

Oak Harbor City Council
Regular Meeting Minutes
September 6, 2016

CALL TO ORDER

Mayor Severns called the meeting to order at 6:00 p.m.

ROLL CALL

City Council Present:

Mayor Bob Severns
Mayor Pro Tem Danny Paggao
Councilmember Jim Campbell
Councilmember Joel Servatius
Councilmember Rick Almberg
Councilmember Erica Wasinger
Councilmember Beth Munns

Staff Present:

City Administrator Dr. Merriman
City Attorney Nikki Esparza
Finance Director Patricia Soule
Public Works Director Cathy Rosen
Development Services Director Steve Powers
City Engineer Joe Stowell
Project Engineer Brett Arvidson
Project Engineer Arnie Peterschmidt
Senior Planner Dennis Lefevre
Chief of Fire Ray Merrill
Interim Police Administrator Terry Gallagher
Deputy City Clerk Nicole Tesch

INVOCATION/ PLEDGE OF ALLEGIANCE

Mia Wallgren, Practitioner of Christian Science Church, provided the invocation and then Mayor Severns led the pledge of allegiance.

EXCUSE ABSENT COUNCILMEMBERS

Motion: Councilmember Almberg moved to excuse Councilmember Hizon. Motion seconded by Councilmember Campbell, unanimously approved.

1. APPROVAL OF AGENDA

Motion: Councilmember Servatius moved to approve the Agenda as presented, seconded by Councilmember Munns, unanimously approved.

2. PRESENTATIONS

2.b.i Senior Center - Celebrating 30 Years

Senior Center Administrator Mary Anderson presented history of the past 30 years of the Oak Harbor Senior Center.

2.b.ii National Fire Certification to Paul Schroer

Fire Chief Ray Merrill awarded Paul Schroer with the National Fire Certification.

Mayor Severns requested a 5 minute recess at 6:15 p.m. to congratulate Mr. Schroer on his accomplishment. The meeting reconvened at 6:20 p.m.

2.c.i 2015 Annual Police Department Report

Terry Gallagher, Interim Police Chief, introduced the 2015 Annual Police Department Report.

3. CITIZEN COMMENT PERIOD

Mayor Severns opened the Citizen Comment Period at 6:23 p.m.

Citizens Speaking

- Lynn Murphy, Puget Sound Energy
- Joe Coomer

After public comments were given, the comment period was closed at 6:30 p.m.

4. CONSENT AGENDA

- a. Minutes of the Regular City Council Meeting held on August 3, 2016 and Special Workshop on August 24, 2016
- b. Approval of Accounts Payable and Check Numbers
- c. Appointment: Lodging Tax Advisory Committee, Collector 3 – Ashlie Bird
- d. Reappointment: Planning Commission, Position 2 – Bruce Freeman
- e. Reappointment: Planning Commission, Position 3 – Cecil Pierce
- f. Resolution 16-26: Island Regional Transportation Planning Organization (Island RTPO) and Authorization to enter into Interlocal Agreement
- g. Authorize Agreement with Tim Shelley, Jr. for Videographer Services
- h. Skagit Valley College Interlocal Agreement, Amendment No. 1 – HVAC Replacement
- i. Purchase Authorization – Jail Van Replacement (Price Change)
- j. Public Defense Services – New Procedure for Conflict Attorneys

Councilmember Campbell requested pull item H for clarification.

- h. Skagit Valley College Interlocal Agreement, Amendment No. 1 – HVAC Replacement

Adoption of Consent Agenda

Mayor Severns: If there are no objections, the Consent Agenda items will be adopted as presented. There were no objections.

5. STAFF, MAYOR & COUNCIL COMMENTS

5.a Mayor

Mayor Severns noted that the City Council had been “rocked” by Whidbey Island Rocks.

Mayor Severns complimented the efforts of volunteers, staff, and performers at the Oak Harbor Music Festival event took place this past weekend.

An evaluation of the Mayors performance has been completed by City Council has been completed. To obtain a copy, please request from the Mayor's assistant Deanna Emery.

Mayor Severns inquired if any Councilmembers were interested in serving on the NW Clean Air Agency Board of Directors.

5.b Councilmembers

Mayor Pro-Tem Paggao, Councilmember Campbell, Councilmember Munns, Councilmember Almberg, Councilmember Wasinger, and Councilmember Servatius provided their respective comments and announcements.

5.c City Administrator

Dr. Merriman provided the Council with a Human Resources Recruitment Dashboard to keep Council apprised of hiring and application statuses.

Dr. Merriman then provided an update on the 2017 Whidbey Island Marathon. A few weeks ago, the City solicited a Request for Proposals for the 2017 Race Director and received five (5) proposals as a result. The proposal was awarded to Orswell.

5.c.i Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell presented the Clean Water Facility Update.

