



1. CALL TO ORDER

Invocation/Pledge of Allegiance

HONORS AND RECOGNITIONS

PROCLAMATIONS

Proclamation of National Nurses Week

Proclamation for Arbor Day

Proclamation for Earth Day

2. APPROVAL OF AGENDA

3. CITIZEN COMMENT PERIOD

4. CONSENT AGENDA

a. Minutes of the Regular City Council meeting held April 15, 2014, Minutes of the Special Meeting Minutes held April 16, 2014 and April 29, 2014, and Minutes of the Workshop meeting held April 23, 2014

b. Approval of *Accounts Payable Voucher Numbers*:

- Voucher Numbers 157886 through 158214 in the amount of \$3,430,588.68; and

- Voucher Numbers 158215 through 158228 in the amount of \$1,057.39

Approval of *Payroll Check Numbers*:

- Direct Deposit Numbers 30917 through 31066

- EFT Numbers 608 through 612

- Payroll Check Numbers 97125 through 97183

c. Motion to authorize the Mayor to appoint Lauryn Plush and Skyler Hovey to the Youth Commission

d. Motion to authorize the Mayor to sign an Inter-local Agreement with Island County for Youth Commission Grant

5. STAFF, MAYOR AND COUNCIL COMMENTS

a. City Administrator

b. Mayor

c. Councilmembers



May 6, 2014

CITY COUNCIL AGENDA

6:00 p.m.

6. ORDINANCES AND RESOLUTIONS

7. PUBLIC HEARINGS/PUBLIC MEETINGS

- a. Resolution 14-11: Budget Calendar

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- a. Motion to authorize purchase of Police Department Patrol Vehicles
- b. Motion to authorize purchase of Swap Loaders
- c. Motion to authorize the Mayor to sign Professional Services Agreement with ERCI for the Scenic Heights Outfall Project
- d. Motion to authorize the Mayor to sign Professional Services Agreement with Davido Consulting for Engineering Services with the Scenic Heights Outfall Project

10. ADJOURNMENT

As a courtesy to Council and the audience, PLEASE TURN YOUR CELL PHONES OFF before the meeting begins. During the meeting's Public Comments section, Council will listen to your input regarding subjects of concern or interest that are not on the agenda.

For scheduled public hearings, if you wish to speak, please sign your name to the sign-up sheet, located in the Council Chambers. The Council will take all information under advisement. To ensure your comments are recorded properly, state your name and address clearly into the microphone. Please limit your comments to three minutes in order that other citizens have sufficient time to speak.

Thank you for participating in your City Government!

To assure disabled persons the opportunity to participate in or benefit from City services, please provide 24-hour advance notice to the City Clerk at (360) 279-4539 for additional arrangements to reasonably accommodate special needs.

City of Oak Harbor

OFFICE OF THE MAYOR
SCOTT DUDLEY
MAYOR



PROCLAMATION IN RECOGNITION OF

NATIONAL NURSES WEEK

With the Theme: "Caring Together, Changing Lives Forever!"

WHEREAS, The nearly 2.9 million registered nurses in the United States comprise our nation's largest health care profession; and

WHEREAS, the depth and breadth of the registered nursing profession meets the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS, the American Nurses Association, as the voice for the registered nurses of this country, is working to chart a new course for a healthy nation that relies on increasing delivery of primary and preventive health care; and

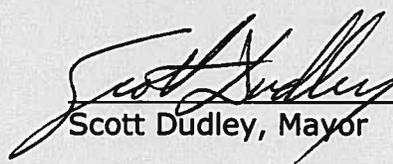
WHEREAS, a renewed emphasis on primary and preventive health care will require the better utilization of all of our nation's registered nursing resources; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care of hospitalized patients; and

WHEREAS, that more qualified registered nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community.

NOW, THEREFORE, WE, Scott Dudley, Mayor, and Councilmembers of the City of Oak Harbor do hereby declare the week of **May 6 through 12, 2014** as **National Nurses Week** along with the American Nurses Association, Naval Hospital Oak Harbor and the NHOH Nurses Association in celebration of the ways in which registered nurses strive to provide safe and high quality patient care and map out the way to improve our health care system. We ask that all residents of this community join in honoring the registered nurses who care for all of us. That the residents of Oak Harbor celebrate the accomplishments and efforts of our registered nurses to improve our health care system and show our appreciation for the nation's registered nurses not just during this week, but at every opportunity throughout the year.

Signed this 6th day of May, 2014


Scott Dudley, Mayor

City of Oak Harbor

OFFICE OF THE MAYOR
SCOTT DUDLEY
MAYOR



PROCLAMATION IN RECOGNITION OF

ARBOR DAY

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and;

WHEREAS, Arbor Day is now observed throughout our nation and the world, and;

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife, and;

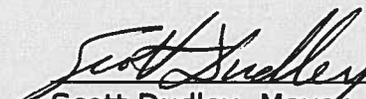
WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and;

WHEREAS, trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community, and;

WHEREAS, since 2003, the City of Oak Harbor has been continually recognized by the Arbor Day Foundation as a Tree City, and;

NOW, THEREFORE, WE, Scott Dudley, Mayor, and Councilmembers of the City of Oak Harbor do hereby proclaim **April 9, 2014** as **Arbor Day** in the City of Oak Harbor, and urge all citizens to celebrate Arbor Day, support efforts to protect our trees and woodlands, and to plant trees.

Signed this 6th day of May, 2014



Scott Dudley, Mayor

City of Oak Harbor

OFFICE OF THE MAYOR
SCOTT DUDLEY
MAYOR



PROCLAMATION IN RECOGNITION OF

EARTH DAY

WHEREAS, The first Earth Day was celebrated on April 22, 1970, with the goal of inspiring environmental awareness and encouraging the conservation, protection, and appreciation of our nation's natural resources, and;

WHEREAS, the Earth Day movement has created a groundswell of public support, leading to the protection of our nation's land, air and water resources, and;

WHEREAS, in 1990, Earth Day went global and garnered the support of 200 million people from 141 countries in an effort to raise international awareness, and;

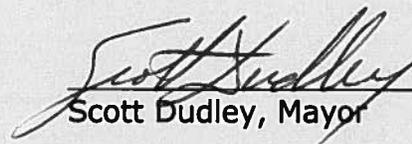
WHEREAS, the global community now faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles, and;

WHEREAS, there are economic, environmental and social reasons for state and local governments to initiate energy efficiency and renewable energy practices, and;

WHEREAS, Earth Day offers citizens an unprecedented opportunity to take a moment to consider what each of us can do to ensure the long-term sustainability of the environment.

NOW, THEREFORE, WE, Scott Dudley, Mayor, and Councilmembers of the City of Oak Harbor do hereby designate **April 22, 2014** as **Earth Day** in the City of Oak Harbor.

Signed this 6th day of May, 2014


Scott Dudley, Mayor

Oak Harbor City Council
Regular Meeting Minutes
April 15, 2014

CALL TO ORDER

Mayor Scott Dudley called the meeting to order at 6:00 p.m.

Mayor Dudley announced that Councilmember Severns requested to be excused at the April 15, 2014 Regular Council Meeting and April 16, 2014 Special Meeting.

Motion: Councilmember Munns moved to excuse Councilmember Severns for the April 15 Council Meeting and April 16 Special Meeting. The motion was seconded by Councilmember Almberg and carried unanimously.

ROLL CALL

Present:

Mayor Scott Dudley
Mayor Pro Tempore Danny Paggao
Councilmember Beth Munns
Councilmember Rick Almberg
Councilmember Joel Servatius
Councilmember Tara Hizon
Councilmember Jim Campbell

Staff Present:

City Administrator Larry Cort
Public Works Director Cathy Rosen
City Attorney Nikki Esparza
Harbor Master Chris Sublet
Development Director Steve Powers
Senior Planner Ethan Spoo
Fire Chief Ray Merrill
City Engineer Joe Stowell
Exec. Assist. to the Mayor Kellye Mazzoli
City Clerk Anna Thompson

Councilmember Bob Severns was excused.

INVOCATION AND PLEDGE

Pastor Dr. Stoneham, Sr. of Word of Everlasting Life and Faith Church, gave the invocation. Mayor Dudley led the pledge of allegiance.

HONORS AND RECOGNITIONS

Councilmember Campbell announced the Proclamation in Recognition of National Day of Prayer – May 1, 2014

Mayor Dudley announced Skip Pohtilla, Chairman of the Arts Commission.

Skip Pohtilla recognized Oak Harbor High School students Kathryn Martinez and Christopher Stolmeier as ex-officio members to the Arts Commission.

PRESENTATION

Mayor Dudley announced Harbor Master Chris Sublet on behalf of the Wildcats Sailing.

Chris Sublet introduced the Wildcats Sailing for Oak Harbor School District. Eric Mann, head coach of Wildcats Sailing, provided a power point presentation regarding the activities and goals of Wildcats Sailing in partnership with Oak Harbor High School.

Chris Sublet closed the presentation of Wildcats Sailing in association with Oak Harbor School District.

APPROVAL OF AGENDA

Mayor Dudley announced that no executive session would be held this evening and asked that the Council make a motion to amend the Agenda to delete Executive Session item on the Agenda.

Motion: Councilmember Almborg moved to delete the Executive Session item on the Agenda, seconded by Councilmember Munns, carried unanimously.

Motion: Councilmember Servatius moved to approve the Agenda as amended, seconded by Councilmember Munns carried unanimously.

CITIZEN COMMENT PERIOD

Mayor Dudley opened the meeting for public comment at 6:20 p.m.

Those speaking on the subject of expanding the Art Community in Oak Harbor and preserving the Wood of the Post Office Oak Tree

Joel Griffin
Skip Pohtilla, Chair of Arts Commission

Those who spoke in support of Wreaths Across American in honor of Veteran Cemeteries

John Little, Representative of Wreaths Across America Day, December 13th

Mayor Dudley closed the public comment period at 6:30 p.m.

CONSENT AGENDA

- a. Minutes of the Regular City Council meeting held April 1, 2014
- b. Approval of *Accounts Payable Voucher Numbers*:
 - Voucher Numbers 157840 through 157883 in the amount of \$76,798.10Approval of *Payroll Check Numbers*:
 - Direct Deposit Numbers 30791 through 30916
 - EFT Numbers 605 through 607
 - Payroll Check Numbers 97111 through 97124

- c. Motion to authorize the Mayor to sign a Professional Services Agreement with Riney Production Services for videography services
- d. Motion to authorize the Mayor to sign a Professional Services Agreement with ERCI for the Scenic Heights Outfall Project
- e. Motion to authorize the Mayor to sign a Professional Services Agreement with Davido Consulting for Engineering Services for the Scenic Heights Outfall Project
- f. Motion to authorize the Mayor to sign an Interlocal Agreement with Oak Harbor School District School Resource Officer Program

Councilmember AlMBERG asked to pull Agenda Items 4.e and 4.d, and Councilmember Servatius asked to pull Agenda Item 4.c.

Motion: Councilmember Servatius moved to approve Agenda Items a, b and f.
Councilmember Campbell seconded, unanimously carried.

Councilmember Servatius asked to discuss Agenda Item 4.c, the Riney Production Services Contract. City Administrator Larry Cort answered his questions.

Councilmember Munns stated that Mr. Riney's compensation should be raised reflect market salary in the next budget.

Motion: Councilmember Servatius moved to approve Agenda Item 4c,
Councilmember Munns seconded, unanimously carried.

Councilmember AlMBERG asked about Items 4d and 4e regarding the Scenic Heights Outfall Project Contracts. He informed staff that before voting, the Council needs to understand how the City will specifically fund these projects from the Finance Director Doug Merriman and Public Works Director Cathy Rosen.

Councilmember Munns added that the Council needs to research the matters further.

Mayor Pro Tem Paggao asked Mr. Stowell about the possible adverse affects on the project if this item is delayed. Mr. Stowell provided a brief power point presentation regarding the Scenic Heights Outfall Project.

Councilmember Campbell stated that there should not be unreasonable delay deciding this issue.

Councilmember Hizon asked how quickly staff can prepare an Agenda Bill with detailed financial information on the project. Dr. Cort explained that first steps must take place before staff can present a full financial report because of certain unknowns within the region.

Councilmember AlMBERG stated that they need to understand the payback methodology to the City and community for this expensive project.

Councilmembers Campbell and Munns ask Engineer Joe Stowell follow-up questions.

Motion: Councilmember AlMBERG moved to delay items 4d and 4e to a future meeting, Councilmember Munns seconded, carried 5-1.

Mayor Pro Tem Paggao voted against the motion.

STAFF, MAYOR AND COUNCIL COMMENTS

City Administrator

Dr. Cort announced the positive outcome of the Whidbey Island Marathon and thanked all City Staff and volunteers for their service.

Dr. Cort reminded Councilmembers that a special meeting will be held tomorrow evening on April 16, 2014 at 6:00 p.m. at the Elks Lodge to discuss the Waste Water Treatment Plant.

Mayor

Mayor Dudley applauded Mayor Pro Tem Paggao for voting against the motion to push back agenda items 4d and 4e.

Mayor Dudley announced new art created by Oak Harbor High School Students hanging in Council Chambers presented by Kit Christopherson of the Arts Commission.

The Mayor then welcomed home Navy squadron VAQ 130.

Councilmembers

Councilmember Campbell thanked Tamra Sipes for her hard work on the Marathon.

Councilmember AlMBERG commented on utility fees for storm water with respect to the Scenic Heights Outfall Project.

Councilmember Munns announced how well the Marathon benefitted local business owners and thanked the volunteers.

Councilmember Servatius thanked the citizens who spoke in support of preserving the Post Office Oak Tree wood and those who suggested advancing the art community in Oak Harbor.

Councilmember Campbell thanked John Little and Skip Pohtilla for their ideas to use the Garry Oak Tree wood.

ORDINANCE AND RESOLUTIONS

Resolution 14-14: Authorizing the sale of a vessel and shed contents for unpaid mortgage and unpaid rent

Harbor Master Chris Sublet provided the staff report

Mayor Dudley opened the public hearing at 7:19 p.m., no comment, closed at 7:20 p.m.

Councilmembers AlMBERG and Servatius asked follow-up questions on this item.

Resolution 14-14: Authorizing the sale of a vessel and shed contents for unpaid moorgage and unpaid rent

Motion: Councilmember Servatius moved to provide Resolution 14-14. Councilmember Campbell seconded, carried unanimously.

PUBLIC HEARINGS/PUBLIC MEETINGS

Resolution 14-13: Declaring City Property at SW Sixth Street and SW Fairhaven surplus
Public Works Director Cathy Rosen provided the staff report

Mayor Dudley opened the public hearing at 7:24 p.m., no comment, closed at 7:24 p.m.

Councilmember Campbell commented about the trees on the property.

Councilmember Hizon asked about marketing the property.

Resolution 14-13: Declaring City Property at SW Sixth Street and SW Fairhaven surplus

Motion: Councilmember Hizon moved to approve Resolution 14-13. Councilmember Munns seconded, carried unanimously.

Ordinance 1700: Budget Amendment to Fund the Associate Planner
Development Services Director Steve Powers provided the staff report

Mayor Dudley opened the public hearing at 7:30 p.m., no comment, closed at 7:30 p.m.

Councilmembers Hizon, Almberg, Campbell, Munns, and Mayor Pro Tem Paggao spoke in support of Ordinance 1700.

Ordinance 1700: Budget Amendment to Fund the Associate Planner

Motion: Councilmember Servatius moved to adopt Ordinance 1700. Councilmember Munns seconded, carried unanimously.

Ordinance 1674: Electronic Message Center Signs
Development Services Director Steve Powers provided the staff report

Mayor Dudley opened the public hearing at 7:33 p.m., no comment, closed at 7:33 p.m.

Speaking in support of Ordinance 1674

David Fikse, Planning Commission
Sandy Peterson, Planning Commission
Aaron Syring

Mayor Dudley closed public comment at 7:50 p.m.

Ordinance 1674: Electronic Message Center Signs

Motion: Councilmember Hizon moved to amend Ordinance 1674 to include “, *sign technology permitting*” to the last sentence of section xvii, page 15. Seconded by Councilmember Munns, unanimously carried.

Motion: Councilmember Almberg moved to approve Ordinance 1674 as amended, seconded by Councilmember Campbell, unanimously carried.

Councilmembers Servatius and Munns asked questions on the proposed Ordinance 1674.

Mayor Pro Tem Paggao asked about the light metering method chosen by the Planning Commission and Mr. Powers answered his questions.

UNFINISHED BUSINESS

NEW BUSINESS

Motion to authorize Call for Bids for the 42-Inch Outfall Project

City Engineer Joe Stowell provided the staff report

Mayor Dudley opened the meeting for public comment at 8:19 p.m., no comment, closed at 8:19 p.m.

Councilmember Almberg asked about advertising companies and funding. Dr. Cort explained the different fund sources for this project.

Motion to authorize Call for Bids for the 42-Inch Outfall Project

Motion: Councilmember Servatius moved to approve Call for Bids for the 42-Inch Outfall Project, seconded by Councilmember Hizon, unanimously carried.

Motion to Appoint a Mayor Pro Tem to Chair the May 6, 2014 City Council Meeting

Dr. Cort asked that the Council appoint a Mayor Pro Tem for the May 6, 2014 meeting as both Mayor Dudley and Mayor Pro Tem Paggao will be absent at that meeting.

Mayor Dudley opened the meeting for public comment at 8:26 p.m., no comment, closed at 8:26 p.m.

Motion to Appoint a Mayor Pro Tem to Chair the May 6, 2014 City Council meeting

Motion: Councilmember Servatius moved to nominate Councilmember Severns as Mayor Pro Tem for the May 6, 2014 Council meeting. Motion seconded by Councilmember Almberg, unanimously carried.

ADJOURNMENT

Motion: Councilmember Hizon moved, seconded by Councilmember Campbell, to adjourn, and unanimously carried.

The meeting adjourned at 8:28 p.m.

Anna M. Thompson, City Clerk

Oak Harbor City Council
Special Meeting Minutes
April 16, 2014

CALL TO ORDER

Oak Harbor Clean Water Facility Special Meeting at the Oak Harbor Elk's Lodge #2362 located at 155 NE Ernst Street, Oak Harbor.

Mayor Scott Dudley called the meeting to order at 7:00 p.m. From 6:00 p.m. to 7:00 p.m., an open house forum took place at the Elk's Lodge.

Mayor Dudley announced that the purpose of this meeting is to update the community on the new Clean Water Facility and to discuss design possibilities at the downtown site.

ROLL CALL

Present:

Mayor Scott Dudley
Mayor Pro Tempore Danny Paggao
Councilmember Beth Munns
Councilmember Rick Almberg
Councilmember Joel Servatius
Councilmember Tara Hizon
Councilmember Jim Campbell

Staff Present:

City Administrator Larry Cort
Public Works Director Cathy Rosen
City Attorney Nikki Esparza
City Engineer Joe Stowell
Development Director Steve Powers
Project Engineer John Piccone
Exec. Assist. to the Mayor Kellye Mazzoli

Jeff McGraw, MWA Architect
Brian Matson, Project Manager of Carollo Engineers

Councilmember Bob Severns was excused.

PRESENTATION

City Engineer Joe Stowell provided a power point presentation regarding the history of preparing the plans, including a time line of the various phases of completing the Clean Water Facility. Mr. Stowell invited the community to participate in the conversation and become involved in the project.

Mr. Stowell explained the permitting process on the project before construction can begin, and then described some of the City's proposals including technical and supplemental site factors impacting the property and surrounding areas. The Engineering Department provided various illustrations of site concepts.

Citizen Comments

Skip Pohtilla

Councilmember Hizon inquired about parking directions. Architect Jeff McGraw answered Councilmember Hizon's questions.

Mr. Stowell opened the floor to questions and added that the name for this facility will have to be decided at some point.

Councilmember AlMBERG asked follow-up questions regarding parking in relation to the park. He suggested relocating the baseball field to a more desirable location and to free up traffic flow for the new Clean Water Facility.

Councilmember Servatius commented on the parking and traffic issues mentioned by Councilmember AlMBERG.

Councilmember AlMBERG discussed additional parking options for the plant. Jeff McGraw asked about desirable parking access at the end of the trail. Councilmember AlMBERG stated that he believes it is in the city's best interests to not lose any of the park footage.

Councilmember Paggao suggested that extending Bay Shore Drive would have little impact on the baseball field. Then he discussed the relation of the road to future the Facility plant with Joe Stowell.

Councilmember Munns recommended adding a small parking garage instead of parking on the street. MWA Architect Jeff McGraw stated that the expected growth of the development and public would need to be evaluated first.

Councilmember Hizon discussed the possibility of freeing up more space for the ball fields by rerouting school buses near Windjammer Park to park at public works instead.

Citizen Comments

Melissa Riker commented that parents enjoy having the ball fields near the Park.

Skip Pothilla remarked on the position of the proposed Clean Water Facility. Jeff McGraw explained that the design of the proposed angles pictured on the power point is not wholly identical to actual construction.

ADJOURNMENT

Mayor Scott Dudley thanked the members of the community for joining the Clean Water Facility Special Meeting and adjourned the meeting at 7:50 p.m.

Anna M. Thompson, City Clerk

Oak Harbor City Council
Workshop Meeting Minutes
April 23, 2014

CALL TO ORDER

Mayor Scott Dudley called the meeting to order at 3:05 p.m. and announced that an executive session will take place at 3:00 p.m.

ROLL CALL

Present:

Mayor Scott Dudley
Mayor Pro Tem Paggao
Councilmember Joel Servatius
Councilmember Jim Campbell
Councilmember Beth Munns
Councilmember Tara Hizon
Councilmember Joel Servatius

Staff Present:

City Administrator Larry Cort
Finance Director Doug Merriman
City Attorney Nikki Esparza
Fire Chief Ray Merrill
Fire Deputy Chief Mike Buxton
Chief of Police Ed Green
Police Administrative Assistant Meg Massey
Public Works Director Cathy Rosen
City Engineer Joe Stowell
Purchasing Coordinator Sandra Place
Senior Services Admin. Mike McIntyre
Human Resources Director Sara Piccone
Development Director Steve Powers
Water Operation Manager Rich Tyhuis
Streets Operation Manager Steve Bebee
Exec. Assist. to the Mayor Kellye Mazzoli
City Clerk Anna Thompson

Councilmembers Almberg and Severns were not present.

DEPARTMENTAL BRIEFINGS

1. Infusion Lounge Update – Police Department

Police Chief Ed Green provided the Infusion Lounge update.

Based on the discussion among the Police Department, Attorney General and Liquor Control Board, Chief Green believes a resolution will be reached within several months. The appeal of the rejection of the Infusion Lounge Application is pending in Thurston County, WA.

2. Investment Committee Meeting Update – Finance

Finance Director Doug Merriman provided the Investment Committee update that met today at 2:00 p.m.

This afternoon the Committee engaged in discussion regarding the investment portfolio. At this point, the City has approximately \$43 million in its investment portfolio account. April 2014 has been a typical month for investments.

The Committee is currently working on drafting an investment committee policy. Once complete, it will be sent to the state treasurer's office for certification.

3. RTPO Funded Projects (Whidbey Ave, Veterans Park/Kiosks) – Public Works

City Engineer Joe Stowell provided information on the RTPO Funded projects.

Mr. Stowell discussed the location of the crosswalk and kiosks. He explained that the next steps are to enter into a contract with WA State Department of Transportation, then move forward with design and tentative design construction, which is set to take place next year.

Councilmember Hizon and Servatius asked follow-up questions regarding the crosswalk design on Whidbey Avenue.

EXECUTIVE SESSION (3:30 pm)

1. Pending Litigation per RCW 42.30.110(1)(i)

Mayor Dudley announced a recess into executive session for the City Council Members to discuss pending litigation at 3:27 p.m. for thirty (30) minutes.

Mayor Dudley reconvened the Workshop Meeting at 3:57 p.m.

PENDING AGENDA ITEMS

1. HR Department Reorganization (5/20) – Human Resources

Human Resources Director Sara Piccone provided the HR Departmental Reorganization report.

Dr. Cort announced Sarah Piccone as the new HR Director to City Council. Sara passed handouts to the Councilmembers.

Ms. Piccone provided a brief explanation staffing changes for 2014, beginning with initial changes which took place in November of 2013 when the HR Manager position was phased out. Before the end of 2013, an HR Administrative Assistant was hired fulltime and the HR Analyst Deanna Emery stepped in as interim HR Director. Sara then discussed changes regarding salaries in relation to the new director position and explained the need to adjust the HR Assistant and Analyst positions to fit within the new HR salary budget.

