

Oak Harbor City Council  
Regular Meeting Minutes  
June 05, 2018

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**CALL TO ORDER**

Mayor Bob Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor ProTem Beth Munns  
Councilmember Rick Almberg  
Councilmember Erica Wasinger  
Councilmember Bill Larsen  
Councilmember Joel Servatius  
Councilmember Tara Hizon  
Councilmember Jim Woessner

Staff Present:

Development Services Director Steve Powers  
Public Works Director Cathy Rosen  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Police Chief Kevin Dresker  
City Attorney Nikki Esparza  
Human Resource Director Emma House  
Assistant to the Mayor Deanna Emery  
Fire Chief Ray Merrill  
City Clerk Carla Brown

**1. APPROVAL OF AGENDA**

No objections, therefore the agenda is approved as presented.

**2. PRESENTATIONS**

a. Proclamations

None.

b. Honors & Recognitions

- i. Oath of Office for Police Officer Greg Wendell was presented by Chief Dresker. Chief Dresker provided a brief biography highlighting Police Officer Wendell's accomplishments.

Mayor Severns called for a short recess at 6:05 p.m. to congratulate Police Officer Greg Wendell. The meeting reconvened at 6:07 p.m.

c. Community Partner Presentations

None.

**3. CITIZEN COMMENT PERIOD**

Mayor Severns opened the Citizen Comment Period at 6:08 p.m.

Public Comment was offered by:

- Danny Hahn - City Street Parking, Amend the days parked vehicles are allowed on streets.
- Public comment was closed at 6:10 p.m.

#### 4. CONSENT AGENDA

- a. Approval of Payroll and Accounts Payable Vouchers
- b. Minutes: May 15, 2018, 2018 Regular Meeting and May 23, 2018 Workshop Meeting
- c. Appointment to the Arts Commission – Rodric Gagnon
- d. Authorization to Solicit Construction Bids – Utility Billing Reception Renovation
- e. Ordinance No. 1837 Amending OHMC Section 10.12.210 ‘Vehicles parked-Impoundment-Notice’
- f. Ordinance No. 1838 Amending OHMC Section 17.05.030 “Permit Fees”
- g. Professional Service Agreement: Impaired Driving Impact Panel of Island County Funding
- h. Professional Service Agreement Amendment No. 1: Gray & Osborne, Inc – Stormwater Comprehensive Plan Update
- i. Professional Service Agreement Amendment No. 3: Davido Consulting Group – Scenic Heights Stormwater Outfall
- j. Professional Service Agreement Amendment No. 4: Fehr & Peers – Transportation Element

**Motion:** No objection, therefore items are approved as presented.

#### 5. MAYOR, COUNCIL & STAFF COMMENTS

- a. Mayor  
Mayor Severns provided his respective comments and announcements.
- b. Councilmembers  
Councilmember Woessner, Councilmember Servatius, and Councilmember Hizon provided their respective comments and announcements.
- c. City Administrator
  - i. Clean Water Facility Update- Brett Arvidson, Project Engineer presented the staff report and shared a PowerPoint presentation.  
  
Councilmember Hizon provided her respective comments.

#### 6. PUBLIC HEARINGS & PUBLIC MEETINGS

None.

#### 7. ORDINANCES & RESOLUTIONS

- a. Ordinance No. 1834: Shopping Cart Regulations  
  
Nikki Esparza, City Attorney provided the background regarding abandoned shopping carts, request for action, store-owner feedback and the updated ordinance for shopping cart regulations in response to City Council comments and concerns given during the May 15, 2018 Regular Meeting.

Mayor Severns opened the item up for public comment at 6:33 p.m.

- Danny Hahn – Communication Plan to Report abandoned shopping carts.

Public comment was closed at 6:34 p.m.

Councilmember Servatius and Councilmember Wasinger provided their respective questions and comments. Nikki Esparza, City Attorney and Police Chief Kevin Dresker answered the respective questions.

**Motion:** Councilmember Servatius moved to adopt Ordinance No. 1834 as presented, motion was seconded by Mayor Pro Tem Munns. The motion passed unanimously.

b. Resolution No. 18-14: Amending the Master Fee Schedule

Nikki Esparza, City Attorney provided the background regarding the background of amending the Master Fee Schedule for Development Services (schedule A), Finance and Utilities (schedule B), and Public Works (schedule F).

Mayor Severns opened the item up for public comment at 6:44 p.m., there being none public comment was closed.

Councilmember Woessner provided his respective comments.

**Motion:** Mayor Pro Tem Munns moved to approve Resolution No. 18-14 amending Schedules A, B, and F of the Master Fee Schedule, motion was seconded by Councilmember Wasinger. The motion passed unanimously.

## 8. CONTRACTS & AGREEMENTS

a. Scenic Heights Stormwater Outfall Project – Construction Contract Award to Carman's Construction, LLC.

Joe Stowell, City Engineer provided the background on the Scenic Heights Stormwater Outfall Project construction contract award to the lowest qualified bidder, Carman's Construction, LLC.

Mayor Severns opened the item up for public comment at 6:47 p.m., there being none, public comment was closed.

Councilmember Servatius and Councilmember Woessner provided their respective questions and comments. Joe Stowell, City Engineer answered the respective questions.

**Motion:** Councilmember Hizon moved to authorize the Mayor to sign a contract with Carman's Construction LLC in the amount of \$164,101.71, and authorize the City Engineer to execute contract changes up to \$20,000, the motion was seconded by Councilmember Servatius. The motion passed unanimously.

## 9. OTHER ITEMS FOR CONSIDERATION

None.

## 10. REPORTS & ITEMS FOR DISCUSSION

None.

## 11. EXECUTIVE SESSION

None.

## ADJOURN

**Motion:** Motion by Councilmember Almborg to adjourn, second by Councilmember Servatius. Motion was approved by a unanimous vote, therefore the meeting adjourned at 6: 51p.m

Certified by Carla Brown, City Clerk