

Oak Harbor City Council
Special Workshop Meeting Minutes
March 28, 2018

CALL TO ORDER

Mayor Severns called the meeting to order at 2:00 p.m.

ROLL CALL

City Council Present:

Mayor Bob Severns
Mayor Pro Tem Beth Munns
Councilmember Rick Almberg
Councilmember Joel Servatius
Councilmember Erica Wasinger
Councilmember Bill Larsen

Staff Present:

Interim City Admin/Finance Director Patricia Soule
Development Services Director Steve Powers
Human Resources Director Emma House
Public Works Director Cathy Rosen
Police Chief Kevin Dresker
Fire Chief Ray Merrill
City Clerk Carla Brown
Exec Assistant to the City Admin Nicole Tesch
Accountant Tallie Boyer

Councilmember Woessner and Councilmember Hizon are excused absent.

HUMAN RESOURCES

a. Introduction of New Employees

Human Resource Director Emma House introduced new employee Rebecca Boone -- Water Specialist, Public Works Department.

b. Labor Agreement: Oak Harbor Police Association (OHPA) Commissioned Unit

Human Resource Director Emma House and Police Chief Kevin Dresker presented the staff report, a PowerPoint presentation, and the proposed contract for the OHPA Commissioned Unit. Staff discussed general background, bargaining and non-bargaining terms and processes, and the proposed contract negotiated items to include wages, holidays, and specialty pay.

Mayor Severns, Mayor Pro Tem Munns, Councilmember Almberg, Councilmember Larsen, Councilmember Servatius, and Councilmember Wasinger provided their respective questions and comments. Council requested additional budget information.

DEVELOPMENT SERVICES

a. Garry Oak Tree Protection Ordinance

Development Services Director Steve Powers presented the staff report and provided handouts of the draft ordinance and Critical Root Zones criteria regarding the Garry Oak Tree Protection Ordinance. The draft ordinance would adopt suitable protective measures to be taken during building or construction operations near a Garry Oak Tree.

Mayor Severns, Mayor Pro Tem Munns, Councilmember Almberg, Councilmember Larsen, Councilmember Servatius, and Councilmember Wasinger provided their respective questions and comments. Council expressed interest in moving the draft ordinance forward.

MARINA

a. Proposed 2018 Marina Rate Increases

Harbormaster Chris Sublet and Development Services Director Steve Powers presented the staff report and PowerPoint presentation regarding the proposed 2018 Marina Rate increases. Staff discussed the Marina Advisory Committee's process of reviewing marina rates, the results from the marina rate survey, and the proposed Oak Harbor Marina rate increases.

Mayor Severns, Councilmember Almberg, Councilmember Larsen, and Councilmember Servatius provided their respective questions and comments. Council expressed interest in moving forward with the proposed Marina rate increases.

FINANCE

a. Capital/Improvements/Equipment Presentation Options

Finance Director and Interim City Administrator Patricia Soule presented the staff report and discussed a potential option for detailing the city budget and expenditures. Staff provided an example of a report detailing capital, improvement and maintenance, and equipment expenditures as part of the budget report presented to Council. The report would be customized for Oak Harbor and provide greater transparency and efficiency.

Mayor Severns, Mayor Pro Tem Munns, Councilmember Almberg, Councilmember Larsen, Councilmember Servatius, and Councilmember Wasinger provided their respective questions and comments. Council expressed interest in the presented budget reporting option.

CITY COUNCIL

Mayor Pro Tem Munns, Councilmember Servatius, and Councilmember Larsen provided their comments.

ADJOURN

The meeting adjourned at 4:01p.m.

Certified by:
Carla Brown
City Clerk