

Oak Harbor City Council  
Regular Meeting Minutes  
February 16, 2016

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**CALL TO ORDER**

Mayor Bob Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Councilmember Beth Munns  
Councilmember Erica Wasinger  
Councilmember Joel Servatius  
Councilmember Jim Campbell

Staff Present:

City Administrator/Finance Director Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Economic Development Coordinator Barbara Spohn  
Deputy City Clerk Nicole Tesch  
City Clerk Anna Thompson

**CALL TO ORDER**

Pastor Jim Cutter of Church on the Rock provided the invocation, and then Mayor Severns led the led the pledge of allegiance.

**EXCUSE ABSENT COUNCILMEMBERS**

**Motion:** Councilmember Campbell moved to excuse Councilmembers Hizon, Almberg, and Mayor Pro Tem Paggao, seconded by Councilmember Munns, unanimously approved.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved to approve the Agenda as presented, motion seconded by Councilmember Munns, and the motion was unanimously approved.

**PRESENTATIONS**

Community Presentations

Development Director Steve Powers provided the Planning Commission 2015 Annual Report

Questions and comments from the Council.

## CITIZEN COMMENT PERIOD

Mayor Bob Severns opened the Citizen Comment Period at 6:09 p.m., no comments, closed at 6:09 p.m.

## CONSENT AGENDA

- a. Minutes of the Regular City Council Meeting held on February 2, 2016 and Special Meeting on February 10, 2016
- b. Approval of Accounts Payable and Check Numbers
- c. Resolution 16-09: 2016 SRF Loan Ordinance
- d. Special Event Permit – Race Week 2016 at Catalina Park
- e. Purchase Authorization – Chevrolet Colorado Pickups
- f. Purchase Authorization – Ford Police Interceptor SUV
- g. Surplus Authorization – Panasonic Toughbooks
- h. Freedom Properties: Letter of Intent to Exercise Option No. 2 per the Agreement to Extend the Lease for a 3-year term
- i. Signature Authority for Change Order Proposal (COP) #3 – Energy Efficiency Lighting Project (Ameresco)
- j. Clean Water Facility – Puget Sound Energy Schedule 74 Agreement and temporary service Agreement to underground power lines

**Motion:** Councilmember Munns moved to approve Consent Agenda Items as presented, motion seconded by Councilmember Campbell, motion passed by unanimous vote.

## STAFF, MAYOR & COUNCIL COMMENTS

### City Administrator

Dr. Merriman announced that the Investment Committee will not meet on February 24, 2016.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmembers asked follow-up questions regarding the Clean Water Facility Project.

### Mayor

Mayor Bob Severns addressed the issue of litter. He then noted several current legislative issues. The Mayor then announced that Kellye Mazzoli, Executive Assistant to the Mayor, will be leaving the City and thanked her for her service.

Council shook hands with Kellye Mazzoli at 6:22 p.m. and resumed the meeting at 6:23 p.m.

### Councilmembers

Councilmember Campbell discussed issues pending with the Northwest Clean Air Committee.

Councilmember Munns discussed AWC issues relating to the Public Records Act.

Councilmember Servatius announced that citizens can now request City Council Meeting notices via email from the City of Oak Harbor Facebook page. Mr. Servatius addressed additional current community concerns.

Councilmember Wasinger shared that she was able to meet with several Department Heads within the City and thanked them for their time and information. Mrs. Wasinger also announced that Little League and Youth Basketball will be starting soon. She recognized Dave Laura for donating time to repair and maintain the ball fields.

## **ORDINANCES & RESOLUTIONS**

### Resolution 16-07: Countywide Planning Policies

Development Director Steve Powers provided the staff report on this item.

Mayor Severns opened the item for public comment at 6:34 p.m., no comments, closed at 6:34 p.m.

### **Resolution 16-07: Countywide Planning Policies**

**Motion:** Councilmember Servatius moved to approve Resolution 16-07 adopting the County wide Planning Policies, seconded by Councilmember Munns, unanimously approved.

## **EXECUTIVE SESSION**

Mayor Severns called a thirty (30) minute recess for Executive Session at 6:36 p.m. to Discuss Review of Public Employees Performance and Wells Fargo Property Acquisition.

Mayor Severns reconvened the meeting into Open Session at 6:57 p.m.

No Action was taken in Executive Session.

## **ADJOURN**

**Motion:** Councilmember Servatius moved to adjourn, seconded by Councilmember Munns, unanimously approved.

Meeting adjourned at 6:57 p.m.

Anna M. Thompson, City Clerk and  
Nicole A. Tesch, Deputy City Clerk