

Oak Harbor City Council  
Regular Meeting Minutes  
April 5, 2016

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**CALL TO ORDER**

Mayor Bob Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Erica Wasinger  
Councilmember Joel Servatius  
Councilmember Jim Campbell  
Councilmember Rick Almberg  
Councilmember Beth Munns  
Councilmember Tara Hizon

Staff Present:

City Administrator/Finance Director Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Economic Development Director Barbara Spohn  
City Administrator Admin. Assistant Nikki Tesch  
City Clerk Anna Thompson

**CALL TO ORDER**

Reverend Rilla Barrett of St. Stephen's Episcopal Church provided the invocation, and then Mayor Severns led the led the pledge of allegiance.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Servatius moved to approve the Agenda as presented, motion seconded by Councilmember Campbell, and the motion was unanimously approved.

**PRESENTATIONS**

Employee Service Recognitions

Employee Recognition for Lisa Edlin, Police Department Receptionist – 10 years

Dr. Merriman and Chief of Police Ed Green thanked Lisa for her services to the Finance Department and Police Department.

**CITIZEN COMMENT PERIOD**

Mayor Bob Severns opened the Citizen Comment Period at 6:07 p.m.

Citizens Speaking

Aaron Taggert

The comment period was closed at 6:09 p.m.

**CONSENT AGENDA**

- a. Minutes of the Regular City Council Meeting held on
- b. Approval of Accounts Payable and Check Numbers
- c. Ordinance No. 1764: Amending Bond Ordinance No. 1756
- d. Ordinance No. 1759: Amending OHMC 2.310.050 regarding Professional Service Contracts
- e. Ordinance No. 1762: Repealing OHMC Ch. 2.246 regarding ADA Review Committee and OHMC Ch. 2.35 regarding Program of Monetary Awards for City Employees
- f. Resolution 16-12: Amending Schedule B (Finance & Utilities) of the Master Fee Schedule
- g. Resolution 16-13: Supporting continued state funding of the MRSC with no conditions
- h. Reappointment: Nora Daniel to the Police Community Advisory Board
- i. Appointment: Cheryl Lawler to the Police Community Advisory Committee
- j. Appointment: Melissa Riker to the Parks Board as a Full Member
- k. Appointment: Julie Fakkema to the Park Bards as the Alternate Member
- l. Appointment: Alyssa Merriman to the Planning Commission
- m. Appointment: Appoint Hal Hovey and Alyssa Merriman to the Planning Commission
- n. City-Wide Auctioneer Agreement 2016
- o. Interlocal Agreement for Auction Services – Island County
- p. Interlocal Agreement for Auction Services – School District
- q. Interlocal Agreement for Auction Services – North Whidbey Fire and Rescue
- r. Interlocal Agreement for Auction Services – Town of Coupeville
- s. Bid Award – Jail and Evidence Security Camera
- t. North Whidbey Sportsmen’s Association Range Agreement – Oak Harbor Police Department
- u. F-Dock Breakwater Repair – Professional Services Agreement with Moffat & Nichol for Engineering Services
- v. Confirmation of Finance Director Patricia Soule

Councilmember Munns asked to pull Consent Agenda Item 4.g.

**Motion:** Councilmember Munns moved to approve Consent Agenda Items 4.a through 4.f, and 4.h through 4.v as presented. Motion seconded by Councilmember Campbell, and the motion passed by unanimous vote.

Consent Agenda Item 4.g

Councilmember Munns spoke in support of the legislature funding MRSC.

**Motion:** Councilmember Munns moved to accept Consent Agenda Item 4.g as part of the consent agenda, seconded by Councilmember Servatius. The motion passed unanimously.

## **STAFF, MAYOR & COUNCIL COMMENTS**

### City Administrator

Dr. Merriman announced that the new Finance Director Patricia Soule will begin work soon. The Workshop will be held on Wednesday, April 27<sup>th</sup>, 2016.

City Administrator Dr. Merriman explained that there is a conflict with the June 21<sup>st</sup> City Council Meeting and the AWC Annual Conference and invited the Council to reschedule the Council Meeting.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmembers asked follow-up questions regarding the Clean Water Facility Project.

### 2016 Marathon Update by the Race Director

Elks Member Rodger Beaumont provided updates on the 2016 Whidbey Island Marathon.

Questions and Comments from the Council.

### Mayor

Mayor Bob Severns spoke on the most recent meeting with the Economic Development Council on March 16<sup>th</sup>.

### Councilmembers

Councilmember Campbell had no comments.

Councilmember Munns spoke on the AWC Annual Conference that will be held in Everett this year. Ms. Munns asked about the Oak Tree issue recently mentioned in the Newspaper. Mayor Severns explained that the Oak Tree in question exists on private property and is being handled in the civil context.

Mayor Pro Tem Danny Paggao no comments.

Councilmember Almborg commented on the recent events at the Board of Island Transit. Former U.S. Navy Captain Nortier was appointed as the Executive Board Director by unanimous vote.

Councilmember Hizon announced the next Youth Coalition event on May 17<sup>th</sup>, which conflicts with the Council Meeting. Ms. Hizon then announced that she received an Advanced Municipal Leadership award from AWC. Councilmember Hizon requested that the Parliamentary Law Proclamation be added to the next Council meeting.

Councilmember Servatius made the following motion:

**Motion:** Councilmember Servatius moved that staff make a presentation regarding the possible implementation of the Portland Loo for the City of Oak Harbor within the next 90 days. Seconded by Councilmember Hizon. The motion passed unanimously.

Councilmember Servatius also asked for cost estimates for the Portland Loo project.

There is a need for more public restrooms in Oak Harbor City Limits.

Councilmember Wasinger and Mayor Pro Tem Paggao also expressed an interests in the Portland Loo restrooms.

Councilmember Wasinger had no comments.

### **CONTRACTS & AGREEMENTS**

Clean Water Facility – General Contractor/Construction Manager GMP Amendment # 7  
City Engineer Joe Stowell provided the staff report.

Clean Water Facility contractors Trevor Thies and Bryan Shirley with Hoffman Construction and Kris Beaty of KBA Construction Management were present.

Mayor Severns opened the item for public comment at 7:12 p.m., no comments, closed at 7:12 p.m.

Question from City Council.

### **Clean Water Facility – General Contractor/Construction Manager GMP Amendment # 7**

**Motion:** Councilmember Servatius moved to authorize the Mayor to sign AIA Document A133 – 2009 Exhibit A (GMP #7) in the amount of \$9,355,969 plus Sales Tax (\$813,969) with Hoffman Construction for Deep Concrete Work at Area 30 and Miscellaneous Changes. The motion was seconded by Councilmember Campbell, unanimously approved.

### **ADJOURN**

**Motion:** Councilmember AlMBERG moved to adjourn, seconded by Councilmember Campbell, unanimously approved.

Meeting adjourned at 7:24 p.m.

Anna M. Thompson, City Clerk