

Oak Harbor City Council
Regular Meeting Minutes
May 6, 2014

CALL TO ORDER

Mayor Pro Tem Bob Severns called the meeting to order at 6:00 p.m.

ROLL CALL

Present:

Mayor Pro Tem Bob Severns
Councilmember Joel Servatius
Councilmember Jim Campbell
Councilmember Beth Munns
Councilmember Tara Hizon

Staff Present:

Finance Director Doug Merriman
City Attorney Nikki Esparza
Public Works Director Cathy Rosen
Chief of Police Ed Green
Chief of Fire Ray Merrill
Parks Manager Hank Nydam
Purchasing Specialist Sandra Place
City Clerk Anna Thompson
Exec. Assist. to the Mayor Kellye Mazzoli

Mayor Scott Dudley and Mayor Pro Tem Danny Paggao were excused.

PLEDGE OF ALLEGIANCE/INVOCATION

Ron Lawler, Pastor of Family Bible Church, gave the invocation, and Mayor Pro Tem Bob Severns lead the pledge of allegiance.

HONORS AND RECOGNITIONS

Mayor Pro Tem Bob Severns read the Proclamation of National Nurses Week and acknowledged U.S. Navy Commander Elizabeth Porter and the nurses' efforts while serving the United States. Commander Porter thanked the Citizens of Oak Harbor for their support.

Councilmember Almborg read the Proclamation for Arbor Day and thanked Parks Manager Hank Nydam for his year-round care for Oak Harbor's trees.

Mr. Nydam recognized the Oak Harbor High School Ecology Club for their efforts in collecting acorns and planting future Garry Oak Trees.

Councilmember Servatius read the Proclamation for Earth Day and recognized Mr. Nydam for his work as the City Parks Manager.

Hank Nydam thanked the NAS Whidbey volunteers for their spring cleaning campaign in the City of Oak Harbor.

APPROVAL OF AGENDA

Motion: Councilmember Servatius moved to approve the Agenda as presented. Councilmember Campbell seconded the motion, and the motion carried unanimously.

CITIZEN COMMENT PERIOD

Mayor Pro Tem Severns opened the comment period at 6:16 p.m.

Citizen Comments

Charles Aus
Jason McFadyen
Susan Strom

Mayor Pro Tem Severns closed the public comment period at 6:23 p.m.

CONSENT AGENDA

- a. Minutes of the Regular City Council meeting held April 15, 2014, Minutes of the Special Meeting Minutes held April 16, 2014 and April 29, 2014, and Minutes of the Workshop meeting held April 23, 2014
- b. Approval of *Accounts Payable Voucher Numbers*:
 - Voucher Numbers 157886 through 158214 in the amount of \$3,430,588.68; and
 - Voucher Numbers 158215 through 158228 in the amount of \$1,057.39Approval of *Payroll Check Numbers*:
 - Direct Deposit Numbers 30917 through 31066
 - EFT Numbers 608 through 612
 - Payroll Check Numbers 97125 through 97183
- c. Motion to authorize the Mayor to appoint Lauryn Plush and Skyler Hovey to the Youth Commission
- d. Motion to authorize the Mayor to sign an Inter-local Agreement with Island County for Youth Commission Grant

Motion: Councilmember Munns moved to approve the Consent Agenda items 4a, b, and d. Motion Seconded by Councilmember Almberg, unanimously carried.

Councilmember Hizon pulled Consent Agenda Item 4c recognizing Lauren Plush and Skyler Hovey and welcomed them to the Youth Commission.

Motion: Councilmember Hizon moved to adopt Consent Agenda item c, seconded by Councilmember Campbell, unanimously carried.

MAYOR, STAFF AND COUNCIL COMMENTS

Doug Merriman, Interim City Administrator and Finance Director

Mr. Merriman reminded the Council that the upcoming Council Workshop will be held on May 28th at 3:00 p.m. and the Investment Committee is scheduled for 2:00 p.m. on the same day.

Mayor Pro Tem Severns introduced the new art hanging in Council Chambers, donated by Sandra Lee Smith.

Councilmember Munns reminded the council that donations to the Oak Harbor Chamber of Commerce are welcome for the Fourth of July Fireworks Presentation at City Beach.

Councilmember Munns suggested adding an item on the May 20th Council Agenda to discuss a contract for Tamra Sipes for the 2015 Marathon, seconded by Councilmember Almberg.

Mr. Merriman clarified that Councilmember Munn's suggestion only needs a Second in order to be added to the next council meeting Agenda.

Councilmember Hizon announced that she will be organizing a group to clean up the Windjammer Park on July 5th after the Fireworks show.

Councilmember Servatius reminded the public that they are welcome to contact the City for questions and services by phone and via the website.

Councilmember Campbell learned from the Chamber of Commerce that they need to raise \$4500 for Fireworks Show and he challenged all departments to make donations toward the Fireworks Presentation.

ORDINANCES AND RESOLUTIONS

PUBLIC HEARINGS/PUBLIC MEETINGS

Resolution 14-11: Budget Calendar

Finance Director Doug Merriam provided the staff report.

