



PLANNING COMMISSION

AGENDA

December 8, 2015

ROLL CALL: WASINGER_____ FREEMAN_____

 PETERSON_____ SCHLECHT_____

 PICCONE_____ PIERCE _____

 WALKER-WYSE_____

1. **Approval of Minutes – November 24, 2015**

2. **Public Comment** – Planning Commission will accept public comment for items not otherwise on the agenda for the first 15 minutes of the Planning Commission meeting.

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3. **TRANSPORTATION PLAN UPDATE – Public Meeting**
 Staff and the consultant team will brief the Commission on the status of the Transportation Plan and discuss levels-of-service standards.

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4. **2016 COMPREHENSIVE PLAN UPDATE – Public Meeting**
 Staff will brief the Commission on the progress of the 2016 Comprehensive Plan update. The major scope of the 2016 Comprehensive Plan update includes review of and amendments to the Land Use Element, Housing Element and the Transportation Element.

MINUTES

November 24, 2015

**PLANNING COMMISSION
REGULAR MEETING
CITY HALL – COUNCIL CHAMBERS
November 24, 2015**

ROLL CALL: **Present:** Greg Wasinger, Sandi Peterson, Ana Schlecht, Jes Walker-Wyse and Cecil Pierce **Absent:** Bruce Freeman and Mike Piccone
Staff Present: Development Services Director, Steve Powers; Senior Planners, Cac Kamak and Dennis Lefevre; Arnie Peterschmidt, Project Engineer
Transportation consultants: Kendra Breiland

Chairman Wasinger called the meeting to order at 7:32 p.m.

MINUTES: MS. WALKER-WYSE MOVED, MRS. PETERSON SECONDED, MOTION CARRIED TO APPROVE THE OCTOBER 27, 2015 MINUTES AS PRESENTED.

PUBLIC COMMENT

None present for comment.

COMPREHENSIVE PLAN TRANSPORTATION ELEMENT – Public Meeting

Mr. Lefevre summarized the transportation consultant's activities since their previous presentation and introduced Arnie Peterschmidt and transportation consultant Kendra Breiland of Fehr & Peers.

Ms. Breiland displayed a PowerPoint presentation (Attachment 1) which outlined the project update, State guidance for goals and policies, proposed changes, implications for the plan and the next steps.

Planning Commissioners asked what will be changed so that our transportation becomes "connected and efficient" (Goal 2), what is included in "multimodal" (Goal 3) and who decides which roads have priority. There was some concern about the reduction of street width when adding bike lanes and sidewalks.

With regard to "connected and efficient", Ms. Breiland explained that the next stage of the process is to assess the projects and strive for a transportation network that doesn't dead-end. Goal 2 came from comments that the city streets are pretty complete but there are a lot of streets like 7th Avenue don't have the appropriate completion of facilities. Public input drives priority as well as how the project scores when compared to the goals.

2016 COMPREHENSIVE PLAN UPDATE – Public Meeting

Mr. Kamak displayed a PowerPoint presentation (Attachment 2) which gave the Planning Commission an overview of the Vision Survey data that has been collected so far. Mr. Kamak explained that the survey will be kept open for another two or three months and staff will make another push to get more public response to the survey.

Planning Commissioners asked about the ways that the survey can be accessed. Mr. Kamak indicated that the survey is on the City website, Facebook, Channel 10, surveys were mailed and an IR code link will be promoted.

ADJOURN: 8:09 p.m.

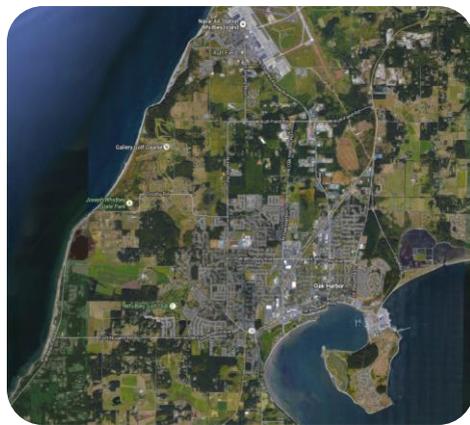
Minutes submitted by: Katherine Gifford

City of Oak Harbor Transportation Element Update



FEHR & PEERS

Overview of Topics



- **Project Update**
- **State Guidance for Goals and Policies**
- **Proposed Changes**
- **Implications for Plan**
- **Next Steps**



