

Oak Harbor City Council
Special Workshop Meeting Minutes
August 24, 2016 – 2:00 p.m.

CALL TO ORDER

Mayor Pro Tem Paggao called the meeting to order at 2:00 p.m. and then Councilmembers and City Staff introduced themselves.

Mayor Pro Tem Paggao announced that Council Action will be taken only on Agenda Items listed in Sections 1 and 2.

ROLL CALL

City Council Present:

Mayor Pro Tem Paggao
Councilmember Almberg
Councilmember Hizon
Councilmember Wasinger

Staff Present:

City Administrator Dr. Merriman
Development Services Director Steve powers
Public Works Director Cathy Rosen
City Engineer Joe Stowell
Project Engineer Brett Arvidson
Senior Planner Cac Kamak
Associate Planner Ray Lindenburg
Human Resources Director Emma House
Chief of Fire Ray Merrill
Purchasing Specialist Sandra place
Interim Police Chief Terry Gallagher
Jail Sergeant Brian Braunstein

Mayor Severns and Councilmembers Campbell, Munns and Servatius were absent.

KBA Construction Contractors present

Dan Williams
K. Wendell Adams
Chad Oxford

Hoffman Construction Contractors present

Trevor Thies
Brian Shirley

1. *CONSENT AGENDA ITEMS

- a. Final Change Order Approval with Department of Enterprise Services – Ameresco Lighting Efficiency Project
- b. Approval of Efficient Communication Systems (ECS) Final Invoice – OHPD Jail Camera
- c. Excuse Absent Councilmember from the August 3, 2016 Council Meeting
- d. Purchase Authorization – Jail Van Replacement

Mayor Po Tem Paggao: Unless there are any objections, the Consent Agenda Items will be considered adopted.

There were no objections.

2. *ITEMS FOR DISCUSSION AND ACTION

a. Approval of Agreement with Bridge Masters, Inc. for Deception Pass Water Line Bridge Hangers Replacement

City Engineer Joe Stowell provided the staff report with power point slides.

Motion: Councilmember Hizon moved to authorize the Mayor to sign a contract with Bridge Masters, Inc. in the amount of \$685,617.59, which includes WA state sales tax. Motion seconded by Councilmember Wasinger, unanimously approved (4 of 7 Councilmembers present).

Motion: Councilmember Hizon moved to authorize the City Engineer to administratively approve changes to the construction contract totaling not more than \$30,000.00, the motion was seconded by Councilmember Wasinger, unanimously approved. (4 of 7 Councilmembers present).

b. Approval of the Non-commissioned Collective Bargaining Agreement (CBA) for the Oak Harbor Police Department

City Administrator Dr. Merriman provided the staff report.

Questions from Councilmembers regarding the proposed agreement terms.

Motion: Councilmember Almberg moved to authorize the Mayor to sign the labor agreement between City of Oak Harbor and the oak Harbor Police Association Non-Commissioned Unit as presented. Councilmember Hizon seconded the motion, and the motion passed unanimously (4 of 7 Councilmembers present).

3. DEPARTMENTAL BRIEFINGS

a. RFP for Non-Represented Class & Comp Study

Emma House, Human Resources Director, presented the staff report for this item.

Brief comments from Councilmembers.

4. PENDING AGENDA ITEMS

a. Deadline for Filing of Final Plat and Vesting Periods for Final Plats

Senior Planner Cac Kamak presented the staff report.

Discussion and questions from Members of the Council.

b. Discussion of Model Homes

Associate Planner Ray Lindenburg presented the staff report. Development Director Mr. Powers assisted during the report.

Questions from Council.

c. Park Board Recommendation – Amend OHMC 6.12.080 Sale of Alcohol in Parks

Public Works Director Cathy Rosen presented the staff report. The Park Board is recommending that Council allow the sale of alcohol in additional City Parks.

Comments and discussion among Councilmembers.

d. Island Regional Transportation Planning Organization (RTPO)

Senior Planner Cac Kamak presented the staff report.

e. GMP No. 8 Hoffman Construction – Concrete Self-Performance No. 2

City Engineer Joe Stowell provided the staff report.

Discussion and questions among Councilmembers during the presentation.

f. ERCI Amendment No. 7 for the Clean Water Facility

City Engineer Joe Stowell provided the staff report.

Questions from Council.

g. Carollo Engineering, Amendment No. 15 for the Clean Water Facility

City Engineer Joe Stowell provided the staff report.

Brief comments from Councilmembers.

h. 2017 Whidbey Island Marathon Race Director Update

City Administrator Dr. Merriman provided the Council with an update on the 2017 Whidbey Island Marathon Race Director contract.

Questions from Members of Council.

5. EMERGING ISSUES

a. None.

ADJOURN

Mayor Pro Tem Paggao adjourned the meeting at approximately 3:55 p.m.

Anna M. Thompson, City Clerk