Mayor Pro Tem Severns opened the meeting to public Comment at 6:38 p.m., no comment, closed at 6:38 p.m.

Councilmembers Servatius, Munns, and Almberg spoke in support of Resolution 14-11.

Councilmember Campbell inquired about the time frame between now and November when the budget is scheduled to go into effect.

Resolution 14-11: Budget Calendar

Motion: Councilmember Hizon moved to adopt Resolution 14-11, seconded by Councilmember Campbell, unanimously carried.

UNFINISHED BUSINESS

NEW BUSINESS

Motion to authorize purchase of Police Department Patrol Vehicles

Public Works Director Cathy Rosen provided the staff report

Mayor Pro Tem Severns opened for public comment at 6:45 p.m., no comment, closed at 6:46 p.m.

Councilmember Hizon thanked Chief Green for providing the details of this item and informed him that she trusts his judgment regarding equipment needed for the Police Department in the future.

Councilmember Alberg asked Sandra Place regarding the cost of the vehicles, and budget availability for the purchase of these vehicles to Cathy Rosen. He also inquired about the overall stability of the SUVs as opposed to the current Police Department vehicles.

Councilmember Campbell inquired about the financial aspects of the purchase.

Councilmembers Munns and Servatius spoke in support of the purchase.

Motion to authorize purchase of Police Department Patrol Vehicles

Motion: Councilmember Servatius moved to authorize staff to purchase three Ford Interceptor Utility/SUV from Columbia Ford through State Contract number 03713 in the amount of \$141,213.93. Motion seconded by Councilmember Munns, unanimously carried.

Motion: Councilmember Servatius moved to authorize staff to purchase three Edge Hi-Def camera systems with the initial start-up costs through Coban in the amount of \$23,545.5. Motion seconded by Councilmember Campbell, unanimously carried.

Motion to authorize purchase of Swap Loaders

Public Works Director Cathy Rosen provided the staff report

Mayor Pro Tem Severns opened the meeting for public comment at 7:02 p.m., no comments, closed at 7:02 p.m.

Councilmembers Servatius, Munns, and Campbell spoke in support of the Swap Loader Purchase.

Motion to authorize purchase of Swap Loaders

Motion: Councilmember Servatius moved to authorize staff to purchase two Freightliner cab and chassis' from Valley Freightliner through State Contract number 01513 in the amount of \$153,525.23, seconded by Councilmember Campbell, unanimously carried.

Motion: Councilmember Servatius moved to authorize staff to purchase two Palift T-24 hoists for dump bodies with two 5/6 yard dump bodies, two Monroe sanders with the pre-wet system and two American poly plows with live hydraulics from Northend Truck and Equipment, Inc. through State Contract number 12304 in the amount of \$236,647.74. Motion seconded by Councilmember Hizon, unanimously carried.

Motion to authorize the Mayor to sign Professional Services Agreement with ERCI and

David Consulting for Engineering Services for the Scenic Heights Outfall Project

City Engineer Joe Stowell and Finance Director Doug Merriman presented the staff report

Mayor Pro Tem Severns opened the meeting for public comment at 7:14 p.m., no comments, closed at 7:14 p.m.

Councilmembers Hizon and Alberg spoke in support of the project.

Councilmember Alberg suggested creating a system for rate development in the Finance Department.

Councilmember Munns asked to review the power point presentation aerial photographs of the project. She then suggested checking with the neighbors regarding the project to ensure they have no concerns and to accommodate them as needed.

Councilmember Servatius spoke in support of the project.

Councilmember Almberg asked additional questions about the drainage system study performed in the past in relation to the normal water flow near the area. He appealed to staff for clarification on whether this project concerns surface water and not ground water. Mr. Stowell explained that majority of the project is directed toward control of surface water but some of the issues come from ground water as well.

Motion to authorize the Mayor to sign Professional Services Agreement with ERCI for the Scenic Heights Outfall Project

Motion: Councilmember Servatius moved to authorize execution of a Professional Services Agreement with ERCI for the scope of services described herein in for an amount not to exceed \$5,406.25. Motion seconded by Councilmember Hizon, unanimously carried.

Motion to authorize the Mayor to sign Professional Services Agreement with Davido Consulting for Engineering Services with the Scenic Heights Outfall Project

Motion: Councilmember Servatius moved to authorize execution of a Professional Services Agreement with Davido Consulting for the scope of services described herein in for an amount not to exceed \$29,364.00. Motion was seconded by Councilmember Campbell, unanimously carried.

Motion: Councilmember Servatius moved to authorize a management reserve of \$2,936.00 (10%) to allow the City Engineer the ability to authorize minor contract changes should they occur. Motion Seconded by Councilmember Campbell, unanimously carried.

Councilmember Almberg confirmed with Council that both ERCI and Davido Consulting Professional Services Agreements had been presented and discussed.

Councilmember Servatius suggested making motions in parliamentary form where the motion is made, the topic is discussed, and then action is taken thereafter.

ADJOURNMENT

Councilmember Servatius moved to adjourn, seconded by Councilmember Campbell, unanimously carried.

The meeting adjourned at 7:28 p.m.

Anna M. Thompson, City Clerk