munns moved to excuse Councilmember Campbell; motion seconded by Councilmember Hizon, and the motion was unanimously approved.

1. APPROVAL OF AGENDA

Motion: Councilmember Hizon moved to approve the agenda as presented, motion seconded by Councilmember Wasinger, and the motion was unanimously approved.

2. PRESENTATIONS

a. Proclamations

None.

b. Honors & Recognitions

None.

c. Presentations

- i. Fire Department Annual Report for Fiscal Year 2016
Ray Merrill, Fire Chief presented the Annual Report and shared a PowerPoint presentation.

3. CITIZEN COMMENT PERIOD

Mayor Bob Severns opened the Citizen Comment Period at 6:39 p.m., there being none, Mayor Severns closed the comment period at 6:39 p.m.

Councilmember Alberg requested to pull items 4a and 4f.

Doug Merriman, City Administrator requested to pull item 4e from the agenda to be moved to the next City Council meeting on April 4, 2017.

4. CONSENT AGENDA

Councilmember Alberg requested to pull items 4a and 4f.

Doug Merriman, City Administrator requested to pull item 4e from the agenda to be moved to the next City Council meeting on April 4, 2017.

REMOVED FROM THE CONSENT AGENDA BY COUNCILMEMBER ALMBERG

- a. ~~Approve Minutes of the March 7 2017 Regular Council Meeting~~
- b. Approval of Payroll and Accounts Payable Vouchers
- c. Appointment: Francis Bagarella to the Planning Commission
- d. International Association of Firefighters (IAFF) Collective Bargaining Agreement (CBA) for the Oak Harbor Fire Department

REMOVED FROM THE CONSENT AGENDA BY STAFF

- e. ~~Professional Services Agreement: HDR, Inc. Utility Rate and Fee Update~~

REMOVED FROM THE CONSENT AGENDA BY COUNCILMEMBER ALMBERG

- f. ~~Professional Services Agreement: BHC Consultants- Pasek Sewer overflow Structure- Amendment No. 2~~
- g. Resolution 17-05: Impaired Driving Impact Panel of Island County (IDIPIIC) Funding
- h. Teamsters Collective Bargaining Agreement (CBA) for the Oak Harbor Marina
- i. Teamsters Collective Bargaining Agreement (CBA) for the Oak Harbor Public Works Department

Motion: No objection, therefore the item was approved unanimously.

- a. Approve Minutes of the March 7 2017 Regular Council Meeting
No discussion, item was pulled by mistake.

Motion: Councilmember Servatius moved to approve the Minutes of the March 7, 2017 Regular Council Meeting, motion seconded by Mayor ProTem Paggao, and the motion was unanimously approved.

- f. Professional Services Agreement: BHC Consultants- Pasek Sewer overflow Structure- Amendment No. 2

Councilmember Alberg asked further clarifying questions, Cathy Rosen, Public Works Director responded with the staff report.

Motion: No objection, therefore the item was approved unanimously.

1. MAYOR, COUNCIL & STAFF COMMENTS

a. Mayor

Mayor Severns provided his respective comments and announcements. In the audience he announced that a few of the Miss Oak Harbor winners were present: Elizabeth Fitzgerald, Gracie Hiteshew, and Aly McLeod.

Mayor Severns thanked Tony Popp, Assistant Public Affairs Office of NAS Whidbey Island for his years of service to our community since Mr. Popp has announced his retirement.

Councilmember AlMBERG, Councilmember Wasinger, Councilmember Munns and Mayor Severns returned from Washington D.C. where they attended the National League of Cities Congressional Conference and the Pentagon.

b. Councilmembers

Councilmember Munns, Mayor ProTem Paggao, Councilmember AlMBERG and Councilmember Hizon provided respective comments and announcements.

c. City Administrator

City Administrator Dr. Merriman updated the City Council regarding the titles People, Money, and Land/Projects.

- *People*- Open positions include Seasonal Laborer- Public Works and Senior Services Administrator. Positions Closed include Senior Center Program Coordinator and Wastewater Treatment Plant Supervisor. City Council Retreat will be held on April 6, 2017 at 10:00 a.m. at Skagit Valley College Conference Room. Non-represented salary survey is in process at this time.
- *Money*- Actively tracking and commenting on Legislative Bills regarding Marina Tidelands Lease, Appropriations, Lodging Tax Amendments, and Telecommunication Services.
- *Land/Projects*- Franchise agreement negotiations are taking place with Comcast, Puget Sound Energy, and Cascade Natural Gas, IT SPAM application in place, and the Whidbey Island Marathon.

Jared Lorenger, Race Director with Orswell Events presented the update for the Whidbey Island Marathon and shared a Power Point Presentation

i. Clean Water Facility Project Update by City Staff

Project Engineer Brett Arvidson provided the Council with an update on the Clean Water Facility Project and shared a PowerPoint presentation.

2. PUBLIC HEARINGS & PUBLIC MEETINGS

- a. Ordinance No. 1795: Valley High Investments (VHI) Annexation
Annexation of Island County Parcel Numbers totaling 16.73 acres, generally located south of the intersection of Fort Nugent Road and SW Fairway Point Drive:
- ID #R13209-495-1950;
 - ID #R13209-495-2230;
 - ID #R13209-495-2500; and
 - ID #R13209-446-2310

Dennis Lefevre, Senior Planner presented the staff report.

The Public Hearing was opened for Public Comment at 7:24 p.m., the following people made public comment:

- Bruce Brown
- David Oates
- Jon McCoy
- Robert Dow
- William Burgoyne
- Tom Derner

Public comment was closed at 7:35 p.m.

Motion: Councilmember Hizon moved to approve Ordinance No. 1795 annexing four parcels of land totaling 16.73 acres into the city limits, motion seconded by Councilmember Almberg. The motion was approved with a vote of 5-1, with Councilmember Munns opposed.

3. **ORDINANCES & RESOLUTIONS**

None.

4. **CONTRACTS & AGREEMENTS**

- a. Clean Water Facility- General Contractor/Construction Manager GMP Amendment #12

Brett Arvidson, Project Engineer presented the staff report.

Mayor Severns opened public comment at 8:22 p.m., there being no public comment, public comment was closed.

Motion: Motion was made by Mayor ProTem Paggao to authorize the Mayor to sign AIA Document A133- 2009 Exhibit A (GMP#12) in the amount of \$4,353,876 plus Sales Tax (\$378,787) with Hoffman Construction for Odor System Construction, motion was seconded by Councilmember Hizon.

- b. Professional Services Agreement: RH2 Engineering- Water Main Replacement Project- Crescent Harbor Road/Regatta Drive Intersection Improvement

Cathy Rosen, Public Works director presented the item and recommended approval.

The Mayor opened public comment at 8:26 p.m., there being no public comment, public comment was closed.

Motion: Councilmember Almberg moved to table the Professional Services Agreement with RH2 Engineering- Water Main Replacement Project- Crescent Harbor Road/Regatta Drive Intersection Improvement, motion seconded by Councilmember Wasinger, and the motion was unanimously approved.

5. OTHER ITEMS FOR CONSIDERATION

- a. Planning Commission 2016 Annual Report to City Council

Steve Powers, Development Services Director presented the Planning Commission 2016 Annual Report. Planning Commission Members Bruce Freeman and Hal Hovey were present in the audience.

6. REPORTS & ITEMS FOR DISCUSSION

None.

7. EXECUTIVE SESSION

None.

ADJOURN

The Meeting was adjourned with no objection at 8:40 p.m.

Notes taken by Nicole Tesch,
Deputy City Clerk