Work-to-Date: Data Collection and Analysis

- Collected data about existing conditions
- Conducted stakeholder interviews
- Worked with City staff to develop draft goals
- Developed future year traffic demand forecasts

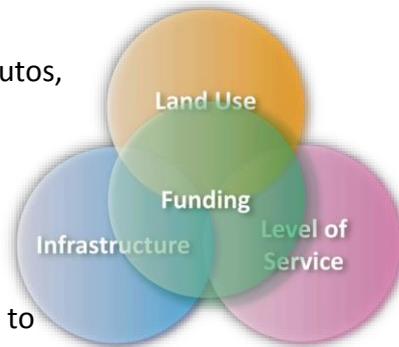


Work-to-Date: Engaging Public and Identifying Priorities



Goals and Policies: State Guidance

- Goals and polices define priorities in written terms.
- Address all modes of travel (autos, transit, walking, biking), transportation demand management, and funding.
- GMA requires development regulations, capital budget decisions, and other activities to be consistent with goals and policies.



Current Plan Goals

- **Goal 1** – Provide a safe, convenient, efficient, and integrated highway and roadway system for the movement of people and goods, one that is functionally well maintained, reflects the local environment, and meets the demands of the future, especially the growth anticipated within the Oak Harbor UGA.
- **Goal 2** – Promote a coordinated and integrated public transportation system within the City of Oak Harbor that is available to all residents, visitors, and those without personal transportation options.
- **Goal 3** – Provide safe, accessible, and convenient routes, trails, parking facilities, trail heads, and other amenities that promote the use of non-motorized travel in a manner that is integrated with other forms of transportation.
- **Goal 4** – Balance regional transportation strategies with the varied needs of different land uses within the City of Oak Harbor. Encourage land use types, mixes, and densities that promote efficient multi-modal transportation systems.



Current Plan Goals (continued)

- **Goal 5** – Provide additional roadway aesthetic features that are consistent with surrounding land use and the natural environment.
- **Goal 6** - Ensure that the City of Oak Harbor Transportation Plan is coordinated and consistent with the plans of state and regional governments.
- **Goal 7** – Provide transportation facilities and services that are energy efficient, protect and enhance the environment, and maintain the existing quality of life in the City of Oak Harbor. Reduce aesthetic and environmental degradation of transportation operations, installations and maintenance.
- **Goal 8** – Ensure that the City of Oak Harbor seeks out and evaluates all applicable transportation funding opportunities and receives their proportionate share of Federal, State, and private transportation funding.
- **Goal 9** – Prepare, implement and maintain a Six-Year Transportation Improvement Program that is feasible and financially constrained and prioritizes improvement projects in a cost-effective manner, using fair and sufficient methods of funding.



Key Questions

- Are these goals meaningful?
- Are they memorable?
- Do they help make the City's transportation priorities more transparent?



Previous Plan Goals	Proposed
Goal 1 – Provide a safe, convenient, efficient, and integrated highway and roadway system for the movement of people and goods, one that is functionally well maintained, reflects the local environment, and meets the demands of the future, especially the growth anticipated within the Oak Harbor UGA.	Goal 1 – Safe for all users.
Goal 2 – Promote a coordinated and integrated public transportation system within the City of Oak Harbor that is available to all residents, visitors, and those without personal transportation options.	Goal 2 – Connected and efficient.
Goal 3 – Provide safe, accessible, and convenient routes, trails, parking facilities, trail heads, and other amenities that promote the use of non-motorized travel in a manner that is integrated with other forms of transportation.	Goal 3 – Multimodal offering user friendly transportation options.
Goal 4 – Balance regional transportation strategies with the varied needs of different land uses within the City of Oak Harbor. Encourage land use types, mixes, and densities that promote efficient multi-modal transportation systems.	Goal 4 – Financially and environmentally sustainable.
Goal 5 – Provide additional roadway aesthetic features that are consistent with surrounding land use and the natural environment.	Goal 5 – Complementary of the City’s land use vision and other adopted plans.
Goal 6 - Ensure that the City of Oak Harbor Transportation Plan is coordinated and consistent with the plans of state and regional governments.	Goal 6 - Integrated with the regional transportation network to address a diverse range of transportation interests.
Goal 7 – Provide transportation facilities and services that are energy efficient, protect and enhance the environment, and maintain the existing quality of life in the City of Oak Harbor. Reduce aesthetic and environmental degradation of transportation operations, installations and maintenance.	
Goal 8 – Ensure that the City of Oak Harbor seeks out and evaluates all applicable transportation funding opportunities and receives their proportionate share of Federal, State, and private transportation funding.	
Goal 9 – Develop, implement and maintain a Six-Year Transportation	