6. PUBLIC HEARINGS & MEETINGS

6.a Ordinance No. 1782: Code Amendments to OHMC 21.20.080 and 21.40.020 for Time Extensions for Filing of Final Plat and Vesting Periods for Final Plats

Senior Planner Cac Kamak provided the staff report and recommends approval.

Mayor Severns opened the Public Hearing at 7:21 p.m. There being no comments, Mayor Severns closed the Public Hearing at 7:21 p.m.

Ordinance No. 1782: Code Amendments to OHMC 21.20.080 and 21.40.020 for Time Extensions for Filing of Final Plat and Vesting Periods for Final Plats

Motion: Councilmember Sevatius moved to adopt Ordinance No. 1782 approving the code amendments to OHMC 21.20.080 and 21.40.020 (to extend the time period for construction after preliminary plat approval, the time period for filing final plats, and the vesting periods for final plats) to be in conformance with RCW 58.17.140 and RCW 58.17.170. The motion was seconded by Councilmember Wasinger, unanimously approved.

6.b Ordinance No. 1783: Budget Amendment – Skagit Valley College/Sno-Isle Library HVAC

Patricia Soule, Finance Director, provided the staff report.

Mayor Severns opened the Public Hearing at 7:26 p.m. There being no comments, Mayor Severns closed the Public Hearing at 7:26 p.m.

Ordinance No. 1783: Budget Amendment – Skagit Valley College/Sno-Isle Library HVAC

Motion: Councilmember Campbell moved to adopt Ordinance No. 1782. The motion was seconded by Councilmember Servatius, unanimously approved.

7. ORDINANCES & RESOLUTIONS

None.

8. CONTRACTS & AGREEMENTS

8.a Hoffman Construction, GMP No. 8 – Concrete Self-Performance No. 2

City Engineer Joe Stowell provided the staff report.

Mayor Severns opened the comment period at 7:43 p.m. There being no public comment Mayor Severns closed public comment 7:43 p.m.

Hoffman Construction, GMP No. 8 – Concrete Self-Performance No. 2

Motion: Councilmember Munns moved to authorize the Mayor to sign Amendment No. 7 to the Professional Services Agreement with Equinox Research Consulting International (ERCI) for Archaeological Services related to the new wastewater treatment plant in the amount of \$253,240.00, increasing the total contract amount from \$604,969.10 to \$858,209.10. The motion was seconded by Mayor Pro-Tem Paggao, unanimously approved.

8.b ERCI Amendment No. 7 for Archaeology Services on the Clean Water Facility

City Engineer Joe Stowell provided the staff report.

Mayor Severns opened the comment period at 8:03 p.m. There being no public comment Mayor Severns closed public comment 8:03 p.m.

ERCI Amendment No. 7 for Archaeology Services on the Clean Water Facility

Motion: Councilmember Servatius moved to authorize the Mayor to sign Contract Amendment No. 15 with Carollo Engineers in the amount of \$40,215, increasing the total contract amount from \$16,772,927 to \$16,813,142. The motion was seconded by Councilmember Munns, unanimously approved.

8.c Carollo Engineering, Amendment No. 15 for Engineering Services on the Clean Water Facility

City Engineer Joe Stowell provided the staff report.

Mayor Severns opened the comment period at 8:18 p.m. There being no public comment Mayor Severns closed public comment 8:18 p.m.

Carollo Engineering, Amendment No. 15 for Engineering Services on the Clean Water Facility

Motion: Councilmember Wasinger moved to authorize the Mayor to sign AIA Document A133 – 2009 Exhibit A (GMP #8) in the amount of \$10,824,756 plus Sales Tax (\$941,754) with Hoffman Construction for Self-Perform Concrete Work for Buildings 20 and 30, and Miscellaneous. The motion was seconded by Councilmember Munns, unanimously approved.

9. OTHER ITEMS FOR CONSIDERATION

None.

10. REPORTS & DISCUSSION ITEMS

10.a Mandatory Council Review of LTAC Membership – OHMC 2.66.030

City Administrator Dr. Merriman presented the staff report.

Mayor Severns opened the comment period at 8:39 p.m. There being no public comment Mayor Severns closed public comment 8:39 p.m.

No Action was taken.

10.b 2017 LTAC 2% Grant Program Referral to Council – 45 day period

City Administrator Dr. Merriman presented the staff report.

Mayor Severns opened the comment period at 8:44 p.m. There being no public comment Mayor Severns closed public comment 8:44 p.m.

2017 LTAC 2% Grant Program Referral to Council – 45 day period

Motion: Councilmember Servatius moved to refer potential changes in the use of Lodging tax (2%) funds to the Lodging Tax Advisory Committee for the total allocated amount of \$250,000 for review and comment, seconded by Councilmember Munns.

ADJOURN

Motion: Councilmember Servatius moved to adjourn, seconded by Mayor Pro Tem Paggao, unanimously approved.

Meeting adjourned at 8:52 p.m.

Nicole Tesch, Deputy City Clerk