Dr. Cort explained that Kim Andrews' time allotted as Civil Service Secretary needs to be increased, but not to continue after January 2015, because of recent numerous personnel changes in the Police Department.

2. Budget Calendar (5/6) – Finance

Finance Director Doug Merriman provided an update regarding the Budget Calendar, set for the May 6th Council Agenda

Mr. Merriman explained that the Finance Department took an expanded approach to the budget preparation.

3. Purchase Authorization - 3 patrol vehicles and 2 swap loader trucks (5/6) – PW

Sandra Place provided details on the purchase of 3 Patrol Vehicles to be presented before the council on May 6, 2014.

Sandra Place explained that several vehicles should to be replaced due to the fact that the current vehicles are old and which will soon need expensive repairs, and provided a brief background of the Police Department's immediate need to replace three (3) vehicles at this time.

Specifically, Ms. Place described why the Police Department has decided to purchase SUVs instead of sedans and then explained how the vehicles to choose from were preselected by the State through bids. Ms. Place provided handouts for the Council.

Ms. Place then explained that two (2) of their vehicle cameras are no longer operational and replacement of the cameras is very costly. The purchase plan for these vehicles includes the two new cameras into a more affordable package.

She then announced the most up to date electronics included in the vehicles such as USB ports and Sierra Wi-Fi hotspot devices. The funds for these vehicles are available.

Mayor Dudley asked how quickly the old vehicles can be sold; Ms. Place answered that the vehicles can either be sold to another police agency as a surplus or stripped and sold to private citizens.

Councilmember Hizon inquired about the lifespan of the cameras. Chief Green answered that the cameras are very dependable and long-lasting.

Councilmember Munns asked whether the nonfunctioning cameras present a liability problem for the City.

Sandra Place then spoke on the proposed purchase of the two (2) swap loader trucks and their various functions.

4. June 17 Council Meeting – Conflict with AWC Annual Meeting

Dr. Cort announced a conflict between the AWC Annual meeting and June 17th Council Meeting.

The Councilmembers decided that if there are matters which must come before the Council before the first meeting in July, they agreed to reschedule the June 17th Meeting to June 25th immediately following the Council Workshop. If no pressing matters need be heard before the regularly schedule meeting in July, the Council decided to cancel the June 17th meeting without rescheduling.

5. Professional Services Agreement with ERCI and Davido Consulting for Scenic Heights Outfall Projects

City Engineer Joe Stowell presented an aerial view of the project area on trajectory to better explain the need for this project to move forward.

Finance Director Doug Merriman explained the financial methods to recoup costs spent on this project for the Councilmembers as requested at April 15, 2014 Council Meeting. The costs of this project are accounted for in the City's budget as well.

Councilmembers Servatius and Munns asked follow-up questions regarding the latecomer's fee agreements as explained by Mr. Merriman to recover the project costs.

EMERGING ISSUES

1. Fire Department Survey and Rating Bureau Scoring

Fire Chief Ray Merrill discussed the Fire Department's plan to lower the Department's Rating Bureau Scoring. He explained a lower score is more advantageous versus and a higher rating for insurance purposes.

Chief Merrill passed charts to the Councilmembers for his presentation. He explained that their goal is to reach a 3 rating with the Rating Bureau. Their current rating is at a level 4. The Fire Department is only 150 points away from reaching 3 Rating. Chief Merrill informed the council that some actions that can be taken toward that goal is entirely free or otherwise affordable.

Mayor Pro Tem asked about losing points toward a 3 rating by purchasing a Quint.

Councilmember Hizon suggested adding staff before adding fire stations.

Councilmember Munns spoke on the rise in City costs to pay for additional fire personnel as suggested by Chief Merrill.

Councilmember Hizon turned to Finance Director Doug Merriman regarding costs to increase staff at the Fire Department.

Councilmember Servatius asked that Chief Merrill glean from other Fire Departments whether achieving a Rating 3 will result in lower insurance rates to the City.

Mayor Dudley spoke on the importance of improving public safety.

Mayor Dudley and Councilmember Munns discussed the financial abilities of the City to incorporate Chief Merrill's proposal.

2. Sleeper Road and Goldie Street City-Owned Properties

Water Operational Manager Steve Bebee provided an update on the City-Owned properties located on Sleeper Road and Goldie Street.

The City proposes to sell the Sleeper Road property and log some of the trees on the property before it is sold.

Regarding the property on NE 16th Avenue (Goldie Street), Mr. Bebee proposes to retain this property for future city growth and to log some of this property as well. Cathy Rosen provided more explanation regarding permit requirements and lengthy process for logging in general.

Councilmember Campbell asked whether the City could sell the Goldie Street property instead of logging. Cathy Rosen explained that the idea behind logging on the Goldie Street Property is to help fund a mineral specialist to inspect the Sleeper Road property. It is believed that the Sleeper Road Property may be rich in minerals.

Councilmember Munns asked where the proceeds of the logging would be deposited and Finance Director answered her questions.

3. Opportunity Council Use of Public Buildings – Admin/Senior Services

Senior Services Administrator Mike McIntyre updated the Council on the Opportunity Council's use of City buildings.

Dr. Cort provided a brief overview of the City's relationship between the Opportunity Council and low income housing.

Mike McIntyre introduced Manager of Opportunity Council in attendance.

Mr. McIntyre provided a brief history of the Opportunity Council and the City of Oak Harbor. He then explained the current uses of the housing properties, which are used as transitional housing for the homeless and geared to help stabilize their present circumstances.

He suggested entering into a 5-year agreement. They currently have a month to month agreement. Although the current agreement requires the Opportunity Council to pay rent, no rent has

been collected for several years because the City Council made a decision to waive the rent in 1999.

Mr. McIntyre suggested that the Council discuss the best use of the property before signing the 5-year agreement or even incorporating a 90-day relocation clause if the City has need for the property after signing the new agreement.

Councilmember Campbell and Servatius spoke on the Oak Harbor Citizens' need for transitory housing in the City.

Finance Director Doug Merriman explained that the Council's decision in 1999 to waive the rental fees was largely made in order to qualify for the excise tax exemption.

Councilmember Munns asked why the contract was proposed for only 5 years. Mr. Merriman explained that the proposed duration of the contract has to do with the auditor's review in relation to landlord tenant laws.

Mayor Dudley asked the Manager of the Opportunity Council some regarding about the operations of the facility.

Mayor Pro Tem Paggao Spoke in support of maintaining a relationship between the City and the Opportunity Council.

Mayor Dudley suggested the Council decide how to best use this property for the City of Oak Harbor.

Mayor Scott Dudley adjourned the meeting at 5:31 p.m.

Anna M. Thompson, City Clerk

Oak Harbor City Council
Special Meeting Minutes
April 29, 2014

CALL TO ORDER

Mayor Scott Dudley called the meeting to order at 3:00 p.m.

ROLL CALL

Present:

Mayor Scott Dudley
Mayor Pro Tem Paggao
Councilmember Joel Servatius
Councilmember Jim Campbell
Councilmember Tara Hizon
Councilmember Rick Almberg

Staff Present:

Finance Director Doug Merriman
City Attorney Nikki Esparza
City Attorney Grant Weed
Development Director Steve Powers
Fire Marshall Mike Buxton
Chief of Police Ed Green
Exec. Assist. to the Mayor Kellye Mazzoli
City Clerk Anna Thompson

Councilmembers Munns and Severns were absent.

EXECUTIVE SESSION

Mayor Scott Dudley announced that the only agenda item on for this afternoon is an executive session and explained that after the executive session adjourns, the City Council may take action.

Motion: Councilmember Almberg made a motion to excuse Councilmembers Munns and Severns from the Special Meeting scheduled today. Councilmember Hizon seconded the motion, unanimously carried.

Mayor Scott Dudley excused the Councilmembers for an executive session at 3:03 p.m. for thirty (30) minutes.

Mayor Dudley extended the executive session for an additional twenty (20) minutes at 3:33 p.m.

Mayor Dudley reconvened the Special Council Meeting at 3:53 p.m. and explained that no action was taken during the executive session.

Motion: Mayor Pro Tem Paggao moved to approve the CR2A Agreement including Exhibit A as discussed in Executive Session, settling all claims by Snohomish Tribes against the City, Perteet, KBA, and Strider. Motion seconded by Councilmember Campbell, unanimously carried.

Motion: Mayor Pro Tem Paggao moved to approve and authorize the Mayor to sign the CR2A Agreement as discussed in Executive Session, by and between City of Oak Harbor, all insurers, Perteet, KBA and Strider. Motion seconded by Councilmember Servatius, unanimously carried.

Motion: Councilmember Hizon moved to adjourn, seconded by Councilmember Almberg and unanimously carried.

The meeting adjourned at 3:56 p.m.

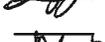
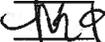
Anna M. Thompson, City Clerk

City of Oak Harbor
City Council Agenda Bill

Bill No. C/A 4.b
Date: May 6, 2014
Subject: Approval of Payroll and
Accounts Payable Vouchers

FROM: Doug Merriman, Finance Director 

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Grant Weed, Interim City Attorney, as to form

SUMMARY STATEMENT

Oak Harbor Municipal Code Chapter 3.72 establishes procedures for claims (vouchers) payment. The documentation that regularly supports the signature coversheets is attached. Claim coversheets will be provided prior to the City Council meeting for appropriate Council signatures.

RECOMMENDED ACTION

I move to approve:

Accounts Payable Vouchers and Payroll Checks, see Voucher Numbers listed in the attachments and Check Numbers listed in the May 6, 2014 Regular Agenda.

ATTACHMENTS

Voucher List(s)

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157886	4/15/2014	0000860 STANDARD INSURANCE COMPANY	033114		LONG TERM DISABILITY	4,147.65
					Total :	4,147.65
157887	4/15/2014	0004184 SIPES, TAMRA	218		CONTRACT BONUS	11,000.00
					Total :	11,000.00
157888	4/15/2014	0004903 US BANK	4485591000646855		CREDIT CARD PURCHASES	962.70
					Total :	962.70
157889	4/15/2014	0001008 WHIDBEY ISLAND BANK	040114		PROPERTY PURCHASE	2,573,045.78
					Total :	2,573,045.78
157890	4/22/2014	0000960 REVENUE, WASHINGTON STATE DEPT OF	041014		MAR 2014/SALES USE TAX	45,015.15
					Total :	45,015.15
157891	4/22/2014	0000965 REVENUE, WASHINGTON STATE DEPT OF	041414		1ST QTR 2014/LEASEHOLD TAX	23,443.47
					Total :	23,443.47
157892	4/29/2014	0000950 LICENSING, WASHINGTON STATE DEPT OF	040314		CONCEALED WEAPONS PERMITS	521.00
					Total :	521.00
157893	4/29/2014	0000950 LICENSING, WASHINGTON STATE DEPT OF	041614		CONCEALED WEAPONS PERMITS	543.00
					Total :	543.00
157894	4/30/2014	0007273 CAMPGROUND AUTOMATION SYS, INC	1886		CREDIT CARD READER	337.70
					Total :	337.70
157895	4/30/2014	0007273 CAMPGROUND AUTOMATION SYS, INC	1805		STANDARD FEATURES	40.19
					Total :	40.19
157896	4/30/2014	0007449 A-1 PERFORMANCE, INC	20712		JANITORIAL	95.33
					Total :	95.33
157897	4/30/2014	0000005 A-1 TOWING	51534		TOWING SERVICES	196.75
					Total :	196.75
157898	4/30/2014	0006396 AA SPORTS, LTD	14-WIM-01B		TIMING SERVICES	11,047.50

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157898	4/30/2014	0006396 0006396 AA SPORTS, LTD			(Continued)	Total : 11,047.50
157899	4/30/2014	0006328 ABC SPECIAL EVENTS	28638-1		RENTALS	8,645.64
						Total : 8,645.64
157900	4/30/2014	0007365 ACORN MOTOR INN	141001-2/OH		LODGING	1,021.21
						Total : 1,021.21
157901	4/30/2014	0006846 AKAHOSHI, KAREN	1		TRAVEL REFUND	160.00
						Total : 160.00
157902	4/30/2014	0000028 ALL ISLAND LOCK & KEY	23130 23160 23174 24170 48838		KEYS KEYS KEY KEYS KEYS	12.00 21.74 2.00 4.30 47.28
						Total : 87.32
157903	4/30/2014	0000029 ALL PHASE ELECTRIC SUPPLY	0952-692492		RELAY	262.16
						Total : 262.16
157904	4/30/2014	0007295 ALL PLAY SYSTEMS, LLC	2014-041		WOOD FIBER	3,646.89
						Total : 3,646.89
157905	4/30/2014	0000033 ALPINE PRODUCTS, INC	TM-139118		TRAFFIC PAINT	17,642.02
						Total : 17,642.02
157906	4/30/2014	0000041 AMERICAN FUNDS SERVICE COMPANY	042314		VOLUNTEER INCENTIVE PROGRAM	214.00
						Total : 214.00
157907	4/30/2014	0000712 AMERIGAS	3027607933		PROPANE/MARINA	155.20
						Total : 155.20
157908	4/30/2014	0002044 ANACORTES.NET/HOW IT WORKS	34823 34870		APR 2014/WEB HOSTING APR 2014/WEB HOSTING	75.00 15.95
						Total : 90.95
157909	4/30/2014	0000050 ARAMARK	15667812		UNIFORM ITEMS	280.57

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157909	4/30/2014	0000050 0000050 ARAMARK			(Continued)	Total : 280.57
157910	4/30/2014	0005001 ARAMARK	938116000		UNIFORM SERVICES	889.51
						Total : 889.51
157911	4/30/2014	0006865 ARMADA	041714		COLLECTION FEE/16-433022-01	191.37
			041714A		COLLECTION FEE/33-500000-02	298.45
			041714B		COLLECTION FEE/02-201000-10	38.24
						Total : 528.06
157912	4/30/2014	0000053 ARROW PEST CONTROL, INC	152636		PEST CONTROL	108.70
						Total : 108.70
157913	4/30/2014	0004019 ASSOCIATED PETROLEUM PRODUCTS	0556836-IN		FUEL	33,870.44
			0558807-IN		FUEL	4,071.89
			0561093-IN		FUEL	5,154.03
						Total : 43,096.36
157914	4/30/2014	0000055 ASSOCIATION OF WASHINGTON	1077-43345		REGISTRATION/DUDLEY	125.00
			1078-43346		REGISTRATION/DUDLEY	195.00
						Total : 320.00
157915	4/30/2014	0000159 AT&T MOBILITY	287249477751X0324201		AIRCARDS	461.30
			287249477751X0424201		AIRCARDS	461.08
						Total : 922.38
157916	4/30/2014	0000065 AVOCET ENVIRONMENTAL TESTING	1400773-IN		TESTING	112.00
			1401158-IN		TESTING	112.00
						Total : 224.00
157917	4/30/2014	0003410 BAER, DON	TRAVEL ADVANCE		TRAVEL ADVANCE	101.00
						Total : 101.00
157918	4/30/2014	0007437 BARTH, CHRIS	041814		MARATHON WINNER	150.00
						Total : 150.00
157919	4/30/2014	0007434 BARTLETT, VELMA	1		TRAVEL REFUND	30.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157919	4/30/2014	0007434 0007434 BARTLETT, VELMA			(Continued)	Total : 30.00
157920	4/30/2014	0000081 BAY PRINTING	22671		RECEIPTS	343.49
						Total : 343.49
157921	4/30/2014	0000094 BERG VAULT COMPANY	58600		CONCRETE LID	348.29
			58820		RISERS	151.36
						Total : 499.65
157922	4/30/2014	0000097 BEST WESTERN HARBOR PLAZA	543		HOTEL ACCOMMODATIONS/MCNABB	100.74
						Total : 100.74
157923	4/30/2014	0000098 BIDDLE, KYLE	EXP REIMB		EXP REIMB	25.00
						Total : 25.00
157924	4/30/2014	0000103 BLADE CHEVROLET, INC	145969		VALVE/GASKET KIT	168.30
			146162		INSULATORS	133.77
						Total : 302.07
157925	4/30/2014	0004631 BLAKE, KAY	1		TRAVEL REFUND	20.00
			1		TRAVEL REFUND	20.00
						Total : 40.00
157926	4/30/2014	0007455 BLUE FOX PRINTS	08-899		T-SHIRTS	1,426.69
						Total : 1,426.69
157927	4/30/2014	0004168 BLUETARP FINANCIAL, INC	30403532		SUBSCRIPTION	39.99
			30412344		ROLLING MAGNETIC SWEEP	209.97
						Total : 249.96
157928	4/30/2014	0000109 BLUMENTHAL UNIFORMS	32041-80		CARRIER/CARTER	-206.53
			32041-81		CARRIER/CARTER	206.53
			32051-81		CARRIER/POWERS-RANG	206.53
			32060-81		CARRIER/ESPARZA	206.53
			56247-80		SHIRTS/SAMPSON	217.37
			56669		UNIFORM ITEMS/ESPARZA	193.98
			56674		SHIRT/RODNEY	102.67
			56674-01		SHIRT/RODNEY	127.99

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157928	4/30/2014	0000109 BLUMENTHAL UNIFORMS	(Continued) 57024 57364 64366 64798		UNIFORM ITEMS/SCHROER MICROPHONE KIT UNIFORM ITEMS/GREEN NARC TESTS	408.90 793.51 304.25 95.44 Total : 2,657.17
157929	4/30/2014	0007427 BOATERSBOOK.COM	040114		ADVERTISING	120.00 Total : 120.00
157930	4/30/2014	0006833 BOONSTRA, JAN	1		TRAVEL REFUND	95.00 Total : 95.00
157931	4/30/2014	0001558 BOUND TREE MEDICAL, LLC	81405419		BATTERIES/SMART PADS/GLOVES	1,124.56 Total : 1,124.56
157932	4/30/2014	0003097 BOYER, TALLIE	040814		WELLNESS INCENTIVE	20.00 Total : 20.00
157933	4/30/2014	0000137 BRIM TRACTOR COMPANY	IM72784		SWITCH/GAUGE	308.11 Total : 308.11
157934	4/30/2014	0007438 BRUMFIELD, OLIVIA MILNE	041814		MARATHON WINNER	600.00 Total : 600.00
157935	4/30/2014	0007442 BULL, ERIN	041814		MARATHON WINNER	250.00 Total : 250.00
157936	4/30/2014	0003953 BULL, GRANT	042314		VOLUNTEER INCENTIVE PROGRAM	27.36 Total : 27.36
157937	4/30/2014	0005027 BURT'S SAW & MOWER	2132 K4270787 K4270787A K4425955		FILTERS MOWER REPAIR MOWER REPAIR MOWER REPAIR	40.55 157.34 91.20 142.44 Total : 431.53
157938	4/30/2014	0002644 C JOHNSON CONSTRUCTION, INC	3924		SWEEPER WASTE	863.75

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157938	4/30/2014	0002644 0002644 C JOHNSON CONSTRUCTION, INC	(Continued)			Total : 863.75
157939	4/30/2014	0000627 CAPITAL ONE COMMERCIAL	107884975211		SUPPLIES	654.62
			109668975211		SUPPLIES	412.49
			139761975211		SUPPLIES	205.88
			147138875211		SUPPLIES	1,263.48
			170845085211		SUPPLIES	471.48
			199426875211		SUPPLIES	567.21
					Total :	3,575.16
157940	4/30/2014	0006215 CAROLLO	0133211		PROF SVC/WASTEWATER TREATMENT	27,847.54
			0133815		PROF SVC/WASTEWATER TREATMENT	79,360.78
					Total :	107,208.32
157941	4/30/2014	0005777 CARROLL, ANDREW	042314		VOLUNTEER INCENTIVE PROGRAM	117.90
					Total :	117.90
157942	4/30/2014	0005208 CARTER, SERLOYD	TRAVEL ADVANCE		TRAVEL ADVANCE	212.50
					Total :	212.50
157943	4/30/2014	0004605 CEMEX	9428222361		STREET SWEEPINGS	1,217.41
			9428230675		STREET SWEEPINGS	1,286.38
					Total :	2,503.79
157944	4/30/2014	0007433 CHERNIKOFF, BARBARA	1		TRAVEL REFUND	210.00
					Total :	210.00
157945	4/30/2014	0000170 CHIEF SUPPLY	427230		BOOTS/ENGLE	106.08
					Total :	106.08
157946	4/30/2014	0000172 CHRISTIANS TOWING STORAGE	26752		TOWING SERVICES	193.49
					Total :	193.49
157947	4/30/2014	0005485 CLATTERBUCK, TOM	1		TRAVEL REFUND	24.00
					Total :	24.00
157948	4/30/2014	0000179 CLERKS PETTY CASH	032514		PETTY CASH	40.00
			042414		PETTY CASH	57.01

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157948	4/30/2014	0000179 0000179 CLERKS PETTY CASH			(Continued)	Total : 97.01
157949	4/30/2014	0000182 CLYDE/WEST	00291035		CROSSBAR/PLATE/SCRAPE	578.88
						Total : 578.88
157950	4/30/2014	0004520 COASTAL WEAR PRODUCTS	4712		GUTTERBROOM	574.54
						Total : 574.54
157951	4/30/2014	0000188 CODE PUBLISHING COMPANY	46020		MUNICIPAL CODE UPDATES	821.77
			46053		MUNICIPAL CODE UPDATE	104.57
			46131		MUNICIPAL CODE UPDATES	486.88
			46173		MUNICIPAL CODE UPDATES	150.56
			46333		MUNICIPAL CODE UPDATES	311.53
						Total : 1,875.31
157952	4/30/2014	0001433 COLE, DONNA	1		TRAVEL REFUND	165.00
						Total : 165.00
157953	4/30/2014	0005773 COMCAST	8498300270032002		CABLE	112.97
			8498300270032002		CABLE	112.98
			8498300270032028		XFINITY	12.71
			8498300270032028		XFINITY	12.71
			8498300271046803		CABLE/INTERNET	402.03
			8498300290363841		INTERNET	220.27
			8498300290363841		INTERNET	220.27
						Total : 1,093.94
157954	4/30/2014	0001891 COMFORT INN AUBURN	19733039		HOTEL ACCOMMODATIONS/JUPIN	436.50
						Total : 436.50
157955	4/30/2014	0003125 COMMERCE, DEPARTMENT OF	042214		REGISTRATION/SPOO	100.00
						Total : 100.00
157956	4/30/2014	0000193 COMMERCIAL FIRE PROTECTION	41786		BACKFLOW PREVENTION ASSEMBLY F	1,250.99
						Total : 1,250.99
157957	4/30/2014	0002954 COMMERCIAL PLUMBING, INC	202981		REPAIRS	248.58

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157957	4/30/2014	0002954 0002954 COMMERCIAL PLUMBING, INC	(Continued)			Total : 248.58
157958	4/30/2014	0000197 CONCRETE NORWEST	938850		CRUSHED ROCK	307.44
			941514		ECOL BLK	26.09
			947958		CRUSHED ROCK	333.96
					Total :	667.49
157959	4/30/2014	0007440 CORBETT, TRACEY	041814		MARATHON WINNER	150.00
					Total :	150.00
157960	4/30/2014	0000202 COREY OIL COMPANY	76902		FUEL	10.63
					Total :	10.63
157961	4/30/2014	0007074 COX, GENEVIEVE	040814		WELLNESS INCENTIVE	20.00
					Total :	20.00
157962	4/30/2014	0000222 CUSTOM ENGRAVING	14-433		RETIREMENT PLATE	19.57
			14-434		ENGRAVING	11.96
					Total :	31.53
157963	4/30/2014	0007426 CUZ CONCRETE PRODUCTS	219628		CONCRETE HYD POST	128.28
					Total :	128.28
157964	4/30/2014	0000225 DAILY JOURNAL OF COMMERCE	3286721		BID CALL/CLEAN WATER FAC	178.60
					Total :	178.60
157965	4/30/2014	0000256 DAY WIRELESS SYSTEMS	356637		RADIO REPROGRAMMING	135.88
			358535		KNOB	31.24
					Total :	167.12
157966	4/30/2014	0002003 DECATUR ELECTRONICS, INC	IN00009272		MPH	1,570.75
					Total :	1,570.75
157967	4/30/2014	0005937 DEKOKER, STEVEN	041814		MARATHON WINNER	100.00
					Total :	100.00
157968	4/30/2014	0001815 DEPARTMENT OF RETIREMENT	01036720		EXCESS COMPENSATION/SHERWOOD	7,938.80

