

Oak Harbor City Council
Workshop Meeting Minutes
August 27, 2014

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 3:00 p.m.

ROLL CALL

Present:

Mayor Pro Tem Danny Paggao
Councilmember Bob Severns
Councilmember Joel Servatius
Councilmember Jim Campbell
Councilmember Beth Munns

Staff Present:

City Administrator Larry Cort
Finance Director Doug Merriman
City Attorney Nikki Esparza
City Engineer Joe Stowell
Public Works Director Cathy Rosen
Development Serv. Director Steve Powers
Exec. Assist. to the Mayor Kellye Mazzoli
Public Works Director Cathy Rosen
Police Chief Ed Green
Fire Chief Ray Merrill
Project Engineer John Piccone
Accountant Tallie Boyer
Human Resources Director Sara Piccone
Senior Services Director Mike McIntyre
Operations Manager Rich Tyhuis
City Clerk Anna Thompson

Mayor Scott Dudley and Councilmembers Almberg and Hizon were absent.

DEPARTMENTAL BRIEFINGS

1. 42-Inch Outfall Project

Project Engineer John Piccone provided the staff report.

Mr. Piccone presented a power point photo slide of the 42-Inch Outfall Project at Windjammer Park including the projected costs of the total project. The beach is expected to re-open in this fall.

Councilmember Munns thanked the Engineers for their work on this project.

2. Engineer Opinion Letter on the Whidbey Avenue Crosswalk

City Engineer Joe Stowell provided the staff report.

He informed the Council that the Engineers are in the process of researching in order to draft an opinion letter regarding the effectiveness the proposed Whidbey Avenue

Crosswalk project. This project will be funded through WA State Department of Transportation grant.

3. Scheduling Parliamentary Procedure Workshop

City Administrator Larry Cort provided the staff report

Dr. Cort provided cost estimates of parliamentary training with Ann MacFarlane including all day or half day sessions. He also inquired what subjects the Council would like to cover. This will be a public meeting.

A Majority of the Councilmembers expressed interest in attending a longer session.

Councilmember Munns encourages the staff to attend. Then asked whether Ms. MacFarlane would be willing to review past Council meetings to see what the Council is good and problem areas.

Councilmember's suggested topics to be covered in the training:

- Mock Council meeting including role play
- Basic primer and purpose of parliamentary procedure.

The Parliamentary Training should be scheduled after October 15th due to some Councilmembers' schedules.

PENDING AGENDA ITEMS

1. 2016 Comprehensive Plan Amendments Public Participation Plan

Development Director Steve Powers provided the staff report.

He explained the purpose of this pending agenda. Washington State requires that the public be involved in a Comprehensive Plan Amendment.

This item will be presented at the September 16th Council Meeting.

2. Ordinance 1695: Extension of Impact Fee Reduction

Development Director Steve Powers provided the staff report.

The original Impact Fee Reduction Ordinance was extended 6 months in February of 2014. The Council must now decide whether to extend this Ordinance.

Councilmember Servatius asked whether the increase in applications is attributable to economic growth or due to the impact fee reduction ordinance.

Councilmember Munns and Mayor Pro Tem Paggao asked questions about the Impact Fee Reduction's financial effect. Both spoke in favor of extending the reduced fees.

Councilmember Servatius asked what types of projects the impact fees can be used to fund.

3. Ordinance 1692: Extending Medical Marijuana Moratorium
Development Director Steve Powers provided the staff report.

Mr. Powers recommended that the Council extend the Moratorium for an additional 12 months, to expire September 2, 2015.

Councilmember Campbell asked about the citizen's general interest in medical marijuana.

Mayor Pro Tem Paggao asked about the legality of "Cannabis Outlets" off the highway.

4. Equinox Research Consulting International, Inc. (ERCI) On-Call Archaeology Contract Amendment No. 3.

City Engineer Joe Stowell provided the staff report. He explained the changes in the proposed Amendment No. 3 to the original contract.

Councilmember Munns commented on the item.

5. LED Lighting Conversion Contract (Department of Enterprise Systems)
Public Works Director Cathy Rosen introduced guest speaker Gary Robertson.

Gary Robertson of Ameresko, Inc. provided a presentation regarding new technology for energy efficiency with street lighting in the City. The technology uses LED lighting.

Councilmember Campbell asked follow-up questions to Mr. Robertson.

Councilmember Servatius spoke in support of this project. Councilmember Severns inquired about financing for updating street lighting in the City.

6. Water System Plan – Engineering
City Engineer Joe Stowell provided the staff report.

Mr. Stowell provided an updated of the Water System Plan.

Mayor Pro Tem Paggao commented on the Plan.

EMERGING ISSUES

1. Capital Projects Assessment Exercise – Results of City Council Review

Development Director Steve Powers provided the staff report.

Mr. Powers read the Council's ranking results of the Capital Projects as discussed at the August 6, 2014 Budget Workshop Meeting.

Councilmembers asked follow up questions.

2. Sale or Exchange of Real Property (Chapter 1.30 OHMC)

City Administrator Larry Cort provided the staff report.

This topic was initiated by former Councilmember Mr. Brewer at the August 6, 2014 Council Meeting. Dr. Cort explained the legislative history of Chapter 18.35 of Oak Harbor Municipal Code and the Councilmember's intention of the original Ordinance.

Councilmember Servatius asked follow-up questions.

ADJOURNMENT

Mayor Pro Tem Paggao adjourned the meeting at 4:26 p.m.

Anna M. Thompson, City Clerk