

Oak Harbor City Council  
Regular Meeting Minutes  
October 20, 2015

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**CALL TO ORDER**

Mayor Pro Tem Paggao called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Pro Tem Danny Paggao  
Councilmember Beth Munns  
Councilmember Joel Servatius  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Bob Severns  
Councilmember Tara Hizon

Staff Present:

City Administrator/Finance Director  
Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Senior Services Administrator Mary Anderson  
Economic Development Coordinator Barbara Sphon  
Executive Assistant to Mayor Kellye Mazzoli  
City Clerk Anna Thompson

Mayor Scott Dudley was absent.

Clean Water Facility Contractors in Attendance

Trevor Thies, Hoffman Construction  
Bryan Shirley, Hoffman Construction  
Brian Matson, Carollo Engineers  
K. Wendall Adams, KBA Construction, Inc.  
Kelly Bush, Equinox Research & Consulting International (ERCI)

**CALL TO ORDER**

Mia Wallgren, Practitioner of the First Church of Christ Scientist, led the invocation, and Mayor Pro Tem Paggao led the pledge of allegiance.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved take item 7.b to 6.a, seconded by Councilmember Severns, unanimously approved.

**Motion:** Councilmember Servatius moved to approve the Agenda as amended, seconded by Councilmember Campbell, to approve the agenda as amended. Unanimously approved.

## PRESENTATIONS

### Community Presentation

Kristiina Miller, Founder and Director of The Garage of Blessings, provided a brief presentation of the nonprofit organization.

## CITIZEN COMMENT PERIOD

Mayor Pro Tem Paggao opened the Citizen Comment Period at 6:09 p.m., closed at 6:20 p.m.

### Citizens Speaking

Tericka Ginther  
Hal Hovey

After all comments were provided, the Citizen Comment period was closed at 6:16 p.m.

## CONSENT AGENDA

- a. Minutes of the Special Workshop Meeting on September 30, 2015, and Regular City Council meeting held on October 6, 2015
- b. Approval of Accounts Payable and Check Numbers
- c. Appointment of Marty Malloy to the Police Community Advisory Board
- d. Ordinance 1744: Wireless Facilities Modification
- e. Ordinance 1746: Impact Fee Retention Code Amendment

**Motion:** Councilmember Munns moved to accept the Consent Agenda Items “a” through “e.” Motion seconded by Councilmember Campbell, unanimously approved.

## STAFF, MAYOR & COUNCIL COMMENTS

### City Administrator

City Administrator/ Finance Director Dr. Merriman announced that the Oak Grove Donations Program for the City’s Centennial Celebration is now available online.

Regency on Whidbey will host the Centennial Photo Display on November 5<sup>th</sup> and 6<sup>th</sup>.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Mr. Stowell announced groundbreaking for the Clean Water Facility will commence on November 17<sup>th</sup> at 3:00 p.m.

### Mayor

No comments.  
Councilmembers

Councilmember Campbell announced that the Lodging Tax Committee will be meeting at the end of the month.

Councilmember Munns announced the AWC Regional meeting will be held on Thursday, November 12<sup>th</sup> in Bellingham.

Councilmember AlMBERG provided some updates regarding the Board of Island Transit.

Councilmember Severns had no comments.

Councilmember Servatius thanked staff for the Oak Grove Tree Donation program.

Councilmember Hizon recognized Development Director Steve Powers in honor of the Community Planning Month of October.

### **PUBLIC HEARINGS & MEETINGS**

6.a Resolution 15-34: Clean Water Facility Community Room  
Joe Stowell, City Engineer provided the Staff report

Mayor Pro Tem opened the item for public comment at 6:46 p.m.

#### Citizens Speaking

Jason McFadyen

Christine Cribb

Erica Wasinger

Jeff Plea

Kathy Phillips

Celine Servatius

Mike Plush

Hal Hovey

Island County Commissioner Jill Johnson – comments provided by letter, read by Councilmember Joel Servatius

Citizen comment period closed at 7:05 p.m.

Comments from Councilmembers.

Brian Matson with Carollo Engineering answered some questions regarding increasing the space of the Community Room on the second floor of the Clean Water Facility.

**Motion:** Councilmember Servatius moved to instruct staff to prepare revised drawings and cost estimates for a community use room with a minimum auditorium style seating capacity of 250. The presentation shall include specific funding opportunities and be presented to council no later than December 15, 2015. Motion seconded by Councilmember Campbell, unanimously approved.