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157968	4/30/2014	0001815 0001815 DEPARTMENT OF RETIREMENT	(Continued)			Total : 7,938.80
157969	4/30/2014	0003880 DEZURIK WATER CONTROLS	RPI/60005348		RINGS	326.10
						Total : 326.10
157970	4/30/2014	0000247 DIAMOND RENTALS	1-500608-27		PORTABLES	49.95
			1-500619-27		PORTABLES	49.95
			1-509920-11		PORTABLES	99.90
			1-515013-3		PORTABLES	49.95
			1-515826-2		PORTABLES	49.95
			1-516695		BLADE	501.45
						Total : 801.15
157971	4/30/2014	0006724 DIEKMAN POLYGRAPH SERVICES	14-12		PRE-EMPLOYMENT	200.00
						Total : 200.00
157972	4/30/2014	0005840 DUDLEY, SCOTT	TRAVEL ADVANCE		TRAVEL ADVANCE	104.00
						Total : 104.00
157973	4/30/2014	0000257 DUTCH MAID CLEANERS	033114		UNIFORM SERVICES	315.98
			043014		APR 2014/LAUNDRY SERVICES	382.49
			1062		UNIFORM SERVICES	9.51
						Total : 707.98
157974	4/30/2014	0005622 EC POWER SYSTEMS	41682201		GENERATOR MAINTENANCE	1,015.26
			41682202		GENERATOR MAINTENANCE	1,015.26
			41682203		GENERATOR MAINTENANCE	865.68
			41682204		GENERATOR MAINTENANCE	865.68
			41682205		GENERATOR MAINTENANCE	865.68
			41682206		GENERATOR MAINTENANCE	1,814.18
			41682207		GENERATOR MAINTENANCE	1,523.71
			41682208		GENERATOR MAINTENANCE	2,348.46
			41682209		GENERATOR MAINTENANCE	1,759.95
			41682210		GENERATOR MAINTENANCE	1,881.69
			41682211		GENERATOR MAINTENANCE	1,843.29
			41682212		GENERATOR MAINTENANCE	2,248.64
			41682213		GENERATOR MAINTENANCE	2,009.79
			41682214		GENERATOR MAINTENANCE	1,909.33

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157974	4/30/2014	0005622 EC POWER SYSTEMS	(Continued) 41682215 41682216		GENERATOR MAINTENANCE GENERATOR MAINTENANCE	1,855.15 2,157.13 Total : 25,978.88
157975	4/30/2014	0005106 ECO-3 ASSOCIATES, LLC	2408		CERTIFICATION TRAINING	1,050.00 Total : 1,050.00
157976	4/30/2014	0000967 ECOLOGY, WASHINGTON STATE DEPT OF	2014-BA0020567 2014-WAR045554		BIOSOLIDS PERMIT STORMWATER PERMIT	1,978.69 3,145.34 Total : 5,124.03
157977	4/30/2014	0000273 EDGE ANALYTICAL, INC	14-04413 14-06087 14-06194 14-06301		TESTING TESTING TESTING TESTING	1,068.00 285.00 45.00 15.00 Total : 1,413.00
157978	4/30/2014	0004164 EH WACHS COMPANY	INV095583		COUNTER	331.89 Total : 331.89
157979	4/30/2014	0005353 ELITE ELECTRICAL	13988		VOLTAGE EVALUATION	342.41 Total : 342.41
157980	4/30/2014	0000278 EMERALD SERVICES, INC	I277186		RECYCLING	47.75 Total : 47.75
157981	4/30/2014	0007330 ENDRESS + HAUSER	6001641031		LIQUIPHANT	344.29 Total : 344.29
157982	4/30/2014	0006497 ENVIRO WEST	886		INTERNAL TUBE	678.29 Total : 678.29
157983	4/30/2014	0007334 ENVIRONIX	403110		ASBESTOS SAMPLING	75.00 Total : 75.00
157984	4/30/2014	0004975 ENVIRONMENTAL ABATEMENT	A14053		ASBESTOS REMOVAL	15,523.45

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157984	4/30/2014	0004975 0004975 ENVIRONMENTAL ABATEMENT	(Continued)			Total : 15,523.45
157985	4/30/2014	0005826 ESPARZA, NIKKI	TRAVEL ADVANCE		TRAVEL ADVANCE	109.00
						Total : 109.00
157986	4/30/2014	0007350 EVAN PILCHIK PHOTOGRAPHY	V-5		PHOTOGRAPHY SERVICES	2,745.00
						Total : 2,745.00
157987	4/30/2014	0006276 EXPRESS SERVICES, INC	13864046-1 13892346-1		OFFICE SERVICE SUPPORT OFFICE SERVICE SUPPORT	1,257.29 1,225.46
						Total : 2,482.75
157988	4/30/2014	0000305 FARIS, DEAN	042314		VOLUNTEER INCENTIVE PROGRAM	63.00
						Total : 63.00
157989	4/30/2014	0002900 FASTENAL	WAOAK16557 WAOAK16685 WAOAK16699 WAOAK16716 WAOAK16723 WAOAK16728 WAOAK16757 WAOAK16784 WAOAK16786 WAOAK16817 WAOAK16830 WAOAK16866 WAOAK16875 WAOAK16913		HEX LAG LDT/OAL SDS BIT OAL SDS BIT HDG S/S FW/HCS GALVHEXLAG GALVHEX LAG TOILET PAPER FEND Z HCS/FHN/WASH LDT TIES TOOL COMBO KIT ZORGE	4.66 39.24 43.89 59.79 11.49 6.74 6.47 1,110.20 2.10 18.38 32.48 12.34 354.05 63.62
						Total : 1,765.45
157990	4/30/2014	0007428 FEDERAL SIGNAL CORPORATION	1182885		SIREN DRIVER	932.18
						Total : 932.18
157991	4/30/2014	0006991 FIKSE, JOSH	040814		WELLNESS INCENTIVE	20.00
						Total : 20.00
157992	4/30/2014	0000314 FISHERIES SUPPLY COMPANY	2674404		MARINE RADIO	169.53

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
157992	4/30/2014	0000314 0000314 FISHERIES SUPPLY COMPANY	(Continued)			Total : 169.53
157993	4/30/2014	0007141 FREEDOM PROPERTIES, LLC	043014		APR 2014/ANIMAL SHELTER	2,500.00
						Total : 2,500.00
157994	4/30/2014	0004971 FREEMAN, DENISE L	2014-23		JUMPSUITS	992.78
						Total : 992.78
157995	4/30/2014	0000355 FRONTIER	279-0841 279-1060 675-5190 679-2530 679-5551		CURRENT PHONE CHARGES CURRENT PHONE CHARGES CURRENT PHONE CHARGES CURRENT PHONE CHARGES CURRENT PHONE CHARGES	73.96 56.98 38.10 56.83 182.85
						Total : 408.72
157996	4/30/2014	0000326 FRONTIER BUILDING SUPPLY	90137 90294 91173		COR BEAD MOULD COR BEAD MOULD CONCRETE MIX	54.96 10.96 19.63
						Total : 85.55
157997	4/30/2014	0004088 FULLER, MARY	1		TRAVEL REFUND	50.00
						Total : 50.00
157998	4/30/2014	0007131 FULLERTON & ASSOCIATES	14-004		CONSULTING SERVICES/PROPERTY A	270.00
						Total : 270.00
157999	4/30/2014	0000329 GALLS	001789747 001795069		MIRROR BOOTS/PANTS	87.59 219.98
						Total : 307.57
158000	4/30/2014	0001706 GARDNER, PAT	EXP REIMB		EXP REIMB	2,065.80
						Total : 2,065.80
158001	4/30/2014	0002767 GATEWAY CONTROLS, INC	2014362 2014394		GATE SERVICES CAMERA SYSTEM INSTALLATION	2,589.02 10,549.34
						Total : 13,138.36
158002	4/30/2014	0007439 GETTY, SARAH	041814		MARATHON WINNER	300.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158002	4/30/2014	0007439 0007439 GETTY, SARAH			(Continued)	Total : 300.00
158003	4/30/2014	0007445 GO WIRELESS, INC	041514		BUSINESS LICENSE DUPLICATE PAYMI	25.00
						Total : 25.00
158004	4/30/2014	0000349 GRAINGER	9377930384 9385532883 9386893797 9388517253		SHIELD AND SEAL CABLE CUTTER GEL PENS PRESSURE GAUGE	444.83 74.41 75.92 121.74
						Total : 716.90
158005	4/30/2014	0000999 GRCC/WW	042514		CERTIFICATION EXAM/JUPIN	200.00
						Total : 200.00
158006	4/30/2014	0004974 GREEN LIGHT SOLUTIONS	8274		MAINTENANCE & INSPECTIONS	1,050.00
						Total : 1,050.00
158007	4/30/2014	0007109 GREEN, EDGAR	EXP REIMB		EXP REIMB	21.00
						Total : 21.00
158008	4/30/2014	0006990 GRUBB, GARY	040814		WELLNESS INCENTIVE	20.00
						Total : 20.00
158009	4/30/2014	0002747 GUARDIAN SECURITY	494692 494693 494694 494695 494696 494697 494698 494699 494700 494701 497377 500225		ALARM CONFIDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFINDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFINDENCE TESTING FIRE ALARM CONFIDENCE TESTING FIRE ALARM CONFIDENCE TESTING ALARM MONITORING LINE REPAIRS	480.00 240.00 120.00 600.00 468.27 240.00 120.00 840.00 120.00 120.00 57.00 282.62
						Total : 3,687.89
158010	4/30/2014	0007430 GUTTER HELMET SYSTEM, INC	041114		BUSINESS LICENSE REFUND	25.00

Voucher List
City of Oak Harbor

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158010	4/30/2014	0007430 0007430 GUTTER HELMET SYSTEM, INC	(Continued)			Total : 25.00
158011	4/30/2014	0004126 HABEEB, HEATHER	1		TRAVEL REFUND	30.00
						Total : 30.00
158012	4/30/2014	0007431 HADSALL, EMILY	041114		BUSINESS LICENSE REFUND	25.00
						Total : 25.00
158013	4/30/2014	0007236 HAMMOND, JACOB	040814		WELLNESS INCENTIVE	20.00
						Total : 20.00
158014	4/30/2014	0000323 HD FOWLER COMPANY	I3585694		METER SETTERS	511.55
						Total : 511.55
158015	4/30/2014	0000380 HEALTH, WASHINGTON STATE DEPT OF	033114		EXAM/JENNINGS	51.00
						Total : 51.00
158016	4/30/2014	0005679 HEISERMAN, JEFF	042314 EXP REIMB		VOLUNTEER INCENTIVE PROGRAM EXP REIMB	128.70 20.66
						Total : 149.36
158017	4/30/2014	0007453 HERON BAY COTTAGE, LLC	007		LODGING	675.00
						Total : 675.00
158018	4/30/2014	0007335 HIGHWIRE, INC	1106		RUST CONDITIONER	1,001.13
						Total : 1,001.13
158019	4/30/2014	0007441 HILLIER, ANDREW	041814		MARATHON WINNER	250.00
						Total : 250.00
158020	4/30/2014	0005942 HOLCOMB, SHANNON	042314		VOLUNTEER INCENTIVE PROGRAM	180.00
						Total : 180.00
158021	4/30/2014	0003095 HOME DEPOT CREDIT SERVICES	1024014 1024306 1040662 1041831 1043266		RAZOR-BACK F OTLT SRG/CHNLCMIIWH/SPRING LINKS CORDMATE HCW/MOSS ROOF LED 40W SL	56.47 101.00 74.79 51.68 108.68

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158021	4/30/2014	0003095 HOME DEPOT CREDIT SERVICES	(Continued)			
			1092559		HCW	-32.79
			1564732		SHTG	193.81
			1574528		TEKS ROOFING	20.09
			2093550		70WHPS	-23.89
			2093551		12IN BAG	10.85
			2094489		WRENCH	-12.68
			24747		SAND	22.84
			2573753		COMKIT	27.62
			2573777		GLDEGL/ROOFCTG	126.72
			3021041		PENCILPULL	5.85
			3023876		CONST/16DHDG/STRAP TIES	35.21
			3026204		THREAD SEAL/WRENCH	28.50
			4020578		ADAPTER/WYE/COUPLINGS	76.63
			4050790		CORDMATE/PCTORX	66.13
			4091288		FLEX CPLG	-9.46
			4132372		MICROWAVE	151.09
			4564060		RATCHETS	69.39
			4584235		STRTVLVLL	9.77
			50023		DOOR CLOSER	70.64
			5572901		SEW	215.24
			5574255		SCREWS/BITS/FITTINGS/BOX/STRN CM	62.56
			6020049		RAKES	411.31
			6020186		LIGHTERS	11.90
			6025385		TAPE	26.00
			6050145		SRLEAKSCLR	43.32
			6561292		REBAR	56.53
			6570697		CAT5/SPLASHBLOCK	63.30
			6571687		TRASH CAN	32.59
			6574219		VALVE BOX/CAP/CHAIN/ENRMAX	162.93
			6574956		GL2456 1 GL	22.81
			6585856		9W 50K 1PK	59.62
			6593850		FROSTED WH/CORD/TOOL KIT	82.93
			6594566		TGGLE BOLT	2.16
			7090242		FGSSHOES11	-54.32
			7574135		SHTG	83.07
			7593788		WNHTLIT	7.40

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158021	4/30/2014	0003095 HOME DEPOT CREDIT SERVICES	(Continued)			
			8022160		TLNS HCKRY	28.22
			8022162		14W DL 12P	27.14
			8022911		RTD SHTG	115.10
			8042008		SPRAY PAINT	11.47
			8580007		RSTOGLSPHSPR/SPRY PAINT/WD-40	48.55
			90055		CAPS/BUNS	-44.96
			9021791		RATCHET/GAS CANS	59.71
			9021909		EDGER/FLOAT	44.98
			9021955		SAKRETE	8.66
			9022530		FGSSHOES11	54.32
			9022532		LUBRICANT	19.47
			9040109		PIPE INSULAT	4.22
			92619		RAZOR-BACK F	-56.47
			9573295		COLORED BAGS/TOOL BOX/LONG NOSE	138.93
					Total :	2,977.63
158022	4/30/2014	0005250 HONEYMOON BAY COFFEE ROASTERS	673801		COFFEE SUPPLIES	288.35
					Total :	288.35
158023	4/30/2014	0005939 HOUK, ELVA	041814		MARATHON WINNER	550.00
					Total :	550.00
158024	4/30/2014	0000392 HUBBARD, SCOTT	040814		WELLNESS INCENTIVE	20.00
					Total :	20.00
158025	4/30/2014	0000417 INDUSTRIAL BOLT & SUPPLY	557176-2		WIRE	237.39
			558114-1		SEALS/SOCKETS/PINS/HOUSING/CONI	357.90
			559269-1		BOLTS/CONNECTOR	482.62
					Total :	1,077.91
158026	4/30/2014	0005218 INDUSTRIAL SUPPLY, INC	532994		HOSE	270.09
					Total :	270.09
158027	4/30/2014	0000410 ISLAND COUNTY SOLID WASTE	033114		MAR 2014/TIPPING FEES	69,636.83
					Total :	69,636.83
158028	4/30/2014	0000411 ISLAND COUNTY TREASURER	040414		CRIME VICTIM COMPENSATION	194.21

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158028	4/30/2014	0000411 ISLAND COUNTY TREASURER	(Continued) 042414 05		1ST QTR 2014/MUNICIPAL COURT EXP 1ST QTR 2014/MUNICIPAL COURT REN	51,839.00 4,300.00 Total : 56,333.21
158029	4/30/2014	0000415 ISLAND DISPOSAL	040314 3550166		MAR 2014/COLLECTION CHARGES RECYCLING	18,188.66 102.41 Total : 18,291.07
158030	4/30/2014	0000433 ISLAND DRUG	114507157933 114507158212		GRIND GUARD INMATE MEDS	85.68 39.13 Total : 124.81
158031	4/30/2014	0001354 ISLAND FAMILY HEARING CLINIC	15143 15144 15145		HEARING TESTS HEARING TESTS HEARING TESTS	100.00 25.00 50.00 Total : 175.00
158032	4/30/2014	0000438 ISLAND PAINT & GLASS	27183		TIP GUARD	32.60 Total : 32.60
158033	4/30/2014	0000441 ISLAND SYSTEMS	223154 223427		WATER WATER	11.80 11.80 Total : 23.60
158034	4/30/2014	0006148 JANSEN, DWAYNE	042314		VOLUNTEER INCENTIVE PROGRAM	129.78 Total : 129.78
158035	4/30/2014	0007435 JOHNSON, JUSTIN	041814		MARATHON WINNER	600.00 Total : 600.00
158036	4/30/2014	0007447 KCAWWA	042414		REGISTRATION/SHELLEY	65.00 Total : 65.00
158037	4/30/2014	0000476 KERR, JACK	03-14 04-14		MAR 2014/PUBLIC DEFENSE SCREENII APR 2014/PUBLIC DEFENSE SCREENII	1,400.00 1,400.00 Total : 2,800.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158038	4/30/2014	0005916 KLASZKY, ED			TRAVEL ADVANCE	238.00
Total :						238.00
158039	4/30/2014	0000489 KUSTOM SIGNALS, INC	496583		CABLES	117.61
Total :						117.61
158040	4/30/2014	0000490 LABOR & INDUSTRIES, WASHINGTON STATE	158225		OPERATOR CERTIFICATE	129.00
Total :						129.00
158041	4/30/2014	0000494 LAKESIDE INDUSTRIES	5102228MB 5102244MB 5102245MB		ASPHALT ASPHALT ASPHALT	337.34 307.66 987.18
Total :						1,632.18
158042	4/30/2014	0006899 LANGE, RYAN	042314		VOLUNTEER INCENTIVE PROGRAM	41.90
Total :						41.90
158043	4/30/2014	0000889 LANGUAGE EXCHANGE	04		MUNICIPAL COURT INTERPRETER	434.50
Total :						434.50
158044	4/30/2014	0005277 LEE, STEPHANIE	040814		WELLNESS INCENTIVE	20.00
Total :						20.00
158045	4/30/2014	0000979 LES SCHWAB	41400120864		TUBE	5.08
Total :						5.08
158046	4/30/2014	0007251 LEWIS, ERIN			TRAVEL ADVANCE	109.00
Total :						109.00
158047	4/30/2014	0007201 LIFETEK TRAINING, INC	14-010 14-461		HCP COURSE CARDS REGISTRATION/HOPKINS	106.63 205.00
Total :						311.63
158048	4/30/2014	0000221 LN CURTIS & SONS	2113189-00		PLUNGER	94.80
Total :						94.80
158049	4/30/2014	0000515 LOGGERS & CONTRACTORS, INC	00060790 00060791		SCRAPER/TOOTH PARTS	203.03 148.47

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158049	4/30/2014	0000515 0000515 LOGGERS & CONTRACTORS, INC	(Continued)			Total : 351.50
158050	4/30/2014	0001909 LONG, JAY	1		DRIVING SERVICES	132.00
						Total : 132.00
158051	4/30/2014	0000522 LUEHR, TOM	1		DRIVING SERVICES	120.00
			1		DRIVING SERVICES	110.00
			1		DRIVING SERVICES	102.00
						Total : 332.00
158052	4/30/2014	0002449 LUNDGREN, KATHLEEN	1		TRAVEL REFUND	20.00
			1		TRAVEL REFUND	20.00
						Total : 40.00
158053	4/30/2014	0002729 MAILFINANCE	H4594959		LEASE PAYMENT	806.84
						Total : 806.84
158054	4/30/2014	0000530 MAILLIARD'S LANDING NURSERY	81015		YARD WASTE	119.00
			81034		YARD WASTE	15.00
			81044		YARD WASTE	89.25
			81066		YARD WASTE	15.00
			81068		YARD WASTE	126.00
			81079		YARD WASTE	10.00
			81097		YARD WASTE	123.90
			81127		YARD WASTE	88.20
			81192		YARD WASTE	40.95
			81259		YARD WASTE	49.70
			81309		YARD WASTE	92.40
			81350		YARD WASTE	127.40
			81396		YARD WASTE	135.80
			81505		YARD WASTE	83.65
			81551		YARD WASTE	73.50
			81599		YARD WASTE	133.00
			81620		YARD WASTE	87.15
			81677		YARD WASTE	127.05
			81825		YARD WASTE	135.80
			81879		YARD WASTE	127.40

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158054	4/30/2014	0000530 MAILLIARD'S LANDING NURSERY	(Continued)			
			81915		YARD WASTE	185.85
			81966		YARD WASTE	158.90
			82014		YARD WASTE	297.85
			82130		YARD WASTE	96.95
					Total :	2,539.70
158055	4/30/2014	0000660 MARKET PLACE FOOD & DRUG	618912		GROCERIES	4,293.17
			731374		GROCERIES	57.81
					Total :	4,350.98
158056	4/30/2014	0000660 MARKET PLACE FOOD & DRUG	730571		GROCERIES	314.55
			730637		GROCERIES	237.67
			730638		GROCERIES	4.98
			731373		GROCERIES	474.25
					Total :	1,031.45
158057	4/30/2014	0000362 MARSH-MCBIRNEY - HACH COMPANY	8729066		TEST STRIP	140.85
			8777307		POTASSIUM IODIDE	88.31
					Total :	229.16
158058	4/30/2014	0002328 MARTIN MARIETTA MATERIALS, INC	12905700		STONE SAND	13,234.54
			12925247		STONE SAND	2,694.90
					Total :	15,929.44
158059	4/30/2014	0006072 MASTER'S TOUCH, LLC	P34305		MAR 2014/POSTAGE FOR STATEMENT	2,915.23
					Total :	2,915.23
158060	4/30/2014	0006072 MASTER'S TOUCH, LLC	34305		MAR 2014/MAILING SERVICES FOR ST	880.25
					Total :	880.25
158061	4/30/2014	0000544 MATERIALS TESTING & CONSULTING	042714		HYDRANT DEPOSIT REFUND	833.30
			12575		INSPECTIONS	21,786.75
					Total :	22,620.05
158062	4/30/2014	0000040 MATRIX	608228677		LONG DISTANCE	468.56
					Total :	468.56

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158063	4/30/2014	0005929 MAXWELL MEDALS & AWARDS	3101906-IN 3102134-IN		MEDALS MEDALS	7,870.00 589.65 Total : 8,459.65
158064	4/30/2014	0007450 MAZZOLI, KELLYE	EXP REIMB		EXP REIMB	12.00 Total : 12.00
158065	4/30/2014	0004006 MCINTYRE, MICHAEL	EXP REIMB		EXP REIMB	468.66 Total : 468.66
158066	4/30/2014	0002291 MCYOUNG, MARY	1		TRAVEL REFUND	105.00 Total : 105.00
158067	4/30/2014	0004818 MICHAEL BOBBINK LAND USE SRVCS	042014		APR 2014/HEARING EXAMINER SERVIC	1,500.00 Total : 1,500.00
158068	4/30/2014	0000538 MID AMERICAN RESEARCH CHEMICAL	0518809-IN 0519540-IN		WIPE-OUT 50 OPEN LUBE	486.70 188.06 Total : 674.76
158069	4/30/2014	0005445 MONTOYA, MATTHEW J	3		APR 2014/PUBLIC DEFENSE	5,500.00 Total : 5,500.00
158070	4/30/2014	0006992 MOON, ANDREW	040814		WELLNESS INCENTIVE	20.00 Total : 20.00
158071	4/30/2014	0000581 MORRISON, BOB	1		DRIVING SERVICES	138.00 Total : 138.00
158072	4/30/2014	0000587 MOTOR TRUCKS, INC	MV75166		VALVE	207.00 Total : 207.00
158073	4/30/2014	0006602 MTS, INC	2357		MARATHON SHIRTS	9,042.00 Total : 9,042.00
158074	4/30/2014	0000593 MUELLER, DEBORAH	040814		WELLNESS INCENTIVE	20.00 Total : 20.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158075	4/30/2014	0004423 MUNICIPAL EMERGENCY SERVICES	00506508_SNV		PANTS	843.51
			00506517_SNV		SCBA MASKS/BATTERY/GASKET	362.74
			00506919_SNV		BUNKER GEAR	2,045.74
			00509593_SNV		BOOTS	513.04
			00509940_SNV		SHIRT	55.22
					Total :	3,820.25
158076	4/30/2014	0000589 MUNICIPAL RESEARCH SERVICES	AG11553		ROSTER RENEWAL	120.00
					Total :	120.00
158077	4/30/2014	0002671 NATIONAL BARRICADE CO, LLC	251886		PANELS	390.67
					Total :	390.67
158078	4/30/2014	0007448 NATIONAL STORMWATER CENTER	14-1846		TRAINING/BEBEE/JAMESON/WELSHAN	2,322.00
					Total :	2,322.00
158079	4/30/2014	0006323 NAUTICAL SOFTWARE SOLUTION	12980		SOFTWARE MAINTENANCE	975.00
					Total :	975.00
158080	4/30/2014	0000608 NC MACHINERY COMPANY	MVCS0233556		HANDLE	54.83
					Total :	54.83
158081	4/30/2014	0006142 NIENHUIS, JOAN	1		TRAVEL REFUND	105.00
					Total :	105.00
158082	4/30/2014	0000621 NIIRO, CEDRIC	040814		WELLNESS INCENTIVE	20.00
					Total :	20.00
158083	4/30/2014	0000645 NORTH WHIDBEY & LACONNER	99364		VET SERVICES	150.00
					Total :	150.00
158084	4/30/2014	0003889 NORTHWEST FIRE INVESTIGATIORS	14056		REGISTRATION/KLASZKY	425.00
					Total :	425.00
158085	4/30/2014	0000649 NORTHWEST PLAYGROUND EQUIPMENT	36628		TIMBERS	4,511.37
					Total :	4,511.37
158086	4/30/2014	0000648 NORTHWEST PUMP & EQUIPMENT CO	2499604-00		FREIGHT	312.40