Draft Project Goals

1. **Safe for all users.**
2. **Connected and efficient.**
3. **Multimodal offering user friendly transportation options.**
4. **Financially and environmentally sustainable.**
5. **Complementary of the City’s land use vision and other adopted plans.**
6. **Integrated with the regional transportation network to address a diverse range of transportation interests.**



Input from the Planning Commission

- Do the proposed goals accomplish the City’s overall vision?
- Are there any goals that we have missed?
- Are there any changes to the goals that you would like to see?



Implications for the Plan

Transportation Plan

LAYERED NETWORK

- Identifies priority users on individual streets
- Based on existing travel patterns and input from City staff and community

LEVEL OF SERVICE

- Auto
- Transit
- Pedestrian
- Bicycle
- Freight

TRANSPORTATION PROJECT LIST

- 20 Year List
- 6 Year (Capital Improvement Program)
- Concurrency
- Impact Fee Program

The Plan’s goals lay the foundation for all of these steps.



Upcoming Meetings

Topic	Planning Commission	City Council
<i>Goals & Policies</i>	<i>November 2015</i>	January 2016
Level of Service Policy	December 2015	
Project List	February 2016	May 2016
Draft Plan	April 2016	



Questions?

Kendra Breiland

k.breiland@fehrandpeers.com

COMPREHENSIVE PLAN VISION SURVEY

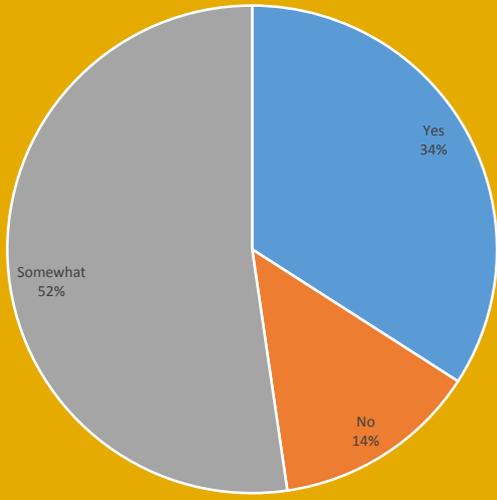


CITY OF
Oak Harbor
WHIDBEY ISLAND, WASHINGTON

Planning Commission

11/24/2015

1. Do you think that the new version of the Vision captures the spirit of the 1993 Vision Statement?

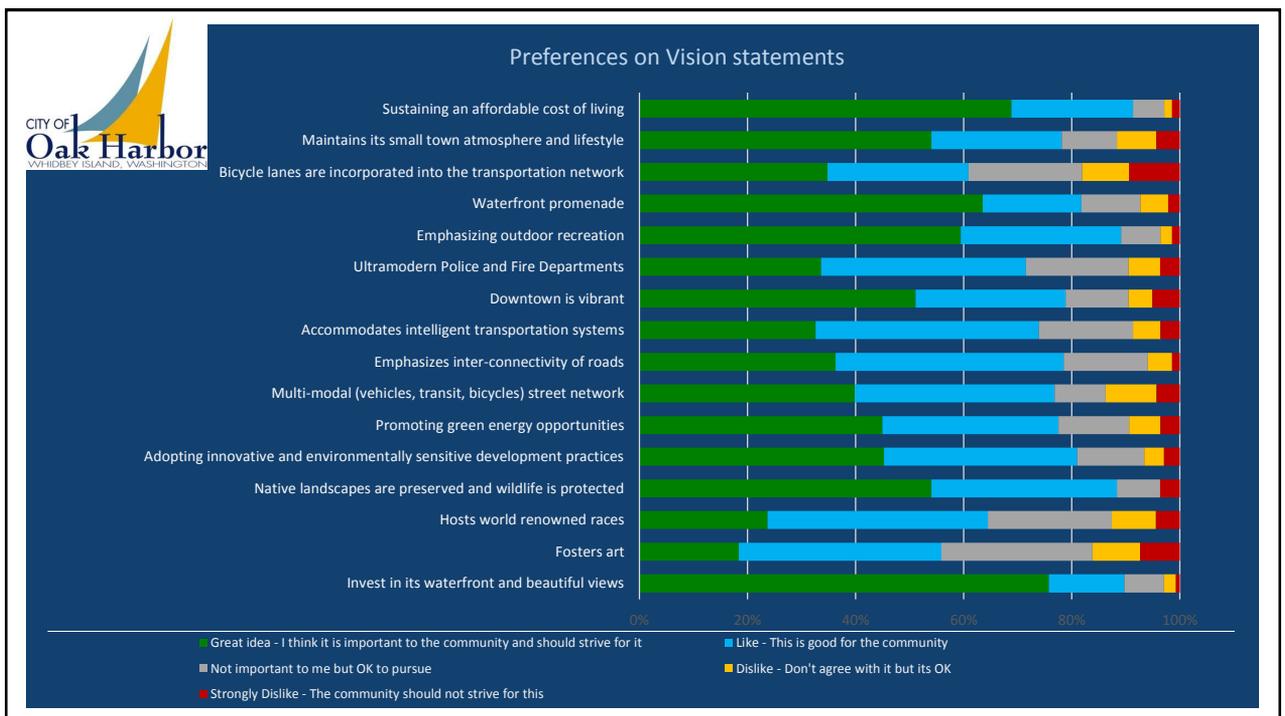
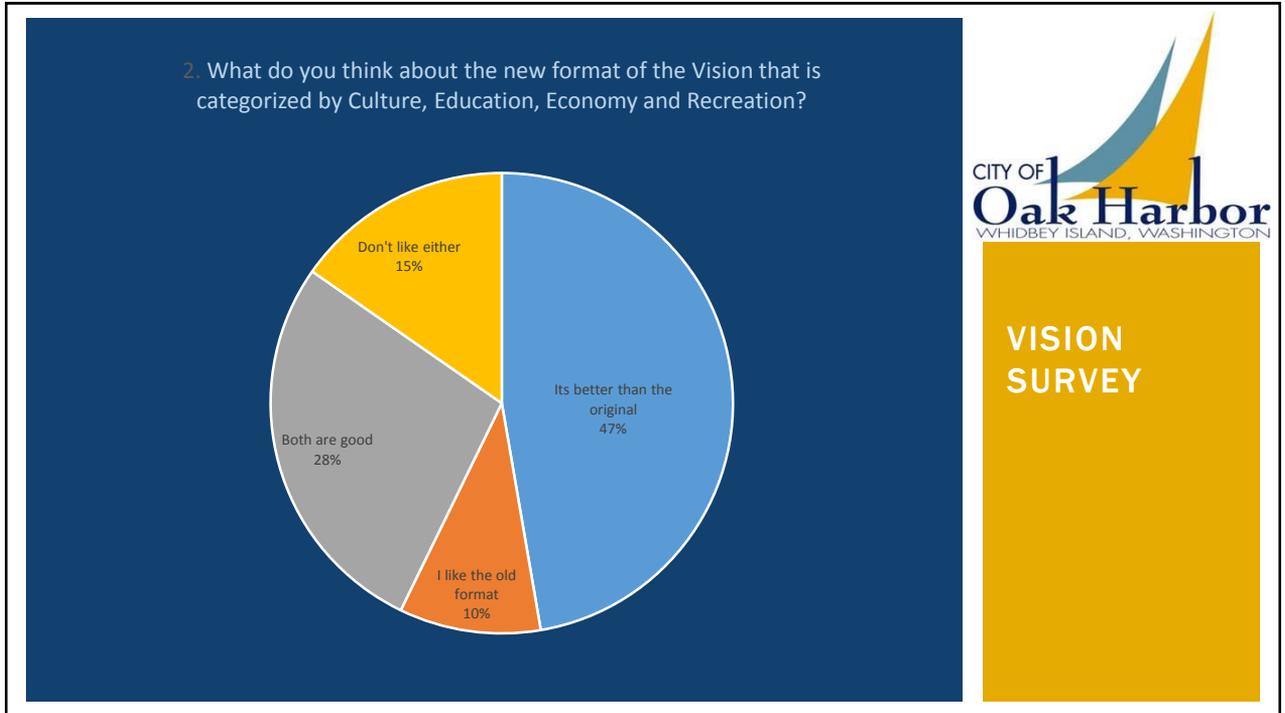


