

Oak Harbor City Council  
Regular Meeting Minutes  
January 19, 2016

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**CALL TO ORDER**

Mayor Bob Severns called the meeting to order at 6:00 p.m.

**ROLL CALL**

City Council Present:

Mayor Bob Severns  
Mayor Pro Tem Danny Paggao  
Councilmember Tara Hizon  
Councilmember Beth Munns  
Councilmember Rick Almberg  
Councilmember Jim Campbell  
Councilmember Joel Servatius

Staff Present:

City Administrator/Finance Director Dr. Merriman  
City Attorney Nikki Esparza  
Public Works Director Cathy Rosen  
Development Services Director Steve Powers  
City Engineer Joe Stowell  
Project Engineer Brett Arvidson  
Chief of Fire Ray Merrill  
Chief of Police Ed Green  
Economic Development Coordinator Barbara Spohn  
Executive Assistant to Mayor Kellye Mazzoli  
Deputy City Clerk Nicole Tesch  
City Clerk Anna Thompson

**CALL TO ORDER**

Councilmember Jim Campbell provided the invocation, and then Mayor Severns led the led the pledge of allegiance.

**APPROVAL OF AGENDA**

**Motion:** Councilmember Campbell moved to approve the Agenda as presented, motion seconded by Councilmember Servatius, and the motion was unanimously approved.

**PRESENTATIONS**

Community Presentations

Safety Improvements Announcement from Washington State Department of Transportation regarding Sharpes Corner Vicinity – presented by Washington State Department of Transportation. An open house will be held at Anacortes Middle School from 5:30 -7:30 p.m. on January 21, 2016, to illicit community input on the project.

Executive Director Christine Cribb presented the Chamber of Commerce Annual Report for City Council.

Mayor Severns thanked Christine for the Chamber's hard work.

## CITIZEN COMMENT PERIOD

Mayor Bob Severns opened the Citizen Comment Period at 6:18 p.m.

### Citizens Speaking

Terica Ginther, 1771 SW 16<sup>th</sup> Avenue, Oak Harbor, WA  
Brett Ginther, 1771 SW 16<sup>th</sup> Avenue, Oak Harbor, WA  
Kristie Hickok, 730 SE 8<sup>th</sup> Avenue, Oak Harbor, WA  
Austin Taylor, 1771 SW 16<sup>th</sup> Avenue, Oak Harbor, WA  
Ed Wilkins, 1870 SW Union Street, Oak Harbor, WA  
Rick Chapman, 1618 SE 8<sup>th</sup> Avenue, Oak Harbor, WA  
Hal Hovey, 651 SE Bayshore Drive, Oak Harbor, WA  
Christine Cribb, Executive Director of the Chamber of Commerce

After all comments were provided, the Citizen Comment period was closed at 6:42 p.m.

## CONSENT AGENDA

- a. Approval of Accounts Payable and Check Numbers
- b. Minutes of the Regular City Council Meeting held on January 5, 2016 and Special Meeting on January 12, 2016
- c. Ordinance 1755: Amendment OHMC 2.390 regarding Contract Authority
- d. Resolution 16-03: Accepting "Founders" Memorial at Windjammer Park at City Beach Street
- e. Resolution 16-04: Amending the Master Fee Schedules for Development Services, Oak Harbor Fire Department and Public Works
- f. Ault Field Booster Pump Station – Contract Close Out
- g. Purchase Authorization – Copier for Pioneer Way Building
- h. Purchase Authorization – Veteran's Park Kiosk

Councilmember Munns pulled Consent Agenda Item 4.e.

**Motion:** Councilmember Servatius moved to approve Consent Agenda Items a-d and f-h. Motion seconded by Councilmember Campbell, unanimously approved.

**Motion:** Councilmember Munns moved to approve Consent Agenda Item 4.e, seconded by Councilmember Servatius, and unanimously approved.

## STAFF, MAYOR & COUNCIL COMMENTS

### City Administrator

Dr. Merriman announced the Workshop tomorrow on January 20<sup>th</sup>, 2016 from 3:00 - 5:00 p.m. City Council will be in Olympia next week and on January 26, 2016, Council will meet with State Representatives in Olympia. During January 27-28, Council will attend the AWC City Action Days.

### Clean Water Facility Project Update by City Staff

City Engineer Joe Stowell provided the Council with an update on the Clean Water Facility Project.

Comments from City Council.

### Mayor

Mayor Bob Severns shared that he lobbied for the Marina this past weekend. He then introduced the new art hanging in Council chambers from the Oak Harbor High School. Mayor then read a letter from the Washington State Department of Public Works

### Councilmembers

Mayor Pro Tem Paggao commented on the School District.