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158086	4/30/2014	0000648	0000648 NORTHWEST PUMP & EQUIPMENT CO	(Continued)		Total : 312.40
158087	4/30/2014	0000654	NYDAM, HENRY	EXP REIMB	EXP REIMB	63.00
						Total : 63.00
158088	4/30/2014	0003946	OAC SERVICES, INC	127844	PROF SVC/OAK HARBOR WWT	11,892.36
						Total : 11,892.36
158089	4/30/2014	0000672	OAK HARBOR ACE	235799	LEAD TESTER	11.40
				236921	ACETONE/FUEL STABILIZER	29.33
				236941	DENATURED ALCOHOL	8.14
				236946	WASHERS/BOLTS/BUSHINGS	3.43
				237000	SCREWS	4.63
				237081	SPRAY/FASTENERS	31.40
				237099	CAP	2.16
				237106	FRAME/PIPE/PRIMER/BLADE/ELBOW/C	114.55
				237107	PIPE	9.41
				237112	PROBE SET/FASTENERS	18.75
				237121	NIPPLE/BUSHINGS	21.70
				237156	CONCRETE MIX	5.42
				237165	ADAPTER/PIPE	2.93
				237185	GLUE	5.21
				237186	PLUGS	18.45
				237188	SAW HOLES/NIPPLES	30.77
				237240	SPRAY	30.39
				237260	BOLT/FASTENERS	9.46
				237271	GLUE	9.23
				237327	BLADE/PRIMER/PAINT/CLOTH	27.67
				237363	SCREWS	8.14
				237371	TRASH BAGS/TIES/DUSTPAN	40.19
				237390	BUSHING/ADAPTER/PIPE	19.52
				237404	FASTENERS	3.04
				237437	EXTENSION CORD	4.88
				237452	THREAD SEAL TAPE/VALVE	5.74
				237467	DUCT TAPE/CABLE TIES	13.57
				237476	STAPLES/THREADLOCKER	32.90
				237500	TAPE/NIPPLES/ADAPTERS	29.87

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158089	4/30/2014	0000672 OAK HARBOR ACE	(Continued)			
			237521		THREADLOCKER/CARDS/FASTENERS	15.85
			237522		CARDS	-2.92
			237565		TAPE/ROOF CEMENT	40.15
			237573		BIBB HOSE	7.60
			237607		GUMOUT CARB CLNR	5.42
			237637		TIE WRAPS	16.20
			237753		COMM LINE	38.03
			237758		BATTERIES/CAR WASH	26.04
			237812		UNION	41.28
			237845		BIBB HOSE	22.79
			237848		HOSE	4.88
			237929		HOSE/STAPLER	105.38
			237959		RECEPT	18.47
			237973		AUTOCUT	54.33
			238013		CABLE TIES	16.29
			238044		HOOK	3.79
			238077		COMM LINE	38.03
			238090		KNIFE/PLUG	16.71
			238093		BIBB HOSE	56.48
			238106		SCREW HANDLE	0.86
			238111		HANDLE/SCREW	1.77
			238147		SUN SHADE	22.34
			238169		SILICONE/BRUSH/BULT/HOSE	29.94
			238215		OIL	45.63
			238223		CLAMP	4.21
			238238		COUPLE/NIPPLE/BUSHING/SCISSORS	58.28
			238244		REPAIR KIT	21.73
			238277		SCREWS	1.26
			238286		PAINT	45.63
			238292		FASTENERS	13.04
			238298		TOGGLE SWITCH/PUNCH CENTER	22.48
			238309		GLOBE	10.32
			238349		PAINTBRUSH	4.88
			238357		STEM	14.12
			238395		AUTOCUT	27.16
			238447		ROLLER COVERS	9.23

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158089	4/30/2014	0000672 OAK HARBOR ACE	(Continued)			
			238464		WIRE	14.64
			238500		PRUNER/SAW	90.18
			238512		PAINTER PAL	8.14
			238546		ROD	5.97
			238548		RODS	0.43
			238549		ORINGS	6.57
			238570		RESCUE TAPE	24.11
			238578		RESCUE TAPE	21.72
			238619		WALL ANCHOR/GLUE	0.37
			238638		HOSE/ADAPTER	15.73
					Total :	1,597.82
158090	4/30/2014	0000668 OAK HARBOR AUTO CENTER	001-196734		SOCKET	10.88
			001-196735		ADAPTER	8.20
			001-196798		10W DELO	8.77
			001-196867		THREE-POINT ENGI	326.10
			001-196872		THRD SLNT	15.58
			001-196905		ROTOR	5.05
			001-196915		FILTERS	24.19
			001-196931		FILTERS	53.13
			001-197012		BEAM/CPSL	23.26
			001-197023		FILTERS	17.49
			001-197209		OIL SEAL	5.41
			001-197218		TRANS LUBE	12.48
			001-197262		SMALL CARDS	12.25
			001-197265		FILTERS	78.44
			001-197343		FITTINGS	6.04
			001-197505		FILTERS	39.22
			001-197590		FILTERS	39.22
			001-197591		REPL	20.97
			001-197952		CRADLE	130.43
			001-197965		AUTO EXTRA DEXRO	65.36
			001-197989		FILTERS	26.20
			001-198263		BEAM/CPSL	23.26
			001-198457		WEATHERSTRIP	15.79
			001-199368		CLEANER	6.51

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158090	4/30/2014	0000668 OAK HARBOR AUTO CENTER	(Continued) 001-200451 001-200519		OIL RUBBER/DETAILER	60.59 20.16 Total : 1,054.98
158091	4/30/2014	0000676 OAK HARBOR POLICE DEPARTMENT	033114		PETTY CASH	25.38 Total : 25.38
158092	4/30/2014	0000681 OAK HARBOR SCHOOL DISTRICT	0000130388 0000130405		APR 2014/COMPUTER NETWORK SUPP GYM RENTAL	6,708.33 865.35 Total : 7,573.68
158093	4/30/2014	0003007 OFFICE DEPOT	696145364001		TONER	156.11 Total : 156.11
158094	4/30/2014	0000665 OFFICEMAX, INC	350183 487716		FOAM BOARD CABLE/PENS	34.74 37.69 Total : 72.43
158095	4/30/2014	0000666 OGDEN MURPHY WALLACE	711220 711221		PROF SVC/SWINOMISH INDIAN TRIBAL PROF SVC/TRAVELERS V PERTEET	30,051.67 21,001.26 Total : 51,052.93
158096	4/30/2014	0001377 ORCA INFORMATION	354478 354574		PRE-EMPLOYMENT/MAZZOLI PRE-EMPLOYMENT/PICCONI	75.00 15.00 Total : 90.00
158097	4/30/2014	0007027 ORSWELL EVENTS, LLC	2014019 2014023		MARATHON SUPPORT RADIO RENTAL REIMBURSEMENT	8,250.00 95.00 Total : 8,345.00
158098	4/30/2014	0000688 OVERHEAD DOOR CO	JS62181		DOOR MAINTENANCE	4,612.85 Total : 4,612.85
158099	4/30/2014	0000089 OWEN EQUIPMENT COMPANY	00071062		BEARING	1,879.05 Total : 1,879.05
158100	4/30/2014	0007146 OXFORD SUITES SPOKANE VALLEY	72862		HOTEL ACCOMMODATIONS/PEABODY	397.68

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158100	4/30/2014	0007146 0007146 OXFORD SUITES SPOKANE VALLEY	(Continued)			Total : 397.68
158101	4/30/2014	0002985 PACIFIC TIRE CO. INC	0074945		TIRES	64.02
			0074947		TIRES	64.02
			0075264		TIRES	1,049.80
			0075375		TIRES	71.61
			0075376		TIRES	71.61
			0075504		TIRES	1,019.42
					Total :	2,340.48
158102	4/30/2014	0003164 PAINTERS ALLEY	25054		RAC GUARD	31.51
			25531		PRESSURE WASHER HOSE	140.73
					Total :	172.24
158103	4/30/2014	0007443 PARADIS, RENEE	041814		MARATHON WINNER	100.00
					Total :	100.00
158104	4/30/2014	0001615 PART WORKS, INC	379112		SCALE REMOVER	118.28
			380369		REPAIR KIT	18.79
					Total :	137.07
158105	4/30/2014	0006386 PENSKE TRUCK LEASING CO, LP	C045485439		RENTALS	396.23
			C045485489		RENTALS	261.85
			C045485548		RENTALS	120.97
					Total :	779.05
158106	4/30/2014	0007432 PEREZ, ELONKA	041114		BUSINESS LICENSE REFUND	25.00
					Total :	25.00
158107	4/30/2014	0000709 PERS	01041740		MAR 2014/UNFUNDED LIABILITY	26.98
					Total :	26.98
158108	4/30/2014	0007181 PICCONE, JOHN	TRAVEL REIMB		TRAVEL REIMB	23.00
					Total :	23.00
158109	4/30/2014	0007446 PICCONE, SARA	TRAVEL ADVANCE		TRAVEL ADVANCE	150.00
					Total :	150.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158110	4/30/2014	0004418 PIONEER TREE SERVICE &	11228		OAK TREE REMOVAL	6,250.25
					Total :	6,250.25
158111	4/30/2014	0000299 PLACE, SANDRA	040814		WELLNESS INCENTIVE	20.00
					Total :	20.00
158112	4/30/2014	0000710 PLATT ELECTRIC SUPPLY, INC	B915245		RCPT	486.53
					Total :	486.53
158113	4/30/2014	0000724 PONY MAILING & BUSINESS CENTER	224254		SHIPPING	221.42
					Total :	221.42
158114	4/30/2014	0004622 POWERS-RANG, LISA	040814		WELLNESS INCENTIVE	20.00
					Total :	20.00
158115	4/30/2014	0005069 PROFORCE LAW ENFORCEMENT	202248		TSR	400.02
					Total :	400.02
158116	4/30/2014	0002997 QUINTON DESIGN & ELECTRICAL	2409		BREAKER SERVICES	214.14
					Total :	214.14
158117	4/30/2014	0005983 RACECENTER NW MAGAZINE	W29512		ADVERTISING	400.00
					Total :	400.00
158118	4/30/2014	0000753 RADIOSHACK	023319		BATTERY	10.86
					Total :	10.86
158119	4/30/2014	0006762 RAINIER ENVIRONMENTAL	1428		TESTING	700.00
					Total :	700.00
158120	4/30/2014	0006879 RAYE, MARK	041114		BUSINESS LICENSE REFUND	25.00
					Total :	25.00
158121	4/30/2014	0003059 RED LION HOTEL COLUMBIA CENTER	10775		HOTEL ACCOMMODATIONS/TYHUIS	209.16
					Total :	209.16
158122	4/30/2014	0006733 RH WELCH, INC	041614		COURSE FOR CERTIFICATION	450.00
					Total :	450.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158123	4/30/2014	0002508 RINEY PRODUCTION SERVICES	10-1189		TAPING SERVICES	2,084.92
					Total :	2,084.92
158124	4/30/2014	0003024 ROBBINS, EPHRAIM			TRAVEL ADVANCE	115.50
					Total :	115.50
158125	4/30/2014	0000770 ROBERTS, JON	042314		VOLUNTEER INCENTIVE PROGRAM	50.40
					Total :	50.40
158126	4/30/2014	0005827 ROBINSON, JACK			TRAVEL ADVANCE	115.50
					Total :	115.50
158127	4/30/2014	0005812 RUSHWORKS	COOH040414		SUBSCRIPTION RENEWAL	356.00
					Total :	356.00
158128	4/30/2014	0005132 S & W ROCK PRODUCTS, LLC	87381		SOIL	1,419.62
					Total :	1,419.62
158129	4/30/2014	0007444 SAFARILAND GROUP	040714		REGISTRATION/PEABODY	895.00
					Total :	895.00
158130	4/30/2014	0000781 SAFEWAY	434219		GROCERIES	51.54
					Total :	51.54
158131	4/30/2014	0000791 SCHEER, KEVIN	EXP REIMB		EXP REIMB	82.00
					Total :	82.00
158132	4/30/2014	0000796 SCHROER, PAUL	042314		VOLUNTEER INCENTIVE PROGRAM	27.90
					Total :	27.90
158133	4/30/2014	0007451 SCHWARTZ, REID	042314		BUILDING COMPLEX TENANT IMPROVI	421.00
					Total :	421.00
158134	4/30/2014	0005967 SEATTLE AUTOMOTIVE DIST	S6-262303		SENSOR	44.55
					Total :	44.55
158135	4/30/2014	0000807 SEIM, CARL	TRAVEL ADVANCE		TRAVEL ADVANCE	253.00
					Total :	253.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158136	4/30/2014	0000852 SENIOR CENTER PETTY CASH	042514		PETTY CASH	292.22
						Total :
158137	4/30/2014	0000809 SENIOR SERVICES OF ISLAND	OH03-2014		MAR 2014/SENIOR SERVICES	1,500.00
						Total :
158138	4/30/2014	0002358 SERVICEMASTER OF THE ISLAND	9454		APR 2014/JANITORIAL SERVICES	775.00
						Total :
158139	4/30/2014	0005085 SEVERNS, ROBERT	TRAVEL REIMB TRAVEL REIMB2		TRAVEL REIMB TRAVEL REIMB	106.50 354.75
						Total :
158140	4/30/2014	0003782 SHARP ELECTRONICS CORPORATION	C800155-701		MAR 2014/MAINTENANCE CONTRACT	11.44
						Total :
158141	4/30/2014	0000817 SHELLEY, TIM	040814		WELLNESS INCENTIVE	20.00
						Total :
158142	4/30/2014	0000822 SHRED-IT USA, INC	9403443760 9403443803		SHREDDING SHREDDING	124.70 52.80
						Total :
158143	4/30/2014	0005444 SIERRA, GEORGINA D	042714		APR 2014/PUBLIC DEFENSE	2,500.00
						Total :
158144	4/30/2014	0004184 SIPES, TAMRA	043014		APR 2014/RACE COORDINATOR	2,546.00
						Total :
158145	4/30/2014	0006542 SIPES, TAMRA	042814		EXP REIMB	234.95
						Total :
158146	4/30/2014	0000831 SIX ROBBLEES', INC	14-283563 14-283563-1 14-283804 14-283805 14-283896 14-284012		BALL MOUNT/HITCH BALLS 60 SERIES ECONOM GLOVES SPRING BRAKE BRAKE KIT BRAKE KIT	212.81 24.62 14.45 178.55 275.79 -178.55

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158146	4/30/2014	0000831 SIX ROBBLEES', INC	(Continued) 14-284142 5-699082		BRAKE DRUM AUTOMATIC BRAKE	440.85 253.53 Total : 1,222.05
158147	4/30/2014	0000814 SKAGIT FARMERS SUPPLY	12724 12725 401851 450694 465017 471543 471828		ANALYSIS ANALYSIS GLOVES FERTILIZER WEED ROUNDUP RACK MAT	1,039.86 7,257.78 10.85 425.79 30.43 217.38 1,603.61 Total : 10,585.70
158148	4/30/2014	0007425 SOLICITBID, LLC	032614-7 041614-10		CLEAN WATER FACILITY SHALLOW PIT TRUCK SCALE	75.00 75.00 Total : 150.00
158149	4/30/2014	0000843 SOLID WASTE SYSTEMS, INC	0068964-IN		LATCH/HARDWARE/BOLT	110.08 Total : 110.08
158150	4/30/2014	0000846 SOUND PUBLISHING	1008121 1008164 1013642 608475A 615666A 622210A		PUBLIC HEARING PC 03-25-14 ORD 1689 DEC 2013/PUBLICATIONS-ACCT#80125 JAN 2014/PUBLICATIONS-ACCT#80125 FEB 2014/PUBLICATIONS-ACCT#80125	74.76 62.30 43.61 348.00 458.85 501.18 Total : 1,488.70
158151	4/30/2014	0007401 SPENCE, BARBARA	EXP REIMB		EXP REIMB	430.00 Total : 430.00
158152	4/30/2014	0000860 STANDARD INSURANCE COMPANY	032114 042114		LIFE/POCFF LIFE/POCFF	270.63 270.63 Total : 541.26
158153	4/30/2014	0003883 STAPLES BUSINESS ADVANTAGE	3224457170 3224457172		PAPER POST IT NOTES	118.22 44.76

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158153	4/30/2014	0003883 STAPLES BUSINESS ADVANTAGE	(Continued)			
			3224457173		CHAIR	95.96
			3225273342		SPLITTER	13.36
			3225273343		ADAPTER CABLE	43.18
			3225273344		ADAPTER	35.13
			3225766511		CREDIT	-13.36
			3225766514		STENO BOOK/WIPES/CANDLE/BOX FIL	161.63
			3225766516		CANDLE REFILLS	7.27
			3225766517		BRUSH	3.18
			3225766519		TONER/SPINDLE/ENVELOPES	347.01
			3225766520		PADS/BINDERS/GLIDE	138.40
			3225766521		POCKETS/FOLDERS	113.13
			3225766522		ENVELOPES/POST IT NOTES	49.74
			3226304151		REFILL	8.76
			3226304152		SURGE CORD	31.60
			3226304153		LABELMAKER/TAPE/CARD STOCK	70.05
			3226304154		MARKERS	43.91
			3226850444		TRIMMER	306.12
			3226850445		TONER	482.58
			3226850446		BOWL	186.66
			3226850447		TONER	58.48
			3226850448		POCKETS	81.59
			3226850449		POCKETS/PAPER	191.79
					Total :	2,619.15
158154	4/30/2014	0001928 STELLAR INDUSTRIAL SUPPLY, INC	3354740		EXTRA EYE KEEL PAD	510.17
					Total :	510.17
158155	4/30/2014	0005786 STOWES SHOES & CLOTHING	0007749		BOOTS/WILLIAMS	147.47
					Total :	147.47
158156	4/30/2014	0003749 STUMP, PATRICK L	1		DRIVING SERVICES	96.00
			1		DRIVING SERVICES	138.00
			1		DRIVING SERVICES	72.00
			1		DRIVING SERVICES	148.43
					Total :	454.43

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158157	4/30/2014	0007456 SUPER JOCK N JILL, LLC	4/21/14-01		GU	1,549.84
Total :						1,549.84
158158	4/30/2014	0000874 SURETY PEST CONTROL	1012786 1013047 1013613		PEST EXTERMINATION PEST EXTERMINATION PEST EXTERMINATION	59.79 54.35 298.93
Total :						413.07
158159	4/30/2014	0000933 TEREX UTILITIES, INC	90178176		HOSE REPLACEMENT	4,217.82
Total :						4,217.82
158160	4/30/2014	0000891 THOMPSON PUBLISHING GROUP, INC	5841806		ADA COMPLIANCE GUIDE	536.99
Total :						536.99
158161	4/30/2014	0007265 THOMPSON, ANNA	TRAVEL REIMB TRAVEL REIMB2		TRAVEL REIMB TRAVEL REIMB	45.13 77.00
Total :						122.13
158162	4/30/2014	0000910 TRAFFIC SAFETY SUPPLY CO	980998 981110		POSTS/BASES/WEDGE BOLTS BARRICADE SHEETING	860.36 533.50
Total :						1,393.86
158163	4/30/2014	0005948 TRAMMELL, CHAD	041814		MARATHON WINNER	550.00
Total :						550.00
158164	4/30/2014	0000986 TRANSPORTATION, WASHINGTON STATE DE	040214		APPLICATION FEE	500.00
Total :						500.00
158165	4/30/2014	0007357 TRAVERS, WILLIAM	013114		BUSINESS LICENSE OVERPAYMENT	12.50
Total :						12.50
158166	4/30/2014	0001053 TREASURER, WASHINGTON STATE	040414		COURT/BC FEES	10,331.71
Total :						10,331.71
158167	4/30/2014	0006729 TREE SOLUTIONS, INC	27022		SITE SERVICES	2,012.50
Total :						2,012.50
158168	4/30/2014	0007429 TREFTZ, SARA	041114		BUSINESS LICENSE REFUND	25.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158168	4/30/2014	0007429 0007429 TREFTZ, SARA	(Continued)			Total : 25.00
158169	4/30/2014	0007280 TRI COUNTY RECYCLING, INC	6		RECYCLING	2,902.70
						Total : 2,902.70
158170	4/30/2014	0004518 TRIANGLE CHARTER SERVICE, LLC	5040		TRANSPORATION	750.00
						Total : 750.00
158171	4/30/2014	0006249 TRUCK SHOP	70057		DRAIN PLUG/GASKET	9.79
						Total : 9.79
158172	4/30/2014	0006331 ULINE	57854134 57988740		STORAGE BOXES ROPE	157.07 156.80
						Total : 313.87
158173	4/30/2014	0000923 UNITED PARCEL SERVICE	0000A0182W094 0000A0182W124 0000A0182W134		SHIPPING SHIPIPING SHIPPING	58.06 1.02 29.71
						Total : 88.79
158174	4/30/2014	0007454 UNITED SITE SERVICES	114-1950524		RESTROOMS	5,101.20
						Total : 5,101.20
158175	4/30/2014	0000922 UNUM LIFE INSURANCE COMPANY	031814 041814		LONG TERM CARE LONG TERM CARE	142.20 142.20
						Total : 284.40
158176	4/30/2014	0004903 US BANK	4485591000611990		CREDIT CARD PURCHASES	1,802.86
						Total : 1,802.86
158177	4/30/2014	0004903 US BANK	4485590100104948		CREDIT CARD PURCHASES	49.99
						Total : 49.99
158178	4/30/2014	0000926 USBLUEBOOK	285705 290065 290573 292891 299314		SWITCH UNIVERSAL SORBENT PADS SORBENT PADS SOCKET RELAY	252.50 208.54 835.86 125.42 95.60

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158178	4/30/2014	0000926 USABLUBOOK	(Continued) 307072 313382		RELAY FLUORIDE ELECTRODE	-95.60 842.64 Total : 2,264.96
158179	4/30/2014	0000934 UTILITIES UNDERGROUND LOCATION	4030173		MAR 2014/LOCATES	86.24 Total : 86.24
158180	4/30/2014	0000937 VALLEY FREIGHTLINER, INC	2240970043		BUZZER	73.01 Total : 73.01
158181	4/30/2014	0006694 VALLQUIST, MARIE	1		TRAVEL REFUND	30.00 Total : 30.00
158182	4/30/2014	0000932 VERIZON WIRELESS	9723182813		CURRENT COMM CHARGES	5,047.28 Total : 5,047.28
158183	4/30/2014	0002931 VERMEER NORTHWEST SALES, INC	S29012		KNIFE	117.61 Total : 117.61
158184	4/30/2014	0007436 VESBACH, STEVE	041814		MARATHON WINNER	300.00 Total : 300.00
158185	4/30/2014	0005920 VICKERS, JAMES	1		TRAVEL REFUND	260.00 Total : 260.00
158186	4/30/2014	0007173 VON HADEN, BRADLEY	TRAVEL ADVANCE		TRAVEL ADVANCE	115.50 Total : 115.50
158187	4/30/2014	0002557 WAGNER, CLIFF	1		TRAVEL REFUND	60.00 Total : 60.00
158188	4/30/2014	0000978 WALLACE, RICHARD	EXP REIMB		EXP REIMB	147.00 Total : 147.00
158189	4/30/2014	0007424 WASHINGTON ASPHALT PAVEMENT	19395		TRAINING/SMITH	110.00 Total : 110.00

