

Oak Harbor City Council  
Special Workshop Meeting Minutes  
September 30, 2015

Location – Oak Harbor Elks Lodge #2362, 155 NE Ernst Street

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**CALL TO ORDER**

Mayor Pro Tem Paggao called the meeting to order at 12:04 p.m.

**ROLL CALL**

City Council Present:

Mayor Pro Tem Danny Paggao  
Councilmember Beth Munns  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Tara Hizon  
Councilmember Bob Severns

Staff Present:

Acting City Administrator/ Finance Director  
Dr. Merriman  
Public Works Director Cathy Rosen  
City Engineer Joe Stowell  
Engineering Admin. Assistant Wendy Hobert  
Development Director Steve Powers  
Senior Planner Dennis Lefevre  
Project Engineer Brett Arvidson  
Operations Manager Steve Bebee  
Accountant Tallie Boyer

Councilmember Hizon arrived at 12:47 p.m.  
Mayor Scott Dudley was absent.

Contractors Present:

Trevor Thies, Hoffman Construction  
Bryan Shirley, Hoffman Construction  
Chris Bjork, Hoffman Construction  
Brian Matson, Carollo Engineers  
Karl Hadler, Carollo Engineers  
Shawn Koorn, HDR Engineering

Dan Chandler, OAC  
K. Wendall Adams, KBA Construction  
Kris Beaty, KBA Construction  
Chad Oxford, KBA Construction  
Chris Bailey, KBA Construction  
Susan Musselman, Public Financial Management

**1. Discussion Topics relating to the Clean Water Facility**

City Engineer Joe Stowell introduced the Agenda and items for discussion.

**a. 60% Design Cost Estimate Comparisons**

Presented by Kris Beaty and K. Wendall Adams with KBA Construction.

Questions by Members of the Council.

**b. Alternatives for Handling of Bio-solid Materials**

Presented by Brian Matson of Carollo Engineers.

Councilmembers asked follow-up questions.

**c. Community Room Feasibility Options**

Presented by City Engineer Joe Stowell.

Questions and discussion between staff and City Council.

**d. Project Funding Strategies/Rate Projections**

Presented by Acting City Administrator/Finance Director Doug Merriman, Shawn Koorn with HDR Engineering, and Susan Musselman of Public Financial Management (PFM).

Councilmembers asked questions following the presentation.

Public Comments

Hal Hovey  
Frankie Christian  
JJ Olsen

Closing comments made by City Engineer Joe Stowell.

**ADJOURN**

Meeting adjourned at 3:42 p.m.

Notes taken by Wendy Hobert, prepared by  
Anna M. Thompson, City Clerk