

Oak Harbor City Council
Workshop Meeting Minutes
July 22, 2015

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 3:00 p.m.

City Council members and City Staff introduced themselves.

ROLL CALL

City Council Present:

Mayor Pro Tem Danny Paggao
Councilmember Jim Campbell
Councilmember Bob Severns
Councilmember Beth Munns
Councilmember Joel Servatius
Councilmember Rick Almberg
Councilmember Tara Hizon

Staff Present:

Finance Director Dr. Merriman
City Attorney Nikki Esparza
Development Services Director Steve Powers
Public Works Director Cathy Rosen
Purchasing Specialist Sandra Place
City Engineer Joe Stowell
Project Engineer Brett Arvidson
Police Chief Ed Green
Fire Chief Ray Merrill
Associate Planner Dennis Lefevre
Harbor Master Chris Sublet
Human Resources Director Sara Piccone
Kellye Mazzoli, Executive Assistant to the Mayor

Councilmember Munns arrived at approximately 3:05 p.m.

Councilmember Hizon arrived at approximately 3:10 p.m.

Mayor Dudley was absent.

1. Departmental Briefings

a. Police Department staffing update

Police Chief Green updated the Council with open positions at the police department and the hiring process for new personnel.

Questions among Council members.

b. Marina Convenience Store – Dev/Services

Harbor Master Chris Sublet provided information to Council regarding a proposed stationary convenience store at the Marina.

Discussion among Council members and staff.

2. Pending Agenda Items

a. Ordinance No. 1741: Policy for Grinder Pump Systems

Staff report presented by City Attorney Nikki Esparza.

City Engineer Joe Stowell provided examples of grinder pump locations on power point.

Discussion and Questions among Council members and staff.

Public Comments

Robin Kolatis
Kenneth Manni
Carol Young

b. Ordinance No. 1740: Medical Marijuana Code (9/01)

Associate Planner Dennis Lefevre provided the staff report on proposed Ordinance 1741, beginning with a brief history of state and local legislation on medical marijuana.

Comments from Councilmembers.

Comments from Police Chief Green.

c. WWTP – Boundary Line Adjustment

City Engineer Joe Stowell provided a power point presentation on the Boundary Line Adjustment proposal for the Wastewater Treatment Plant.

City Attorney Nikki Esparza provided further explanation relating to the proposed boundary line adjustment from a legal perspective.

Questions and comments among City Council.

d. WWTP – Good Neighbor Communications Plan with Enviro-Issues

Staff reported provided by City Engineer Joe Stowell and Erin Taylor with Enviro-Issues.

Keri Franklin with Enviro-Issues was also present.

Erin Taylor explained that their purpose is to discuss the construction communications and good neighbor plan. Ms. Taylor provided a power point presentation explain their proposed communications plan.

e. Purchase Authorization – Granicus Software (8/05) – Admin

This item was presented by Public Works Director Cathy Rosen, Purchasing Specialist Sandra Place, and Executive Director to the Mayor Kellye Mazzoli.

Discussion among City Council and staff.

f. Purchase Authorization – Front Load Refuse Trucks (8/05) – PW

Discussion of *Item 2.f Purchase Front Load Refuse Trucks* was postponed to the August Workshop Meeting.

g. Purchase Authorization – Wachs Tool (8/05) – PW

Public Works Director Cathy Rosen provided the staff report.

h. Purchase Authorization – CrossMatch Guardian Livescan System (8/05) – PW

Police Chief Ed Green explained the proposal to purchase authorization for CrossMatch Livescan System.

i. Surplus – Sleeper Road Timber (8/05)

Public Works Director Cathy Rosen provided updates on the recommendation to surplus the Timber of Sleeper Road property.

Questions among City Council.

2. Emerging Issues

None.

Mayor Pro Tem Paggao adjourned the meeting at 4:55 p.m.

Kellye Mazzoli, Executive Assistant to the Mayor