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158190	4/30/2014	0005899 WASHINGTON AUDIOLOGY SERVICES	43415 43510		HEARING TESTS HEARING TESTS	12.00 12.00
Total :						24.00
158191	4/30/2014	0001979 WASHINGTON MUNICIPAL	042914		INVESTMENT POLICY CERTIFICATION	40.00
Total :						40.00
158192	4/30/2014	0001052 WASHINGTON STATE PATROL	I14007232		BACKGROUND CHECKS	775.50
Total :						775.50
158193	4/30/2014	0000987 WASHINGTON STATE UNIVERSITY	8337824		REGISTRATION/THOMPSON	1,075.00
Total :						1,075.00
158194	4/30/2014	0002032 WASHINGTON WASTEWATER PERSONNL	040214		REGISTRATIONS	420.00
Total :						420.00
158195	4/30/2014	0000985 WASTE MANAGEMENT	041114		DUMPSTER DEPOSIT REFUND	848.54
Total :						848.54
158196	4/30/2014	0001055 WATERWORX DIVE SERVICE	040114		MAR 2014/UNDERWATER SERVICES	411.03
Total :						411.03
158197	4/30/2014	0003861 WELCOME COMMUNICATIONS	8105		REPLACEMENT BATTERY	605.34
Total :						605.34
158198	4/30/2014	0003897 WELSHANS, KINDLE	EXP REIMB		EXP REIMB	48.91
Total :						48.91
158199	4/30/2014	0000995 WEST, GARY	EXP REIMB		EXP REIMB	267.60
Total :						267.60
158200	4/30/2014	0001039 WESTERN PETERBILT, INC	S816701		WIPER	458.36
Total :						458.36
158201	4/30/2014	0001164 WESTERN STATES HOSTAGE	042214		REGISTRATION/CARTER	190.00
Total :						190.00
158202	4/30/2014	0003067 WHIDBEY ANIMALS' IMPROVEMENT	1263		MAR 2014/ANIMAL SHELTER	8,333.37

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158202	4/30/2014	0003067 0003067 WHIDBEY ANIMALS' IMPROVEMENT	(Continued)			Total : 8,333.37
158203	4/30/2014	0001000 WHIDBEY AUTO PARTS, INC.	206224		MALE ELB	17.26
			206267		PUTTY	5.33
			206694		RIVET	6.22
			206698		HOSE/FITTINGS	61.30
			207090		VALVE	201.76
			207521		EAR PLUGS	43.48
					Total :	335.35
158204	4/30/2014	0001007 WHIDBEY CLEANERS	252969		FLAG REPAIR	375.02
					Total :	375.02
158205	4/30/2014	0000675 WHIDBEY COMMUNITY PHYSICIANS	031814-19		PHYSICAL/SCHROER	332.00
			040314-134		PHYSICAL/PRICE	225.00
					Total :	557.00
158206	4/30/2014	0001005 WHIDBEY GENERAL HOSPITAL	WAB39848		INMATE SERVICES	32.30
					Total :	32.30
158207	4/30/2014	0002272 WHIDBEY GOLF & COUNTRY CLUB	032514		2013 STORWATER REPAIRS	4,191.42
					Total :	4,191.42
158208	4/30/2014	0006151 WHIDBEY MARKETPLACE & NEWS,LLC	2256		MARATHON BROCHURES	420.00
					Total :	420.00
158209	4/30/2014	0001017 WHIDBEY PRINTERS	46546		APPLICATION FOR UTILITY SERVICE	207.94
			46809		BUSINESS CARDS/WALTON	55.71
			46844		BUSINESS CARDS/S PICCONE	55.71
			46861		BUSINESS CARDS/RILEY	55.71
					Total :	375.07
158210	4/30/2014	0004185 WHIDBEY SEATAC SHUTTLE	14-0417-001C		TRANSPORATION	3,635.00
					Total :	3,635.00
158211	4/30/2014	0007078 WHIDBEY SIGN COMPANY	14053		POSTERS	1,739.20
					Total :	1,739.20

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158212	4/30/2014	0001010 WHIDBEY TELECOM	3699424		CURRENT NET SERVICES	42.07
			3702534		ALARM MONITORING	63.68
					Total :	105.75
158213	4/30/2014	0007121 WHITFIELD UNTIED INSURANCE	40757		NOTARY/PERRINE	105.00
			40758		NOTARY/LEDGERWOOD	105.00
					Total :	210.00
158214	4/30/2014	0006906 WILDER, VALERIE	1		TRAVEL REFUND	270.00
					Total :	270.00
329 Vouchers for bank code : bank						Bank total : 3,430,588.68
329 Vouchers in this report						Total vouchers : 3,430,588.68

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
158215	5/1/2014	0007421 BUSSELL II, DONALD	Ref000213552		UB Refund Cst #00162160	96.74
					Total :	96.74
158216	5/1/2014	0007417 CABRERA, ROBERT OR GENDINE	Ref000213546		UB Refund Cst #00149449	40.70
					Total :	40.70
158217	5/1/2014	0007423 DAVIS, MARC	Ref000213554		UB Refund Cst #00163608	133.50
					Total :	133.50
158218	5/1/2014	0007416 DECKERT, BENJAMIN	Ref000213545		UB Refund Cst #00127359	169.14
					Total :	169.14
158219	5/1/2014	0007415 HUNT, MARIA	Ref000213542		UB Refund Cst #00122792	19.29
					Total :	19.29
158220	5/1/2014	0007419 JOYNER, DAVID ANDREW	Ref000213550		UB Refund Cst #00159947	38.08
					Total :	38.08
158221	5/1/2014	0007422 SCHUSTER, DAVID	Ref000213553		UB Refund Cst #00163368	116.06
					Total :	116.06
158222	5/1/2014	0007420 SIEWERTSEN, ELIZABETH	Ref000213551		UB Refund Cst #00161932	44.56
					Total :	44.56
158223	5/1/2014	0003700 SOUTHARD, JESSIE	Ref000213543		UB Refund Cst #00123419	118.80
					Total :	118.80
158224	5/1/2014	0002606 STEINAUER, KAROLE	Ref000213544		UB Refund Cst #00126166	30.48
					Total :	30.48
158225	5/1/2014	0000973 WALDRON CONSTRUCTION	Ref000213555		UB Refund Cst #00163807	27.85
					Total :	27.85
158226	5/1/2014	0001005 WHIDBEY GENERAL HOSPITAL	Ref000213547		UB Refund Cst #00157184	110.95
					Total :	110.95
158227	5/1/2014	0007418 WHITEHEAD, TRISTA	Ref000213548		UB Refund Cst #00159526	49.69

Voucher List
City of Oak Harbor

Bank code : bank

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
158227	5/1/2014	0007418 WHITEHEAD, TRISTA	(Continued) Ref000213549		UB Refund Cst #00159526	49.68	
					Total :	99.37	
158228	5/1/2014	0001391 WINDERMERE	Ref000213541		UB Refund Cst #00120211	11.87	
					Total :	11.87	
14 Vouchers for bank code :					bank	Bank total :	1,057.39
14 Vouchers in this report						Total vouchers :	1,057.39

**City of Oak Harbor
City Council Agenda Bill**

Bill No. C/A 4.c
Date: May 6, 2014
Subject: Oak Harbor Youth Commission
Appointment–Lauryn Plush and
Skyler Hovey

FROM: Scott Dudley, Mayor 

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

The purpose of this agenda bill is for the City Council to confirm Mayor Dudley’s appointment of two youth members to the Oak Harbor Youth Commission, Lauryn Plush and Skyler Hovey.

FISCAL IMPACT DESCRIPTION

None

SUMMARY STATEMENT

The Oak Harbor Youth Commission was originally established in 2006 as the Youth Services Advisory Board by Ordinance No. 1463. This ordinance was later amended in 2012 with Ordinance No. 1625, establishing the Advisory Board as the Oak Harbor Youth Commission and outlining the current membership requirements.

The Oak Harbor Municipal Code (2.250.020) states:

- (1) The commission shall consist of up to 17 members appointed by the mayor subject to city council approval. Prior to appointing members, the mayor shall obtain recommendations for possible members from the commission, city council members and from the youth service provider community.
- (2) The city council shall appoint at least one member of the city council to the commission.
- (3) Membership for the commission shall be primarily drawn from individuals working or residing in Oak Harbor, with a vested interest in youth. Two seats on the commission will be reserved for students between the ages of 14 and 18 residing within the Oak Harbor School District boundaries.

If confirmed, Ms. Plush and Mr. Hovey will be appointed each for a full 3 year term on the Youth Commission with their terms expiring April 2017. They will fill the two seats reserved for students as required by the Oak Harbor Municipal Code.

Mayor Dudley recommends that Lauryn Plush and Skylar Hovey be confirmed to serve a full term. In addition, the Oak Harbor Youth Commission recommends the appointments unanimously.

City of Oak Harbor City Council Agenda Bill

STANDING COMMITTEE REPORT

None.

RECOMMENDED ACTION

Confirm the appointment of Lauryn Plush and Skyler Hovey to the Oak Harbor Youth Commission.

ATTACHMENTS

None.

**City of Oak Harbor
City Council Agenda Bill**

Bill No. C/A 4.d
Date: May 6, 2014
Subject: Approval of Interlocal
Agreement between Island
County and City of Oak Harbor

FROM: Edgar J. Green, Chief of Police

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

Approve the Interlocal Agreement between Island County and the City of Oak Harbor for funding to pay officers overtime while they conduct checks of local liquor establishments ensuring they are not selling liquor to minors.

FISCAL IMPACT DESCRIPTION

None

SUMMARY STATEMENT

The police department has partnered again this year with Island County to work with local distributors of alcohol to make sure they know not to be selling to minors. Island County receives a grant for these efforts. \$2,500.00 of that grant is designated for the Oak Harbor Police Department to pay for an officer's salary spending time educating our local businesses and conducting undercover operations with the Washington State Liquor Board to make sure these businesses are not selling alcohol to minors. The education and compliance checks will commence upon approval of this Interlocal Agreement and must be completed by June 30, 2014.

STANDING COMMITTEE REPORT

N/A

RECOMMENDED ACTION

Authorize the Mayor to sign the Inter Local Agreement to participate in the program, receive funding for our participation.

ATTACHMENTS

Interlocal Agreement

**INTERLOCAL AGREEMENT
BETWEEN
ISLAND COUNTY
AND
CITY OF OAK HARBOR
REGARDING LAW ENFORCEMENT PARTNERSHIPS GRANT**

THIS AGREEMENT is made and entered into this ____ day of _____, 2014, by and between ISLAND COUNTY, a political subdivision of the State of Washington, and the CITY OF OAK HARBOR "CITY", a Washington municipal corporation.

WITNESSETH:

WHEREAS, Island County has received a Law Enforcement Partnership grant from the State of Washington Department of Social & Health Services (DSHS) (1463-10780);

WHEREAS, the City and Oak Harbor Police Department and Island County are partnering agencies in the application for this grant; and

WHEREAS, RCW 39.34.080, authorizes the City and Island County to contract to perform a governmental service, activity or undertaking which each public agency is authorized by law to perform;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. PURPOSE/SCOPE

The purpose of this Agreement is for the Oak Harbor Police Department to perform alcohol compliance checks at alcohol retail establishments in the Oak Harbor community and to state the respective rights and responsibilities of Island County for the use and administration of funds received under Law Enforcement Partnership Grant No. 1463-10780.

2. DURATION

This agreement shall be effective from April 1, 2014 through June 30, 2014.

3. RESPONSIBILITY OF ISLAND COUNTY

3.1 Ensure compliance with grant requirements by communicating and coordinating implementation of required tasks with the Oak Harbor Police Department.

3.2 Submit project reporting form and billing to DSHS by June 30, 2014.

4. RESPONSIBILITIES OF OAK HARBOR POLICE DEPARTMENT

- 4.1 Coordinate with the Washington State Liquor Control Board to implement two rounds of five compliance checks with alcohol retail establishments in the City of Oak Harbor. The first round shall be completed by May 18, 2014 and the second round shall be completed by June 15, 2014.
- 4.2 Report results of alcohol retailer compliance checks to Island County within one week of completion.

5. COMPENSATION

- 6.1 Billing and Payment. The City agrees to send invoices on a monthly basis for professional services to Island County with a final invoice being issued by July 10, 2014. Island County shall process said invoices and shall make payment to the City within 30 days of receipt.
- 6.2 Funding Limitation. The total amount payable to the City under this Agreement for completion of the work shall not exceed \$2,500 for the three (3) month period.

6. REPORTING

- 7.1 The City and/or the Oak Harbor Police Department will be responsible for reporting results of alcohol retailer compliance checks to Island County within one week of conducting checks.
- 7.2 Island County will be responsible for reporting compliance check results to the Department of Social and Health Services on a monthly basis.

7. ADMINISTRATION

No separate legal entity is being established to conduct this undertaking. The Administrators of this Agreement shall be Susan Strom, Prevention Coordinator, Island County Human Services, and Mike Bailey, Sergeant for the Oak Harbor Police Department.

All notices, reports, and correspondence to the respective parties of this Agreement shall be sent to the following:

Island County: Island County Human Services
PO Box 5000
Coupeville, WA 98239
Phone: (360) 678-7884 Fax: (360) 679-7377
Contact Person: Susan Strom, Prevention Coordinator

Oak Harbor Police Dept: City of Oak Harbor
Police Department
860 SE Barrington Dr.
Oak Harbor, WA 98277
Phone: (360) 279-4600 Fax: (360) 279-4609
Contact Person: Sergeant Mike Bailey or Officer Jennifer Yzaguirre

8. DEBARMENT CERTIFICATION

The City and Island County by signature to this Agreement, each certify that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

9. GRANT FUNDING/STATE THIRD-PARTY BENEFICIARY

ISLAND COUNTY is funding its obligation under this Agreement through Agreement No. 1463-10780 between the State of Washington Department of Social and Health Services and ISLAND COUNTY. The City must comply with all the terms and conditions with which ISLAND COUNTY must comply under that Agreement. The State of Washington is an express third-party beneficiary of this Agreement between ISLAND COUNTY and the City..A copy of Agreement No. 1463-10780 will be provided to the City contact person referenced in section 7 above on or before the full execution of this Interlocal Agreement.

10. INDEMNIFICATION/HOLD HARMLESS

Each party to this Agreement shall save , hold harmless and indemnify the other from and against all claims, lawsuits and damages, including the cost of defense, arising out of its performance of this agreement and each party shall assume the risk of, be liable for, and pay all damage, loss, cost and expense of its officers, officials, and employees arising out of any duty performed, or not performed, while acting in good faith within the scope of this Agreement.

11. REAL AND PERSONAL PROPERTY

No real or personal property is being acquired for the work under this Agreement.

12. LISTING OF AGREEMENT ON COUNTY WEBSITE

Immediately following full execution of this Agreement, Island County will list this Agreement by subject on ISLAND COUNTY’s Internet website, as required by RCW 39.34.040.

IN WITNESS WHEREOF, the parties execute this Agreement effective as of the day and year set forth above.

ISLAND COUNTY

CITY OF OAK HARBOR, WA

By: _____
Jill Johnson, Chair Date
Board of County Commissioners
Island County, Washington

_____ Date
Scott Dudley, Mayor
City of Oak Harbor, Washington

Attest:

Attest:

Debbie Thompson
Clerk of the Board

Anna Thompson
City Clerk

Recommended for Approval

Approved As To Form:

Jackie Henderson, Director Date
Island County Human Services

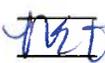
Grant K. Weed Date
Interim City Attorney

**City of Oak Harbor
City Council Agenda Bill**

Bill No. 7.a
Date: May 6, 2014
Subject: Resolution 14-11: 2015-2016
Biennial Budget Calendar

FROM: Doug Merriman, Finance Director 

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
Larry Cort, City Administrator
 Grant Weed, Interim City Attorney, as to form

PURPOSE

Resolution No. 14-11 to establish and adopt the 2015-2016 Biennial Budget Calendar.

SUMMARY STATEMENT

Resolution No 14-11 sets the schedule of meetings and adoption procedure requirements for the 2015-2016 Biennial Budget preparation process. The proposed calendar incorporates the review of Council goals, projected capital and staffing needs, as well as the procedural requirements required under RCW 35A. The calendar proposes a tentative adoption of the 2015-2016 Biennial Budget in late November.

RECOMMENDED ACTION

1. Adopt Resolution No. 14-11.

ATTACHMENTS

1. Draft Resolution

MAYOR'S COMMENTS

RESOLUTION NO. 14-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAK HARBOR, WASHINGTON, ADOPTING THE BUDGET CALENDAR FOR THE PREPARATION AND PRESENTATION OF THE 2015-2016 BIENNIAL BUDGET.

WHEREAS, the City Council finds that it is in the best interest of the City to establish a meeting schedule relative to the adoption of the 2015-2016 biennial budget; and

WHEREAS, the budget calendar establishes meetings at a convenient date and place; and

WHEREAS, the City Council desires to adopt a proposed budget calendar for the 2015-2016 biennial budget cycle.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OAK HARBOR, THAT:

SECTION 1: The City Council hereby adopts the 2015-2016 proposed biennial budget calendar as shown in the attached *Exhibit "A"*. Dates are subject to adjustment due to scheduling requirements. Meetings will be posted in accordance with the Open Meetings Act.

SECTION 2: This resolution shall become effective immediately upon its passage and approval.

PASSED by the City Council and approved by its Mayor this 6th day of May, 2014.

THE CITY OF OAK HARBOR

SCOTT DUDLEY, MAYOR

Attest:

Approved as to Form:

Anna Thompson, City Clerk

Grant K. Weed, Interim City Attorney

Introduction:

Adopted:

Published:

Exhibit “A”
City of Oak Harbor City Council Proposed Budget Calendar
Biennial Period 2015-2016

	<u>Process</u>	<u>Date</u>	<u>2014 Target Dates</u>
	Distribute 2013-14 Budget Goals to Mayor, Council and Department Heads	April	4/16
	Discuss 2015-16 Budget Calendar with Council	April	4/23
	Resolution Adopting 2015-2016 Budget Calendar	May	5/6
	Departments Develop Preliminary Budget Goals for 2015-16 Including Capital Projects and Staffing Changes	April/May	5/21
	Review Citywide Goals and Solicit Council Priorities for Biennium List of Projects for 2015-2020 CIP	May	5/28
	Council Workshops (2) to Review 2015-16 Budget Goal Drafts Solicit Council and Public Opinion on City Priorities	June	7/1
	Draft of Projected Revenues for Biennial Period	July	7/10
	Budget Instructions Completed and Distributed to City Staff. Supplemental Information Prepared and Distributed to Departments. (RCW 35A.34.050 Requirement - 2nd Monday September)	July	7/13
	Finance Prepares Documents and Coordinates Revenue Estimates	July	7/15
	Departments Submit Requests for New Programs Based on Budget Goals for 2015-2016	July	7/20
	Administration Review of New Programs Requests, Revenue Estimates, and Base Budgets.	October	7/31

	Preparation of Preliminary Base Budget by Finance	August	8/15
	Clerk Notification to Department Heads (RCW 35A.34.050)	August	8/15
	Develop Target Budgets for Departments. Receive Budgets from Departments (RCW 35A.050)	August	8/15
	Preliminary Budget Balanced and Budget Document Draft Prepared and Delivered to City Administrator (RCW 35A.34.070 on or before the first business day in the third month prior to the beginning of the biennium)	October	9/15
	Council Workshop Discussing Expenditure Trends, Programs, and Updating Budget Environment.	October	10/1
	Public Hearings on Budget Plan (appropriate public notice is provided.)	Oct-Nov	Various
	Budget Hearings and Considerations of Departmental Budget Submissions Department Budget Presentations Work Session – Review of Budget Work Session – Review of Budget	October	Various
	Public Hearing – Proposed Preliminary Budget. City Administrator files Preliminary Budget with Clerk prior to 60 days before start of fiscal year (RCW 35A.34.080)	October	10/16
	Mayor’s Preliminary Budget and Message at least 60 before start of fiscal year (RCW 35A.34.090)	October	10/16
	City Clerk Publishes Notice of Preliminary Budget once a week for two weeks. (RCW 35A.34.100)	November	10/31
	Set Property Tax Levies (RCW 84.52.020 and RCW 84.52.070)	15-Nov	11/15
	Motion to Adopt the Preliminary Budget	November	11/6
	Public Hearing – Final Budget; Required Before First Monday in December (as defined by RCW 35A.33.070) ; Adoption of Budget; Also see RCW 35A.34.110.	November	11/20

**City of Oak Harbor
City Council Agenda Bill**

Bill No. 9.a
Date: May 6, 2014
Subject: Purchase authorization-three
patrol vehicles

FROM: Cathy Rosen, Public Works Director

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

This agenda bill seeks authorization to purchase three Ford Interceptor Utility/SUV off of State Contract number 03713 and all related equipment necessary to outfit the vehicle for service.

FISCAL IMPACT DESCRIPTION

Funds Required: \$141,000.00

Appropriation Source: 502.10.594.018.6400

SUMMARY STATEMENT

The 2013-2014 biennial budgets include the replacement of seven patrol vehicles to be used by the Police Department. Due to budget cuts, we have been unable to replace these patrol vehicles at the optimal time before their warranties are up. The patrol vehicles' life cycles have been extended out to six to seven years instead of three to four years. This extension has caused the repair and maintenance costs to rise due to wear and tear. Four of the eight patrol vehicles have had transmissions replaced at an average cost of \$4,000.00. The funds are now available to replace three vehicles this year and the other funds will be available to replace the other four by the first of next year.

The purchase of patrol vehicles is one of the largest expenditures that a law enforcement agency faces. For many years, police fleet administrators have had numerous choices to make when choosing a vehicle—overall vehicle size, engine and transmission combinations, and other performance enhancing options, all of which can affect the overall capabilities of the vehicle. To further complicate the selection process, the environment (e.g., urban, suburban, rural) that the agency operates in can play a significant role. At the last City Council workshop Chief Green presented a proposal to replace our current Impala/Crown Victoria fleet with the Ford Interceptor Utility/SUV. The presentation has been included in the attachments for your review.

The police officers are in these vehicles for the majority of their work day and their safety and comfort play an important role in deciding which vehicles to purchase. The SUV's will be able to give an officer wearing all of their required equipment more room. A larger rear seat makes prisoner transport safer and easier for the officers. The additional trunk space allows the equipment to be spread out and not stacked, which could

City of Oak Harbor City Council Agenda Bill

potentially cause wear and tear to the equipment. The SUV's have a higher safety rating and better fuel efficiency V6 than the V8 Crown Victoria's we currently use. All of these factors play an important part in the decision to upgrade to the Ford Interceptor Utility/SUV.

The base prices from State Contract number 03713 have been provided below:

Make and Model	Cost
Chevrolet Impala	\$21,089.00
Ford Police Interceptor Sedan	\$22,463.00
Dodge Charger	\$22,740.00
Ford Utility Utility/SUV	\$26,587.00
Chevrolet Caprice	\$26,630.00

In addition to the base prices are various options and that are necessary to outfit the patrol vehicles for service. The DES price list of our desired options has been included as an attachment.

By purchasing from the State Contract, the City fulfills our bidding obligations as required by City ordinance, and also saves costs by allowing the State to perform the bidding process.

The other equipment necessary to outfit the vehicle for service includes a camera system, WiFi device, LED light bars and radios.

The current camera system is outdated and has been inoperable since December of 2013. The system is no longer supported and a Hi-Def system is desired. Due to the timing of funds being available, staff needed to be creative and work with the vendor to implement the initial setup costs that support the eight camera systems necessary. By phasing in the camera system, we will be able to use replacement funds and eliminate the need for the Police Department to find the funding necessary through their operations budget. The system we are proposing to acquire is the Edge Hi-Def camera system from Coban. This system will not only meet our current needs, but it will also take us into the future because of their reliability, touchscreen compact design, retention capabilities, easy management system, outstanding customer service, extended warranty and flexibility. This is a proven system that is being used throughout the country. The Coban Edge Hi-Def camera system pricing has been included as an attachment.

The WiFi device and the LED light bars do not require City Council approval due to their cost, but are included as an update to illustrate staff's efforts to create greater efficiencies and contain costs. Any existing equipment that is compatible will be transferred to the new vehicles. Research has been done on the light bars and we will be able to upgrade our current light bars to LED and with the use of conversion kits, reuse five of our existing light bars on the new vehicles as they are put into service. The radios will be transferred over and will not need to be replaced.

Funds are available in the Equipment Rental replacement fund to cover the cost of the three vehicles and the other equipment necessary to outfit the vehicles for service.

STANDING COMMITTEE REPORT

This item was reviewed at the City Council workshop on April 23, 2014.