Councilmember Campbell commented on the Committees of which he is a part.

Councilmember Munns suggested proclaiming support for our school while at Washington DC this year.

Councilmember Almberg spoke on the successful audit from the Washington State Auditor's Exit Conference at Island Transit.

Councilmember Hizon will not be able to attend the Workshop on January 20, 2016.

Councilmember Servatius encouraged discussion among staff regarding development.

Mayor Severns called a five (5) minute recess at 7:18 p.m. The meeting reconvened at 7:23 p.m.

## **ORDINANCES & RESOLUTIONS**

### Resolution 16-05: Island Place Division 2 Final Plat

Development Director Steve Powers provided the staff report and recommended approval.

Mayor Severns opened the Public Meeting at 7:29 p.m., no public comments were given. The period closed at 7:29 p.m.

Councilmembers discussed, Development Director Steve Powers responded to Councils respective questions.

### **Resolution 16-05: Island Place Division 2 Final Plat**

**Motion:** Councilmember Servatius moved to adopt Resolution 16-05 as presented, seconded by Councilmember Munns, unanimously approved.

## CONTRACTS AND AGREEMENTS

Clean Water Facility- General Contractor/Construction Manager GMP Amendment #6

Joe Stowell presented the staff report and recommended approval.

Mayor Severns opened the Public Meeting at 7:42 p.m., no public comments were given. The period closed at 7:42 p.m.

**Motion:** Councilmember Servatius moved to approve Clean Water Facility GMP Amendment #6 authorizing the Mayor to sign AIA Document A133-2009 Exhibit A (GMP #6) in the amount of \$3,966,503 plus Sales Tax (\$345,086) with Hoffman Construction for Site Preparation C-Micropiles, seconded by Councilmember Hizon, unanimously approved.

## REPORTS & ITEMS FOR DISCUSSION

### Transportation Element

Dennis Lefevere, Senior Planner introduced Kendra Breiland and shared a PowerPoint presentation.

### Interview the Top Two Candidates for the Council Vacancy, Position No. 4

City Administrator, Dr. Merriman presented and introduced the candidates to the Council.

Councilmembers asked the following questions to the Applicants Erica Wasinger and William (Skip) Pohtilla.

Mr. Pohtilla was the first candidate to receive questions, each question has a 3 minute time limit.

1. **Danny Paggao (Mayor Pro Tem):** What do you perceive as the three most important concerns facing Oak Harbor?
2. **Joel Servatius (Pos. 5):** Please discuss what elements of your background, or experience working with civic, community or governmental organizations, would make you an effective City Councilmember?
3. **Tara Hizon (Pos. 1):** Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?
4. **Danny Paggao (Pos. 7):** What aspects of Oak Harbor do you think present an opportunity for redevelopment and revitalization? What do you think would be appropriate approach for the City?
5. **Beth Munns (Pos. 2):** A typical month for City Council meeting schedules include: 2 Regular Meetings per month, beginning at 6:00 p.m.; 1 Workshop Meeting beginning at 3:00 p.m.; and on average 1-2 Special Meetings a month scheduled either in the mornings, afternoons or evenings. Will you be able to fulfill a majority of these obligations as City Councilmember?

6. **Rick Alberg (Pos. 3):** Two part question: If you are selected for this position will you consider running for re-election? Likewise, if you are not selected, will you consider running as a candidate for this position at the next opportunity?
7. **Jim Campbell (Pos. 6):** All cities are facing fiscal challenges, how would you address balancing the budget and consider various alternatives and tradeoffs?

### **EXECUTIVE SESSION**

**Motion:** Councilmember Servatius moved to extend the meeting to 10:00 p.m., seconded by Councilmember Campbell, unanimously approved.

Mayor Severns called a recess at 8:32 p.m. for approximately 45 (forty-five) minutes to enter into Executive Session to discuss Wells Fargo Property Acquisition and Candidates for the Vacant Council Position. No decision will be made on either item during Executive Session.

Mayor Severns reconvened the meeting into Open Session at 9:14 p.m.

Wells Fargo Property Acquisition- No Action was taken

Qualified Applicants for City Council

**Motion:** Councilmembers Hizon and Campbell cast their votes: two members voting for William (Skip) Pohtilla and Councilmembers Alberg, Munns, Paggao and Servatius voted for Erica Wasinger as City Councilmember Position No. 4.

Erica Wasinger was appointed as City Councilmember, Position No. 4.

### **ADJOURN**

**Motion:** Councilmember Campbell moved to adjourn, seconded by Councilmember Alberg, unanimously approved.

Meeting adjourned at 9:18 p.m.

Nicole Tesch, Deputy City Clerk