Mayor Pro Tem Paggao called a five (5) minute recess at 8:10, and reconvened the meeting at 8:17 p.m.

## ORDINANCES & RESOLUTIONS

### Resolution 15-33: Clean Water Facility - Bio-solids Handling

Staff report provided by Joe Stowell, City Administrator

Mayor Pro Tem opened the item for public comment at 8:22 p.m.

#### Citizen Speaking

Hal Hovey

Closed public comment at 8:22 p.m.

### **Resolution 15-33: Clean Water Facility - Bio-solids Handling**

**Motion:** Councilmember Munns moved to adopt Resolution 15-33: Adopting a Bio-solids Dryer Option for Construction of the Clean Water Facility, motion seconded by Councilmember Severns, unanimously approved.

## CONTRACTS & AGREEMENTS

### Clean Water Facility - Guaranteed Maximum Price Amendment #4 - Site Preparation Package B

Joe Stowell, City Engineer provided the staff report

### **Clean Water Facility - Guaranteed Maximum Price Amendment #4 - Site Preparation Package B**

Questions from the Council.

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign AIA Document A133 – 2009 Exhibit A (GMP #4) in the amount of \$5,109,549 plus Sales Tax (\$444,531) with Hoffman Construction for construction of Site Preparation B-Deep Excavation, Shoring and Stone Columns. Motion seconded by Councilmember Munns, unanimously approved.

### Clean Water Facility - Guaranteed Maximum Price Amendment #5 - Bio-solids Dryer Procurement

Joe Stowell, City Engineer provided the Staff report

Council asked follow-up questions on the topic presented.

### **Clean Water Facility - Guaranteed Maximum Price Amendment #5 - Bio-solids Dryer Procurement**

**Motion:** Councilmember Severns moved to authorize the Mayor to sign AIA Document A133 – 2009 Exhibit A (GMP #5) in the amount of \$2,028,222 plus Sales Tax (\$176,455) with Hoffman Construction for pre-purchase of a bio-solids dryer. Motion seconded by Councilmember Hizon, unanimously approved.

**Motion:** Councilmember Hizon moved to suspend Council rules and extend the meeting to 9:30 p.m. Motion seconded by Councilmember Almberg, unanimously approved.

### Clean Water Facility - Carollo Engineers - Contract Amendment #12

Joe Stowell, City Engineer provided the Staff report

Questions from Councilmembers. Brian Matson assisted in answering questions.

### **Clean Water Facility - Carollo Engineers - Contract Amendment #12**

**Motion:** Councilmember Hizon moved to approve the recommended action [authorize the Mayor to sign Contract Amendment No. 12 with Carollo Engineers in the amount of \$1,496,077, increasing the total contract amount from \$8,109,264 to \$9,605,341. Motion seconded by Councilmember Munns, unanimously approved.

### Clean Water Facility - ERCI - Contract Amendment #6

Joe Stowell, City Engineer provided the Staff report

Councilmember Almberg asked how many more weeks Hoffman Construction will be working on deep excavation. Bryan Shirley of Hoffman Construction helped to answer their questions, explaining that there is an additional four to five months of deep excavation.

### **Clean Water Facility - ERCI - Contract Amendment #6**

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign Amendment No. 6 to the Professional Services Agreement with Equinox Research Consulting International (ERCI) for Archaeological Services related to the new wastewater treatment plant in the amount of 99,890.97, increasing the total contract amount from \$504,079.08 to \$604,969.10. Motion seconded by Councilmember Munns, unanimously approved.

### Clean Water Facility - KBA - Contract Amendment #1

Joe Stowell, City Engineer provided the Staff report

### **Clean Water Facility - KBA - Contract Amendment #1**

**Motion:** Councilmember Munns moved to authorize the Mayor to sign Contract Amendment No. 1 with KBA, Inc. in the amount of \$510,000 increasing the total contact amount from \$295,500 to \$805,500. Motion seconded by Councilmember Campbell, unanimously approved.

## ADJOURN

**Motion:** Councilmember Servatius moved to adjourn, seconded by Councilmember Munns, unanimously approved.

Meeting adjourned at 9:19 p.m.

Anna M. Thompson, City Clerk