City of Oak Harbor City Council Agenda Bill

RECOMMENDED ACTION

A motion authorizing staff to purchase three Ford Interceptor Utility/SUV from Columbia Ford through State Contract number 03713 in the amount of \$141,213.93; and,

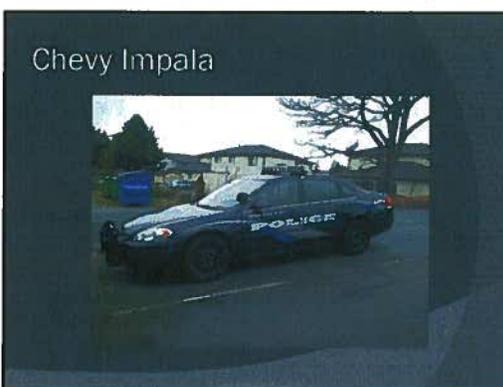
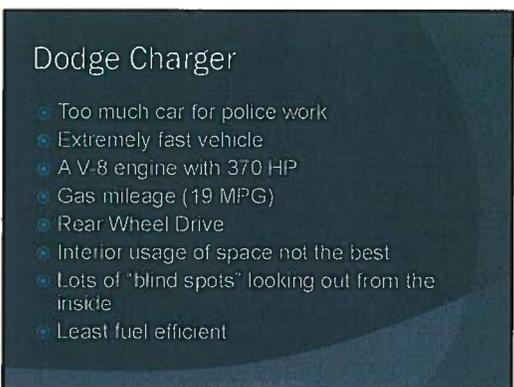
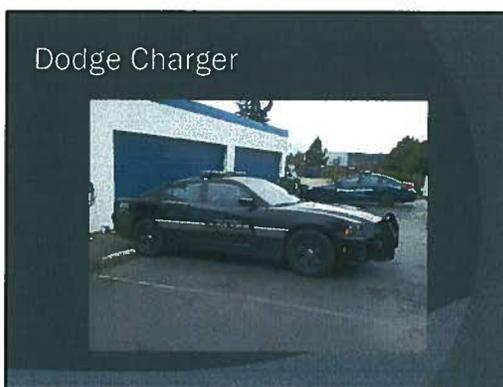
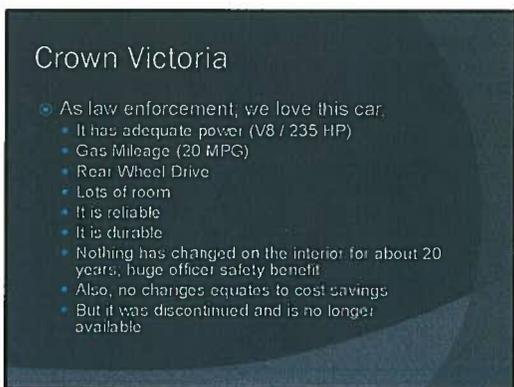
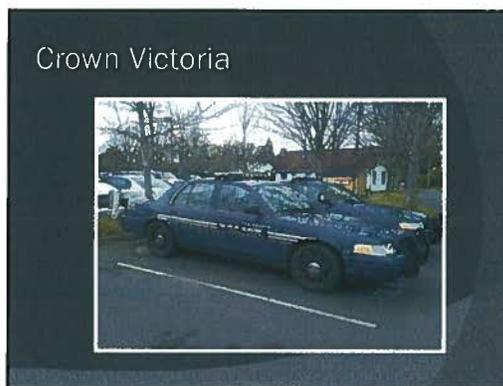
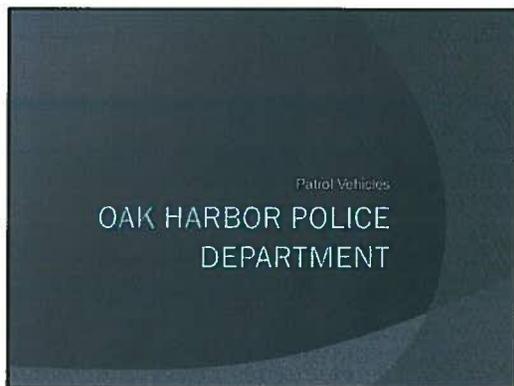
A motion authorizing staff to purchase three Edge Hi-Def camera systems with the initial start-up costs through Coban in the amount of \$23,545.55.

ATTACHMENTS

- Patrol Vehicles Power Point
- Repair Cost History
- Criteria Sheet for #P-07
- Criteria Sheet for #P-13
- Criteria Sheet for #P-14
- Ford Interceptor Utility/SUV Picture
- DES Pricing for contract number 03713
- Coban Edge Hi-Def camera system pricing

City of Oak Harbor City Council Agenda Bill

4/23/2014



Chevy Impala

- Smaller car
- V-6 Engine with 302 HP
- Gas mileage (21 MPG)
- Front Wheel Drive
- Small interior, limited space, difficult for most officers to get in and out of
- Small trunk space
- Small transport area for prisoners
- Has reliability issues

Chevy Caprice



Chevy Caprice

- Tremendous amounts of power
- A V-6 engine with 301 HP / V-8 engine with 355 HP
- Gas Mileage (21 [V6] / 18 [V8])
- Rear Wheel Drive
- Smaller car with limited space
- Center shift lever making the use of center console difficult.
- Parts imported from Australia (This car is a rebadged GM Holden)
- Bolstered seats for speed driving, hard to use when wearing a uniform, hard to get in and out of car

Ford Police Interceptor



Ford Police Interceptor

- Smaller car
- Large trunk
- A V-6 Engine with 288 HP
- Gas Mileage (21 MPG)
- Front Wheel Drive (All Wheel Drive option available)
- Bolstered seats for speed driving, hard to use when wearing a uniform, hard to get in and out of car
- The Ford Interceptor is a modified Ford Taurus built up for police work, history of reliability issues

Ford Utility (SUV)



Ford Utility (SUV)

- All Wheel Drive
- A V-6 engine with 305 HP
- Gas Mileage (21 MPG)
- Heavier, slower, more stable platform
- Lots of space
- Flatter seats, ideal for long patrol hours
- Interior is very similar to existing Ford Crown Victoria
- Some items from current Ford platforms are transferable (save \$)
- Has uses beyond law enforcement – can be put into other departments at end of life cycle for police work

Cost (base prices)

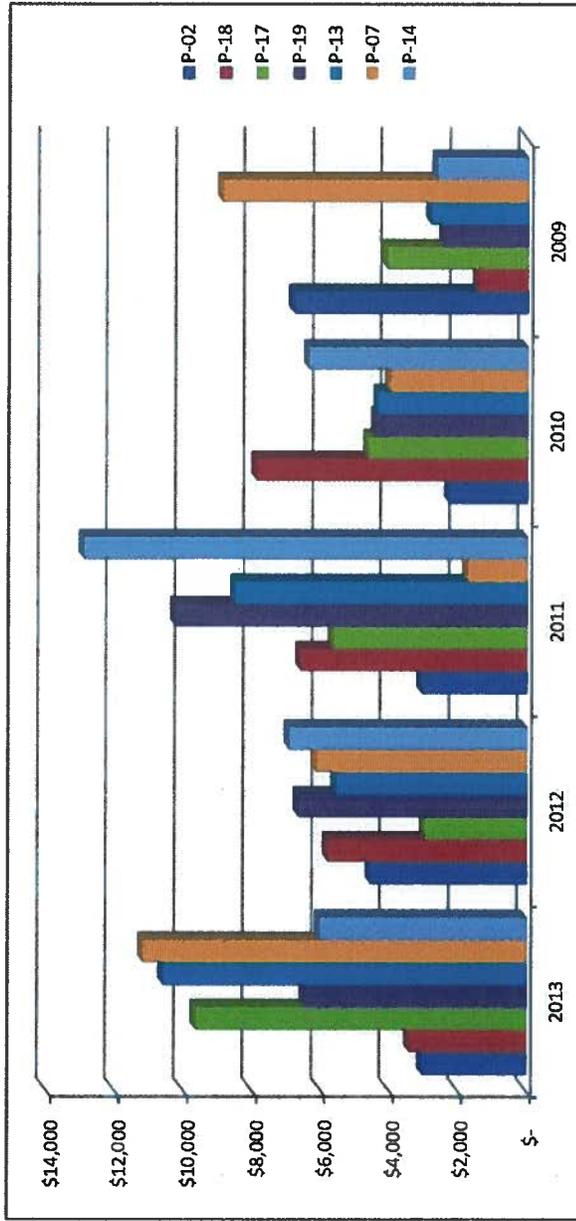
- Dodge Charger = \$ 22,740
- Chevy Impala = \$ 21,089
- Chevy Caprice = \$ 26,630
- Ford Police Interceptor = \$22,463
- Ford Utility (SUV) = \$ 26,587

Patrol Cars

- Of all of these vehicles I favor the Ford Utility SUV. It is a bit more expensive, but we get a vehicle that is user friendly, durable, and we have the ability to use some existing equipment.
- Also our mechanics are certified Ford Mechanics.
- Island County Sheriff's Office, Skagit County Sheriff's Office, Jefferson County Sheriff's Office and the Port Townsend Police Department have all purchased the Ford Utility SUV and are reporting no issues with them.

City of Oak Harbor City Council Agenda Bill

Year	Vehicle	2013	2012	2011	2010	2009	Mileage	Total
2007	P-02	\$ 3,040	\$ 4,560	\$ 3,061	\$ 2,271	\$ 6,820	83511	\$ 19,752.11
2008	P-18	\$ 3,423	\$ 5,821	\$ 6,615	\$ 7,897	\$ 1,460	81543	\$ 25,215.89
2008	P-17	\$ 9,653	\$ 2,974	\$ 5,659	\$ 4,642	\$ 4,096	88485	\$ 27,024.26
2008	P-19	\$ 6,485	\$ 6,680	\$ 10,264	\$ 4,418	\$ 2,437	95462	\$ 30,283.28
2008	P-13	\$ 10,596	\$ 5,573	\$ 8,516	\$ 4,351	\$ 2,826	113175	\$ 31,861.62
2007	P-07	\$ 11,192	\$ 6,168	\$ 1,736	\$ 4,015	\$ 8,916	91564	\$ 32,026.71
2008	P-14	\$ 6,049	\$ 6,935	\$ 12,925	\$ 6,398	\$ 2,650	106890	\$ 34,956.77



Blue-Impalas
Red-Crown Victorias

City of Oak Harbor City Council Agenda Bill

CRITERIA SCORING FOR REPLACING CITY VEHICLES AND EQUIPMENT

Vehicle # **P-07** Department: **Police** Division: **Patrol**

Model Year: **2007** Make: **Chevrolet**

Model: **Impala**

Meter Reading : **91564** miles

Age: Age on 4/23/14: **84** **Age-Points: 7**
 Class #: **N/A**
 Class Description: **patrol vehicle**
 Life Expectancy in Months: **84**

Age: Meets requirements

Usage: Estimated miles/hours on 4/23/14: Meter Type: **Miles-91564**

Usage Guidelines *

A	Police patrol vehicles	120,000	Miles
B	Heavy duty trucks	55,000	Miles
C	Light duty	2,000	Hours
D	Heavy Equipment	5,000	Hours
E	Misc. smaller equipment	325	Hours
F	All other vehicles	75,000	Miles
G	Trailer/non-metered	0	No Meter

Usage- Points: 9

Usage: Does not meet requirements

Condition:

Type of Service: 5 if very heavy or demanding service, 1 if light admin **Points: 5**

Reliability: Ratio of repair occurrences: last 12 months vs. second 12 months **Points: 1.26**

Condition: Engine, transmission, differential, sheet metal & rust, electrical, structural integrity, & other major components, plus anticipated major repairs projected to occur in next FY. **Points: 3**

Condition: Meets requirements (=> 8.0 points)

Condition: Total Points: 9.26

Repair Costs:

Original Purchase Cost: **\$ 32,000.00**

LTD Repair Cost: **\$ 53,171.26**

Repair History- Total Points: 5

Repair History: Meets Requirements: (>= 2.5)

*MILEAGE AND/OR HOURS USED ALONE ARE NOT A VALID INDICATION OF VEHICLE OR COMPONENT WEAR DUE TO IDLING AND OTHER SPECIAL USES OF EQUIPMENT

TOTAL POINTS NEEDED: 23 TOTAL POINTS SCORED: 30.26

Replacement Approved X Replacement Denied

Meets at Least 3 of 4 Requirements: 3 of 4 requirements met

Budget & Purchasing Specialist _____ Date _____

May 6, 2

City of Oak Harbor City Council Agenda Bill

CRITERIA SCORING FOR REPLACING CITY VEHICLES AND EQUIPMENT

Vehicle # **P-13** Department: **Police** Division: **Patrol**

Model Year: 2008 Make: Ford

Model: Crown Victoria

Meter Reading : 113175 miles

Age: Age on 4/23/14: 72 **Age-Points: 6**
 Class #: N/A
 Class Description: patrol vehicle
 Life Expectancy in Months: 84

Age: Does not meet requirements

Usage: Estimated miles/hours on 4/23/14: Meter Type: Miles-113175

Usage Guidelines *

A	Police patrol vehicles	120,000	Miles	
B	Heavy duty trucks	55,000	Miles	
C	Light duty	2,000	Hours	
D	Heavy Equipment	5,000	Hours	
E	Misc. smaller equipment	325	Hours	
F	All other vehicles	75,000	Miles	
G	Trailer/non-metered	0	No Meter	Usage- Points: 11

Usage: Does not meet requirements

Condition:

Type of Service: 5 if very heavy or demanding service, 1 if light admin **Points: 5**

Reliability: Ratio of repair occurrences: last 12 months vs. second 12 months **Points: 3.75**

Condition: Engine, transmission, differential, sheet metal & rust, electrical, structural integrity, & other major components, plus anticipated major repairs projected to occur in next FY. **Points: 3**

Condition: Meets requirements (=> 8.0 points)

Condition: Total Points: 11.75

Repair Costs:

Original Purchase Cost: \$ 32,515

LTD Repair Cost: \$ 44,318.75

Repair History- Total Points: 5

Repair History: Meets Requirements: (>= 2.5)

*MILEAGE AND/OR HOURS USED ALONE ARE NOT A VALID INDICATION OF VEHICLE OR COMPONENT WEAR DUE TO IDLING AND OTHER SPECIAL USES OF EQUIPMENT

TOTAL POINTS NEEDED: 23 TOTAL POINTS SCORED: 33.75

Replacement Approved X Replacement Denied

Meets at Least 3 of 4 Requirements: 2 of 4 requirements met

Budget & Purchasing Specialist _____ Date _____

City of Oak Harbor City Council Agenda Bill

CRITERIA SCORING FOR REPLACING CITY VEHICLES AND EQUIPMENT

Vehicle # **P-14** Department: **Police** Division: **Patrol**

Model Year: **2008** Make: **Ford**

Model: **Crown Victoria**

Meter Reading : **106890** miles

Age: Age on 4/23/14: **72** **Age-Points: 6**
 Class #: **N/A**
 Class Description: **patrol vehicle**
 Life Expectancy in Months: **84**

Age: Does not meet requirements

Usage: Estimated miles/hours on 4/23/14: **Meter Type: Miles-106890**

Usage Guidelines *

A	Police patrol vehicles	120,000	Miles
B	Heavy duty trucks	55,000	Miles
C	Light duty	2,000	Hours
D	Heavy Equipment	5,000	Hours
E	Misc. smaller equipment	325	Hours
F	All other vehicles	75,000	Miles
G	Trailer/non-metered	0	No Meter

Usage- Points: 10

Usage: Does not meet requirements

Condition:

Type of Service: 5 if very heavy or demanding service, 1 if light admin **Points: 5**

Reliability: Ratio of repair occurrences: last 12 months vs. second 12 months **Points: 2.28**

Condition: Engine, transmission, differential, sheet metal & rust, electrical, structural integrity, & other major components, plus anticipated major repairs projected to occur in next FY. **Points: 3**

Condition: Meets requirements (=> 8.0 points)

Condition: Total Points: 10.28

Repair Costs:

Original Purchase Cost: **\$ 32,515**

LTD Repair Cost: **\$ 47,867.71**

Repair History- Total Points: 5

Repair History: Meets Requirements: (>= 2.5)

*MILEAGE AND/OR HOURS USED ALONE ARE NOT A VALID INDICATION OF VEHICLE OR COMPONENT WEAR DUE TO IDLING AND OTHER SPECIAL USES OF EQUIPMENT

TOTAL POINTS NEEDED: 23 TOTAL POINTS SCORED: 31.28

Replacement Approved Replacement Denied

Meets at Least 3 of 4 Requirements: 2 of 4 requirements met

Budget & Purchasing Specialist _____ Date _____

**City of Oak Harbor
City Council Agenda Bill**



May 6, 2014- Purchase authorization-three patrol vehicles

City of Oak Harbor City Council Agenda Bill

DES PRICING FOR CONTRACT NUMBER 03713

BASE PRICE	\$	26,587.00	
ROAD PKG	\$	3,088.00	
WIRE HARNESS	\$	95.00	
WIRE HARNESS	\$	118.00	
BLIND SPOT	\$	(415.00)	
HEATED MIRROR	\$	55.00	
DARK CARE FEATURE	\$	16.00	
DOME LAMP	\$	46.00	
REAR DOOR INOP	\$	33.00	
KEYED ALIKE	\$	44.00	
POWER WINDOW	\$	20.00	
REARVIEW CAMERA	\$	(218.00)	
SYNC VOICE ACTIVATE	\$	(263.00)	
SIREN SPEAKER	\$	268.00	
SPOT LAMP	\$	355.00	
WIRING DIAGRAM	\$	87.00	
VINYL SEAT	\$	(54.00)	
NOISE SUPPRESSION	\$	90.00	
DOOR PANELS	\$	218.00	
REPAIR MANUALS	\$	221.00	*Only one set will be ordered
PUSH BUMPER	\$	785.00	
WINDOW BARRIERS	\$	178.00	
PARTITIONS	\$	955.00	
PARTITIONA FRONT XL	\$	100.00	
SEAT PRISONER	\$	895.00	
SUBTOTAL	\$	33,304.00	
DES FEE .74%	\$	246.45	
SALES TAX 8.3%	\$	2,784.69	
GRAND TOTAL	\$	36,335.14	

VEHICLE	\$	36,335.14
COBAN	\$	6,524.17
WIFI DEVICE	\$	2,212.00
LED LIGHT BARS	\$	2,000.00
RADIOS	\$	-
PATROL CAR COST	\$	47,071.31

NOTES-

TRANSFERRING RADIOS AND COMPUTER EQUIPMENT OVER
 REUSING 5 EXISTING LIGHT BARS-UPGRADING TO LED
 PURCHASING 3 NEW ONES FOR IMPALAS-NOT COMPTATIBLE
 WIFI DEVICE IN P-03, BUT NOT IN OTHERS

City of Oak Harbor City Council Agenda Bill

COBAN IN CAR SYSTEM-EDGE HI-DEF PRICING

COST PER PATROL CAR

EDGE HI DEF IN CAR SYSTEM	\$	5,292.00
ADAPTER PLATE	\$	100.00
WIDE ANGLE CAMERA	\$	180.00
TWO ANTENNAS	\$	205.00
WARRANTY	\$	175.00
SHIPPING	\$	50.00
SUBTOTAL	\$	6,002.00
SALES TAX 8.7%	\$	522.17
GRAND TOTAL	\$	6,524.17

JAIL VAN ONLY

EDGE HI DEF IN CAR SYSTEM	\$	5,292.00
ADAPTER PLATE	\$	100.00
WIDE ANGLE CAMERA	\$	180.00
TWO ANTENNAS	\$	205.00
WARRANTY	\$	175.00
SHIPPING	\$	50.00
MULTI VIEW CAMERAS	\$	2,600.00
CAMERA	\$	625.00
SUBTOTAL	\$	9,227.00
SALES TAX 8.7%	\$	802.75
GRAND TOTAL	\$	10,029.75

ONE TIME SET UP

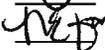
SYSTEM SET UP	\$	3,095.00
ADDITIONAL DRIVE	\$	465.00
SUPPORT KIT	\$	95.00
SUBTOTAL	\$	3,655.00
SALES TAX 8.7%	\$	317.99
GRAND TOTAL	\$	3,972.99

City of Oak Harbor City Council Agenda Bill

Bill No. 9.b
Date: May 6, 2014
Subject: Purchase authorization-two swap loader trucks

FROM: Cathy Rosen, Public Works Director

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

This agenda bill seeks authorization to purchase two Freightliner cab and chassis' from State Contract number 01513 and two Palift T-24 hoists for dump bodies, two 5/6 yard dump bodies, two Monroe sanders and two American poly snow plows with live hydraulics from State Contract number 12304.

FISCAL IMPACT DESCRIPTION

Funds Required: \$390,172.97

Appropriation Source: 502.10.594.018.6400

SUMMARY STATEMENT

The 2013-2014 biennial budgets include the replacement of two five yard swap loader trucks used by all Public Works divisions. The swap loader system allows for versatility and efficiency. Currently, we use the swap loader system for the following applications:

- Dump truck applications
- Flatbed applications
- Fork apparatus for transporting dumpsters
- Glass container transportation
- Transportation of lawn mowers which are too wide for trailers
- Skid that holds shoring equipment
- Skid that holds steel road plates
- Skid for liquid deicer applicator
- Skid for sander

These two trucks are equipped with a front attachment for a plow and are used for snow removal.

The trucks were purchased used in May of 2000 and have been an asset to the fleet over the last thirteen years. Previously, the City only used traditional flatbed and 5 yard dump trucks. They were not versatile and they were parked a majority of the time.

May 6, 2014-Purchase authorization-two swap loader trucks

City of Oak Harbor City Council Agenda Bill

By changing to the swap loader system in 2000, we gained versatility limited only by our imagination. We were able to turn a single truck into a small fleet, virtually overnight. It is as simple as placing a sub-frame under many body configurations. We were able to seamlessly share our hydraulic system with other hydraulically powered devices, by adding valves and controls. We gained the ability to load and unload truck bodies at ground level, reducing the risk of injury to employees performing this task. This system is safe and comfortable for the operators and now there is no unnecessary time getting in and out of the cab to hook up a cable or a trailer. The swap loader system was an investment that is now a part of our daily operation.

The City currently has 3 swap loaders in our fleet. They are listed below:

Number	Year	Make and Model
27	2000	Freightliner 5 yard swap loader
28	1990	Ford 5 yard swap loader
44	1995	Freightliner 5 yard swap loader

In August of 2013, City Council authorized staff to pursue competitive bidding to replace #28 and #44 as per the budget replacement sheet. These two trucks have met the replacement criteria as provided in the attachments. Replacement is warranted due age, usage, and condition and repair costs. There are also maintenance issues that are continually plaguing the mechanics. Number 28 is an old military vehicle and parts are not readily available for this truck. Number 44 has a manual transmission and is frequently in the shop for clutch related issues.

Staff has reviewed our current needs and has determined that there is consistent need for three swap loaders in our fleet.

Staff also evaluated the need for two 10 yard dump trucks. It was determined that there was no need for two 10 yard dump trucks and that we could decrease the fleet by one and utilize the funds set aside to help pay for the cost of the two new swap loaders if approved. This proposal will not only meet our needs, but will also save the City in repairs, maintenance and replacement costs by decreasing the fleet by one.

The proposed replacement trucks are on State Contract number 01513; therefore, the State has taken care of the formal bidding on our behalf. In addition, staff asked Valley Freightliner, as the vendor, if they would offer trade-in values for the three trucks that we would be proposing to surplus and they offered the following amounts below:

Number	Year	Make and Model	Trade In Amount
23	1992	International 10 yard dump truck	\$20,000
28	1990	Ford 5 yard swap loader	\$8,000
44	1995	Freightliner 5 yard swap loader	\$15,000
Grand Total			\$43,000

In order to accept these trades, these three vehicles will need to be surplussed by public hearing.

The Palift system is required to compliment the cab & chassis purchase. This system is what turns these trucks

City of Oak Harbor City Council Agenda Bill

into versatile and efficient systems capable of various tasks as mentioned above. The Palift system is available on State Contract number 12304; therefore, the State has taken care of the formal bidding on our behalf.

The 2013-2014 biennial budgets also include the replacement of two Highway sanders. These two sanders are 27 years old, one is completely down and the other is almost worn out. In addition, the parts to fix them are no longer available. These sanders are critical pieces of equipment during the winter months. Northend Truck and Equipment, Inc. is the state contract vendor for both the Palift and the various body attachments. They are recommending we purchase the 13' stainless steel Monroe sanders with the pre-wet system, which makes the sander chemical resistant and in turn, extends the life of the sanders.

