

Oak Harbor City Council
Workshop Meeting Minutes
November 19, 2014

CALL TO ORDER

Mayor Scott Dudley called the meeting to order at 3:00 p.m.

ROLL CALL

Present:

Mayor Scott Dudley
Mayor Pro Tem Danny Paggao
Councilmember Joel Servatius
Councilmember Jim Campbell
Councilmember Rick Almberg
Councilmember Tara Hizon
Councilmember Beth Munns

Staff Present:

Finance Director Doug Merriman
City Attorney Nikki Esparza
Development Serv. Director Steve Powers
Public Works Director Cathy Rosen
Accountant Tallie Boyer
Project Engineer John Piccone
Exec. Assist. to Mayor Kellye Mazzoli
Human Resources Director Sara Piccone
Fire Chief Ray Merrill
City Clerk Anna Thompson

Mayor Pro Tem Paggao was absent.

Carollo Engineer Brian Matson

AGENDA

Departmental Briefings

None.

Pending Agenda Items

1. Discuss Carollo Engineering Consultant Agreement Amendment No. 10 for the Waste Water Treatment Plant

Project Engineer John Piccone introduced the Carollo Engineering Consultant Agreement item and provided a staff summary.

Councilmembers asked follow-up questions. Mr. Madsen engaged in the discussion as well.

2. Authorize the Mayor to Sign Guaranteed Maximum Price Amendment No. 1 to the Agreement with Hoffman Construction for the Membrane Bioreactor and Ultra Violet equipment

Project Engineer John Piccone provided a staff summary, explaining the history of the base agreement and the need for Amendment No. 1.

Discussion among Councilmembers and Staff.

3. Resolution 14-42: Update City Employee Policy Manual - Section 5.01 Health and Welfare Benefits

Human Resources Director Sara Piccone provided a summary of Resolution 14-42 and presentation a power point outline.

The Affordable Care Act (ACA) mandates that large employers (over 50 employees) offer affordable health care to fulltime employees who work at least 30 hours or more per week.

In order to comply with the ACA, Resolution 14-42 seeks to establish an hour tracking system for hourly employees. A large group of employees this will apply to will include: Paid on Call Fire Fighters and Members of City Council, as well as some temporary or seasonal employees.

Discussion among Councilmembers and Staff.

4. Ordinance 1709: GASB 54

Finance Director Doug Merriman provided a summary of Ordinance 1709.

Discussion among Councilmembers and Staff.

5. 2015-2016 Budget Ordinance and 2015-2020 Capital Improvement Plan (CIP)

Finance Director Doug Merriman provided the staff summary.

Discussion among Councilmembers and Staff.

Councilmember Munns commented on making sure there is adequate staffing at the City. Mayor Dudley acknowledged her concern. Ms. Munns would like to see a record of what staffing positions are currently vacant.

Councilmember Hizon asked for an honest assessment of what positions are needed based on City priorities.

Mr. Merriman explained that the 2015-2016 Biennial Budget must be adopted before the end of 2014.

Mayor Dudley suggested Council move the Budget Ordinance to December 16th Regular Council Meeting.

2015-2020 Capital Improvement Plan (CIP)

Development Services Director Steve Powers provided summary of the 2015-2020 Capital Improvement Plan (CIP), then Council had an opportunity to comment or ask questions regarding the CIP. Director Powers passed out the CIP project list for the Council.

Emerging Issues

None.

ADJOURNMENT

Mayor Scott Dudley adjourned the meeting at 4:38 p.m.

Anna M. Thompson, City Clerk