

Oak Harbor City Council  
Regular Meeting Minutes  
March 1, 2016

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**CALL TO ORDER**

Mayor Bob Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Erica Wasinger  
Councilmember Joel Servatius  
Councilmember Jim Campbell  
Councilmember Beth Munns  
Councilmember Tara Hizon

Staff Present:

City Administrator/Finance Director Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Fire Department Personnel  
Chief of Police Ed Green  
Economic Development Coordinator Barbara Spohn  
Executive Assistant to City Administrator Nicole  
Tesch  
City Clerk Anna Thompson

Councilmember Almberg was absent.

**CALL TO ORDER**

Pastor Jon Draskovic of Whidbey Presbyterian Church provided the invocation, and then Mayor Severns led the led the pledge of allegiance.

**EXCUSE ABSENT COUNCILMEMBERS**

**Motion:** Councilmember Munns moved to excuse Councilmember Almberg, seconded by Councilmember Hizon, unanimously approved.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Campbell moved to approve the Agenda as presented, motion seconded by Councilmember Servatius, and the motion was unanimously approved.

**PRESENTATIONS**

Proclamation

Councilmember Wasinger read the Proclamation in Honor of St. Patrick's Day, accepted by the Irish Wildlife Society.

## CITIZEN COMMENT PERIOD

Mayor Bob Severns opened the Citizen Comment Period at 6:09 p.m.

Citizens Speaking  
Bob Olsen

The comment period was closed at 6:12 p.m.

## CONSENT AGENDA

- a. Minutes of the Regular City Council Meeting held on February 16, 2016 and Workshop Meeting on February 24, 2016
- b. Approval of Accounts Payable and Check Numbers

**Motion:** Councilmember Servatius moved to approve Consent Agenda Items as presented, motion seconded by Councilmember Munns, motion passed by unanimous vote.

## STAFF, MAYOR & COUNCIL COMMENTS

### City Administrator

Dr. Merriman announced that he and the several members of the Council will be traveling to Washington D.C. for the NLC Conference next week.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Councilmembers asked follow-up questions regarding the Clean Water Facility Project.

### 2016 Marathon Update by the Elk's Lodge

Jason Wayne of the Elks Lodge provided the monthly update on the 2016 Whidbey Island Marathon.

### Mayor

Mayor Bob Severns introduced the new art displayed in the Council Chambers, by Artist Carol Doss. He announced that Oak Harbor Mainstreet Association has a successful fundraising plan this year to advance the waterfront community. Oak Harbor Mainstreet hosts meetings on a weekly basis and interested citizens may attend. The Mayor encouraged members of the public to join the Association.

### Councilmembers

Mayor Pro Tem Paggao had no comments.

Councilmember Campbell had no comments

Councilmember Munns thanked the City for representation at AWC and encouraged Council to write a letter of support for MRSC as the legislature may cut their funds.

Councilmember Servatius no comments.

Councilmember Hizon commented on Downtown Oak Harbor.

Councilmember Wasinger had no comments.

## **ORDINANCES & RESOLUTIONS**

### Ordinance No. 1756: Issuance of Waterworks Utility Bonds

City Administrator Dr. Merriman provided the staff report on this item.

Mayor Severns opened the item for public comment at 6:48 p.m., no comments, closed at 6:48 p.m.

Councilmembers asked questions regarding this item.

Councilmember Servatius requested a basic cash flow analysis of the continuing status of this project.

### **Ordinance No. 1756: Issuance of Waterworks Utility Bonds**

**Motion:** Councilmember Servatius moved to adopt Ordinance No. 1756, seconded by Councilmember Campbell, unanimously approved.

### Resolution 16-11: Support for OHSD Economic Impact Study

City Administrator Dr. Merriman presented the staff report on this item and provided a power point presentation in regards to the NAS Whidbey Island Projected Military Growth.

Mayor Severns opened the item for public comment at 7:00 p.m., no comments, closed at 7:00 p.m.

### **Resolution 16-11: Support for OHSD (Oak Harbor School District) Economic Impact Study**

**Motion:** Councilmember Munns moved to approve Resolution 16-11 Support for OHSD Impact Study, seconded by Councilmember Hizon, unanimously approved.

### Professional Services Agreement – Carletti Architects Feasibility Study for new Fire Station Fire Chief Ray Merrill provided the staff report.

Mayor Severns opened the item for public comment at 7:09 p.m., no comments, closed at 7:09 p.m.

Councilmembers asked their respective questions.

## **Professional Services Agreement – Feasibility Study with Carletti Architects for a new Fire Station**

**Motion:** Councilmember Campbell moved to Authorize the Mayor to sign the Professional Service Agreement with Carletti Architects in the amount not to exceed \$61,200.00 to complete a feasibility study as to the need for and appropriate location of a west side fire station, seconded by Councilmember Servatius, unanimously approved.

### **EXECUTIVE SESSION**

Mayor Severns called a twenty (20) minute recess for Executive Session at 7:29 p.m. to Discuss Review of Public Employees Performance and Wells Fargo Property Acquisition.

Mayor Severns reconvened the meeting into Open Session at 7:43 p.m.

**Motion:** Councilmember Wasinger moved to approve the purchase of the southern 88.4 feet of the Wells Fargo property located at 361 SE Pioneer Way in the amount of \$236,345.25 plus interest, taxes and costs as outlined in the Settlement Agreement and to authorize the Mayor to sign the Settlement Agreement as reviewed and accepted by Wells Fargo on February 25, 2016. The motion was seconded by Councilmember Munns, unanimously approved.

### **ADJOURN**

**Motion:** Councilmember Hizon moved to adjourn, seconded by Councilmember Campbell, unanimously approved.

Meeting adjourned at 7:45 p.m.

Anna M. Thompson, City Clerk and  
Nicole A. Tesch, Deputy City Clerk