Staff would also like to purchase the live hydraulic option to run the sanders and snow plows. This option is more efficient and requires less repair and maintenance. It allows for the operators to control the sanders and the plows from inside the cab without any auxiliary power source.

Lastly, staff is proposing to replace the two snow plows that we are currently utilizing due to their size and lack of compatibility with the new trucks. The plows will be surplussed and disposed of in the near future.

The cost breakout of all items listed above has been included in the attachments section of this agenda bill.

Funds are available in the Equipment Rental replacement fund to cover the cost of all of the items.

STANDING COMMITTEE REPORT

This item was reviewed at the City Council workshop on April 23, 2014.

RECOMMENDED ACTION

A motion authorizing staff to purchase two Freightliner cab and chassis' from Valley Freightliner through State Contract number 01513 in the amount of \$153,525.23; and,

A motion authorizing staff to purchase two Palift T-24 hoists for dump bodies with two 5/6 yard dump bodies, two Monroe sanders with the pre-wet system and two American poly plows with live hydraulics from Northend Truck and Equipment, Inc. through State Contract number 12304 in the amount of \$236,647.74.

ATTACHMENTS

- Criteria Sheet for #28
- Criteria Sheet for #44
- Pictures
- Price List w/funds available

City of Oak Harbor City Council Agenda Bill

CRITERIA SCORING FOR REPLACING CITY VEHICLES AND EQUIPMENT

Vehicle # **28** Department: Public Works Division: Motor Pool

Model Year: 1991 Make: Ford

Model: Swaploader

Meter Reading : 45376 miles

Age: Age on 7/16/13: 240 **Age-Points: 20**
 Class #: N/A
 Class Description: Dump Truck
 Life Expectancy in Months: 120

Age: Meets requirements

Usage: Estimated miles/hours on 7/16/13: Meter Type: Miles-45,376

Usage Guidelines *

A	Police patrol vehicles	120,000	Miles
B	Heavy duty trucks	55,000	Miles
C	Light duty	2,000	Hours
D	Heavy Equipment	5,000	Hours
E	Misc. smaller equipment	325	Hours
F	All other vehicles	75,000	Miles
G	Trailer/non-metered	0	No Meter

Usage- Points: 5

Usage: Does Not Meet Requirements

Condition: **Type of Service:** 5 if very heavy or demanding service, 1 if light admin **Points: 3**

Reliability: Ratio of repair occurrences: last 12 months vs. second 12 months **Points: 5.5**

Condition: Engine, transmission, differential, sheet metal & rust, electrical, structural integrity, & other major components, plus anticipated major repairs projected to occur in next FY. **Points: 5**

MAXIMUM POINTS GIVEN TO CONDITION BECAUSE PARTS ARE NO LONGER AVAILABLE
Condition: Meets requirements (=> 8.0 points) Condition: Total Points: 13.50

Repair Costs: Original Purchase Cost: **\$ 80,056.97**
 LTD Repair Cost: **\$ 36,568.52** **Repair History- Total Points: 2.30**

Repair History: Does Not Meet Requirements: (>= 2.5)

*MILEAGE AND/OR HOURS USED ALONE ARE NOT A VALID INDICATION OF VEHICLE OR COMPONENT WEAR DUE TO IDLING AND OTHER SPECIAL USES OF EQUIPMENT

TOTAL POINTS NEEDED: 28 TOTAL POINTS SCORED: 40.80

Replacement Approved X Replacement Denied

Meets at Least 3 of 4 Requirements: No-2 of 4

Budget & Purchasing Specialist _____ Date _____

City of Oak Harbor City Council Agenda Bill

CRITERIA SCORING FOR REPLACING CITY VEHICLES AND EQUIPMENT

Vehicle # **44** Department: Public Works Division: Motor Pool

Model Year: 1995 Make: Freightliner

Model: Swaploader

Meter Reading : 115,589 miles

Age: Age on 7/16/13: 210 **Age-Points: 17**
 Class #: N/A
 Class Description: Dump Truck
 Life Expectancy in Months: 120

Age: Meets requirements

Usage: Estimated miles/hours on 7/16/13: Meter Type: Miles-115,589

Usage Guidelines *

A	Police patrol vehicles	120,000	Miles
B	Heavy duty trucks	55,000	Miles
C	Light duty	2,000	Hours
D	Heavy Equipment	5,000	Hours
E	Misc. smaller equipment	325	Hours
F	All other vehicles	75,000	Miles
G	Trailer/non-metered	0	No Meter

Usage- Points: 11.58

Usage: Meets Requirements

Condition:

Type of Service: 5 if very heavy or demanding service, 1 if light admin **Points: 3**

Reliability: Ratio of repair occurrences: last 12 months vs. second 12 months **Points: .73**

Condition: Engine, transmission, differential, sheet metal & rust, electrical, structural integrity, & other major components, plus anticipated major repairs projected to occur in next FY. **Points: 3.0**

Condition: Does Not Meet requirements (=> 8.0 points) **Condition: Total Points: 6.73**

Repair Costs:

Original Purchase Cost: \$ 48,375.18

LTD Repair Cost: \$ 31,191.74

Repair History- Total Points: 3.0

Repair History: Meets Requirements: (>= 2.5)

*MILEAGE AND/OR HOURS USED ALONE ARE NOT A VALID INDICATION OF VEHICLE OR COMPONENT WEAR DUE TO IDLING AND OTHER SPECIAL USES OF EQUIPMENT

TOTAL POINTS NEEDED: 28 TOTAL POINTS SCORED: 38.29

Replacement Approved X Replacement Denied

Meets at Least 3 of 4 Requirements: Yes-3 of 4

Budget & Purchasing Specialist _____ Date _____

City of Oak Harbor City Council Agenda Bill



Skid with road plates



Skid with shoring equipment



Dump Box



Flatbed transporting large mower



KPak-Dumpster transport



Skid with De-Icer



Skid with sander



Glass Recycling Container

City of Oak Harbor City Council Agenda Bill



City of Oak Harbor City Council Agenda Bill



City of Oak Harbor City Council Agenda Bill

PRICE LIST W/FUNDS AVAILABLE

	<u>Truck #1</u>	<u>Truck #2</u>
TRUCK	\$ 91,600.04	\$ 91,600.04
TRADE IN	\$ (8,000.00)	\$ (20,000.00)
TRADE IN	\$ (15,000.00)	\$ -
DES FEE .74%	\$ 507.64	\$ 529.84
SALES TAX	\$ 6,012.37	\$ 6,275.30
TOTAL AMOUNT	\$ 75,120.05	\$ 78,405.18
PALIFT	\$ 26,081.00	\$ 26,081.00
5/6 YRD DUMP BODY	\$ 40,830.00	\$ 40,830.00
HOT SHIFT PTO	\$ 1,046.00	\$ 1,046.00
ROLLER FOR REAR SKID	\$ 430.00	\$ 430.00
REAR LIGHT BAR	\$ 535.00	\$ 535.00
SUBTOTAL	\$ 68,922.00	\$ 68,922.00
DES FEE .74%	\$ 510.02	\$ 510.02
SALES TAX	\$ 6,040.59	\$ 6,040.59
TOTAL AMOUNT	\$ 75,472.61	\$ 75,472.61
SANDER	\$ 25,534.00	\$ 25,534.00
SALES TAX	\$ 2,221.46	\$ 2,221.46
TOTAL AMOUNT	\$ 27,755.46	\$ 27,755.46
PRE WET SYSTEM	\$ 5,640.00	\$ 5,640.00
SALES TAX	\$ 490.68	\$ 490.68
TOTAL AMOUNT	\$ 6,130.68	\$ 6,130.68
PLOW	\$ 8,187.00	\$ 8,187.00
DES FEE .74%	\$ 60.58	\$ 60.58
SALES TAX	\$ 717.54	\$ 717.54
TOTAL AMOUNT	\$ 8,965.12	\$ 8,965.12
GRAND TOTAL	\$ 193,443.92	\$ 196,729.05
GRAND TOTAL 2 TRUCKS	\$ 390,172.97	

**City of Oak Harbor
City Council Agenda Bill**

Bill No. 9.c
Date: May 6, 2014
Subject: Scenic Heights Stormwater Outfall –
Professional Services Agreement with
ERCI for Archaeology Services

FROM: Cathy Rosen, Public Works Director
Joe Stowell, City Engineer

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

The purpose of this agenda bill is to request approval for the Mayor to sign a professional services agreement with ERCI. The professional services include archaeology related assistance for construction of the stormwater outfall on Scenic Heights across the Lyszak property.

FISCAL IMPACT DESCRIPTION

Funds Required: \$5,406.25
Appropriation Source: Stormwater Fund

SUMMARY STATEMENT

In 2005 the City hired Cane Engineering to investigate stormwater runoff issues at the Lyszak property located at 2870 SW Scenic Heights St. The property owner, Ann Lyszak, reported erosion to the shoreline bluff area of her property reportedly caused by runoff from a City storm drain system. The report concluded that an increase in runoff has occurred over time. It recommended the City monitor the bluff for erosion and/or modify the upland drainage facility. Mrs. Lyszak has continued to report erosion issues since that time.

The proposed project consists of extending the current outfall near Scenic Heights across the Lyszak property and over the bluff to a diffuser near the shore below. This is a known area of buried cultural resources.

Total project costs based on the attached planning level estimate are expected to be \$155,275.00

The proposed scope of services includes:

- Carry out shovel testing of approximately 20 holes
- Provide analysis of field data
- Provide a report to state and federal standards

Schedule:

The scope of services described above are planned to begin in May of 2014 and conclude in the fall of 2014.

Discussion of funding options – Finance Director

Members of City Council have inquired into possible options of recovering the costs of Scenic Heights Stormwater Outfall Project other than through rate mechanisms charged to the stormwater ratepayer population at large. The most likely form of options might include the following:

- 1) System Development Fees (SDFs) – The use of system development fees structures includes the book value of previous projects built into the stormwater infrastructure system, plus other factors. SDFs are a mechanism to allocate a proportional share of the existing infrastructure to new connections to the stormwater system. While this methodology provides a linkage between system improvements and growth in the City’s customer base, caution is urged depending on the manner in which the project has proceeded through the Capital Improvement Plan (CIP)/Rate Setting process. Some customers may have already been contributed to the cost of a project through rate payments if the project is incorporated into the City’s CIP, and if the rate structure incorporates a component which anticipated funding the projected through the general rate structure. Accordingly, assessing a SDF may in fact double-charge certain customers. SDFs may assign a certain portion of the project cost to future customers of the Stormwater system. The Scenic Heights Stormwater Outfall project has previously been listed in the City’s Capital Improvement Plan, has been previously budgeted in the biennial budget process, and has previously been incorporated into the City’s stormwater rate setting process.

- 2) Special Utility Zone Charge – A special utility zone charge may be appropriate if the value of the project benefits a specific target group of utility customers, and if the target population of customers is material enough to make the cost/benefit of the process feasible. Typically, projects costing in excess of \$1 million may be candidates for assessing a Special Utility Zone Charge. From a logistics perspective, Special Utility Zone Charges should be used sparingly as the process of dividing up the stormwater infrastructure system into a numerous billing zones may over complicate the rate process. Again, the Scenic Heights Stormwater Outfall project has previously been listed in the City’s Capital Improvement Plan, has been previously budgeted in the biennial budget process, and has previously been incorporated into the City’s stormwater rate setting process.

Due to the stormwater runoff issues as outlined in this agenda bill, the Finance Department recommends City Council’s authorizing execution of this agreement in order to proceed with archeological processing, and other measures required to move the project along as scheduled. Discussions regarding cost recovery methodologies will be included in the City’s upcoming rate study analysis.

WORKSHOPS

The Professional Services Agreement with ERCI was discussed at the April 23, 2014 City Council Workshop.

RECOMMENDED ACTION

A motion authorizing execution of a Professional Services Agreement with ERCI for the scope of services described herein in for a not to exceed amount of \$5,406.25.

ATTACHMENTS

- Professional Services Agreement & Consultants Scope of Services
- Planning Level Project Cost Estimate

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY of OAK HARBOR
AND ERCI
FOR ARCHAEOLOGY CONSULTANT SERVICES**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the City of Oak Harbor, a Washington State municipal corporation (“City”), and Equinox Research and Consulting International, Inc. (ERCI) a Washington Corporation (“Consultant”).

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding Archaeological Consulting Services of a stormwater drainage and outfall system on Scenic Heights as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit “A”** and incorporated herein by this reference (“Scope of Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no cost to the City. Work under a supplemental agreement shall not proceed until executed

in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

III.3 TERM. The term of this Agreement shall commence on April 7, 2014 and shall terminate at midnight, December 31, 2014. The parties may extend the term of this Agreement by written mutual agreement.

III.4 NONASSIGNABLE. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 EMPLOYMENT. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

III.6 INDEMNITY. Indemnification/Hold Harmless Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the

Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

III.7 INSURANCE.

a. **Minimum Limits of Insurance.** The Consultant shall procure, and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work and services hereunder by the Consultant, its agents, representatives, employees or subcontractors. The Consultant shall, before commencing work under this agreement, file with the City certificates of insurance coverage and the policy endorsement to be kept in force continuously during this Agreement, in a form acceptable to the City. Said certificates and policy endorsement shall name the City, its officers, elected officials, agents and/or employees as an additional named insured with respect to all coverages except professional liability insurance and workers' compensation. The minimum insurance requirements shall be as follows:

(1) Comprehensive General Liability. \$1,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.

(2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.

(3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.

(4) Consultant's Errors and Omissions Liability. \$1,000,000 per occurrence and as an annual aggregate.

b. **Notice of Cancellation.** In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

c. **Acceptability of Insurers.** Insurance to be provided by Consultant shall be with a Bests rating of no less than A:VII, or if not rated by Bests, with minimum surpluses the equivalent of Bests' VII rating.

d. **Verification of Coverage.** In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.

e. **Insurance shall be Primary.** The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **No Limitation.** Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance or otherwise limit the recourse to any remedy available at law or in equity.

g. **Claims-made Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall is responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must

be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY

IV.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed \$5,406.25 without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the Cities. The Consultant shall maintain time and expense records and provide them to the Cities upon request.

c. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books,

accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of six (6) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

ARTICLE V. GENERAL

V.1 **NOTICES.** Notices to the City shall be sent to the following address:

Mayor
CITY OF OAK HARBOR
86S SE Barrington Drive
Oak Harbor, WA 98277

Notices to the Consultant shall be sent to the following address:

Kelly R Bush, President
EQUINOX RESEARCH AND CONSULTING INTERNATIONAL INC.
41507 South Skagit Hyw
Concrete, WA 98237

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 **TERMINATION.** The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section VI.1.

V.3 **DISPUTES.** The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

V.4 **EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

V.5 **SEVERABILITY**

a. If a court of competent jurisdiction holds any part, term or provision of

this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

V.6 NONWAIVER. A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

V.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

V.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

V.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Island County, Washington.

V.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

V.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this _____ day of _____, 2014.

CITY OF OAK HARBOR

EQUINOX RESEARCH AND CONSULTING
INTERNATIONAL INC.

By _____
Scott Dudley, Mayor

By _____
Kelly R Bush, President/Chairman

Attest:

Anna Thompson, City Clerk

Approved as to form:

Grant K. Weed, City Attorney

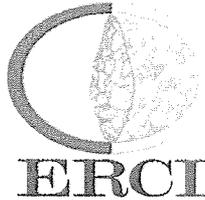


Exhibit A

41507 South Skagit Hwy Concrete, WA 98237 Tel.360-826-4930 Fax. 360-826-4830 www.equinoxerci.com

March 25, 2014

John Piccone
City of Oak Harbor Public Works
1400 NE 16th Avenue
Oak Harbor, WA 98277

Re: Initial Field Survey for the Scenic Heights Drainage Project, Oak Harbor, Washington

Dear Mr. Piccone:

Thank you for the considering Equinox Research and Consulting International Inc. (ERCI) for your cultural resource management needs. ERCI provides a full service cultural resource management program and we look forward to providing you timely and professional fieldwork and reporting.

Section 106 of the National Historic Preservation Act (NHPA), SEPA and Executive Order 05-05 requires agencies to consider the effects of their actions on historic properties and to consult with others in carrying out historic preservation activities. The State of Washington also has a series of RCWs and associated WACs concerning cultural resources that we are guided by. In providing cultural resource management services for clients, Equinox Research and Consulting International Inc. (ERCI) works in accordance with all applicable laws and regulations.

We are providing this scope and budget for approximately 20 shovel test holes in the attached APE. We understand that the proposed development is about managing surface water. The data we collect during this field testing will be used as the identification and evaluation phase of the project for cultural resources. Should any cultural material be encountered, we will provide recommendations on how to proceed with regard to cultural resources.

The Scope activities include:

- Carry out shovel testing of approximately 20 shovel test holes.
- Provide a preliminary analysis of the field data
- Provide report to state and federal standards

Assumptions:

- Human remains will not be encountered during the testing program.
- No additional plans or protocols are included in this scope.
- Costs associated with completing an HPIF (historic property inventory form) for any existing buildings is outside this scope.

Qualifications:

- Experience working in Puget Sound and on projects associated with infrastructure projects.
- Principal investigator meets the Secretary of Interior's professional qualification standards for archaeology
- Expertise on prehistoric and historic archaeology of Western Washington

- Experience in Executive Order 05-05 and NHPA Section 106 work and in working with additional state laws related to historic preservation and human remains.
- Positive working relationship with federally recognized Tribes in and adjacent to the project area and experience in tribal consultation.
- Experience in processes that balance competing resource needs
- Strong record of completing work on time within budget

We expect the field work to take 1 day to complete. The report will be available 3 weeks after completion of the field work.

The team at ERCI is comprised of individuals with strong personal research specialties who pride themselves on efficiency, performance and integrity. We provide the highest quality product in a timely fashion. Please check out our web site for additional details www.equinoxerci.com

Thank you for the opportunity to provide excellent heritage planning services for the City of Oak Harbor.

Regards,



Kelly R. Bush
Equinox Research and Consulting International Inc. (ERCI)

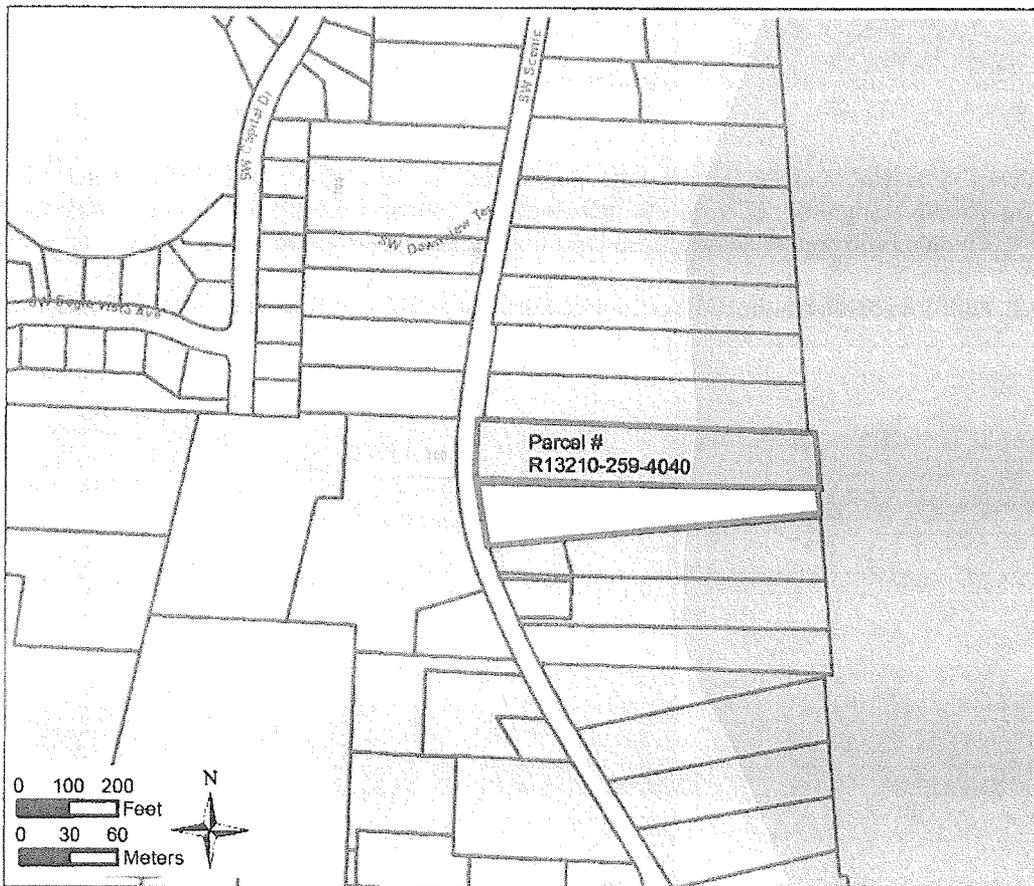


Figure 1: APE

Description	Units	Rate/HR	Sub Total
Project Orientation, meetings and project management	1.00	143.25	143.25
Archival background research	1.00	97.75	97.75
Coordinate with governments of affected Tribes regarding cultural resource issues including the cultural heritage value of sites within the vicinity of the Area of Potential Effect (APE).	1.00	143.25	143.25
Determine eligibility of identified historic properties for listing in the National Register of Historic Places.	2.00	143.75	287.50
Consider the effects of Project alternatives on all cultural resources and provide recommendations about how to avoid, minimize, or mitigate the adverse effect.	4.00	143.75	575.00
Consultation with SHPO and agencies	1.00	143.25	143.25
Document control, transcriptions, site forms	4.00	63.75	255.00
Report editing	2.00	143.25	286.50
Report writing	10.00	97.75	977.50
Report Production	2.00	63.75	127.50
Report printing and postage	0.00	23.00	0.00
Graphics, layout	8.00	97.75	782.00
SUB TOTAL			3,818.50
Field Work: Survey, identification and evaluation of historic properties within the APE.			
DESCRIPTION	Units	Rates Daily	Sub Total
Principal Investigator	1.00	143.75	143.75
Senior Archaeologist	8.00	97.75	782.00
Archaeological Field Technician	8.00	74.75	598.00
Archaeological Field Technician	0.00	74.75	0.00
Archaeological Field Technician	0.00	74.75	0.00
Equipment Rental Backhoe and operator	0.00	1,050.00	0.00
Travel (.5 hours R/T per person per day)	1.00	40.00	40.00
Mileage	40.00	0.60	24.00
SUB TOTAL			1,587.75
GRAND TOTAL			5,406.25

LISZAK DRAINAGE OUTFALL

Planning Level Estimate - Based on **Nov. 4, 2013** meeting with Todd Graves, Mayor and Administration

High Density Polyethylene Pipe Slope Drain and Energy Diffuser

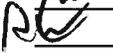
<u>Item no</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
1	Mobilization	LS	1	\$3,000	\$3,000
2	Road Crossing including labor and materials from CB to CB*	LS	1	\$15,000	\$15,000
3	Inlet Pipe and Apron	LS	1	\$600	\$600
4	Traffic Control	LS	1	\$5,000	\$5,000
5	HDPE Storm Sewer Pipe 18 in. (S.H. Street to Anchor Block)	LF	320	\$107	\$34,240
6	Trash Rack 18 in.	EA	1	\$500	\$500
7	Catch Basin Type 2	EA	1	\$4,000	\$4,000
8	Catch Basin Type 1	EA	2	\$1,750	\$3,500
9	Plug Existing Pipes	LS	1	\$150	\$150
10	Reinforced Concrete Anchor Block	EA	1	\$4,500	\$4,500
11	Wall Flange	EA	1	\$300	\$300
12	CDF or Bentonite Pipe Dams	EA	7	\$150	\$1,050
13	HDPE Storm Sewer Pipe 18 in. (Anchor Block to bluff edge)	LF	60	\$95	\$5,700
14	HDPE Storm Sewer Pipe 18 in. (Over bluff)	LF	50	\$75	\$3,750
15	Elbow	EA	1	\$350	\$350
16	Mech Joints	EA	2	\$1,000	\$2,000
17	HDPE Diffuser Tee, 18 in.	EA	1	\$3,500	\$3,500
18	Erosion and Water Pollution Control	EST.	1	\$2,000	\$2,000
19	Landscape Restoration	LS	1	\$2,000	\$2,000
<hr/>					
Total estimated construction cost provided by Todd Graves					\$75,000
Tax (8.7%)					\$6,525
Contingency (25)%					\$18,750
Subtotal for construction					\$100,275
Archeology					\$18,000
Design and permitting (consultant)					\$18,000
Geotech Report (sub consultant)					\$3,000
Construction Management					\$10,000
Survey and Easements (5%)					\$6,000
Subtotal for Overhead					\$55,000
Total Project Costs					\$155,275

**City of Oak Harbor
City Council Agenda Bill**

Bill No. 9.d
Date: May 6, 2014
Subject: Scenic Heights Stormwater Outfall –
Professional Services Agreement with
Davido Consulting for Engineering
Services

FROM: Cathy Rosen, Public Works Director
Joe Stowell, City Engineer

INITIALED AS APPROVED FOR SUBMITTAL TO THE COUNCIL BY:

 Scott Dudley, Mayor
 Larry Cort, City Administrator
 Doug Merriman, Finance Director
 Grant Weed, Interim City Attorney, as to form

PURPOSE

The purpose of this agenda bill is to request approval for the Mayor to sign a professional services agreement with the Engineering firm of Davido Consulting Group. The professional services include design engineering, bidding assistance and engineering services during construction for construction of the stormwater outfall on Scenic Heights across the Lyszak property.