Response	Percentage
Somewhat	52%
Yes	34%
No	14%

Vision Survey



CITY OF
Oak Harbor
WHIDBEY ISLAND, WASHINGTON



Transportation Plan Update

Public Meeting

City of Oak Harbor Planning Commission Report

Date: December 8, 2015
Subject: Transportation Plan Update

FROM: Dennis Lefevre, Senior Planner, Development Services Department

PURPOSE

The Planning Commission will have an opportunity to provide input on the draft transportation goals and policies submitted at the November 24th meeting. The City's transportation consultants, Fehr & Peers, will again be in attendance to respond to comments or questions on goals and policies. Attachment 1 compares the goals in the existing Comprehensive Plan (Nov. 2014) to the proposed goals. As part of this policy review, City of Oak Harbor level of service (LOS) standards will also be discussed.

DISCUSSION

As presented at the November Planning Commission meeting, the plan goals and policies define the priorities of the transportation plan and set the framework to accomplish the City's overall vision. A key element of this framework is the LOS policy. LOS is a measure of the effectiveness of a particular intersection to prevent vehicle delay. A scale of A to F is typically part of this measure with LOS A representing near free-flow conditions, while an intersection operating at LOS F is highly congested. Under Transportation Goal 1 of the existing City of Oak Harbor Comprehensive Plan, LOS policies have been established and are:

- LOS D or better for intersections on City streets within the City UGA
- LOS E for intersections along SR 20 within the City UGA

At this meeting we will discuss effectiveness of the current LOS policies and review alternative LOS approaches. It is important to note that the previous Transportation Plan (2007) focused only on vehicle LOS. This Plan will also address LOS for other modes, i.e. transit, pedestrian and bicycle. The selection of an LOS standard and methodology will guide the transportation improvements to be included in the Comprehensive Plan Transportation Element, Six-Year Transportation Improvement Program, and 20 year project list.

RECOMMENDATION

No recommendation is sought for this presentation. Your input is welcome.

ATTACHMENT 1

Existing Comprehensive Plan (11/14) Transportation Goals Compared to the Proposed Transportation Goals	
Adopted Comprehensive Plan (11/14) Transportation Goals	Proposed (6/16) Transportation Goals
1. Provide a safe, convenient, efficient, and integrated highway and roadway system for the movement of people and goods, one that is functionally well maintained, reflects the local environment, and meets the demands of the future, especially the growth anticipated within the Oak Harbor UGA.	1. Safe for all users.
2. Promote a coordinated and integrated public transportation system within the City of Oak Harbor that is available to all residents, visitors, and those without personal transportation options.	2. Connected and efficient.
3. Provide safe, accessible, and convenient routes, trails, parking facilities, trail heads, and other amenities that promote the use of non-motorized travel in a manner that is integrated with other forms of transportation.	3. Multimodal, offering user friendly transportation options.
4. Balance regional transportation strategies with the varied needs of different land uses within the City of Oak Harbor. Encourage land use types, mixes, and densities that promote efficient multi-modal transportation systems.	4. Financially and environmentally sustainable.
5. Provide additional roadway aesthetic features that are consistent with surrounding land use and the natural environment.	5. Complementary of the City's land use vision and other adopted plans.
6. Ensure that the City of Oak Harbor Transportation Plan is coordinated and consistent with the plans of state and regional governments.	6. Integrated with the regional transportation network to address a diverse range of transportation interests.
7. Provide transportation facilities and services that are energy efficient, protect and enhance the environment, and maintain the existing quality of life in the City of Oak Harbor. Reduce aesthetic and environmental degradation of transportation operations, installations and maintenance.	
8. Ensure that the City of Oak Harbor seeks out and evaluates all applicable transportation funding opportunities and receives their proportionate share of Federal, State, and private transportation funding.	
9. Prepare, implement and maintain a Six-Year Transportation Improvement Program that is feasible and financially constrained and prioritizes improvement projects in a cost-effective manner, using fair and sufficient methods of funding.	

2016
Comprehensive Plan
Update

Public Meeting

**City of Oak Harbor
Planning Commission Report**

Date: December 8, 2015
Subject: 2016 Comprehensive Plan
Major Update

FROM: Cac Kamak, AICP
Senior Planner

Discussion on the 2016 update to the City's Comprehensive Plan is an ongoing agenda item at the Planning Commission. Staff continues to prepare draft documents that will bring together the ideas, information and policies that have been discussed in the last few years. At this meeting, staff will discuss minor refinements to the vision statement based on survey responses. Staff will continue to discuss the update with the Planning Commission as this moves forward.