FISCAL IMPACT DESCRIPTION

Funds Required: \$32,300.00
Appropriation Source: Stormwater Fund

SUMMARY STATEMENT

In 2005 the City hired Cane Engineering to investigate stormwater runoff issues at the Lyszak property located at 2870 SW Scenic Heights St. The property owner, Ann Lyszak, reported erosion to the shoreline bluff area of her property reportedly caused by runoff from a City storm drain system. The report concluded that an increase in runoff has occurred over time. It recommended the City monitor the bluff for erosion and/or modify the upland drainage facility. Mrs. Lyszak has continued to report erosion issues since that time.

The proposed project consists of extending the current outfall near Scenic Heights across the Lyszak property and over the bluff to a diffuser near the shore below. Davido Consulting has significant experience designing this type of outfall on several Island County projects aimed at reducing erosion in similar cases.

Total project costs based on the attached planning level estimate are expected to be \$155,275.00

The proposed scope of services includes:

- Permitting assistance
- Project surveying for an easement
- Geotechnical Engineering
- Stormwater system design
- Preparation of construction documents ready for bidding
- Preparation of construction cost estimates
- Assistance during bidding and construction administration

Schedule:

The schedule is highly dependent upon the permitting process and regulatory agency review time and requirements.

- Design services are planned to begin in April, 2014 and concluded by fall 2014,
- Permitting assistance is planned to begin in April, 2014 and concluded by fall 2014,
- Construction period services are anticipated between fall 2014 and spring 2015.

Discussion of funding options – Finance Director

Members of City Council have inquired into possible options of recovering the costs of Scenic Heights Stormwater Outfall Project other than through rate mechanisms charged to the stormwater ratepayer population at large. The most likely form of options might include the following:

- 1) System Development Fees (SDFs) – The use of system development fees structures includes the book value of previous projects built into the stormwater infrastructure system, plus other factors. SDFs are a mechanism to allocate a proportional share of the existing infrastructure to new connections to the stormwater system. While this methodology provides a linkage between system improvements and growth in the City’s customer base, caution is urged depending on the manner in which the project has proceeded through the Capital Improvement Plan (CIP)/Rate Setting process. Some customers may have already been contributed to the cost of a project through rate payments if the project is incorporated into the City’s CIP, and if the rate structure incorporates a component which anticipated funding the projected through the general rate structure. Accordingly, assessing a SDF may in fact double-charge certain customers. SDFs may assign a certain portion of the project cost to future customers of the Stormwater system. The Scenic Heights Stormwater Outfall project has previously been listed in the City’s Capital Improvement Plan, has been previously budgeted in the biennial budget process, and has previously been incorporated into the City’s stormwater rate setting process.
- 2) Special Utility Zone Charge – A special utility zone charge may be appropriate if the value of the project benefits a specific target group of utility customers, and if the target population of customers is material enough to make the cost/benefit of the process feasible. Typically, projects costing in excess of \$1 million may be candidates for assessing a Special Utility Zone Charge. From a logistics perspective, Special Utility Zone Charges should be used sparingly as the process of dividing up the stormwater infrastructure system into a numerous billing zones may over complicate the rate process. Again, the Scenic Heights Stormwater Outfall project has previously been listed in the

City's Capital Improvement Plan, has been previously budgeted in the biennial budget process, and has previously been incorporated into the City's stormwater rate setting process.

Due to the stormwater runoff issues as outlined in this agenda bill, the Finance Department recommends City Council's authorizing execution of this agreement in order to proceed with archeological processing, and other measures required to move the project along as scheduled. Discussions regarding cost recovery methodologies will be included in the City's upcoming rate study analysis.

WORKSHOPS

The Professional Services Agreement with Davido was discussed at the April 23, 2014 City Council Workshop.

RECOMMENDED ACTION

A motion authorizing execution of a Professional Services Agreement with Davido Consulting for the scope of services described herein in for a not to exceed amount of \$29,364.00. Additionally, a motion authorizing a management reserve of \$2,936.00 (10%) to allow the City Engineer the ability to authorize minor contract changes should they occur.

ATTACHMENTS

- Professional Services Agreement
- Consultants Scope of Services
- Planning Level Project Cost Estimate

**PROFESSIONAL SERVICES AGREEMENT BETWEEN
CITY of OAK HARBOR
AND DAVIDO CONSULTING GROUP
FOR ENGINEERING CONSULTANT SERVICES**

THIS AGREEMENT (“Agreement”) is made and entered into by and between the City of Oak Harbor, a Washington State municipal corporation (“City”), and Davido Consulting Group, Inc. a Washington Corporation (“Consultant”).

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performances contained herein, the parties hereto agree as follows:

ARTICLE I. PURPOSE

The purpose of this Agreement is to provide the City with consultant services regarding the bidding assistance, permitting preparation, engineering design, and construction support for the installation of a stormwater drainage and outfall system on Scenic Heights as described in Article II. The general terms and conditions of the relationship between the City and the Consultant are specified in this Agreement.

ARTICLE II. SCOPE OF SERVICES

The Scope of Services is attached hereto as **Exhibit “A”** and incorporated herein by this reference (“Scope of Services”). All services and materials necessary to accomplish the tasks outlined in the Scope of Services shall be provided by the Consultant unless noted otherwise in the Scope of Services or this Agreement. All such services shall be provided in accordance with the standards of the Consultant’s profession.

ARTICLE III. OBLIGATIONS OF THE CONSULTANT

III.1 MINOR CHANGES IN SCOPE. The Consultant shall accept minor changes, amendments, or revision in the detail of the Scope of Services as may be required by the City when such changes will not have any impact on the service costs or proposed delivery schedule. Extra work, if any, involving substantial changes and/or changes in cost or schedules will be addressed as follows:

Extra Work. The City may desire to have the Consultant perform work or render services in connection with each project in addition to or other than work provided for by the expressed intent of the Scope of Services in the scope of services. Such work will be considered as extra work and will be specified in a written supplement to the scope of services, to be signed by both parties, which will set forth the nature and the scope thereof. All proposals for extra work or services shall be prepared by the Consultant at no

cost to the City. Work under a supplemental agreement shall not proceed until executed in writing by the parties.

III.2 WORK PRODUCT AND DOCUMENTS. The work product and all documents produced under this Agreement shall be furnished by the Consultant to the City, and upon completion of the work shall become the property of the City, except that the Consultant may retain one copy of the work product and documents for its records. The Consultant will be responsible for the accuracy of the work, even though the work has been accepted by the City.

In the event that the Consultant shall default on this Agreement or in the event that this Agreement shall be terminated prior to its completion as herein provided, all work product of the Consultant, along with a summary of work as of the date of default or termination, shall become the property of the City. Upon request, the Consultant shall tender the work product and summary to the City. Tender of said work product shall be a prerequisite to final payment under this Agreement. The summary of work done shall be prepared at no additional cost to the City.

Consultant will not be held liable for reuse of documents produced under this Agreement or modifications thereof for any purpose other than those authorized under this Agreement without the written authorization of Consultant.

III.3 TERM. The term of this Agreement shall commence on April 16, 2014 and shall terminate at midnight, August 31, 2015. The parties may extend the term of this Agreement by written mutual agreement.

III.4 NONASSIGNABLE. The services to be provided by the Consultant shall not be assigned or subcontracted without the express written consent of the City.

III.5 EMPLOYMENT. Any and all employees of the Consultant, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall be considered employees of the Consultant only and not of the City, and any and all claims that may or might arise under the Workman's Compensation Act on behalf of any said employees while so engaged, and any and all claims made by any third party as a consequence of any negligent act or omission on the part of the Consultant or its employees while so engaged in any of the work or services provided herein shall be the sole obligation of the Consultant.

III.6 INDEMNITY. Indemnification/Hold Harmless Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further

specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

III.7 INSURANCE.

a. **Minimum Limits of Insurance.** The Consultant shall procure, and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work and services hereunder by the Consultant, its agents, representatives, employees or subcontractors. The Consultant shall, before commencing work under this agreement, file with the City certificates of insurance coverage and the policy endorsement to be kept in force continuously during this Agreement, in a form acceptable to the City. Said certificates and policy endorsement shall name the City, its officers, elected officials, agents and/or employees as an additional named insured with respect to all coverages except professional liability insurance and workers' compensation. The minimum insurance requirements shall be as follows:

(1) Comprehensive General Liability. \$1,000,000 combined single limit per occurrence for bodily injury personal injury and property damage; \$2,000,000 general aggregate.

(2) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury and property damage.

(3) Workers' Compensation. Workers' compensation limits as required by the Workers' Compensation Act of Washington.

(4) Consultant's Errors and Omissions Liability. \$1,000,000 per occurrence and as an annual aggregate.

b. **Notice of Cancellation.** In the event that the Consultant receives notice (written, electronic or otherwise) that any of the above required insurance coverage is being cancelled and/or terminated, the Consultant shall immediately (within forty-eight (48) hours) provide written notification of such cancellation/termination to the City.

c. **Acceptability of Insurers.** Insurance to be provided by Consultant shall be with a Bests rating of no less than A:VII, or if not rated by Bests, with minimum surpluses the equivalent of Bests' VII rating.

d. **Verification of Coverage.** In signing this agreement, the Consultant is acknowledging and representing that required insurance is active and current. Further, throughout the term of this Agreement, the Consultant shall provide the City with proof of insurance upon request by the City.

e. **Insurance shall be Primary.** The Consultant's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

f. **No Limitation.** Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance or otherwise limit the recourse to any remedy available at law or in equity.

g. **Claims-made Basis.** Unless approved by the City all insurance policies shall be written on an "Occurrence" policy as opposed to a "Claims-made" policy. The City may require an extended reporting endorsement on any approved "Claims-made" policy.

III.8 DISCRIMINATION PROHIBITED AND COMPLIANCE WITH EQUAL OPPORTUNITY LEGISLATION. The Consultant agrees to comply with equal opportunity employment and not to discriminate against client, employee, or applicant for employment or for services because of race, creed, color, religion, national origin, marital status, sex, sexual orientation, age or handicap except for a bona fide occupational qualification with regard, but not limited to, the following: employment upgrading; demotion or transfer; recruitment or any recruitment advertising; layoff or terminations; rates of pay or other forms of compensation; selection for training, rendition of services. The Consultant further agrees to maintain (as appropriate) notices, posted in conspicuous places, setting forth the provisions of this nondiscrimination clause. The Consultant understands and agrees that if it violates this nondiscrimination provision, this Agreement may be terminated by the City, and further that the Consultant will be barred from performing any services for the City now or in the future, unless a showing is made satisfactory to the City that discriminatory practices have been terminated and that recurrence of such action is unlikely.

III.9 UNFAIR EMPLOYMENT PRACTICES. During the performance of this Agreement, the Consultant agrees to comply with RCW 49.60.180, prohibiting unfair employment practices.

III.10 LEGAL RELATIONS. The Consultant shall comply with all federal, state and local laws and ordinances applicable to work to be done under this Agreement. The Consultant represents that the firm and all employees assigned to work on any City project are in full compliance with the statutes of the State of Washington governing activities to be performed and that all personnel to be assigned to the work required under this Agreement are fully qualified and properly licensed to perform the work to which they will be assigned. This Agreement shall be interpreted and construed in accordance with the laws of Washington. Venue for any litigation commenced relating to this Agreement shall be in Snohomish County Superior Court.

III.11 INDEPENDENT CONTRACTOR.

a. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants and agrees that his status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195 or as hereafter amended. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall claim any related employment benefits, social security, and/or retirement benefits.

b. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

c. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

d. Prior to commencement of work, the Consultant shall obtain a business license from the City.

III.12 CONFLICTS OF INTEREST. The Consultant agrees to and shall notify the City of any potential conflicts of interest in Consultant's client base and shall obtain written permission from the City prior to providing services to third parties where a conflict or potential conflict of interest is apparent. If the City determines in its sole discretion that a conflict is irreconcilable, the City reserves the right to terminate this Agreement.

III.13 CITY CONFIDENCES. The Consultant agrees to and will keep in strict confidence, and will not disclose, communicate or advertise to third parties without specific prior written consent from the City in each instance, the confidences of the City or any information regarding the City or services provided to the City.

III.14 SUBCONTRACTORS/SUBCONSULTANTS.

a. The Consultant shall is responsible for all work performed by subcontractors/subconsultants pursuant to the terms of this Agreement.

b. The Consultant must verify that any subcontractors/subconsultants they directly hire meet the responsibility criteria for the project. Verification that a subcontractor/subconsultant has proper license and bonding, if required by statute, must

be included in the verification process. The Consultant will use the following Subcontractors/Subconsultants or as set forth in Exhibit ____:

Frazier Surveying, LLC - project surveying services

GeoEngineers, Inc. – Geotechnical engineering services.

c. The Consultant may not substitute or add subcontractors/subconsultants without the written approval of the City.

d. All Subcontractors/Subconsultants shall have the same insurance coverages and limits as set forth in this Agreement and the Consultant shall provide verification of said insurance coverage.

ARTICLE IV. OBLIGATIONS OF THE CITY

IV.1 PAYMENTS.

a. The Consultant shall be paid by the City for services rendered under this Agreement as described in the Scope of Services and as provided in this section. In no event shall the compensation paid to Consultant under this Agreement exceed **\$29,364.00 plus 10% reserve contingency of \$2,936.00 for a total of \$32,300.00** without the written agreement of the Consultant and the City. Such payment shall be full compensation for work performed and services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work. In the event the City elects to expand the scope of services from that set forth in Exhibit A, the City shall pay Consultant a mutually agreed amount.

b. The Consultant shall submit a monthly invoice to the City for services performed in the previous calendar month in a format acceptable to the Cities. The Consultant shall maintain time and expense records and provide them to the Cities upon request.

c. The City will pay timely submitted and approved invoices received before the 20th of each month within thirty (30) days of receipt.

IV.2 CITY APPROVAL. Notwithstanding the Consultant's status as an independent contractor, results of the work performed pursuant to this Agreement must meet the approval of the City, which shall not be unreasonably withheld if work has been completed in compliance with the Scope of Services and City requirements.

IV.3 MAINTENANCE/INSPECTION OF RECORDS. The Consultant shall maintain all books, records, documents and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to

inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts and records where necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of six (6) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

ARTICLE V. GENERAL

V.1 **NOTICES.** Notices to the City shall be sent to the following address:

Mayor
CITY OF OAK HARBOR
86S SE Barrington Drive
Oak Harbor, WA 98277

Notices to the Consultant shall be sent to the following address:

Quin Clements, Principal/Vice-President
DAVIDO CONSULTING GROUP, INC.
P.O. Box 1132
Freeland, WA 98249

Receipt of any notice shall be deemed effective three (3) days after deposit of written notice in the U.S. mail with proper postage and address.

V.2 **TERMINATION.** The right is reserved by the City to terminate this Agreement in whole or in part at any time upon ten (10) calendar days' written notice to the Consultant.

If this Agreement is terminated in its entirety by the City for its convenience, the City shall pay the Consultant for satisfactory services performed through the date of termination in accordance with payment provisions of Section VI.1.

V.3 **DISPUTES.** The parties agree that, following reasonable attempts at negotiation and compromise, any unresolved dispute arising under this Agreement may be resolved by a mutually agreed-upon alternative dispute resolution of arbitration or mediation.

V.4 **EXTENT OF AGREEMENT/MODIFICATION.** This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified or added to only by written instrument properly signed by both parties.

V.5 SEVERABILITY

a. If a court of competent jurisdiction holds any part, term or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties’ rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

V.6 NONWAIVER. A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

V.7 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

V.8 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

V.9 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Island County, Washington.

V.10 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

V.11 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth below.

DATED this _____ day of _____, 2014.

CITY OF OAK HARBOR

DAVIDO CONSULTING GROUP, INC

By _____
Scott Dudley, Mayor

By _____
Quin Clements, Principal/Vice-President

Attest:

Anna Thompson, City Clerk

Approved as to form:

Grant K. Weed, City Attorney



David Consulting Group
civil | structural | land use

March 31, 2014

John Piccone
City of Oak Harbor Public Works – Engineering Div.
865 SE Barrington Drive
Oak Harbor, WA 98277

Re: Scenic Heights Drainage Project

David Consulting Group, Inc. (DCG) is pleased to submit a proposal for the project noted above. In this proposal, we have summarized the project description and DCG's scope of work, deliverables, assumptions, schedule, payment method and insurance.

Project Description

The proposed project involves permitting preparation, engineering design, and construction support for the installation of a stormwater drainage conveyance and outfall system off of SW Scenic Heights Street, just south of SW 29th Place in Oak Harbor, WA. The proposed system will extend from SW Scenic Heights Street, across portions of Parcel R13210-259-4040 and R13210-248-4030, down to Oak Harbor Bay.

Scope of Work

Engineering services will be provided as outlined in the following tasks:

Task 1 – Project Management/Admin

DCG has set aside time for Client and archaeological correspondence, team meetings and general project management.

Task 2 – Project Permitting Assistance

DCG will work with the Client to prepare all necessary shoreline, critical areas, grading, and work in the Right-of-Way related permit documents and will submit completed permits to the Client. The Client will review and submit the completed permits to the appropriate agencies to conclude the permitting assistance task.

Task 3 – Project Surveying

Project surveying services will be provided by Frazier Surveying, LLC. Services will include completion of necessary survey control work, deed research, and verification of existing boundaries and topography, as shown on the preliminary topographic map previously prepared by others. Deliverables will include 1 (one) proposed drainage easement land description with recordable sketch.

Task 4 – Geotechnical Engineering

Geotechnical engineering services will be provided by GeoEngineers, Inc. Services will include review of City of Oak Harbor Critical Areas Ordinance, review of available area geologic maps, and evaluation of site conditions/slope stability and anchor block location and design parameters. Deliverables will include a letter report describing site geologic characteristics, conclusions regarding slope stability, and potential impacts of the proposed stormwater improvements on slope stability and geotechnical conclusions and recommendations.

Task 5 – Stormwater System Design

DCG will prepare a basin delineation to determine the contributing area sizing and characteristics. Based on this, DCG will complete hydrologic/hydraulic modeling and will prepare a design memorandum to outline design parameters and facility sizing requirements.

Task 6 – Civil Plan Preparation

DCG will prepare TESC, clearing, grading, and drainage plans to meet City of Oak Harbor design standards. Deliverables will include a 60% and 90% plan set for review followed by a 100% construction plan set. In addition, DCG will complete project specifications, including integrating any archaeological requirements, and will prepare a bid manual for project bidding.

Task 7 – Construction Cost Estimate

Following construction plan completion, DCG will prepare a construction cost estimate for project budgeting and for use during the bidding process.

Task 8 – Project Bid Phase

DCG has budgeted time to assist the City during project bidding. Bid phase services will include assistance with resolving contractor's questions and assistance with Addendum preparation as needed.

Task 9 – Construction Phase Assistance

Following project award, DCG will provide construction support to ensure drainage system construction is completed per plan, permit and City of Oak Harbor standards. Upon construction completion, DCG will assist with the completion of an as-built plan set for City of Oak Harbor records.

Deliverables

DCG will provide the following deliverables:

Description	Copies	Description/Format/Size
Project Permit Documents	As Necessary	Permit Agency
Storm Drainage Design Memorandum	As Necessary	8-1/2"x11" report format (Word)
TESC, Clearing, Grading, Drainage & Outfall Plan	As Necessary	22"x34" AutoCAD format on Bond
Construction Cost Estimate	As Necessary	8-1/2"x11" Excel spreadsheet
Project Bid Manual	As Necessary	8-1/2"x11" City of Oak Harbor format
Project Specifications	As Necessary	8-1/2"x11" WSDOT format
Project Bid Tabulation	As Necessary	8-1/2"x11" Excel spreadsheet
Record Drawings	As Necessary	22"x34" AutoCAD format on Bond

Assumptions

This proposal assumes the following:

1. All pertinent site information/reports will be provided to DCG upon request.
2. An electronic version of the site survey in AutoCAD format will be provided upon request.
3. All project related permit/review fees will be paid by the Client.
4. An estimate has been provided for surveying services. The cost of construction staking services may be added by the Client; however, it is not included in this current scope.
5. Any additional services required and approved by the Client will be billed at the hourly rates specified in the Engineering Services Estimate. No additional work will be completed without prior Client approval.

Schedule

DCG will begin work immediately following notice to proceed. A specific project schedule will be developed with the Client following formal City of Oak Harbor project approval.

John Piccone
March 31, 2014

Payment of Fees

The cost of work shall be on a time and expense basis per Attachment A, our engineering services estimate spreadsheet. In summary, our labor fees and expenses are calculated at a maximum of Twenty Nine Thousand Three Hundred and Sixty Four Dollars (\$29,364.00) including estimates for outside surveying and geotechnical consulting services.

Insurance

DCG agrees that it now carries, and will continue to carry during the performance of this Contract, the applicable insurance policies indicated below with limits not less than those specified. Any insurance on a "claims made" basis shall be maintained for at least one year after completion of the Work.

(1) General Liability	\$1,000,000 per occurrence	(2) Automobile Liability	\$1,000,000 per occurrence
	\$2,000,000 general aggregate	(3) Professional Liability	\$1,000,000 per occurrence

Conclusion

We appreciate the opportunity and look forward to working with you towards the successful completion of the project. Please do not hesitate to contact us if you have any questions.

Sincerely,
Davido Consulting Group, Inc.



Quin Clements, P.E.
Principal/Vice-President

LISZAK DRAINAGE OUTFALL

Planning Level Estimate - Based on **Nov. 4, 2013** meeting with Todd Graves, Mayor and Administration

High Density Polyethylene Pipe Slope Drain and Energy Diffuser

<u>Item no</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total</u>
1	Mobilization	LS	1	\$3,000	\$3,000
2	Road Crossing including labor and materials from CB to CB*	LS	1	\$15,000	\$15,000
3	Inlet Pipe and Apron	LS	1	\$600	\$600
4	Traffic Control	LS	1	\$5,000	\$5,000
5	HDPE Storm Sewer Pipe 18 in. (S.H. Street to Anchor Block)	LF	320	\$107	\$34,240
6	Trash Rack 18 in.	EA	1	\$500	\$500
7	Catch Basin Type 2	EA	1	\$4,000	\$4,000
8	Catch Basin Type 1	EA	2	\$1,750	\$3,500
9	Plug Existing Pipes	LS	1	\$150	\$150
10	Reinforced Concrete Anchor Block	EA	1	\$4,500	\$4,500
11	Wall Flange	EA	1	\$300	\$300
12	CDF or Bentonite Pipe Dams	EA	7	\$150	\$1,050
13	HDPE Storm Sewer Pipe 18 in. (Anchor Block to bluff edge)	LF	60	\$95	\$5,700
14	HDPE Storm Sewer Pipe 18 in. (Over bluff)	LF	50	\$75	\$3,750
15	Elbow	EA	1	\$350	\$350
16	Mech Joints	EA	2	\$1,000	\$2,000
17	HDPE Diffuser Tee, 18 in.	EA	1	\$3,500	\$3,500
18	Erosion and Water Pollution Control	EST.	1	\$2,000	\$2,000
19	Landscape Restoration	LS	1	\$2,000	\$2,000
<hr/>					
Total estimated construction cost provided by Todd Graves					\$75,000
Tax (8.7%)					\$6,525
Contingency (25)%					\$18,750
Subtotal for construction					\$100,275
Archeology					\$18,000
Design and permitting (consultant)					\$18,000
Geotech Report (sub consultant)					\$3,000
Construction Management					\$10,000
Survey and Easements (5%)					\$6,000
Subtotal for Overhead					\$55,000
Total Project Costs					\$155,275